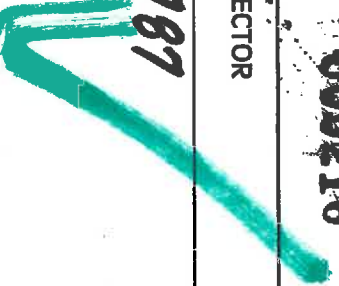


DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Mells</i>	DATE <i>10-22-07</i>
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DIRECTOR'S USE ONLY		ACTION REQUESTED	
1. LOC NUMBER <i>000216</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____	<input type="checkbox"/> FOIA DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>Ref: Log # 187</i> 	<input checked="" type="checkbox"/> Necessary Action		

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			.
4.			



RECEIVED

OCT 22 2007

Department of Health & Human Services
OFFICE OF THE DIRECTOR

OFFICE OF EXECUTIVE
POLICY AND PROGRAMS

MARK SANFORD
GOVERNOR

State of South Carolina Office of the Governor

October 16, 2007

Ms. Emma Forkner
Executive Director
SC Department of Health & Human Services
1801 Main Street
Columbia, SC 29201

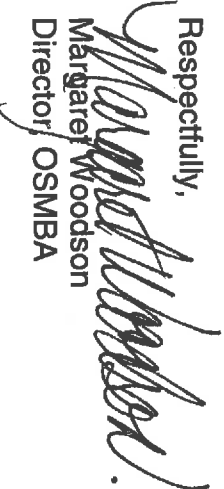
Dear Ms. Forkner:

The Governor's Office of Small and Minority Business Assistance has received and approved your agency's Minority Business Utilization Plan for FY 07-08. Thank you for submitting your plan in a timely manner.

Our MBE Quarterly Progress reporting forms can be down loaded from our website at www.oepp.sc.gov/osmba under agency forms. We are available to assist your agency and answer questions concerning the MBE program.

In an effort to make the reporting process for agencies more efficient, SC.gov is developing for OSMBa a new electronic quarterly MBE contracting progress reporting system that will reduce the amount of preparation time and paperwork required by agencies to process reports and increase the accuracy of contracting data. We expect to have the new system in place for use by November 2007. Training information will be made available to the MBE Liaisons on how to use the new system.

Respectfully,


Margaret Woodson
Director OSMBa

cc: MBE Liaison

Governor's Office of Small and Minority Business Assistance
1205 Pendleton Street, Edgar Brown Building
Columbia, South Carolina 29201
(803) 734-0657p, (803) 734-2498f
mwoodson@oepp.sc.gov

MINORITY BUSINESS UTILIZATION PLAN

FISCAL YEAR 2007-2008

Agency Name: SC Department of Health & Human Services

Agency Address: 1801 Main Street, Columbia, SC 29201

Contact Person: Patty H. Larimore

Telephone: 803-898-2667

GOAL

TOTAL AMOUNT BUDGETED:

3,691,076,206.57

TOTAL DOLLAR AMOUNT OF FUNDS EXPENDED:

7,581,407.88

DOLLAR GOAL FOR MBE:

833,954.87

PERCENT:

11

Approved: Eunna Jula
Agency Head or Chairperson
of Board

Title: Dire

Date: Sep 27, 2007

[Signature]
Approved: Director, Office of Small and
Minority Business Assistance

Title: Director Date: Oct 1, 2007

MBE UTILIZATION PLAN CHECKLIST FY 07/08

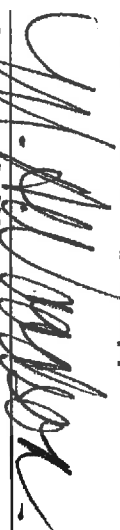
AGENCY DEPT.OF HEALTH & HUMAN SERVICES

Contact Person PATTY LARIMORE Phone (803) 898-2667

Agency MBE Utilization Documents Received

- | | | | |
|-------|--|--------------------|-------------------|
| I. | Agency Policy Statement | <u> </u> yes | <u> X </u> no |
| II. | Name-Address-Telephone-Liaison Officer | <u> </u> Xyes | <u> </u> no |
| III. | Operational Procedures Definition | <u> </u> yes | <u> </u> Xno |
| IV. | Duties of Liaison Officer | <u> </u> yes | <u> </u> Xno |
| V. | Designation and Negotiation Procedures | <u> </u> yes | <u> </u> Xno |
| VI. | Division of Larger Projects into Smaller Units | <u> </u> yes | <u> </u> Xno |
| VII. | Income Tax Credit | <u> </u> yes | <u> </u> Xno |
| VIII. | Progress Payment | <u> </u> yes | <u> </u> Xno |
| IX. | Quarterly Reporting Procedures | <u> </u> yes | <u> </u> Xno |
| X. | Subcontracting Procedures | <u> </u> yes | <u> </u> Xno |
| XI. | Goals | <u> X </u> yes | <u> </u> no |
| XII. | Agency Profile Sheet | <u> </u> Xyes | <u> </u> no |

Recommend: X approval disapproval


Margaret A. Woodson
Director, OSMB A

Date 10/8/07

Comments 11/12