

Read Carefully These Instructions and Suggestions to Clerks and Others Using

## FAMILY NAME INDEXES

### THE SUB-INDEX

1. Write names on the Sub-Index plain and in as bold a hand as possible. Don't make n like u. Don't try to subdivide names on Sub-Index further than is arranged by the scheme here laid out. That is, if Baker is the first name for the column, Bae to Bak, write **Baker** on the first dark ruled line followed by **Baer** if it should happen to be the second name of that group, on the second dark ruled line, and so on.

2. A name is written but once on the Sub-Index (except as noted in the next paragraph), no matter how many times the same name is repeated on the Main Index. Following the name is a column in which is written the page of the Main Index, where all entries of this name are to be placed.

3. Names similar in sound but spelled differently should be grouped together on the Main Index, and each variety of spelling noted on the Sub-Index, under its proper subdivisions. Thus:

Bair-Bare-Baer	Lowery-Lowry
Bear-Baehr	Lourie, etc.
Shafer-Schaefer	Snyder-Snider
Sheffer-Shaefer	Schneider-Schnider
Read-Reed-Reid	Keyser-Keiser-Kizer
Kline-Klein	Pearson-Pierson

4. Names like **Schneider** and **Snyder** should appear in Sub-Index under **Sc** and also **Sn**; **Pearson** and **Pierson** under **Pe** and **Pi**, etc. However, no notice of more than one style of spelling a name need be taken—and that the way it is spelled on the record—until it is spelled differently in a subsequent entry.

5. Odd names falling to the same Sub-Index column may be grouped together on the Main Index. For example, the names **Debler**, **Dedman**, **Debroski** and **Deator** being odd, and likely to be infrequent and all belonging to the same Sub-Index column, could be given the same page on the Main Index, and write in the column in red ink, "For names not listed here, see page....."

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## THE R. L. BRYAN COMPANY

*Court House Outfitters*

COLUMBIA, SOUTH CAROLINA





THE R. L. BRYAN COMPANY, COLUMBIA, S. C.

Names of similar spelling and similar sound should be grouped together and given the same page number. Indicate on Sub-Index the different ways the name is spelled, duplicating the name in more than one column when necessary.

McD	Page	McE	Page	McF	Page
McDaniel	29	McEwin	49	McPADDIN	89A
McDuffie	60A	McElveen	74		
McDonald	54A				
McDANIEL, C.M., CO., INC.	58A				
McDOWELL	6A				
McDONALD SUBDIVISION	88				

**Mc A**  
to  
**Mc F**

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**Mc G**  
to  
**McZ**

## Corporations and Firms

Page

C. M. McDANIEL COMPANY, INC.

58A

## Corporations and Firms

Page



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Ma

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Me

Mia Mib Mic Mid	Page	Mie Mif Mig Mih Mii Mik	Page	Mil Mim	Page	Min Mio Mip	Page
Middleton	1	MIKELLS, INC.	4A	Mims	10	Minkow	42
Middleton & Peterson Inc.	22	MIKELL	24	Miller	18	MINES	89
MID-STATE HOMES, INC.	85A			Milledge * MILEDGE	36		
				Mills	50		
				Milton	59A		
				Miley	44-A		
				<i>Millett Milling Co.</i>	14A		
				Miles	16A		
				Millen	46A		
				Miller Swamp Baptist Church - - - - -	51A		
				Millhaven Sales Corp.	74A		
				MILLIKEN	86A		
				MILBERRY HUNTING CLUB	96A		
				MILOJE	17		
				MILES HOMES, DIVISION OF INSILCO CORP.	44		



New SUB-INDEX Sheets may be ordered at any time. When ordering, give number of sheet as shown on this margin.

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