

**From:** Schimsa, Rebecca <RebeccaSchimsa@gov.sc.gov>  
**To:** Lee, KimKim.Lee@admin.sc.gov  
**CC:** Lake, StevenSteven.Lake@admin.sc.gov  
Nabors, RobinRobin.Nabors@admin.sc.gov  
Veldran, KatherineKatherineVeldran@gov.sc.gov  
**Date:** 1/5/2017 10:49:27 AM  
**Subject:** Re: shred bins

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Thank you, Kim. We appreciate your help.

On Jan 5, 2017, at 9:26 AM, Lee, Kim <Kim.Lee@admin.sc.gov> wrote:

Good morning Rebecca, I wanted to let you know we do not have a key to the locked shred bins but I have contacted “Shred With Us” and asked them to come and unlock the bin ASAP. Hopefully they won’t be long. I do apologize for any inconvenience. Thanks!  
–kim

Kim H. Lee  
*Administrative Coordinator, Office of Executive Director*

**The South Carolina  
Department of Administration**

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**From:** Schimsa, Rebecca  
**Sent:** Wednesday, January 04, 2017 3:53 PM  
**To:** Rochester, Renee <Renee.Rochester@admin.sc.gov>; Nabors, Robin <Robin.Nabors@admin.sc.gov>  
**Subject:** shred bins

Renee or Robin – Do you know, by chance, who dropped the shred bins off at our office? They are locked and we need a key to open one of them. Thank you.