

**From:** Adams, Marcia S.  
**To:** Earley, Jr., James E. <Earley\_JamesE@scdps.state.sc.us>  
**Date:** 8/28/2002 3:49:40 PM  
**Subject:** FW: CDL Processes

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Can you help with this? Are we in the process of making changes to Phoenix? I am trying to determine if this is a real problem or if we can find a work around. Thanks.

-----Original Message-----

**From:** Kurts, William A.  
**Sent:** Wednesday, August 28, 2002 1:02 PM  
**To:** Earley, Jr., James E.; Dolder, Rolf P.; Tucker, Debra A.; Bowen, Angela G.  
**Cc:** Burgis, David; Phelps, Annie L.; Adams, Marcia S.  
**Subject:** FW: CDL Processes

-----Original Message-----

**From:** Collins, Melanie S.  
**Sent:** Wednesday, August 28, 2002 10:03 AM  
**To:** Barwick, James M.; Kurts, William A.  
**Subject:** CDL Processes

Please find Melanies memo below about the delay in the change state of record. She is still unable to perform these functions. FMCSA regs state these must be done within ten days:

FMCSA regulation:

**§383.73 State procedures.**

(f) **License issuance.** After the State has completed the procedures described in 383.73(a), (b), (c), (d), or (e), it may issue a CDL to the driver applicant. The State shall notify the operator of the CDLIS of such issuance, transfer, renewal, or upgrade within the 10 day period beginning on the date of license issuance.

Thanks for any assistance we can get here.

## **M E M O R A N D U M**

**To:** James Barwick, Manager, Driver Improvement  
William A. Kurts, Supervisor, Driver Improvement

**From:** Melanie S. Collins, Administrative Specialist

**Date:** August 28, 2002

**Ref:** CDL Processes In Project Phoenix

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In reference to the above stated issues, I want to make you all aware of the problems with the CDL program in the Phoenix system. The problems with the system is listed below:

- When you attempt to perform a change data transaction on CDLIS in Project Phoenix the system will load invalid information into the transaction which causes the driver's not to match at CDLIS.
- Driver's who had driver's license numbers in CDLIS are now showing as customers with no driver's license number in Project Phoenix. This

is causing mismatched information at CDLIS. Change states of records or other processes cannot be performed on these drivers.

- The change state of record batch server program which updates Project

Phoenix with the cdl history is not being run daily. The change state of record histories will only remain on the DHR file for 60 days and then the histories will be deleted. Some of the history records have been out there over 30 days. As of August 27, 2002, there was 154 drivers that need their driver history added. This total will increase daily.

- It was brought to my attention on August 27, 2002, that in Project Phoenix I will be added the convictions that South Carolina commercial drivers get in other states. A report of the out-of-state convictions will be generated and I will have to add the convictions into Phoenix manually. As of July 22, 2002, the report has not been ran. Angie is reviewing a report to see how many outstanding convictions need to be added.

As I continue to work with the CDL program I will keep you all aware of any further problems or delays.