From: Priester, Nicole <NicolePriester@gov.sc.gov>

Required: Glaccum, David <DavidGlaccum@gov.sc.gov>

Symmes, Brian <BrianSymmes@gov.sc.gov>

Moore, Camlin <CamlinMoore@gov.sc.gov>

Adams, Chaney <ChaneyAdams@gov.sc.gov>

Godfrey, Rob <RobGodfrey@gov.sc.gov>

Subject: HHS Leadership Development Retreat

Location: Columbia Metropolitan Convention Center, Richland Meeting Rooms A-C, 1101 Lincoln St, Columbia, S.C.

When: 8/18/2016 10:00:00 AM - 10:20:00 AM

APPROVED BY: NH on 7/6.

EVENT: HHS Leadership Development Retreat

DATE: Thursday, August 18, 2016

TIME: 10:00 AM

LOCATION: Columbia Metropolitan Convention Center, Richland Meeting Rooms A-C, 1101 Lincoln St, Columbia, S.C.

LOCATION SET-UP: Round tables of 8 chairs each, set up for 260 attendees. All speakers will have reserved seating close to the stage. The stage will be on the back wall, opposite the entrance doors. A podium will be on the stage with a microphone affixed. Abby can sit at the speakers' reserved table.

ATTIRE: Business professional

SCHEDULING CONTACT:
Tonya Chambers
Human Resources Director II
chambers@scdhhs.gov
803.898.4551
cell: 803.667.0825

ONSITE CONTACT:
Scott Carpenter
(803) 545-0038
scarpenter@columbiaconventioncenter.com

PRIMARY STAFF: Abby Scott

ADVANCE STAFF: N/A

PURPOSE: On an almost quarterly basis, 230-240 HHS leaders and managers come together for professional development and to hear about key agency goals, communications and initiatives. The purpose of the Governor's attendance is to share time with the agency leaders. They would like for NH to share a leadership story that relates to their mission, some insight into what motivates her to be such a great leader or even how her perspectives have changed with each new experience. They notes that NH signs every employee's service certificate and just making that personal connection is appreciated by their employees. They would enjoy hearing from her on almost any topic she has to share. The theme of this particular retreat is "Discover, Develop and Demonstrate: Meeting the Demands of Leadership."

PRESS: No press. They make a "homemade" video for HHS training purposes only.

PUBLIC: No.

INVITED BY: Director Christian Soura

ATTENDEES: Around 240 people. Attendees are all HHS employees. The only exceptions will be 2 staff members from the SC Department of Alcohol and Other Drug Abuse Services and 4 outside speakers.

INTRODUCED BY: Director Christian Soura

LENGTH OF SPEAKING: 10-12 minutes and 5 minutes for Q&A

SPEAKING ORDER/LINE-BY-LINE:
8:30-9:00 AM   Registration
9:00-9:15 AM   Welcome and Opening   Tonya Chambers
9:15-9:45 AM   Executive Updates   Heather Tucker & Bryan Kost
9:45-10:00 AM   Break
10:00 AM   Gov. Haley Arrives
10:00-10:20 AM   Opening Keynote   Gov. Haley
10:20 AM   Gov. Haley Departs
Note: The retreat lasts until 4:15 PM with several afternoon breakout sessions. Dr. David Pittman will serve as the closing keynote.

BACKGROUND: A Since November 2014, HHS has held Leadership Development Retreats (LDR) almost quarterly to provide an opportunity for managers and leaders to enhance their leadership skills, collaborate with their peers and gain perspectives on how to serve our citizens better. HHS leaders are either direct supervisors, employees who represent the agency or potential future managers/leaders. During each event, their executives provide updates on the current state of the agency's budget, balanced scorecard, current initiatives such as the Governor's Executive Orders, etc. during the general session time. They always like to include at least one inspirational or motivational speaker during the day. They then have breakout sessions that include professional development topics such as employee engagement, service excellence, project management, goal setting and prioritization. They partner with other state agencies, universities, internal subject matter experts, beneficiaries and occasionally hospital system staff for thier speakers.

TALKING POINTS:
The theme of this particular retreat is "Discover, Develop and Demonstrate: Meeting the Demands of Leadership."