

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
Wells/FOIA	5-19-08

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000600	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR cc: Starsky, Singletan Closed 6/3/08, after approval	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 6-3-08 <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

# Law Office of W. Andrew Arnold

*a professional corporation*  
712 East Washington Street  
Greenville, SC 29601  
Telephone (864) 242-4800  
Fax (864) 242-4885  
aalawfirm.com

**RECEIVED**

MAY 19 2008  
DEPARTMENT OF HEALTH & HUMAN SERVICES  
OFFICE OF THE DIRECTOR

## FACSIMILE TRANSMITTAL SHEET

DATE: May 16, 2008  
TO: Director of Public Information  
FAX #: 803-898-4515  
FROM: Stephanie @ Law Office of W. Andrew Arnold.  
RE: Cost Reports for Woodruff Manor, LLC

Number of pages including Transmittal Sheet: 2

### MESSAGE:

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The information contained in this facsimile transmission is confidential information and/or attorney work product for the exclusive use of the intended recipient listed above. Any reading, disclosure, use or reproduction of this communication, other than by the intended recipient, is prohibited. If you have received this in error, please notify us by collect telephone call immediately and return the communication to us by U.S. Mail.

Law Office of W. Andrew Arnold  
*a professional corporation*

May 16, 2008

SENT VIA FACSIMILE 803-898-4515

**RECEIVED**  
MAY 19 2008  
Department of Health & Human Services  
OFFICE OF THE DIRECTOR

Mr. Frank Adams  
Director of Public Information  
Department of Health and Human Services  
Columbia, SC

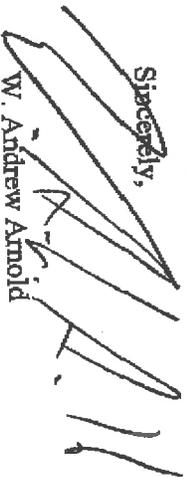
RE: Cost Reports for Woodruff Manor, LLC  
For the year 2005

Dear Mr. Adams:

By way of this letter and pursuant to the Freedom of Information Act, I am requesting the cost reports for Woodruff Manor, LLC for the period listed above.

If you have any questions regarding this request, please do not hesitate to contact me.

Sincerely,



W. Andrew Arnold

WAA/sha



*State of South Carolina*  
*Department of Health and Human Services*

Mark Sanford  
Governor

Emma Forkner  
Director

TO:  
FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____	Hours	\$ _____
Pages copied at \$.10 per page	_____	Pages	\$ _____
Pages faxed at \$.20 per page	_____	Pages	\$ _____
Shipping and Handling Costs			\$ _____
Other costs associated with the FOIA request:	_____		\$ _____
<b>Total Amount Due SCDHHS:</b>			<b>\$ _____</b>

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 255-8235



State of South Carolina  
Department of Health and Human Services

Log #600 ✓

Mark Sanford  
Governor

Emma Forkner  
Director

June 3, 2008

W. Andrew Arnold  
Law Office of W. Andrew Arnold  
712 East Washington Street  
Greenville, SC 29601

Dear Mr. Arnold:

In response to your recent Freedom of Information Act request, enclosed you will find the billing for processing the information you requested from our office.

I hope this information is helpful to you. If you should have any questions, please contact Brandy Putnam at (803) 898-1016.

Sincerely,

  
William L. Wells, CPA  
Deputy Director

WLVW/bep  
Enclosures

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 898-4515



State of South Carolina  
Department of Health and Human Services

Mark Sanford  
Governor

Emma Forkner  
Director

June 3, 2008

TO: W. Andrew Arnold, Law Office of W. Andrew Arnold  
FROM: William L. Wells, CPA  
Deputy Director

SUBJECT: Cost of Processing FOIA Request # 600

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	1	Hours	\$10.00
Pages copied at \$.10 per page	43	Pages	\$4.30
Pages faxed at \$.20 per page		Pages	\$
Shipping and Handling Costs			\$3.36
Other costs associated with the FOIA request:			\$
<b>Total Amount Due SCDHHS:</b>			<b>\$17.66</b>

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8355  
Columbia, South Carolina 29202-8355

Please contact Brandy Putnam at (803) 898-1016 should you have any questions.

Signature William L. Wells Date 6/4/08

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 898-4515