

From: Priester, Nicole <NicolePriester@gov.sc.gov>
To: Glaccum, DavidDavidGlaccum@gov.sc.gov
Pisarik, HollyHollyPisarik@gov.sc.gov
Date: 10/5/2015 9:32:38 AM
Subject: Fwd: Conference Call Line

Sent from my iPhone

Begin forwarded message:

From: "Priester, Nicole" <NicolePriester@gov.sc.gov>
Date: October 5, 2015 at 9:08:41 AM EDT
To: "Haltiwanger, Katherine" <KatherineHaltiwanger@gov.sc.gov>, "Adams, Chaney" <ChaneyAdams@gov.sc.gov>, "Lee, Ashton" <AshtonLee@gov.sc.gov>, "Baker, Josh" <JoshBaker@gov.sc.gov>, "Webb, Beth" <BethWebb@gov.sc.gov>, "Symmes, Brian" <BrianSymmes@gov.sc.gov>, "Burns, James" <JamesBurns@gov.sc.gov>, "Jones, Sheila" <SheilaJones@gov.sc.gov>, "Philpott, Katie" <KatiePhilpott@gov.sc.gov>, "Mottel, Haley" <HaleyMottel@gov.sc.gov>, "Priester, Nicole" <NicolePriester@gov.sc.gov>, "Patel, Swati" <SwatiPatel@gov.sc.gov>, "Peters, Hal" <HalPeters@gov.sc.gov>, "Godfrey, Rob" <RobGodfrey@gov.sc.gov>, "Schimsa, Rebecca" <RebeccaSchimsa@gov.sc.gov>, "Smith, Austin" <AustinSmith@gov.sc.gov>, "Veldran, Katherine" <KatherineVeldran@gov.sc.gov>, "Pippin, Zach" <ZachPippin@gov.sc.gov>
Subject: RE: Conference Call Line

All,

As a reminder, below is our office conference call line information. This line is for our office only. Please flag this email or save the information as a contact in your phone for future use. If you have any questions or concerns, please let Halti know.

Thanks,
Nicole

Sent from my iPhone

From: Haltiwanger, Katherine
Sent: Tuesday, July 07, 2015 3:37 PM
To: Adams, Chaney; Lee, Ashton; Baker, Josh; Webb, Beth; Symmes, Brian; Burns, James; Jones, Sheila; Philpott, Katie; Mottel, Haley; Priester, Nicole; Patel, Swati; Peters, Hal; Godfrey, Rob; Schimsa, Rebecca; Smith, Austin; Veldran, Katherine; Pippin, Zach
Cc: Smoak, Carol
Subject: Conference Call Line

All,

Due to the number of conference calls requested recently, we have set-up a line for our office only. The max number of people that can be on the call is 96.

Sheila will handle booking the times, so there isn't any overlap.

Let me know if you have any questions.

Thanks,
Katherine

Access Phone Number : 1-800-753-1965

International Access Phone Number : 001-647-723-3964

7-Digit Access Code : 7340432

Passcode : 9520

Web URL : <http://www.spirit-ondemand.com>

Lines Available Per Conference : 96

To Use Audio Conferencing:

1. Inform the participants of the date and time of the conference call and give them your Access Telephone Number and 7-digit Access Code.
2. As Chairperson, you begin a desktop conference by
 - a. Dialing the Access Telephone Number and
 - b. Following the prompts to start the call. You will be asked for
 - i. Your 7-digit Access Code and
 - ii. Your Passcode.
3. Your Participants join an audio conference by
 - a. Dialing the Access Telephone Number,
 - b. Entering the 7-digit Access code when prompted using their telephone keypad.

Chairperson Conference Controls Audio Conferences
Keystrokes Action

- *1 Dial out to a Participant (then follow prompts see below
 - *1 Join a new participant
 - *2 Join a new participant to the conference and dial a new participant
 - *3 Disconnect line and rejoin conference
 - *4 Disconnect line and dial another participant
- *2 Record conference (on/off) (if activated)
- *4 Lock conference
- *5 Unlock conference
- *6 Mute line
- *7 Unmute line
- *8 Conference continuation
- *9 Roll call (if activated)
- *# Count participants
- ## Mute all lines
- 99 Unmute all lines
- 00 To ask for an operator
- ** List available commands

Participant Conference Controls Audio Conferences
Keystrokes Action

- *6 Mute line
- *7 Unmute line
- *9 Roll call (if activated)
- *# Count participants

00 To ask for an operator
** List available commands