

MINUTES OF

Budget and

Control Board

Meeting

September 28, 1978

MINUTES OF BUDGET AND CONTROL BOARD MEETING

SEPTEMBER 28, 1978

POLL

After not being able to reach Comptroller General Morris, Senator Dennis or Representative Mangum, Executive Director William T. Putnam contacted the following Budget and Control Board members on the item of business described below:

Governor James B. Edwards (through Administrative Assistant Pettiss)  
Mr. Grady L. Patterson, Jr.

DEPARTMENT OF CORRECTIONS - USE OF STATE FUNDS FOR CETA POSITIONS -

In a meeting held at 10:00 a.m., September 28, 1978 in the Auditor's Office conference room, attended by Department of Corrections Commissioner William D. Leeke, accompanied by staff members Hubert Clements and Charles Case, and by Messrs. Pettiss, Crosscope, McInnis and Putnam, Commissioner Leeke formally advised the Budget and Control Board that the Governor's Office Manpower Division has advised him that CETA funding for 122 positions will be temporarily interrupted effective midnight, Saturday, September 30, 1978 and he requested Board authorization to temporarily use State funds to continue to pay the salaries of the persons occupying those 122 positions.

Because of the urgency of the situation, on the basis of the approval of the two referenced Board members, the Department of Corrections was authorized, as a temporary, emergency measure, pending final federal action on continuation funding for the CETA program, to use State-appropriated funds for the purpose of continuing to pay the salaries of the 122 persons presently occupying CETA-funded positions. This temporary authorization was granted with the understanding that the source of funds for these 122 positions would not be

2 - 9/28/78

changed and that any State funds used for this purpose would be reimbursed by CETA funds when they become available.

Information relating to this matter has been retained in these files and is identified as Exhibit I.



MEMORANDUM

EXHIBIT I  
OCT 02 1978  
9/28/78

TO: Mr. William D. Leeke, Commissioner

FROM: Hubert M. Clements, Deputy Commissioner/Administration

SUBJECT: Temporary Interruption in CETA Funds

DATE: September 27, 1978

1. We have been advised by the Manpower Division, Office of the Governor, that CETA funding for 122 positions will be temporarily interrupted effective mid-night Saturday, September 30, 1978. The length of this interruption in funding cannot be determined since legislation to continue CETA is now in a Congressional Conference Committee. Mr. Minshew stated that continuation funds would not be available until approximately October 16, 1978.
2. Mr. Minshew suggests that we explore the use of state funds to continue CETA programs until FY '79 funds are available. It is my understanding that once FY '79 CETA funds are available state funds used would be reimbursed.
3. We cannot transfer the 122 CETA funded positions to state funds even temporarily without Budget and Control Board authorization.
4. I recommend that we seek Budget and Control Board authorization to use state funds to carry the 122 positions until FY '79 CETA funds are/become available because:
  - . We have every assurance that the 122 positions will be continued at least through December 31, 1978;
  - . Any state funds used would be reimbursed;
  - . We did not receive notice that funds would be interrupted until September 26; therefore, we have had no time to either give notice to CETA funded employees or work out alternate staffing strategies;
  - . Many of our institutions are heavily dependent upon CETA positions for normal operations. We would need several weeks to adjust schedules and transfer personnel should the 122 positions be lost.
5. I will begin developing a plan to handle staffing needs during the January-June 1979 period should CETA funds not be continued after December 31, 1978.
6. Funds to convert these 122 positions to state funds have been included in our FY 79-80 appropriations request.

S/ *Hubert M. Clements*  
Hubert M. Clements

Attachment: Minshew Memo

RECEIVED

SEP 25 1978

COMMISSIONER

State of South Carolina

Office of the Governor

JAMES B. EDWARDS  
GOVERNOR

MANPOWER DIVISION  
1800 St. Julian Place  
Columbia, South Carolina 29204

Instruction Number: 78-042  
Issuance Date: September 22, 1978  
Effective Date: Immediately  
Expiration Date: October 31, 1978  
To: All CETA Contractors  
Subject: Funding for CETA Contracts after September 30, 1978

The Comprehensive Employment and Training Act of 1973 (CETA) expires on September 30, 1978. As of this date, Congress has not completed action to reauthorize or extend the CETA Program nor to authorize funding beyond September 30, 1978.

All indications are that the program will be reauthorized although there will undoubtedly be some programmatic changes and possibly an over-all reduction in total level of funding.

This delay in reauthorization will cause some serious problems in providing timely funding to contractors.

The Regional Office of the U. S. Department of Labor in Atlanta has informed us that we are not authorized to draw-down funds under any grant or annual plan that terminates September 30, 1978, for new contracts or sub-grants that are scheduled to start up in Fiscal Year 1979.

Assuming that Congress will pass enabling legislation before October 1, 1978, the Regional Office plans to sign new grants or grant extensions no earlier than October 1, 1978. Factoring in the length of time it normally takes to receive funds from the Treasury and to obtain checks from the State Controller once the Federal Funds are available, we estimate that funds will not be available at the Contractor's level until approximately October 16, 1978.

We will do whatever possible to expedite the processing of funds once the required authorizations are received. Advances cannot be made to any contractor prior to the receipt, in this office, of a signed contract authorizing such payment. Contracts are currently being negotiated in anticipation of enabling legislation, and requests for advances for Fiscal Year 1979 funds are being accepted. Final action on the contracts and advances must be held up until authority is received from the Department of Labor Grant Officer.

Decisions must be made locally on how to deal with this situation. All Contractors whose programs will not be extended or reauthorized in Fiscal Year 1979 have been so informed. It is our intention, subject to the receipt of authorizing grants, to fund all other contractor's programs at the current level for at least the first quarter of 1979. Contractors may wish to explore the use of local funds to sustain their programs until Fiscal Year 1979 grants are approved and Fiscal Year 1979 funds are made available rather than suspend operations.

Contractors funded under the grants listed below will not be affected at this time as these particular grants are funded beyond the first quarter of 1979.

- Title I (Discretionary) Migrant Residential Skill Training Program
- Title III - Section 303 - Migrant and Seasonal Farmworker Program
- Title III - STIP
- Title III - HIRE II
- Title III - Farmers Home Administration (FmHA)
- Title VIII - YACC

Please do not call this office for further information. You will be notified if there are any further developments.

Charles T. Minshew

Charles T. Minshew, Director  
Manpower Division

CTM/SSMjr/ems



## SOUTH CAROLINA DEPARTMENT OF CORRECTIONS

## Analysis of CETA Funded Positions

Location	Grant #	CETA	State and Other	Total
Appalachian Regional Office				
Clerical & Office Services			4	4
Fiscal Services			1	1
Administrative & Personnel			4	4
Health Service & Laboratory			1	1
Counseling, Social, Psychological	78AKT	1	2	3
Law Enforcement, Lic., Pub. Safety			5	5
Sub Total		1	17	18
Cherokee Correctional Center				
Law Enforcement, Lic., Pub. Safety	78AKT	2	11	13
Institutional Serv. & Skilled			1	1
Sub Total		2	12	14
Duncan Correctional Center				
Prof. & Sup. Engineering	78AKT	2	10	12
Sub Total		2	10	12
Greenwood Correctional Center				
Clerical & Office Services			1	1
Health Service & Laboratory	78AKT	1		1
Counseling, Social, Psychological	78AKT	1		1
Law Enforcement, Lic., Pub. Safety	78AKT	5	11	16
Institutional Serv. & Skilled			1	1
Sub Total		7	13	20
Givens Youth Correctional Center				
Clerical & Office Services			2	2
Administrative & Personnel			2	2
Classroom Teacher	8EK0011	1	4	5
Health Service & Laboratory	78AKT	1		1
Counseling, Social, Psychological			1	1
Law Enforcement, Lic., Pub. Safety			14	14
Institutional Serv. & Skilled			2	2
Vocational Teacher	8EK0011	1	4	5
Sub Total		3	29	32
Hillcrest/Greenville Intake				
Clerical & Office Services	78AKT	2	2	4
Administrative & Personnel			1	1
Health Service & Laboratory			3	3
Counseling, Social, Psychological			2	2
Law Enforcement, Lic., Pub. Safety	78AKT	1	25	26
Institutional Serv. & Skilled			1	1
Sub Total		3	34	37

Location	Grant #	CETA	State and Other	Total
Laurens Correctional Center				
Health Service & Laboratory	78AKT	1		1
Law Enforcement, Lic., Pub. Safety	78AKT	9	5	14
Sub Total		10	5	15
Northside Correctional Center				
Health Service & Laboratory	78AKT	1	1	2
Law Enforcement, Lic., Pub. Safety	78AKT	3	9	12
Institutional Serv. & Skilled			1	1
Vocational Teacher			2	2
Sub Total		4	13	17
Piedmont Pre-Release Center				
Clerical & Office Services			1	1
Administrative & Personnel			1	1
Health Service & Laboratory	78AKT	1		1
Counseling, Social, Psychological			4	4
Law Enforcement, Lic., Pub. Safety	78AKT	3	7	10
Institutional Serv. & Skilled			2	2
Sub Total		4	15	19
Aiken Youth Correctional Center				
Clerical & Office Services	78AKT	1		1
Classroom Teacher	8EK0011	1		1
Classroom Teacher	78AKT	4	2	6
Health Service & Laboratory	78AKT	2		2
Vocational Teacher	8EK0011	1	1	2
Law Enforcement, Lic., Pub. Safety	78AKT	1	35	36
Institutional Serv. & Skilled	78AKT	4		4
Sub Total		14	38	52
Catawba Pre-Release Center				
Clerical & Office Services	78AKT	1		1
Administrative & Personnel			1	1
Counseling, Social, Psychological			2	2
Law Enforcement, Lic., Pub. Safety	78AKT	4		4
Law Enforcement, Lic., Pub. Safety	78AK9	1	5	6
Institutional Serv. & Skilled			1	1
Sub Total		6	9	15
North Sumter Correctional Center				
Law Enforcement, Lic., Pub. Safety	78AK9	1		1
Law Enforcement, Lic., Pub. Safety	78AKT	3	18	21
Sub Total		4	18	22
Palmer Pre-Release Center				
Clerical & Office Services			1	1
Administrative & Personnel			1	1
Counseling, Social, Psychological	78AKT	1	2	3
Law Enforcement, Lic., Pub. Safety	78AKT	8	2	10
Institutional Serv. & Skilled	78AKT	1		1
Sub Total		10	6	16



Location	Grant #	CETA	State and Other	Total
Watkins Pre-Release Center				
Clerical & Office Services			1	1
Vocational Teacher			1	1
Administrative & Personnel			2	2
Health Service & Laboratory			1	1
Counseling, Social, Psychological	78AKT	1		1
Counseling, Social, Psychological	78AKO	3		3
Law Enforcement, Lic., Pub. Safety			18	18
Institutional Serv. & Skilled			1	1
Sub Total		4	24	28
Coastal Pre-Release Center				
Clerical & Office Services	78AKT	1		1
Administrative & Personnel			1	1
Counseling, Social, Psychological			3	3
Law Enforcement, Lic., Pub. Safety	78AKT	1	7	8
Sub Total		2	11	13
MacDougall Youth Correctional Center				
Clerical & Office Services			3	3
Classroom Teachers	8EK0011	2	5	7
Vocational Teacher			1	1
Health Service & Laboratory			2	2
Counseling, Social, Psychological			4	4
Law Enforcement, Lic., Pub. Safety	78AKT	3	36	39
Institutional Serv. & Skilled			5	5
Agricultural & Conservation			3	3
Sub Total		5	59	64
Wateree River Correctional Institution				
Clerical & Office Services			3	3
Classroom Teachers			3	3
Administrative & Personnel			1	1
Vocational Teacher	78AKT	1	4	5
Health Service & Laboratory			3	3
Counseling, Social, Psychological			1	1
Law Enforcement, Lic., Pub. Safety	78AKT	6	31	37
Institutional Serv. & Skilled	78AKT	1	6	7
Agricultural & Conservation			14	14
Sub Total		8	66	74
Women's Correctional Center				
Clerical & Office Services	78AKO	1	3	4
Classroom Teacher	8EK0011	1	4	5
Administrative & Personnel			1	1
Health Service & Laboratory			5	5
Counseling, Social, Psychological			5	5
Vocational Teacher	8EK0011	1	2	3
Law Enforcement, Lic., Pub. Safety			68	68
Institutional Serv. & Skilled			5	5
Sub Total		3	93	96

Location	Grant #	CETA	State and Other	Total
Reception and Evaluation Center				
Clerical & Office Services	78AK0	2	6	8
Administrative & Personnel			5	5
Informational & Educational			1	1
Health Service & Laboratory			2	2
Counseling, Social, Psychological	78AK0	5	1	6
Law Enforcement, Lic., Pub. Safety			31	31
Sub Total		7	46	53
Kirkland Correctional Institution				
Clerical & Office Services			8	8
Classroom Teacher			6	6
Administrative & Personnel			1	1
Vocational Teacher			2	2
Health Service & Laboratory			11	11
Counseling, Social, Psychological	8050-001	1	22	23
Law Enforcement, Lic., Pub. Safety			135	135
Institutional Serv. & Skilled			13	13
Vocational Teacher	8050-001	3		3
Sub Total		4	198	202
Central Correctional Center				
Clerical & Office Services	78-115C	1	18	19
Vocational Teacher	78-115C	1	2	3
Administrative & Personnel			5	5
Informational & Educational	78-115C	1	6	7
Health Service & Laboratory			39	39
Counseling, Social, Psychological	78AK0	1	13	14
Fiscal Services			1	1
Law Enforcement, Lic., Pub. Safety			294	294
Institutional Serv. & Skilled			16	16
Classroom Teacher	78-115C	5	6	11
Sub Total		9	400	409
Manning Correctional Institution				
Clerical & Office Services			4	4
Classroom Teacher	8EK0011	1	6	7
Administrative & Personnel			1	1
Health Service & Laboratory			3	3
Counseling, Social, Psychological			3	3
Law Enforcement, Lic., Pub. Safety			61	61
Institutional Serv. & Skilled			11	11
Vocational Teacher	8EK0011	1	3	4
Sub Total		2	92	94
Travelers Rest Correctional Center				
Law Enforcement, Lic., Pub. Safety	78AKT	1	12	13
Institutional Serv. & Skilled			1	1
Sub Total		1	13	14

Location	Grant #	CETA	State and Other	Total
Treatment Services				
Clerical & Office Services			3	3
Fiscal Services			1	1
Administrative & Personnel			2	2
Informational & Educational	78AK0	2		2
Health Service & Laboratory			1	1
Counseling, Social, Psychological			4	4
Sub Total		2	11	13
Headquarters				
Clerical & Office Services	8EK0011	2		
Clerical & Office Services	78AKT	1	23	26
Fiscal Services	78AKT	1	19	20
Administrative & Personnel	8EK0011	1	10	11
Informational & Educational			5	5
Counseling, Social, Psychological			1	1
Vocational Teacher			1	1
Classroom Teacher			2	2
Sub Total		5	61	66
Grand Total		122	1293	1415



**THE END**