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**Date:** 11/19/2004 11:31:58 AM

**Subject:** 1) B&CB: Request for Extended Contract Term; 2) CIO: Transmittal of Requisition & RFP Document

**Attachments:** MINOLTA20041119103717.tif  
License Plate Production and Distribution RFP 11.19.04.doc

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**License Plate Production and Distribution RFP for the SC Department of Motor Vehicles:**

1. SCDMV is requesting approval for a five year contract with two one-options to renew, as indicated (Attachment 2 above) on page 22, Section 5, Term of Contract, of the attached RFP. The replacement cycle for South Carolina license plates is every six years (Introduction, Section 1, page 1). The extension request is authorized under SC Consolidated Procurement Code Section 11-35-2030(4).

2. SCDMV respectfully submits the letter of transmittal to Mike Spicer, CIO, and Requisition No. 219783 in Attachment 1, and the RFP document in Attachment 2, along with the Director's personal request that the RFP be released before the Thanksgiving holidays. Response requested regarding RFP assignment and estimated processing schedule.

If there are any questions, please call me on my office telephone at (803) 737-0016 through 11/29/04; (803) 896-7858 after 11/29/04; or my cell phone, (803) 609-6005, anytime. Thank you,  
Dixie

*Dixie P. DeLoach, C.P.M.*

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