

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR**

**ACTION REFERRAL**

|        |         |
|--------|---------|
| TO     | DATE    |
| Nellis | 11/8/06 |

|   |   |
|---|---|
| <b>DIRECTOR'S USE ONLY</b>  | <b>ACTION REQUESTED</b>   |
| 1. LOG NUMBER<br><br>000353   | <input checked="" type="checkbox"/> I Prepare reply for the Director's signature<br>DATE DUE _____  |
| 2. DATE SIGNED BY DIRECTOR<br><br>AC: Bowling<br>Singleton<br>Stensland | <input type="checkbox"/> I Prepare reply for appropriate signature<br>DATE DUE _____<br><br><input checked="" type="checkbox"/> FOIA<br>DATE DUE <u>11/22/06</u><br><br><input type="checkbox"/> Necessary Action |

| <b>APPROVALS</b><br>(Only when prepared for director's signature) | <b>APPROVE</b> | <b>* DISAPPROVE</b><br>(Note reason for disapproval and return to preparer.) | <b>COMMENT</b> |
|---|----------------|--|----------------|
| 1. <i>Cleared 11/10/06<br/>e-mail response attached.</i>          |                |  |                |
| 2.  |                |  |                |
| 3.  |                |  |                |
| 4.  |                |  |                |

**RECEIVED**

NOV 08 2006

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

**INPUT®**

10790 Parkridge Boulevard  
Suite 200 Room 10012  
Reston, VA 20191  
Tel: (703) 707-3500  
Fax: (703) 707-6201  
[www.input.com](http://www.input.com)

South Carolina Finance and Administration  
1801 Main Street, Columbia, SC 29201

Pursuant to the state open records law, S.C. Code Ann. sec. 30-4-10 to 30-4-165, I write to request access to and a copy of the Contract and all amendments, Bidders technical and cost proposals in response to the RFP - including all BAFO materials, Transcript from oral presentations as well as presentation materials and handouts, Agency's evaluation forms for bidders technical and cost proposals, Award letter issued to awardee for the Services of a Pharmacy Benefits Administrator for the South Carolina Department of Health and Human Services, procurement #04S6353, awarded to First Health Services Corporation.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

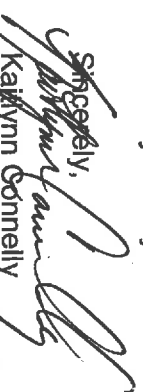
I agree to pay any reasonable copying and postage fees of not more than \$100. If the cost would be greater than this amount, please notify me. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I would request your response within fifteen (15) working days.

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Whenever possible, please refer to FOIA ID 10012 in any response letter, email, fax, or invoice.

Thank you for your assistance.

Sincerely,  
  
Kaitlynn Connelly  
[kconnelly@input.com](mailto:kconnelly@input.com)

*Noting  
Same log  
0345*



**State of South Carolina**  
**Department of Health and Human Services**

Mark Sanford  
Governor

Robert M. Kerr  
Director

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

|   |             |         |
|---|-------------|---------|
| Staff processing time at \$10.00 per hour     | _____ Hours | \$_____ |
| Pages copied at \$.10 per page                | _____ Pages | \$_____ |
| Pages faxed at \$.20 per page                 | _____ Pages | \$_____ |
| Shipping and Handling Costs                   |             | \$_____ |
| Other costs associated with the FOIA request: | _____       | \$_____ |

**Total Amount Due SCDHHS:**

**\$\_\_\_\_\_**

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8355  
Columbia, South Carolina 29202-8355

Please contact \_\_\_\_\_ should you have  
any questions.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 898-4515

**From:** Patty H Larimore  
**To:** Kconnelly@input.com  
**Date:** 11/16/2006 9:24 AM  
**Subject:** FOIA ID 10012

Doc 353 ✓

Kaitlyn,

In reference to the above FOIA request, the SC Department of Health and Human Services is not in possession of the items you have requested. This bid was solicited by the State of South Carolina Materials Management Office. They have retained the material you are requesting.

Please contact John Stevens ([jstevens@mmo.state.sc.us](mailto:jstevens@mmo.state.sc.us)) or at 803.737.0600. Please reference solicitation #0456353 in your request.

Please contact me at 803.898.2667 if you have any questions.  
Thanks.

Patty Hedges Larimore, Director  
Procurement and Support Services  
SC Dept. of Health and Human Services  
Office: 803.898.2667  
Fax: 803.255.8211