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Date: 7/16/2015 10:43:32 AM
Subject: PCard Summit Save the Date!

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Bank of America
Merrill Lynch

Palmetto PCard Summit 2015

Hosted by Bank of America Merrill Lynch

Friday, October 2, 2015

8:30 a.m. – 9:00 a.m. Check-in/registration

9:00 a.m. – 3:30 p.m. PCard Summit

Midlands Technical College Airport Campus
Academic Center (AC) Building
1260 Lexington Drive
West Columbia, SC



Bank of America Merrill Lynch invites you to join us at Midlands Technical College for the 2015 Palmetto PCard Summit. This full-day event will focus on optimizing purchasing card usage, Works® training and the new user interface, as well as program controls and best practices.

Breakfast and lunch will be provided during the summit.

You will receive a certificate of attendance, stating you are approved for one Continuing Purchasing Card Professional point toward initial eligibility or recertification.

Invitation with complete details to follow.

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Works® reminder: Bank of America Merrill Lynch will retire the legacy Works user interface at the end of **May 2015**. The new user interface is complete and available to all Works users. Please ensure your program's Works users are using the new user interface -<https://payment2.works.com/works/>



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