

**From:** Red Group Analytics <requests@redgroupanalytics.com>  
**To:** Catherine McNicollCatherineMcNicoll@scstatehouse.gov  
**CC:** Lt. Governor's OfficeLtGov@scstatehouse.gov  
**Date:** 5/8/2018 3:26:48 PM  
**Subject:** SC FOIA Request

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Tuesday, May 8, 2018

South Carolina Office of the Lieutenant Governor  
State House, 1st Floor  
P.O. Box 142  
Columbia, SC 29202  
Fax: (803) 734-2082  
Email 1: [catherinemcnicoll@scstatehouse.gov](mailto:catherinemcnicoll@scstatehouse.gov)  
Email 2: [LtGov@scstatehouse.gov](mailto:LtGov@scstatehouse.gov)

To Whom It May Concern,

The following request is being made in accordance with the South Carolina Freedom of Information Act (S.C. Code Ann. §30-4-10 to 30-4-55) regarding Henry McMaster. I am requesting copies of the following records as available:

**Reimbursements:** I am requesting copies of all reimbursement records of McMaster from January 14, 2015, to January 24, 2017. Responsive records should detail which reimbursement requests were denied or granted, when they were made, and the amount reimbursed.

**Office-Related Expenses:** I am request copies of all office-related expenditures of McMaster's office in Columbia from January 14, 2015, to January 24, 2017. Responsive records should detail the date an expense was incurred, the cost of an expense, and a description of the expense (i.e. furnishings, technology, office supplies, food, etc).

**Calendars, Meeting Planners, and Scheduling Materials** : I am requesting copies of all calendars, meeting planners, and scheduling materials of McMaster from January 14, 2015, to January 24, 2017.

**Travel/Advance Logs and Itineraries:** I am requesting copies of all travel/advance logs itineraries of McMaster from January 14, 2015, to January 24, 2017. Responsive travel records should detail the date and time, the destination, the intended purpose, and whom McMaster met.

**Vehicle Expenses and Logs:** I am requesting copies all expenses, reimbursements, and logs related to McMaster's usage (or member of family's usage) of any publicly-owned/leased vehicle from January 14, 2015, to January 24, 2017. Travel logs should detail the date and time of usage, the destination, the number and identity of the occupants, the model of the vehicle, and the estimated distanced traveled as available

**Plane/Helicopter Expenses and Logs:** I am requesting copies of all expenses, reimbursements, and logs related to McMaster's usage (or member of family's usage) of any publicly-owned/leased plane

or helicopter from January 14, 2015, to January 24, 2017. Travel logs should detail the date and time of usage, the destination, the number and identity of the occupants, the model type, and the estimated distanced, and the value of trip traveled as available.

**Public Law Enforcement Usage Records:** I am requesting copies of records that detail all the use of law enforcement units assigned to accompany/protect McMaster when outside public office from January 14, 2015, to January 24, 2017. These records should detail the number of officers assigned, the date when they were assigned, the hours of security protection provided, and the estimated cost of such services being provided.

**Private Security:** I am requesting copies of all contracts, invoices related to any private security services provided to McMaster outside of public office from January 14, 2015, to January 24, 2017. Please also include all related reimbursement requests submitted by McMaster (or staff) for such security services being provided.

**Personal Financial Disclosures:** I am requesting copies of all personal financial disclosure forms (also sometimes referred to as "conflict of interest forms" or "statement of economic interest forms") of McMaster from January 14, 2015, to January 24, 2017.

**Salary & Other Compensation:** I am requesting copies of records that detail McMaster's salary, deferred salary, retirement benefits, and other compensation (including insurance plans) from January 14, 2015, to January 24, 2017.

**Personnel Record:** I am requesting a copy of McMaster's personnel file. These records should include the duration of employment, the position held, disciplinary history, and the annual salary.

**Gifts:** I am requesting copies of all gifts made to McMaster directly and McMaster's office from January 14, 2015, to January 24, 2017. These records should include the name of the giver, the estimated value of the gift, the date given, and the description of the gift.

**Letters of Reference:** Copies of all letters of reference submitted by McMaster in his capacity as Lt. Governor from January 14, 2015, to January 24, 2017. This includes all letters of reference submitted by McMaster that were made on correspondence that had the Office of the Lt. Governor letterhead on it.

**Email Account Addresses:** I am requesting documents that detail the email addresses issued to McMaster from January 14, 2015, to January 24, 2017. This includes any other state-issued email aliases generated for McMaster's use.

**Email Correspondence:** I am also requesting copies of all releasable incoming-and-outgoing electronic correspondence of McMaster's assigned email accounts from January 14, 2015, to January 24, 2017.

**Incoming/Outgoing Messages via Secure Messaging Apps:** I am requesting copies of all incoming-and-outgoing messages via secure messaging applications by mobile phones issued for McMaster. Please note that the term "secure messaging applications" includes (but is not limited to) applications such as Signal, Wire, Wickr, Threema, Confide, Telegram, Ricochet, WhatsApp, Silent Phone, Silent Circle, Cyphr, Dust, and Pryvate from January 14, 2015, to January 24, 2017.

I realize that certain costs may be applicable to this request. Please contact me when you can provide a payment amount for my requests. In the meantime, I authorize an initial expense cap of \$200 to be accrued.

I also request that you state the specific legal and factual grounds for withholding any documents or portions of documents, should you withhold any. Please identify each document that falls within the scope of this request but is withheld from release.

If requested documents are located in, or originated in, another installation or bureau, I would request that you please refer this request, or any relevant portion of this request, to the appropriated installation or bureau.

To the extent that the information is available in electronic format, I would prefer to receive that information via email or CD, particularly if providing the information reduces the time or expense involved. Otherwise, I request to receive the information in paper form.

You may fax your response to 262-264-1113 or email it to [requests@redgroupanalytics.com](mailto:requests@redgroupanalytics.com). If you wish to call, please contact me at 571-317-1804 between 9AM and 5PM (CST).

Thank you for your time and attention to this matter.

Sincerely,

C. Smith

Red Group Analytics, LLC  
17145 J West Bluemound Road, #164  
Brookfield, WI 53005