

MARLBORO COUNTY COUNCIL

MARLBORO COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP BUILDING

COUNCIL CHAMBERS

TUESDAY, FEBRUARY 12, 2013

6:00 PM

CHAIR	DR. CAROLYN PRINCE
VICE-CHAIR	RON MUNNERLYN
ADMINISTRATOR	JIM HAYNES
COUNTY ATTORNEY	HARRY EASTERLING, JR.

COUNCIL:

JASON STEEN, RON MUNNERLYN, DR. CAROLYN PRINCE, STEVE BLACKMON, AND	WILLIE GLADDEN, CORRIE H. PLATO, KEN ALLEN, ANTHONY WOODS
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* Absent

INVOCATION – Mr. Anthony Woods

APPROVAL OF AGENDA ITEMS

ADD RESOLUTION 02-13-01 – A RESOLUTION URGING SOUTH CAROLINA GENERAL ASSEMBLY MEMBERS TO OPPOSE HOUSE BILL 3290 AND SENATE BILL 203 AND EXPRESSING MARLBORO COUNTY'S SUPPORT OF THE SOUTH CAROLINA SOLID WASTE AND RECYCLING PROFESSIONALS ASSOCIATION OPPOSITION TO THIS SPECIAL INTEREST LEGISLATION PENDING IN THE SOUTH CAROLINA GENERAL ASSEMBLY: AS MARLBORO COUNTY AND THE MEMBERS OF THE ASSOCIATION STRONGLY BELIEVE THIS LEGISLATION WILL SERIOUSLY IMPEDE THE ABILITY OF CITIES AND COUNTIES TO MANAGE SOLID WASTE AND RECYCLING PROGRAMS, AND WILL HAVE FAR REACHING UNINTENDED CIRCUMSTANCES THAT HAVE NOT BEEN FULLY VETTED WITH SOUTH CAROLINA COUNTIES. ADD AS ITEM E UNDER NEW BUSINESS.

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Ken Allen, to approve the agenda with item added. Vote in favor. Unanimous. Motion carried.

APPROVAL OF MINUTES – JANUARY 8, 2013

Motion made by Mr. Jason Steen, seconded by Mr. Ron Munnerlyn, to approve the minutes of January 8, 2013 as presented. Vote in favor. Unanimous. Motion Carried.

PRESENTATIONS

MR. ROB JORDAN, HILL & JORDAN – AUDIT REPORT ENDING FY JUNE 30, 2012.

Mr. Hiral Gopaldas, CPA presented the audit report for Mr. Rob Jordan who was unable to attend. Mr. Gopaldas presented the following report: **Page 3 – Independent Auditor’s Report** - no exceptions were found; **Page 16 – Balance Sheet** - Marlboro County has a healthy fund balance for the General Fund; **Page 17 – Statement of Revenues, Expenditures and Changes in Fund Balance** - Marlboro County had Total Revenue of Government funds in the amount of \$12,589,963, Total Expenditures of \$14,356,446 which included \$2,331,383 in Capital Outlay. The county had a deficit of <\$1,766,483>. **Page 36 – Budgetary Comparison Schedule – General Fund** – Marlboro County had approximately a \$600,000 deficit, however they under spent the amount budgeted. **Page 37 – Funding Progress Post Retirement Benefits Plan** – this is the Health Insurance Plan which the County Offers; **Page 50 – Report on Internal Control over Financial Reporting and on Compliance** – no deficiencies were found; **Page 52 – Independent Auditor’s Report on Compliance with Requirements** – Auditor’s opinion was no exceptions in handling of Federal Funds; and **Page 55 – Schedule of Expenditures of Federal Awards** – total of Federal fund expenditures incurred with grants, awards.

NEW BUSINESS

ACCEPTANCE OF AUDIT REPORT ENDING FY JUNE 30, 2012.

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Steve Blackmon, to accept the Audit Report ending FY June 30, 2012. Vote in favor. Unanimous. Motion carried.

APPROVAL TO SUBMIT ESTIMATE FOR PAVING CLIO FIRE DEPARTMENT PARKING LOT TO THE MARLBORO COUNTY TRANSPORTATION COMMITTEE FOR CONSIDERATION OF “C” FUNDS.

Motion made by Mr. Anthony Woods, seconded by Mr. Jason Steen, to approve submitting the estimate for paving the Clio Fire Department Parking lot to the Marlboro County Transportation Committee for consideration of “C” funds. Vote in favor. Unanimous. Motion carried.

APPROVAL OF RECREATION DEPARTMENT FUND ALLOCATIONS

Mr. James Haynes, Interim County Administrator discussed how to allocate the \$100,000.00 in funds for the Recreation Departments. He stated Option 2 was to allocate the funds equally between Bennettsville, McColl, Clio, and Wallace with \$22,500 each; the remaining \$10,000 to be allocated to Brightsville; and finally to identify a facility for Blenheim and bring it up to standard next year if agreeable.

Motion made by Mr. Willie Gladden, seconded by Mr. Anthony Woods , to approve the Recreation Department Fund Allocation of \$100,000.00 as recommended by the Interim Administrator: Bennettsville, McColl, Clio, and Wallace - \$22,500.00 each and Brightsville - \$10,000. Blenheim will be brought up to standards once a facility has been identified. Vote in favor. Unanimous. Motion carried.

APPOINTMENT OF CLERK TO COUNCIL

Dr. Carolyn Prince, Chair advised Mr. James Haynes, Interim Administrator had presented five (5) applicants for the position. Mr. Haynes made the recommendation to hire Ms. Patricia Bundy as Clerk to Council.

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Jason Steen, to appoint Ms. Patricia Bundy as Clerk to Council. Vote in favor. Unanimous. Motion carried.

OPENNING & ACCEPTANCE OF BIDS

Street Name Signs – Bids Received were: Garden State Highway Products, Vineland, NJ - \$6781.22 and Vulcan Signs, Foley, AL - \$4881.46.

Mr. James Haynes, Interim Administrator presented two signs to Council – one from the first bids awarded and one from the second bid awarded. He advised council there was a problem with the second signs and would like to allow staff to correct the bid specifications for more consistency in the signs. The names of the street signs from the second bid package were blown up fonts to where the letters with tails (ex: Y) were cut off and presented a problem. Mr. Haynes requested council reject the current bid proposals and allow staff to rebid.

Motion made by Mr. Willie Gladden, seconded by Mr. Ron Munnerlyn, to reject the bids from all bidders and rebid the project. Vote in favor. Unanimous. Motion carried.

Street Name Sign Installation & Assembling Materials – Bids received were: BarMack Contracting Inc, Columbia, SC - \$13,135.00 and MD Solutions, Plain City, OH – \$7,496.00.

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Anthony Woods, to accept the lowest bid from MD Solutions in the amount of \$7,496.00. Vote in favor. Unanimous. Motion carried.

APPOINTMENTS TO BOARDS AND COMMISSIONS

The Council Districts are as follow:

- District 1 – Jason Steen
- District 2 – Willie Gladden
- District 3 – Ron Munnerlyn
- District 4 – Corrie Plato
- District 5 – Dr. Carolyn Prince
- District 6 – Ken Allen
- District 7 – Steve Blackmon
- District 8 – Anthony Woods

The following board new appointments and re-appointments were made.

Airport Commission:

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|------------|-----------------|--------------|
| District 1 | Bobby Roberts | re-appointed |
| District 2 | Dr. John Nobles | re-appointed |
| District 5 | Rippin McLeod | re-appointed |
| District 7 | Elbert Page | re-appointed |
| District 8 | William Tatum | re-appointed |

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Steve Blackmon to approve the appointments for the Airport Commission as presented. Vote in favor. Unanimous. Motion Carried.

Board of Zoning Appeals

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|------------|-----------------------|-----------------|
| District 1 | Tom Wood | new appointment |
| District 2 | John Troy Henegan Jr. | re-appointed |
| District 3 | Edith Bridges | re-appointed |
| District 5 | Ella Daniel | new appointment |
| District 7 | David Rogers | re-appointed |
| District 8 | Margaret Nolan | re-appointed |

Motion made by Mr. Anthony Woods, seconded by Mr. Jason Steen to approve the appointments for the Board of Zoning Appeals as presented. Vote in favor. Unanimous. Motion Carried.

Economic Development Board

District 1	L.C. English	re-appointed
District 2	E. L. Johnakin	new appointment
District 3	Charles P. Midgley, Jr.	re-appointed
District 5	Kenneth Stroman	re-appointed
District 6	David Johnson	re-appointed
District 7	Tommy Parker	re-appointed
District 8	Frankie Frazier	new appointment

Motion made by Mr. Ron Munneryn, seconded by Mr. Anthony Woods to approve the appointments for the Economic Development Board as presented. Vote in favor. Unanimous. Motion Carried.

Historical Preservation Commission

District 1	Gwen Moses	re-appointed
District 2	John I. Rogers	new appointment
District 5	Margaret P. Kinney	re-appointed
District 6	Ed McCraw	re-appointed
District 7	Jeffrey J. Dudley	re-appointed
District 8	Evon Williams	re-appointed
At-Large	Dan McNeil	new appointment – Chairman

Motion made by Mr. Jason Steen, seconded by Mr. Anthony Woods to approve the appointments for the Historical Preservation Commission as presented. Vote in favor. Unanimous. Motion Carried.

Library Board

District 1	Patsy Leviner	re-appointed
District 2	Dorothy Quick	re-appointed
District 3	Doris Gentry	re-appointed
District 5	Ella Reese Hinson	new appointment
District 6	Sue Rogers	re-appointed
District 7	Judy Fullard	re-appointed
District 8	Peggy Johnson	re-appointed
At-Large	Katherine Jackson	new appointment

Motion made by Mr. Ron Munneryn, seconded by Mr. Steve Blackmon to approve the appointments for the Library Board as presented. Vote in favor. Unanimous. Motion Carried.

Parks & Recreation Advisory Commission

District 1	David Sweatt	re-appointed
District 6	Kay Redbrook	re-appointed
District 8	Samuel McCollum	re-appointed

Motion made by Mr. Jason Steen, seconded by Mr. Anthony Woods to approve the appointments for the Parks & Recreation Advisory Commission as presented. Vote in favor. Unanimous. Motion Carried.

Planning Commission

District 1	Kenneth Rosser	re-appointed
District 2	Ronnie Smith	new appointment
District 3	Douglas O'Tuel	re-appointed
District 5	Ronald Brown	re-appointed
District 7	Melvin Carabo	re-appointed

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Steve Blackmon to approve the appointments for the Planning Commission as presented. Vote in favor. Unanimous. Motion Carried.

Trinity Behavioral Care

District 2	Rosa Bright	new appointment
District 7	Thoma Dees	re-appointed

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Steve Blackmon to approve the appointments for Trinity Behavioral Care as presented. Vote in favor. Unanimous. Motion Carried.

Board of Tax Appeals & Equalization

Lee Shortt		re-appointed
Terrie Sheets		re-appointed
Helena Thomas		re-appointed
Ann Stubbs	Alternate	re-appointed

Motion made by Mr. Ron Munnerlyn, seconded by Mr. Willie Gladden to approve the re-appointments for the Board of Tax Appeals & Equalization as presented. Vote in favor. Unanimous. Motion Carried.

Marlboro County Grievance Committee

Kathea Pegues	Library	moved to active
Gary Harrington	Recreation	moved to alternate

Motion made by Dr. Carolyn Prince, seconded by Mr. Ron Munnerlyn to approve the appointments as presented. Vote in favor. Unanimous. Motion Carried.

PDCOG – Rotating Council Members (January 2013 – December 2014)

Dr. Carolyn Prince – serving in Steve Blackmon’s position – Executive Board Member
Anthony Woods
Corrie Plato
Jason Steen

Motion made by Mr. Anthony Woods, seconded by Mr. Steve Blackmon to approve the appointment of Dr. Carolyn Prince to serve as Executive Board Member for the PDCOG board for the period of January 2013 – December 2014. Vote in favor. Unanimous. Motion Carried.

STAFF REPORTS

ADMINISTRATIVE/FINANCIAL REPORT – JIM HAYNES, INTERIM COUNTY ADMINISTRATOR

Recognition of Employees - Employees recognized with five or more years of service to Marlboro County through the month of January included: Ms. Susan Alderman (8 years), Mr. Dwayne Byers (9) years, Ms. Shirley Dunsford (12 years), Mr. William Funderburk (16 years), Ms. Mary Herndon (12 years), Fred Knight (8 years), Judge Ronald McDonald (20 years), Mr. Grover McQueen (10 years), and Ms. Melissa Skipper (18 years).

Expenditure & Revenue – The County expenditure and revenue report was distributed to Council Members. Expenditures were at 57% and while Revenue was at 46% through the end of January.

PARD – a letter was received from Senator Gerald Malloy in reference to an allocation of \$6,412.52 in PARD funds which must be used by May 31, 2013 or the funds would revert to the PARD General Fund and be redistributed. Senator Malloy advised the delegation may assist in identifying where these funds could best meet a particular need.

Roof Report – The Administrator advised there were three noticeable remaining leaks in the front portion of the Administration Building. The leaks would all seem to be a simple fix as they seem to be located at or near “now” closed roof drains. He advised the roofing contractors final payment was being held until satisfied that all leaks have been successfully repaired. The roofing company had been in the building earlier in the day to determine what needed to be done.

Administration Building Renovation Start-up – the demolition portion of the first phase of the building renovations was set to begin the week of February 11th – 15th. The contractor was to begin taking down the doors and doing prep work for the sheetrock and new drop ceiling. The new windows were scheduled to arrive on the 20th of February so work could progress in the back hallway of the building. The Administrator reminded Council that the

work in the back hallway would be completed so that the employees in the front area could be moved into that hallway so the front offices can be renovated.

Relocation of Offices – as part of the moving of offices, the Public Works Office was relocated to the Public Works facility and the Recreation Office was moved to the old Magistrates Office in the rear of the Administrative Office Building. The Administrator advised the Recreation Department now has room to offer exercise classes, workshops, and coaches meetings as necessary.

Budgets Request and Timeline – the budget instruction packet and budget request forms were sent to the departments and agencies. The budget requests were due back to the Administrator's Office by March 4, 2013.

RECOGNITION OF CITIZEN'S REQUEST BEFORE COUNCIL

Ms. Faye Quick – stated she was appreciative of Mr. Jason Steen representing the Wallace area and glad council members were trying to work together. She presented a copy of a tax appraisal letter for a piece of property in the Wallace Area on Pleasant Hill Road owned by Robert Reynolds from Latta. Ms. Quick stated the property was an eye sore which needed cleaning up and requested council write a letter to the company requesting they clean up the property.

Mr. Ronnie Smith – stated he appreciated the efforts of council concerning the drainage problem at Knollwood Acres. He advised he was concerned with the stagnant water and hoped their community would not have to go through another year with the problem.

RECOGNITION OF COUNCIL MEMBERS

Mr. Anthony Woods – discussed the problems with dogs and referrals to the Humane Society with no response. He requested the Administrator contact the Humane Society to see what their plans were. He also advised Clio was getting a Dollar General.

Ms. Corrie Plato – not present.

Mr. Jason Steen – no comments.

Mr. Ron Munnerlyn – advised he did not think the Knollwood Acres problem was a county problem, but it was a problem. He thought the county needed to encourage the County Transportation Committee to follow up with the \$5000 study.

Mr. Steve Blackmon – no comments.

Mr. Ken Allen – no comments.

Mr. Willie Gladden – advised a county employee suggested to the County Transportation Committee that the study was not necessary at this point, so the CTC did not take a vote. He thought it should be taken back up with the CTC.

Mr. Gladden advised he attended the Voters Registration Conference where Ms. Phyllis Hagan and Ms. Lori Moses did an excellent job. He stated the state was trying to cut back on the number of days for absentee voting and cut back to seven days on early voting.

He stated he knew it was out of his jurisdiction, however, he had been getting a lot of calls concerning the Veterans Administration Office. There was a lot of concern that the position would not go to a veteran. He stated something needed to be done.

Mr. Gladden recognized Mr. Earl Hood, Warden with the Detention Center. He stated the Detention Center needed a new buffer machine for the floors which were looking bad at the Justice Complex. Dr. Carolyn Prince, Chairman advised the issue needed to through the Administrator.

Dr. Carolyn Prince, Chair – advised she was going to the Mid-Year Conference with the South Carolina Association of Counties on February 20th. She advised she was planning to meet with some members of the delegation. She also advised the delegation should be invited to meet with council.

Dr. Prince advised Voter Registration would do photo ID's at their office for free.

NON AGENDA ITEMS

No items were heard.

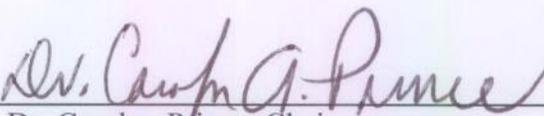
ADJOURN

No further discussion was heard. The meeting was adjourned.

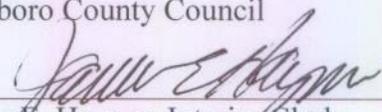
Motion made by Mr. Ron Munnerlyn, seconded by Mr. Willie Gladden, to adjourn the meeting. Vote in favor. Unanimous. Motion carried.

(SEAL)

ATTEST:



Dr. Carolyn Prince, Chair
Marlboro County Council



James E. Haynes, Interim Clerk
Marlboro County Council

Date Adopted: *March 12, 2013*