

MEETING OF THE BOARD OF TRUSTEES

January 11, 1978

The Board of Trustees met for it's regular bi-monthly meeting on Wednesday, January 11th, at 12:00 noon in the cafeteria for lunch and in the conference room at 1:00 p.m. for its business session. Members present were: Dr. J. C. Holler, presiding; Mrs. Anne Boyce; Dr. Marvin Efron; Miss Mary Alice Mack; Mr. James McClary; Dr. James F. Miles; the Reverend James Mitchell; Mr. Clarence Rowland; Jr.; Mr. Karl Segelken; and Dr. M. B. Webb. Dr. Wil Lou Gray and Dr. J. T. Willis were also in attendance.

The Reverend Mitchell led in the invocation.

The minutes of the meeting for November 9th, were approved as printed and mailed to the members of the Board of Trustees. The proposed agenda was adopted with minor changes. A copy of the agenda is attached hereto.

The report from the Director included a report from the Education Committee. Mrs. Thelma Bailey, Principal, reported on the activities of the teaching staff in their effort to improve the instructional program. Plans for the six weeks summer school were announced. Students achieving at 9th grade level and above will be scheduled in the G.E.D. program with emphasis on survival skills as defined in the Adult Performance Level Program.

Mrs. Bailey reported that much improvement has been made in the performance of the teaching staff. She recommended all teachers for re-election with the exception of one. This one teacher is experiencing some personal problems. Mrs. Bailey asked for time to work with the teacher in assisting her to overcome her problems.

Dr. Efron moved that the Board approve the recommendation from Dr. Willis and Mrs. Bailey that the teachers be employed, following legal procedures, for school year 1978-79 with the one exception that Mrs. Bailey named. Furthermore, that effort be made to work with the one exception to improve the situation with that teacher and report back to the Board at its next meeting. Mrs. Boyce seconded the motion. The motion passed.

Much discussion ensued concerning actual progress made by teachers in their performance of duties and progress experienced by students in the classroom. The Education Committee was asked to include in its report for March 8th, to the Board of Trustees that which is being done in the way of counseling of students and in assisting students in personal adjustment.

Mr. McClary reported for the Building and Grounds Committee that Dr. Holler, Dr. Willis, and he had met with the Mayor and Council of the City of Cayce relative to the school's water bills. As a temporary measure, the water supply is being metered by a two inch meter which is much too small for permanent use. The City of Cayce recommended that a six inch meter be installed. The cost for such an installation can be as high as \$12,000. This will be considered by the Building and Grounds Committee. A question was asked if it is mandatory that the dormitories and other buildings on the campus be equipped with sprinklers. This question was referred to the Building Committee for study.

Mr. Rowland reported that the Personnel Committee had met on November 29th. to review the resumé's of nine applicants for the position of Student Recruiter and to interview three of the applicants. The Committee will meet again in the near future to interview other applicants.

Dr. Holler reported for the special committee that was appointed to work on the Endowment Fund. The Committee met on January 5th. at the Methodist Center. It adopted the following objective: "A campaign will be launched to raise money for fifty scholarships by December 31, 1979. Two types of scholarships will be sought. One is a Builder's Scholarship. This will be a one time investment of \$15,000. The annual income from this investment will pay the expenses of one student for approximately one year in school. The other type is a Living Scholarship. This an annual contribution of \$1,000 to the school. This will pay the expenses of one student for approximately one year in school." The campaign will be directed toward churches, civic clubs, industries, and foundations. It will be launched by a dinner in honor of those who have contributed to the Endowment Fund. The Trustees will be asked to assist the Committee and the school staff by providing names of people whom the Trustees think will make a gift to the Endowment Fund.

Dr. Efron moved that the Board endorse the objective of the Committee and work with the Committee and staff in achieving its goal of fifty scholarships. Dr. Miles seconded the motion. The motion passed. The Director was asked to have available for publicity purposes the names of all scholarship recipients, the amount of each scholarship, and the county of residence of each recipient.

Dr. Holler stated that there was not a report from the Executive Committee except to say that the trust officer of the Citizens and Southern National Bank had recommended that any money on hand in the school's account that was not invested in stocks and bonds be used to purchase commercial paper. Dr. Holler had instructed the officer to proceed with the purchase of the commercial paper.

Under old business, Dr. Willis referred the Board to a suggested policy on complaints which was presented to the Board at its previous meeting. Dr. Holler asked that Miss Mack and Mr. Segelken work with Dr. Willis on bringing to the Board at its next meeting a recommendation relative to this policy.

Under new business, the schedule of Board meetings was discussed and adopted as follows. The Board will meet at 12:00 noon for lunch and at 1:00 p.m. for business on January 11th, March 8th, May 10th, July 12th, September 6th, and November 8th. The schedule of meetings was adopted.

Dr. Willis gave a copy of his annual report and an update on policies for the policy manual for each member of the Board. A motion to adjourn was passed.