

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Hess</i>	DATE <i>1-17-13</i>
-------------------	------------------------

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>.10.218</i>	I I Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>CC: Mr. Speck, CBS, Dupa, CMS file See attached e-mail.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE <i>3-27-13</i> <i>* Per Roy on 1/23/13 see attached e-mail.</i> DATE DUE <i>per Roy on 3/1/13</i> <i>change of due date to 3/27/13</i>

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

**Center for Medicaid and CHIP Services**

**Data and Systems Group**

**JAN 02 2013**

Dear State Medicaid Contact:

The Centers for Medicare & Medicaid Services (CMS) is beginning its 2012 data collection process to collect Medicaid managed care enrollment statistical data and program characteristics to formulate our annual Medicaid Managed Care Enrollment Report and National Summary of State Medicaid Managed Care Program publications.

As States implement and expand managed care delivery systems to serve their Medicaid populations, demand for these reports continues to grow. Many States considering managed care initiatives use the National Summary as a source for reviewing viable managed care alternatives for their Medicaid populations. Enrollment statistics have become even more valuable as we assess trends in Medicaid managed care by individual States, as well as nationally. Your role in this endeavor is vital.

We will continue to use the Medicaid Managed Care Data Collection System (MMDCS) as the vehicle to collect the managed care program, quality, and enrollment data. MMDCS is a stand-alone windows based application designed in Visual Basic to be compatible with Windows '95 and above. This user-friendly system allows States and regions to (1) access the data dictionary and instructions on-line, (2) browse Medicaid managed care program characteristic and enrollment data, and (3) access the standard report menu.

We have made modifications to MMDCS for the 2012 data collection based upon the recommendations from the States, regions and central office staff. In general, the major changes include the following:

1. Revised the "Managed Care Entity Types" data element by adding "Traditional Primary Care Case Management" and "Enhanced Primary Care Case Management" as new valid choices and removing "Other" as a valid choice.
2. Revised the "Reimbursement Arrangement" data element by adding "Risk-based Capitation with Incentive Arrangements" and "Risk-based Capitation with other risk-sharing Arrangements" as new valid choices.
3. Revised the "Mental Health PIHP or PAHP Included Services" data element by removing "IMD Services" as a valid choice.
4. Revised the "Substance Use Disorders PIHP or PAHP Included Services" data element by removing "IMD Services" as a valid choice.
5. Revised the "Mental Health and Substance Use Disorders PIHP or PAHP Included Services" data element by removing "IMD Services" as a valid choice.
6. Revised "Lock-in Provision" data element by removing "Does not apply because State only contracts with one managed care entity" as a valid choice.

7. Revised the "Clinical Performance Improvement Topics" data element by adding "Child Development Screening (physical)", "Child Development Screening (behavior)", and "Obesity Screening/Management" as new valid choices.
8. Revised the "Use of Collected Data" data element by adding "Reporting to CMS on Medicaid/CHIP quality of care measures" as a valid choice.
9. Added 4 new data elements "EQR Data Included in State's Annual EQR Technical Report", "Use of EQR Data for Enrollees Covered by Alternative Benefit Plan", "Managed Care Entity Business Classification", and "Managed Care Entity Accreditation Status",
10. Removed the "Population Categories Included Enrollment", "Medicare Contract and Provision of Part D Benefit", "Scope of Part D Coverage", "Part D-Enhanced Alternative Coverage", and "State Medicaid Coverage of Part D Excluded Drugs in Medicaid Managed Care Entity Contracts" data elements.

To ensure a smooth process, we have **pre-filled** both the National Summary (program characteristics and quality data) and Enrollment (statistical data) Subsystems with the managed care data (if applicable), based upon what the State submitted to us for the 2011 data collection. In order to provide accurate and up-to-date data, the State should carefully review the pre-filled data to assure that all the information is current and reflects any enrollment and policy changes.

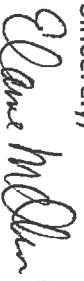
CMS CO will send the installation package to you by March 1. The package will consist of MMCDSCS CD, MMCDSCS User Guide, and the National Summary and Enrollment Report data dictionaries.

The program, quality, and enrollment data should reflect the point-in-time of **July 1, 2012**. We are requesting that your State begins compiling the data by mid-March. States should include up to 3 months worth of retroactive Medicaid eligibles in order to provide a complete picture of enrollment numbers as of July 1, 2012. It is important that you submit your State's Medicaid managed care data to your RO contact by the **April 4, 2013** deadline.

In May 2013, we will request statistical data as of December 31, 2012 for the following four data elements: (1) unduplicated total State Medicaid enrollment, (2) unduplicated total State Medicaid managed care enrollment, (3) State 1115 expansion enrollment, (4) State Medicaid Dual Eligible Enrollment.

Please contact Loan Swisher at (410) 786-4650, Carolyn Lawson at 410-786-0704, or Joseph Del Pilar at (410) 786-0081 if you have any questions or concerns. Thank you for your cooperation and assistance in this matter.

Sincerely,



Elaine Olin  
Director  
Data and Systems Group

Enclosure

cc: All Associate Regional Administrators

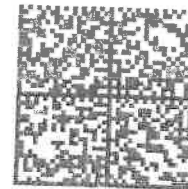
for Medicaid and State Operations  
All Regional Administrators  
State Medicaid Directors  
RO Managed Care Contacts  
Elaine Olin Director DSG

**DEPARTMENT OF HEALTH & HUMAN SERVICES**

**CENTER FOR MEDICARE & MEDICAID SERVICES  
7500 SECURITY BOULEVARD  
BALTIMORE, MD 21244-1850**

**OFFICIAL BUSINESS  
PENALTY FOR USE \$300**

Anthony Keck, Director  
Department of Health & Human Services  
P.O. Box 8206  
1801 Main Street  
Columbia, SC29201



Hasler

012H16204690

**\$00.45<sup>0</sup>**

01/15/2013

Mailed From 21244  
**US POSTAGE**

2520182409 0029



**Janet Bell**

*log # 218*

**From:** James Bradford  
**Sent:** Wednesday, January 23, 2013 9:45 AM  
**To:** Ana Lopez-Defede; Kathy Mayfield-Smith  
**Cc:** Roy Hess; Jennifer Campbell; Bruce Harbaugh; Janet Bell  
**Subject:** FW: Log letter 000218-2013 Managed Care Enrollment Report request from CMS  
**Attachments:** logletter000218.pdf

Ana: Attached in the Log Letter (Log# 000218) above is the CMS request for the 2013 Managed Care Enrollment Report. **The deadline for completion is APRIL 4, 2013.** In checking my e-mails from last year it appears that you and Laurel had oversight of this project. Please let me know if you need anything from us (Managed Care).

**Janet: You may want to have a due date on this as typically, Tony and executive staff will want to review what we are sending to CMS.**

---

**From:** Roy Hess  
**Sent:** Wednesday, January 23, 2013 7:00 AM  
**To:** James Bradford; Jennifer Campbell  
**Cc:** Janet Bell  
**Subject:** Log letter 000218

Have you all involved Ana? We should coordinate, however, Ana will have to reconcile and pull data.

---

**From:** Janet Bell  
**Sent:** Tuesday, January 22, 2013 2:50 PM  
**To:** James Bradford  
**Cc:** Roy Hess; Janet Bell; Jennifer Campbell  
**Subject:** Log letter 000218

Jim,  
Attached please find a copy of log letter 000218. Please note it is marked Necessary Action. Thanks!

*Janet R. Bell*

Administrative Coordinator  
Managed Care  
SC Department of Health and Human Services  
PO Box 8206  
Columbia, SC 29202  
(803) 898-3202  
Fax: (803) 255-8235

**Brenda James**

Log # 218 ✓

**From:** Janet Bell  
**Sent:** Tuesday, March 12, 2013 10:32 AM  
**To:** Brenda James  
**Cc:** James Bradford; Janet Bell; Jan Polatty  
**Subject:** FW: CMS- 2012 Medicaid Managed Data Collection

Brenda/Jan,  
What do you suggest? This is the one that was due to CMS the first week of April. The internal due date was recently changed to the end of March to give Ana more time to run her reports. Now the below has come in to play. If we receive the packages timely, I don't see a problem with our March internal due date; and that will give executive staff another week (to schedule time to and) to review. But I'll defer to ones wiser & more experienced with this than I.... ☺  
Janet

**From:** James Bradford  
**Sent:** Tuesday, March 12, 2013 10:21 AM  
**To:** Janet Bell  
**Subject:** RE: CMS- 2012 Medicaid Managed Data Collection

Yes, that is correct

**From:** Janet Bell  
**Sent:** Tuesday, March 12, 2013 10:15 AM  
**To:** James Bradford  
**Cc:** Janet Bell  
**Subject:** RE: CMS- 2012 Medicaid Managed Data Collection

For 000218?

**From:** James Bradford  
**Sent:** Tuesday, March 12, 2013 10:12 AM  
**To:** Ana Lopez Defede; Kathy Mayfield-Smith  
**Cc:** Bruce Harbaugh; Jennifer Campbell; Janet Bell  
**Subject:** FW: CMS- 2012 Medicaid Managed Data Collection

Janet: FYI -- This will probably change the Log Letter Due date.

**From:** Drake, Maria (CMS/CMCHO) [<mailto:Maria.Drake@cms.hhs.gov>]  
**Sent:** Tuesday, March 12, 2013 10:06 AM  
**To:** James Bradford  
**Cc:** Roy Hess; Timothy Hartnett  
**Subject:** FW: CMS- 2012 Medicaid Managed Data Collection

Dear Managed Care Contacts:

CMS Central Office will mail the 2012 Data Collection package directly to the Regions and States by March 7, 2013. The data collection package consists of the National Summary and Enrollment Report Data Dictionaries, Medicaid Managed Care Data Collection System MCCDCS) CD, the MMCDCS User Guide, and the 2012 State and RO contact list. The deadline for States to submit the programmatic and

enrollment data to CMS will be **Friday, April 12, 2013** instead of April 4, 2013 on the attached letter we sent in January.

As always, please have your LAN Administrator install the MMCDCS on your pc upon receipt, if you do not have permission to do so. This will give us time to resolve installation issues including sending a new CD if needed. Please contact your CMS CO contact according to the information below if you encounter installation problems, if you have questions, or additional changes to the contact list.

CMS Central Office:

Region 1 – [OZZY.Celebi@cms.hhs.gov](mailto:OZZY.Celebi@cms.hhs.gov)

Region 2, 3, 7, and 10 – [Michael.Leboe@cms.hhs.gov](mailto:Michael.Leboe@cms.hhs.gov)

Regions 4, 5, 6, 8, and 9 – [Loan.Swisher@cms.hhs.gov](mailto:Loan.Swisher@cms.hhs.gov)

### **CMS Timeline for 2012 Medicaid Managed Care Data Collection**

<b>Task (s)</b>	<b>Deadline(s)</b>
<b><i>CMS Central Office (CO) will mail data collection package to directly to CMS Regional Office (RO) and States according to the changes submitted to CMS CO by CMS RO or States ).</i></b>	<b><i>March 7, 2013</i></b>
<b><i>States will acknowledge receipt of data collection package to CMS RO</i></b>	<b><i>Upon receipt</i></b>
<b><i>RO and States must have the Medicaid Managed Care Data Collection System (MMCDCS) installed on their pc (system is 508 compliant)</i></b>	<b><i>Upon receipt</i></b>
<b><i>States must submit (via email) their Medicaid managed care data to the RO by the deadline</i></b>	<b><i>April 12, 2013</i></b>
<b><i>RO must review data to ensure States program data is accurate. State's data must be forward to CMS CO.</i></b>	<b><i>Upon receipt</i></b>

---

#### **Carolyn Lawson**

Centers for Medicare and Medicaid Services (CMS)  
Baltimore Office

(410) 786-0704 [Carolyn.Lawson@cms.hhs.gov](mailto:Carolyn.Lawson@cms.hhs.gov)