

From: Patel, Swati <SwatiPatel@gov.sc.gov>
To: Pitts, Ted <TedPitts@gov.sc.gov>
Soura, Christian <ChristianSoura@gov.sc.gov>
Baker, Josh <JoshBaker@gov.sc.gov>
Philpott, Katie <KatiePhilpott@gov.sc.gov>
Packard, Clark <ClarkPackard@gov.sc.gov>
Webb, Beth <BethWebb@gov.sc.gov>
Schimsa, Rebecca <RebeccaSchimsa@gov.sc.gov>
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Haltiwanger, Katherine <KatherineHaltiwanger@gov.sc.gov>
Priester, Nicole <NicolePriester@gov.sc.gov>
Lee, Ashton <AshtonLee@gov.sc.gov>
Date: 5/23/2014 12:06:45 PM
Subject: Updated Employee Handbook
Attachments: ECOS Employee Handbook April 2014 (Update).docx
ECOS Handbook acceptance letter.docx

All,

Last Friday I sent the below email requesting you to sign and return the letter of acceptance of the Updated Employee Handbook to Halti this week. If you have not already done so, please do so today.

Thank you.

Swati

Swati S. Patel
Chief Legal Counsel
Office of the Governor.South Carolina
1205 Pendleton Street
Columbia, SC 29201
DD 803.734.5095

From: Patel, Swati
Sent: Friday, May 16, 2014 11:49 AM
To: Pitts, Ted; Soura, Christian; Baker, Josh; Philpott, Katie; Packard, Clark; Webb, Beth; Patel, Swati; Schimsa, Rebecca; Veldran, Katherine; Mottel, Haley; Mayer, Doug; Symmes, Brian; Peters, Hal; Haltiwanger, Katherine; Priester, Nicole; Lee, Ashton
Subject: Update Employee Handbook

All,

Please find attached the Governor's Office updated Employee Handbook. Please sign the acceptance letter and give to Hali by COB Monday.

If you have any questions about the handbook, please see me.

Thank you.

Swati S. Patel
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