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**Date:** 4/10/2014 4:57:50 PM  
**Subject:** RBC Details ...

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Team Commerce:

A few notes I wanted to pass along:

- ☐ I will have delivered tomorrow, to Morgan's attention, a sample of the folder we have put together. Haley will have the folders and will add Bobby's letter and the note from the Governor.
- ☐ I am also delivering the parking passes and the extra breakfast coupons.
- ☐ I have inquired about getting a golf cart to take Bobby from the Club House out to the Sky Suite. I don't think that will be a problem at all ~~~ will confirm once I hear back. Who on your team best to coordinate this detail with?
- ☐ I am switching out ticket types on Monday. On Thursday at the FGI, I will give Jennifer the Commerce staff tickets. Hope that is okay ~~~ was hoping to get it all nailed down today – but still a moving target.
- ☐ Regarding the sky suite tickets for Dodd Smith, Suna Nishio and Yukio Ohkubo, since they are not staying at the hotel and coming in for just the day, Jennifer I will plan to give these to you so you can make arrangements on getting to tickets to the folks. Is that okay?
- ☐ Katherine will send to Jennifer the final ticket list (who has sky suite access) once she has reviewed.

I am on the road tomorrow – but reachable by cell 206.6947

Thanks so much!!

**Amy D. Duffy**

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