

**South Carolina Department of Labor, Licensing and Regulation (SCLLR)**  
**South Carolina Panel for Dietetics Meeting Minutes**  
**September 20, 2016 at 10:00 A.M.**  
**Synergy Business Park, Kingstree Building, Room 204**  
**Columbia, South Carolina 29210**

Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act.

**PANEL MEMBERS PRESENT:**

Ann F. Childers, RD  
Kay J. MacInnis, RD  
Lynette Leland Reed, RD  
~~Michael C. Greene, Esquire~~  
*Rebecca Wrenn, RD, VC*

**PANEL MEMBERS ABSENT:**

Edna Rice Cox, RD  
Judy H. Thomas, RD  
~~Rebecca G. Wrenn, RD, Vice Chair~~  
*Michael Greene, Esq.*

**SCLLR STAFF PRESENT:**

Rebecca Leach, Communications & Government Affairs  
Harwick Stuart, Esquire, Office of Advice Counsel  
April Koon, Administrator  
Missy D. Jones, Administrative Assistant  
For IRC Report:  
Althea B. Myers, Chief Investigator, Office of Investigations and Enforcement  
Prentiss Shealey, Attorney, Office of Disciplinary Counsel

**IN ATTENDANCE:**

Tina F. Behles, Certified Court Reporter, Capital City Reporting, LLC

**CALL TO ORDER / ATTENDANCE:** The meeting was called to order at 10:00 a.m. by *[initials]*.

**APPROVAL OF AGENDA:** A **motion** was made by *Ann* to accept the September 20, 2016 Agenda. The motion was seconded by *Kay* and carried unanimously.

**APPROVAL/DISAPPROVAL OF ABSENT PANEL MEMBER(S):**

*A motion to approval Kay / Ann*

**INTRODUCTION OF NEW PANLE MEMBER:** Introduction of Lynette Leland Reed. *Clinical Nat. mgr.*

**APPROVAL OF MINUTES:** A **motion** was made by *Ann / Kay* to accept the April 12, 2016, Panel Meeting minutes and May 31, 2016, Special Called Meeting minutes as written. The motion was seconded by *Kay / Ann* and carried unanimously.

**OFFICE OF INVESTIGATIONS & ENFORCEMENT (OIE) STATISTICAL REPORT:** Althea Myers, Chief of Investigations and Enforcement, provided the OIE Statistical Report. The Panel accepted this as information.

**INVESTIGATIVE REVIEW COMMITTEE (IRC) REPORT:** Chief Myers provided the IRC Report to the Panel. There were no cases to be presented to the Panel.

**OFFICE OF DISCIPLINARY COUNSEL ORIENTATION:** ~~Rebecca Wynn~~  
There were no cases to be presented to the Panel.

**LEGISLATIVE UPDATE:** Reg. 61-16 - DHEC - Diet. order meals for patient w/out phy. order. DHEC moving forward using language the Diet. had adopted.   
↓  
this legislative session

### REPORTS / INFORMATION

**Administrative Information** - Information was provided by Mrs. Koon concerning the following topics:

- Licensee Total Report - there are currently 1160 licensed dietitians; 926 are in state and 234 are out of state.
- Financial Report - provided as information.

### NEW BUSINESS

**CDR REVISED TEST SPECIFICATIONS INFORMATION:**

For info. only

**REMOTE NUTRITIONAL ASSESSMENTS:**

Must have lic. to practice in SC  
Panel will need to look @ statute change regarding telemedicine.

**ELECTION OF PANEL OFFICERS:** ⇒ Carry over

Chair → Ann/Kay → Rebecca Wynn  
V Chair → Lynette/Kay → Ann Childers

**2017 BOARD MEETING DATES:**

April 11 - ~~Kay/Ann~~ Ann/Kay  
Sept. 12 - ~~Kay/Ann~~

**PUBLIC COMMENTS**

~~There were no public comments made.~~ Kath. Sharo - CE Requirements change

**ANNOUNCEMENTS**

Upcoming Meeting Date - To be announced.

↓  
April - took out 50  
hrs requirement - CDR  
is checking EE.

**ADJOURNMENT**

A motion was made by Kath to adjourn the meeting. The motion was seconded by Ann and carried unanimously. There being no further business, Ms. Schwartz adjourned the meeting at 10:45am.  
Wrenn

These minutes are a record of the official actions taken by the Panel and a summary of the meeting provided by April Koon, Administrator. Minutes are presented to the Panel for final approval.

How to become a

→ Cert. Nutritionist ⇒ trying to get around becoming a  
LRTD

- April - ~~40-20-20~~ ⇒ file complaint & let CLR investigate

Kath. Sharo - how many complaints are filed - must  
FOIA request.

\* Rebecca ⇒ listen to tape \*

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**SOUTH CAROLINA PANEL FOR DIETETICS**

**SIGN IN SHEET**

**NAME**

**EMAIL**

**ORGANIZATION NAME**

Charlotte Capetone Kilbom

SCAND

Katherine Shavo

SCAND

Lynette Reel

P4B

**SOUTH CAROLINA PANEL FOR DIETETICS  
AGENDA**

**September 20, 2016 at 10:00 A.M.**  
110 Centerview Drive, Kingstree Building, Room 204  
Columbia, South Carolina

**Public Notice of this meeting was properly posted at the Dietetic Panel's Office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with the South Carolina Freedom of Information Act, Section 30-4-80.**

**Call to Order**

**Approval of Agenda**

**Approval / Disapproval of Absent Panel Member(s) – Edna Cox Rice & Judy Thomas**

**Introduction of New Panel Member – Lynette Leland-Reed**

**Approval of April 12, 2016, Panel Meeting Minutes and May 31, 2016 Special Called Meeting Minutes**

**Office of Investigations & Enforcement (OIE) Statistical Report - Althea Myers, Chief Investigator**

**Investigative Review Committee (IRC) Report – Althea Myers, Chief Investigator**

**Office of Disciplinary Counsel Report (ODC) – ~~Prentiss Shealey, ODC~~ April**

**Legislative Update – Rebecca Leach**

- a. Revision to Regulation 61-16 Section 1505 (D)

**Reports / Information**

**Administrative Information – April Koon**

- a. Licensee Totals Report
- b. Financial Report

**New Business**

1. CDR Revised Test Specifications Information – For Information Only
2. Remote Nutritional Assessments
3. Election of Panel Officers
4. 2017 Board Meeting Dates

**Public Comments**

**Announcements - Next Panel Meeting is to be announced.**

**Adjournment**

**South Carolina Department of Labor, Licensing and Regulation (SCLLR)**  
**South Carolina Panel for Dietetics Meeting Minutes**  
**April 12, 2016 at 10:00 A.M.**  
**Synergy Business Park, Kingtree Building, Room 204**  
**Columbia, South Carolina 29210**

Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act.

**PANEL MEMBERS PRESENT:**

Karen G. Schwartz, MS, RD, Chair  
Rebecca G. Wrenn, RD, Vice Chair  
Ann F. Childers, RD  
Kay J. MacInnis, RD  
Judy H. Thomas, RD  
Edna Rice Cox, RD  
Michael C. Greene, Esquire

**SCLLR STAFF PRESENT:**

Holly Beeson, Esquire, Communications & Government Affairs  
Donnell Jennings, Esquire, Office of Advice Counsel  
April Koon, Administrator  
Missy D. Jones, Administrative Assistant  
For IRC Report:  
Althea B. Myers, Chief Investigator, Office of Investigations and Enforcement  
Prentiss Shealey, Attorney, Office of Disciplinary Counsel

**IN ATTENDANCE:**

Tina F. Behles, Certified Court Reporter, Capital City Reporting, LLC  
Katherine Shavo, RD, South Carolina Academy for Nutrition and Dietetics

**CALL TO ORDER / ATTENDANCE:** The meeting was called to order at 10:02 a.m. by Panel Chair Karen Schwartz.

**APPROVAL OF AGENDA:** A **motion** was made by Mr. Green to accept the April 12, 2016 Agenda. The motion was seconded by Ms. Rice and carried unanimously.

**APPROVAL/DISAPPROVAL OF ABSENT PANEL MEMBER(S):** No motion was made since all Panel Members were present.

**WELCOME NEW PANEL ADMINISTRATOR:** Introduction of April Koon. A **motion** was made by Ms. Wrenn and seconded by Mr. Green to authorize the Chair of the Panel to work with Administrator to come up with a delegation of authority matrix that can be presented at the next meeting. Motion carried unanimously.

**APPROVAL OF MINUTES:** A **motion** was made by Ms. Thomas to accept the September 18, 2015 minutes as written. The motion was seconded by Mr. Green and carried unanimously.

**OFFICE OF INVESTIGATIONS & ENFORCEMENT (OIE) STATISTICAL REPORT:** Althea Myers, Chief of Investigations and Enforcement, provided the OIE Statistical Report and a Training Report that listed training the OIE investigators have attended. The Panel accepted this as information.

**INVESTIGATIVE REVIEW COMMITTEE (IRC) REPORT:** Chief Myers provided the IRC Report to the Panel. There were no cases to be presented to the Panel.

**OFFICE OF INVESTIGATIONS & ENFORCEMENT AND OFFICE OF DISCIPLINARY COUNSEL ORIENTATION:** Chief Myers gave brief overview of how complaints are handled by the Office of Investigations and Enforcement. Ms. Shealey, Counsel for the Office of Disciplinary Counsel, gave a brief overview of how cases from the IRC are handled. Ms. Shealey noted that there were no disciplinary cases in ODC at this time.

**LEGISLATIVE UPDATE:** Ms. Beeson gave a brief summary of the legislative update on Regulation 40-8 for changing the CE to conform to the Commission on Dietetic Registration requirements. The changes have not yet been scheduled for a subcommittee hearing on the House or Senate side. It has 120 days to be taken up by the House and Senate. If it is not taken up by the House or Senate, it will go into effect on May 13, 2016. A **motion** was made by Ms. Wrenn for Ms. Beeson to work with staff to send an E-Blast to all licensees regarding the change in the Regulations. The motion was seconded by Mr. Greene and carried unanimously.

*Ms. Beeson departed meeting.*

Mr. Jennings, the Panel's Advice Counsel, gave a brief summary on the proposed revision to DHEC Regulations, S.C. Code of Regulations R. 61-16§ 1505. A **motion** was made by Ms. Rice to approved R. 61-16§ as amended and authorize it to be submitted to DHEC and for Mr. Jennings to work with Ms. Childers as the point of contact on those changes. The motion was seconded by Ms. Wrenn and carried unanimously.

**APPLICATION HEARING – LICENSURE APPLICATION – JUAN REYNOSO:** Mr. Reynoso's application was before the Panel as he indicated that he was a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act and is lawfully present in the United States. Because of this answer, staff submitted his application to LLR's Immigrant Worker Compliance Department. According to the *Systematic Alien Verification of Entitlement* or SAVE Report, Mr. Reynoso is a *Deferred Action for Childhood Arrivals* or DACA qualifier. He cannot be considered for the state benefit of professional or occupational licensure according to an opinion by the South Carolina State Attorney General. Mr. Reynoso withdrew his application.

**Executive Session (10:26 to 10:49 a.m.)** A **motion** was made by Mr. Greene to go into Executive Session to receive legal advice. The motion was seconded by Ms. Thomas and carried unanimously. A **motion** was made by Ms. Rice to come out of Executive Session. The motion was seconded by Ms. Thomas and carried unanimously.

#### **REPORTS / INFORMATION**

**Administrative Information** - Information was provided by Mrs. Koon concerning the following topics:

- a. Licensee Total Report – there are 1078 currently licensed dietitians; 874 are in state and 204 are out of state.
- b. Financial Report – provided as information.

### **UNFINISHED BUSINESS**

**CONTINUING EDUCATION (CE) REQUIREMENTS FOR LICENSE RENEWAL LANGUAGE – TALKING POINTS – MS. RICE:** Ms. Rice gave a summary of the proposed change for professional Continuing Education (CEU) requirements under Regulation 40-8 (B) which currently states that all licensees must demonstrate compliance with the continuing education requirements consistent with the Commission on Dietetic Registration. Ms. Rice proposes that the Panel make a change to be in alignment with the Commission on Dietetic Registration which requires 75 hours of CEU's every five years. A **motion** was made by Ms. Childers for Mr. Jennings to work with Ms. Rice to draft language amending Regulation 40-8 and present changes at the next scheduled meeting. The motion was seconded by Mr. Greene and carried unanimously.

### **NEW BUSINESS**

**ELECTION MEDIA DESIGNEE:** A **motion** was made by Ms. Childers to nominate the Chair as the Panel's Media Designee. The motion was seconded by Ms. MacInnis and carried unanimously.

**ELECTION OF OFFICER FOR PANEL OFFICERS:** A **motion** was made by Ms. Thomas to nominate Ms. Wrenn for Chair. Ms. Wrenn respectfully declined the nomination. A **motion** was made by Ms. MacInnis to nominate Ms. Schwartz for Chair. The motion was seconded by Ms. Wrenn and carried unanimously. A **motion** was made by Ms. Childers to nominate Ms. Wrenn as Vice Chair. The motion was seconded by Ms. Rice and carried unanimously.

**ACCEPTANCE OF ELECTRONIC TRANSCRIPTS:** A **motion** was made by Ms. Wrenn to accept electronic transcripts. The motion was seconded by Ms. Rice and carried unanimously.

### **PUBLIC COMMENTS**

There were no public comments made.

### **ANNOUNCEMENTS**

**Upcoming Meeting Date** – September 20, 2016.

### **ADJOURNMENT**

A **motion** was made by Ms. Rice to adjourn the meeting. The motion was seconded by Ms. Wrenn and carried unanimously. There being no further business, Ms. Schwartz adjourned the meeting at 11:49 a.m.

*These minutes are a record of the official actions taken by the Panel and a summary of the meeting provided by April Koon, Administrator. Minutes are presented to the Panel for final approval.*

**South Carolina Department of Labor, Licensing and Regulation (SCLLR)**  
**South Carolina Panel for Dietetics Special Called Meeting Minutes**  
**May 31, 2016 at 2:30 P.M.**  
**Synergy Business Park, Kingstree Building, Room 204**  
**Columbia, South Carolina 29210**

Public notice of this meeting was properly posted at the South Carolina Panel for Dietetics, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act.

**PANEL MEMBERS PRESENT:**

Karen G. Schwartz, MS, RD, Chair (By telephone)  
Ann F. Childers, RD (By telephone)  
Edna Rice Cox, RD (By telephone)  
Michael C. Greene, Esquire (In person)

**PANEL MEMBER ABSENT:**

Kay J. MacInnis, RD  
Judy H. Thomas, RD  
Rebecca G. Wrenn, RD

**SCLLR STAFF PRESENT:**

Donnell Jennings, Esquire, Office of Advice Counsel  
April Koon, Administrator  
Missy D. Jones, Administrative Assistant

**IN ATTENDANCE:**

Tina F. Behles, Certified Court Reporter, Capital City Reporting, LLC  
Mary League, Office of Advice Counsel  
Mary Jo Tuner, Applicant

**CALL TO ORDER / ATTENDANCE:** The meeting was called to order at 10:02 a.m. by Panel Member Michael Greene.

**APPROVAL OF AGENDA:** The agenda was approved with no objection or revision.

**APPLICATION HEARING – MARY JO TURNER:** An application hearing was held for the disposition of Ms. Tuner's Dietetics Application. A **motion** was made by Ms. Schwartz to go into Executive Session for legal advice. The motion was seconded by Ms. Rice and carried unanimously. A **motion** was made by Ms. Childers to come out of Executive Session. The motion was seconded by Ms. Schwartz and carried unanimously. A **motion** was made by Ms. Rice to approve Ms. Turner's application for licensure. The motion was seconded by Ms. Schwartz and carried unanimously.

**ANNOUNCEMENTS**

**Upcoming Meeting Date – September 20, 2016.**

**ADJOURNMENT**

A **motion** was made by Ms. Schwartz to adjourn the meeting. The motion was seconded by Ms. Rice and carried unanimously. There being no further business, Mr. Greene adjourned the meeting at 3:00 p.m.

*These minutes are a record of the official actions taken by the Panel and a summary of the meeting provided by April Koon, Administrator. Minutes are presented to the Panel for final approval.*

Dietetic Board DB0025	June 2015 Cash Balance	June 2016 Cash Balance	July 2016 Cash Balance
	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>
Beginning Cash Balance	210,929.49	207,973.30	115,698.91
Total Revenue	112,495.52	35,070.00	3,345.00
Total Direct Expenditures	(69,447.48)	(40,648.85)	(3,154.38)
Indirect Expenditures (Overhead):			
Admin/Dir/Adv Cou - Based on Previous Yr Expenses	0.456% (20,385.46)	(27,733.77)	-
POL Admin - - Based on Previous Yr Expenses	0.456% (6,943.33)	(8,269.18)	-
OLC - Former POL Program	-	-	-
OIE - Based on No. of Investigations	0.000% (4,389.78)	(1,355.62)	-
Legal - Based on No. of Investigations	0.000% (1,578.28)	(474.32)	-
Office of Business Services - Based on Prev Yr Exp	-	-	-
Office of Health & Medical Rel Bds - Based on Pre Yr Exp	0.000% -	-	-
Remittance to General Fund - Proviso 81.3	10.00% (6,944.75)	(4,064.89)	-
Communications-Based on Prev Yr Exp	0.456% (1,571.11)	(1,943.92)	-
Immigration Proviso 81.8-Based on Prev Yr Exp	0.456% (1,292.90)	(1,601.87)	-
Osha Proviso 81.7-Based on Prev Yr Exp	0.456% (2,898.62)	(1,251.97)	-
Total Indirect Expenditures (Overhead)	(46,004.23)	(46,695.54)	-
NET	(2,956.19)	(52,274.39)	190.62
Year End Balance	207,973.30	155,698.91	115,889.53

**Commission  
on Dietetic  
Registration**  
The credentialing agency for the  
**Academy of Nutrition  
and Dietetics**

120 South Riverside Plaza  
Suite 2000  
Chicago, Illinois 60606-6995  
312.899.0040 ext. 5500  
www.cdrnet.org

**DATE:** May 9, 2016  
**TO:** Directors of State Licensure Boards  
**FROM:** Commission on Dietetic Registration (CDR)  
**SUBJECT:** REVISED TEST SPECIFICATIONS

**MAY 12 2016**

Test specifications for both the entry-level Registration Examination for Dietitians and Registration Examination for Dietetic Technicians have been revised using the results of the CDR 2015 Dietetics Practice Audit. Examinations given after January 1, 2017 will reflect the new specifications. The current and revised test specifications for both entry-level examinations are enclosed with this mailing. The Study Outlines and Candidate Handbooks can be found on CDR's website; <https://www.cdrnet.org/program-director-registration-handbook-information>.

Test specifications are periodically updated by the Commission to remain in compliance with the *Standards for Educational and Psychological Testing*, the criteria used to evaluate the quality of credentialing and licensure examinations. This assists in ensuring that both the dietitian and dietetic technician examinations remain congruent with current practice. Study guides for both examinations are currently being updated. The study guides will include a study outline, practice examination and updated reference list. Purchasing information for the new study guide will be sent to licensure boards in September 2016.

CDR's Test Specification Development Committee included dietetics practitioners, employers and educators representing diverse practice, geographic and ethnic perspectives. The Committee considered the many CDR publics who use the test specification document in the development process. These include examination candidates, dietetics educators, licensure boards, employers, item writers and examination review committee members.

The test specification content domains, and the assigned weights, reflect the results of the 2015 Dietetics Practice Audit survey. Only entry-level activities and activities testable within our current format were considered for inclusion in the test specifications. It is important to note that dietetics education encompasses a much broader range of knowledge and skills than can be assessed on the registration examination.

May 9, 2016  
Directors of State Licensure Boards  
Page Two

Following test specification development, the existing pool of examination items were reclassified according to the new test specifications. Items that did not correspond to the new specifications were deleted from the item pool. Future item writing assignments will be made based on an analysis of domain/topic deficiencies identified by the item inventory.

Please take special care to ensure that materials distributed to licensure candidates reflect the new test specifications that will be effective in 2017. An article reporting the 2015 Dietetics Practice Audit results will be published in the October 2016 issue of the *Journal of the Academy of Nutrition and Dietetics*.

Should you have questions as you review these documents, please contact Elaine Butler at 1-800/877-1600 ext. 4859.

## Dietetic Technician, Registered Examination Test Specifications

January 1, 2012 to December 31, 2016

The Registration Examination for Dietetic Technicians is designed to evaluate a dietetic technician's ability to perform at the entry-level. The examination content domains and topics are outlined below.

I.	Food and Nutrition Sciences	10%
	A. Principles of Food Preparation	
	B. Food Composition	
	C. Principles of Basic and Normal Nutrition	
II.	Nutrition Care for Individuals and Groups	34%
	A. Screening and Assessment	
	B. Diagnosis	
	C. Planning and Intervention	
	D. Monitoring and Evaluation	
III.	Principles of Education and Training	7%
	A. Assessment and Planning	
	B. Implementation and Evaluation	
IV.	Foodservice Systems	22%
	A. Menu Development	
	B. Procurement and Supply Management	
	C. Food Production, Distribution, and Service	
	D. Sanitation, Safety, and Equipment	
V.	Management of Food and Nutrition Services	27%
	A. Human Resources	
	B. Finance and Materials	
	C. Marketing Products and Services	
	D. Management Principles and Functions	
	E. Quality Processes and Research	

Approved February 2011

## Dietetic Technician, Registered Examination Test Specifications

January 1, 2012 to December 31, 2016

The Registration Examination for Dietetic Technicians is designed to evaluate a dietetic technician's ability to perform at the entry-level. The examination content domains and topics are outlined below.

I.	Nutrition Science and Care for Individuals and Groups	44%
	A. Principles of Basic and Normal Nutrition	
	B. Screening and Assessment	
	C. Planning and Intervention	
	D. Monitoring and Evaluation	
II.	Food Science and Food Service	24%
	A. Menu Development	
	B. Procurement and Supply Management	
	C. Food Production, Distribution, and Service	
	D. Sanitation, Safety, Facility and Equipment	
III.	Management of Food and Nutrition Services	32%
	A. Human Resources	
	B. Finance and Materials	
	C. Marketing Products and Services	
	D. Management Principles and Functions	
	E. Quality Processes and Research	

Approved February 2016

## Registered Dietitian Examination Test Specifications

January 1, 2012 to December 31, 2016

The Registration Examination for Dietitians is designed to evaluate a dietitian's ability to perform at the entry-level. The examination content domains and topics are outlined below.

<ul style="list-style-type: none"> <li>I. Principles of Dietetics                             <ul style="list-style-type: none"> <li>A. Food Science and Nutrient Composition of Foods</li> <li>B. Nutrition and Supporting Sciences</li> <li>C. Education and Communication</li> <li>D. Research</li> <li>E. Management Concepts</li> </ul> </li> <li>II. Nutrition Care for Individuals and Groups                             <ul style="list-style-type: none"> <li>A. Screening and Assessment</li> <li>B. Diagnosis</li> <li>C. Planning and Intervention</li> <li>D. Monitoring and Evaluation</li> </ul> </li> <li>III. Management of Food and Nutrition Programs and Services                             <ul style="list-style-type: none"> <li>A. Functions of Management</li> <li>B. Human Resources</li> <li>C. Financial Management</li> <li>D. Marketing and Public Relations</li> <li>E. Quality Improvement</li> </ul> </li> <li>IV. Foodservice Systems                             <ul style="list-style-type: none"> <li>A. Menu Development</li> <li>B. Procurement, Production, Distribution, and Service</li> <li>C. Sanitation and Safety</li> <li>D. Equipment and Facility Planning</li> <li>E. Sustainability</li> </ul> </li> </ul>	<p>12%</p> <p>50%</p> <p>21%</p> <p>17%</p>
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Approved February 2011

## Registered Dietitian Examination Test Specifications

January 1, 2017 – December 31, 2021

The Registration Examination for Dietitians is designed to evaluate a dietitian's ability to perform at the entry-level. The examination content domains and topics are outlined below.

<ul style="list-style-type: none"> <li>I. Principles of Dietetics                             <ul style="list-style-type: none"> <li>A. Food Science and Nutrient Composition of Foods</li> <li>B. Nutrition and Supporting Sciences</li> <li>C. Education, Communication and Technology</li> <li>D. Research Applications</li> </ul> </li> <li>II. Nutrition Care for Individuals and Groups                             <ul style="list-style-type: none"> <li>A. Screening and Assessment</li> <li>B. Diagnosis</li> <li>C. Planning and Intervention</li> <li>D. Monitoring and Evaluation</li> </ul> </li> <li>III. Management of Food and Nutrition Programs and Services                             <ul style="list-style-type: none"> <li>A. Functions of Management</li> <li>B. Human Resources</li> <li>C. Financial Management</li> <li>D. Marketing and Public Relations</li> <li>E. Quality Management and Improvement</li> </ul> </li> <li>IV. Foodservice Systems                             <ul style="list-style-type: none"> <li>A. Menu Development</li> <li>B. Procurement, Production, Distribution, and Service</li> <li>C. Sanitation and Safety</li> <li>D. Equipment and Facility Planning</li> </ul> </li> </ul>	<p>25%</p> <p>40%</p> <p>21%</p> <p>14%</p>
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Approved February 2016

**From:** [Farrell, Anteasha](#)  
**To:** [Contact.Dietetics](#)  
**Subject:** South Carolina Dietitian Licensure  
**Date:** Tuesday, May 24, 2016 11:28:01 AM

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**\*\*\* SCDLLR NOTICE \*\*\* This email is from an external email address. Please use caution when deciding whether to open any attachments or when clicking links inside the email.**

Good morning. I am emailing with a question about dietitian licensure for South Carolina. I am currently a registered dietitian with a license to practice in the state of North Carolina. I work for an organization called the East Coast Migrant Head Start Project (ECMHSP), which is the sponsoring organization for Head Start centers in multiple states, including 4 South Carolina. The organization's headquarters is based out of Raleigh, NC, which is where my office is located. As part of my job, I perform remote nutrition assessments for the children in our centers based on information entered into a computer software program. If a nutrition concern is identified (obese, underweight, etc.), I provide nutrition information to be given to parents/caregivers. My question is: even though I am based out of NC, do I need to become licensed in the state of South Carolina in order to perform the nutrition assessments for the children in our South Carolina centers?

Any information you can provide would be helpful.

Anteasha Farrell, MPH, RD, LDN  
*Nutrition Manager*  
East Coast Migrant Head Start Project  
2700 Wycliff Road, Suite 302  
Raleigh, NC 27607

*Office:* 919-926-3349  
*Cell:* 919-622-8383  
*Fax:* 919-926-3401  
[afarrell@ecmhsp.org](mailto:afarrell@ecmhsp.org)

**2017 SOUTH CAROLINA PANEL FOR DIETETICS**

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Description</b>
<del>April 4, 2017</del>	10:00 am – 1:00 pm	Room 204	Panel Meeting
April 11, 2017	10:00 am – 1:00 pm	Room 204	Panel Meeting
September 12, 2017	10:00 am – 1:00 pm	Room 204	Panel Meeting
<del>September 19, 2017</del>	10:00 am – 1:00 pm	Room 204	Panel Meeting

## Missy Jones

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**From:** April Koon  
**Sent:** Friday, July 15, 2016 2:32 PM  
**To:** Missy Jones  
**Subject:** FW: New Panel Member Elected

Keep this for the Dietetics Panel Sept meeting. I don't anticipate any changes in the schedule so I assume Ms. Cox won't be in attendance.

Thanks.

*April Koon  
Administrator  
South Carolina Board of Examiners in Optometry  
South Carolina Board of Examiners in Opticianry  
South Carolina Panel for Dietetics  
SC Department of Labor, Licensing and Regulation  
110 Centerview Dr, Columbia, SC 29210  
803-896-4625  
Fax: 803-896-4719  
Email: [april.koon@llr.sc.gov](mailto:april.koon@llr.sc.gov)  
Website: [www.llronline.com](http://www.llronline.com)*



*Confidentiality Note: This e-mail, including any attachments, contains privileged & confidential information intended only for the use of the individual/entity named above. If the reader of this e-mail is not the intended recipient/employee/agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this e-mail, including attachments, is strictly prohibited. If you have received this e-mail message in error, please notify us immediately at 803-896-4625. Thank you*

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**From:** Edna Cox [<mailto:ednacox@sc.twcbc.com>]  
**Sent:** Friday, July 15, 2016 2:29 PM  
**To:** April Koon  
**Subject:** RE: New Panel Member Elected

**\*\*\* SCDLLR NOTICE \*\*\* This email is from an external email address. Please use caution when deciding whether to open any attachments or when clicking links inside the email.**

Hi April,

I just realized I am speaking at the South Carolina Association of Residential Care Homes Fall meeting in Charleston the morning of September 20. I really hate to miss this meeting. When I committed to speak I didn't realize we had a panel meeting scheduled.

Let me know if you all decide to change the date for some reason, I'd really like to attend.

Thank you – Edna Cox Rice

**From:** April Koon [<mailto:April.Koon@llr.sc.gov>]

**Sent:** Thursday, June 16, 2016 4:09 PM

**To:** Ann Childers <[ann.childers@palmettohealth.org](mailto:ann.childers@palmettohealth.org)>; Edna Cox Rice <[ednacox@sc.twcbc.com](mailto:ednacox@sc.twcbc.com)>; Judy H. Thomas <[thomasjh@winthrop.edu](mailto:thomasjh@winthrop.edu)>; Karen Schwartz <[Karen\\_Schwartz@bshsi.org](mailto:Karen_Schwartz@bshsi.org)>; Kay MacInnis <[KAY.MACINNIS@PROVIDENCEHOSPITALS.COM](mailto:KAY.MACINNIS@PROVIDENCEHOSPITALS.COM)>; Kay Macinnis ; Michael C. Greene

Rebecca G. Wrenn

**Cc:** Missy Jones <[missy.jones@llr.sc.gov](mailto:missy.jones@llr.sc.gov)>

**Subject:** New Panel Member Elected

**Importance:** High

Good morning! I wanted to touch base with you concerning a new Panel Member elected to the SC Panel of Dietetics. Mrs. Lynette Y Leland-Reed, was appointed to the Panel by the Governor's office and was confirmed by the Senate as of June 2, 2016. Mrs. Leland-Reed will be our Hospital Employee on the Panel and replaces Mrs. Karen Schwartz.

At our last Panel meeting, there was some confusion and I announced that Karen had been reappointed and that was a mistake. I have spoken to Karen and she was very understanding. Although I didn't have much time to work with Karen, I know she is an asset to the Panel and will be missed greatly by all.

At our next Panel meeting, it will be necessary to appoint a new Chair and Vice Chair. In the interim, Rebecca Wrenn, Vice President will step in as Chair until a new member is appointed.

Again, I want to apologize for any confusion and ask that you help welcome Mrs. Leland-Reed at our next meeting September 20, 2016.

Please let me know if you have any questions.

Thank you.

*April Koon*

*Administrator*

*South Carolina Board of Examiners in Optometry*

*South Carolina Board of Examiners in Opticianry*

*South Carolina Panel for Dietetics*

*SC Department of Labor, Licensing and Regulation*

*110 Centerview Dr, Columbia, SC 29210*

*803-896-4625*

*Fax: 803-896-4719*

*Email: [april.Koon@llr.sc.gov](mailto:april.Koon@llr.sc.gov)*

*Website: [www.llronline.com](http://www.llronline.com)*



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