

**Agenda Item 3.05**

**Commission on Higher Education  
February 5, 1998**

**Executive Summary of the Report from the Committee on Planning and Assessment**

**1. Consideration of Mission Statements**

The Committee on Planning and Assessment recommends approval of the following mission statements as described in the memorandum from Alan Krech to Dalton Floyd, which is enclosed.

USC-Spartanburg  
Winthrop University  
Aiken Technical College  
Denmark Technical College  
Florence/Darlington Technical College  
Greenville Technical College

**2. Consideration of guidelines for Committee approvals of proposed institutional benchmarks**

Enclosed is a description of the guidelines and processes the Committee has used in making recommendations on proposed benchmarks. Institutions who submitted benchmarks that were not approved were contacted and provided opportunities to re-submit benchmarks. For this reason, most proposed benchmarks are coming to the Commission with favorable recommendations.

**3. Consideration of proposed benchmarks**

The Committee on Planning and Assessment recommendations are indicated on each of the institutional "report card" forms enclosed. There was opportunity at the Committee on Planning and Assessment meeting of January 20th to consider all proposed benchmarks. Institutions had the opportunity to address the Committee regarding any concerns about their benchmarks. Consideration of benchmarks by the Committee on Planning and Assessment proceeded institution by institution, sector by sector, starting with the research sector and moving on to the four year universities, the USC branches, and then the technical colleges.

**4. Discussion of the process for considering measures and sector benchmarks for year three indicators**

The process for considering revisions in the measures and establishing sector benchmarks for the fifteen new indicators for year three, as well as any changes in any of the first 22 indicators, will include advisory committee meetings in January and joint meetings of the Commission's standing committees with the Planning and Assessment Committee, scheduled for February 17 and 18.