

**RICHLAND COUNTY COUNCIL
SPECIAL CALLED MEETING
SEPTEMBER 9, 2003
6:00 P.M.**

MEMBERS PRESENT: Bernice G. Scott, Chair; Joan B. Brady, Vice-Chair; Susan Brill; Paul Livingston; Doris M. Corley; Joseph McEachern; Anthony Mizzell; L. Gregory Pearce, Jr.; Kit Smith; Thelma M. Tillis; James Tuten

OTHERS PRESENT: T. Cary McSwain, Larry Smith, Milton Pope, Tony McDonald, Ashley Bloom, Pam Davis, Roxanne Matthews, Monique Walters, Carrie Neal, Michael Chris, Frank Frierson, Sherry Wright-Moore, Daniel Driggers, Dawn Darby, Marsheika Martin

CALL TO ORDER – The meeting was called to order at approximately 6:10 p.m.

INVOCATION – The Invocation was given by the Honorable Thelma M. Tillis.

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

It was moved and seconded by Mr. Mizzell, to adopt the agenda as submitted. The vote in favor was unanimous.

CITIZEN'S INPUT - No one signed up to speak at this time.

REPORT OF COUNTY ATTORNEY FOR EXECUTIVE SESSION ITEMS – Mr. Larry Smith, County Attorney, stated the Clerk of Council and County Administrator's Evaluations need to be discussed in Executive Session item.

APPROVAL OF MINUTES

Regular Session: September 2, 2003

Ms. Brady moved, seconded by Mr. Mizzell, to adopt the minutes as submitted. The vote in favor was unanimous.

REPORT OF COUNTY ADMINISTRATOR

Mr. T. Cary McSwain, County Administrator, gave the following report:

Status Reports – Mr. McSwain informed Council of a status report they will be receiving on a regular basis. He states the report consists of a list of projects and their status.

Richland County University – It was brought to Council’s attention of the classes that will be offered by the Human Resources Department to Richland County employees.

Grants Manager – Ms. Dawn Darby was introduced as a new employee in the Budget Department.

REPORT OF CLERK OF COUNCIL - No report was given at this time.

OPEN/CLOSE PUBLIC HEARING ITEMS – There were no items on the agenda needing a public hearing.

APPROVAL OF CONSENT ITEMS – There were no items on the consent agenda at this time.

Business Improvement District

Mr. Mizzell moved, seconded by Mr. Pearce, to approve the plan as presented. The vote in favor was unanimous.

REPORT OF RULES AND APPOINTMENTS COMMITTEE

- a. **Approval of Appointments to the Richland County Housing Advisory Committee-7**

Ms. Sherry Wright Moore, Director of Community Development, answered questions the Committee had regarding personnel from the Legal and Planning Departments serving on the committee.

Mr. McEachern moved, seconded by Ms. Brady, to accept the Committee as outlined. The vote in favor was unanimous.

- b. **Approval of adding two additional positions to the Employee Grievance Committee**

Mr. McEachern stated the Committee recommended increasing the alternates from two to four persons. The vote in favor was unanimous.

Ms. Smith requested consent from Council to ask a question regarding the Business Improvement District.

A discussion took place.

Mr. Mizzell objected the request.

EXECUTIVE SESSION

Evaluation of the Clerk of Council and the County Administrator

It was moved and seconded to go into Executive Session to discussion personnel issues. The vote in favor was unanimous.

Council went into Executive Session at approximately 6:25 p.m. and came out at approximately 7:03 p.m.

It was moved and seconded to come out of Executive Session. The vote in favor was unanimous.

Ms. Smith moved, seconded by Mr. Livingston, to ask the Personnel Committee to meet with the Clerk of Council and County Administrator to discuss salary adjustments and other amendments to their contracts.

Mr. McEachern called for point of order. Mr. McEachern requested the vote to be taken up separately.

Evaluation of the County Administrator

Ms. Smith moved, seconded by Mr. Livingston, to direct the Personnel Committee to meet with the County Administrator to present the amendments to the contract and salary adjustments, and as soon as it is duly executed, it will be made available to the public. The vote was in favor. Mr. McEachern opposed.

Evaluation of the Clerk of Council

Ms. Smith moved, seconded by Mr. Livingston, to direct the Personnel Committee to meet with the Clerk of Council to present the amendments to the contract and salary adjustments, and as soon as it is duly executed, it will be made available to the public. The vote was in favor.

CITIZEN'S INPUT – No one signed up to speak at this time.

MOTION PERIOD

Chamber of Commerce's burial of the Time Capsule

Ms. Brady requested for staff to send something over to the Chamber of Commerce to be buried in the time capsule.

ADJOURNMENT – The meeting adjourned at approximately 7:06 p.m.

Bernice G. Scott, Chair

Joan B. Brady, Vice-Chair

Susan Brill

Doris M. Corley

Paul Livingston

Joseph McEachern

Anthony G. Mizzell

L. Gregory Pearce, Jr.

Kit Smith

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James Tuten

The minutes were transcribed by Marsheika G. Martin