

South Carolina Department of Labor, Licensing and Regulation (SCLLR)
Board of Examiners in Opticianry
Board Meeting Minutes
June 30, 2016
110 Centerview Drive, Kingstree Building, Room 204
Columbia, South Carolina

Keith, Emily & Dan
user ID
password

Start: 9:00 AM

End: 11:04

BOARD MEMBERS PRESENT:

Daniel B. Gosnell, Chairman
James L. Rhodes
Keith Hayes
Grant Brown
Emily Mikell
John Hollis Inabinet, Esquire, Public Member

ABSENT BOARD MEMBERS:

James L. Rhodes
Keith Hayes

VACANT POSITION:

Public Member (One)

SCLLR STAFF PRESENT:

Mary League, Esquire, Office of Advice Counsel
April Koon, Administrator
Missy L. Jones, Administrative Assistant
For IRC Report:

For ODC Report:

Shanika Johnson, Esquire, OD

PRESENT:

Kathryn Lindler, court reporter

Public notice of this meeting was properly posted at the South Carolina Board of Examiners in Opticianry, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act. A quorum was present at all times.

CALL TO ORDER: Chairman Gosnell called the meeting to order at a.m.

APPROVAL OF AGENDA: A motion was made by *Brown* to accept the February 11, 2016 Agenda. The motion was seconded by *Emily* and carried unanimously.

APPROVAL / DISAPPROVAL OF ABSENT BOARD MEMBER(S): ~~A motion was made by to accept the February 11, 2016 Agenda. The motion was seconded by and carried unanimously.~~

APPROVAL OF MINUTES: A motion was made by *Hollis* to accept the February 11, 2016 minutes as written. The motion was seconded by *Emily* and carried unanimously.

OFFICE OF INVESTIGATIONS AND ENFORCEMENT (OIE) STATISTICAL REPORT:

David Love, provided the OIE Statistical Report; the Board accepted this as information.

INVESTIGATIVE REVIEW COMMITTEE (IRC) REPORT: Love provided the IRC Report from the June 8, 2016 IRC meeting. It was recommended to dismiss cases #2016-4 and case #2016-6. A **motion** was made by Hollis to accept the IRC dismissal recommendations. The motion was seconded by Eni and carried unanimously.

OFFICE OF DISCIPLINARY COUNSEL (ODC) REPORT: Ms. Johnson reported that there were no cases pending in the Office of Disciplinary Counsel.

LEGISLATIVE UPDATE - Holly Beason gave the Board a brief legislative update.

2 matters - Bill - Eye Customer Protection Law - prescriptions by ~~retail~~ kiosk
prevent scripts from kiosk

Reg. - intended to promulgate - Apprentices - withdrawal Regs - needs
Resubmit Grandfathering & resubmit once Bd. has discuss.

REPORTS / INFORMATION

Information provided by Ms. Koon concerning the following topics:

- **Licensee Totals Report** - 543 S.C. licensed opticians; 458 opticians practice in S.C.; 85 practice out-of-state, 131 registered apprentices.
- **S.C. Practical Examination** - Twelve candidates took the June 6, 2016 exam. Five candidates passed and seven candidates failed.
- **Financial Report** - presented as information.

→ Holly will send back thru w/ more detail

UNFINISHED BUSINESS

Investigative Review Committee Professional Member – Ray Sansbury (current member):

Ray - Reappt. - Emily / Grant

Clarification for Apprenticeship Renewal:

Refer to 2/11/16 mtg. mins. -

Eval Sponsor form for renewal. Brown / Mikeell

* Grant to send Dr. F. exam outline - Learning Curve

Not pass in 3yrs.

NEW BUSINESS

Acceptance of electronic transcripts:

Brown / Mikeell - Approval

Foreign Educ. - Accepted

Request for Continuing Education hours to be extended or excused – Sandra Hudson:

Hollis / Emily - Deny request

Clarification of Election Procedures: - Grant / Emily redo² Ballot using 2nd Ballot, color paper Election

Redo election - to all licensed opticians in 30 out state

Name - remove

Eblast of election due to Clerical error

Revision to Cease and Desist Order Procedures:

Motion: C&D Orders to be signed by Bd. Chair
in event of conflict goes to Bd. Vice Chair

Hollis / Grant

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

The next South Carolina Board Examiners in Opticianry Board Meeting will be held October 6, 2016 in Room 204.

The next South Carolina Practical Examination in Opticianry will be administered December 5, 2016, 110 Centerview Drive, Columbia, South Carolina, Kingtree Building, Room 115.

ADJOURNMENT

A motion was made by Hollis to adjourn the meeting. The motion was seconded by Grant and unanimously carried. Mr. Gosnell adjourned the meeting at 11:04 p.m.

These minutes are a record of the official actions taken by the Board and a summary of the meeting provided by April Koon, Administrator. Minutes are presented to the Board for final approval.

* Grant's boss order him to put on educ. class

3 wants the Bd. to approve



Special called Mtg.

GH must submit request first.

SOUTH CAROLINA BOARD OF EXAMINERS IN OPTICIANRY
BOARD MEETING AGENDA
June 30, 2016 at 9:00 A.M.
110 Centerview Drive, Kingstree Building, Room 204
Columbia, South Carolina

Meeting called to order

Public Notice of this meeting was properly posted at South Carolina Opticianry Board Office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with the South Carolina Freedom of Information Act, Section 30-4-80.

Approval of Agenda

Approval / Disapproval of Absent Board Member(s) – James Rhodes and Keith Hayes absence

Approval of February 11, 2016 Board Meeting Minutes

Office of Investigations and Enforcement (OIE) Statistical Report – David Love, Chief of Investigations

Investigative Review Committee (IRC) Report – David Love, Chief of Investigations

Office of Disciplinary Counsel (ODC) Report – Shanika Johnson, ODC

Legislative Update – Holly Beeson

Reports / Information

Administrative Report – April Koon

- a. Licensee Totals Report
- b. S.C. Practical Examination
- c. Financial Report

Unfinished Business

1. Investigative Review Committee Professional Member Appointment – Ray Sansbury (current member)
2. Clarification for Apprenticeship Renewal

New Business

1. Acceptance of electronic transcripts
2. Request for Continuing Education hours to be extended or excused – Sandra Hudson
3. Clarification of Election Ballot Procedures
4. Revision to Cease and Desist Order Procedures

Public Comments

Announcements

S.C. Practical Examination, December 5, 2016, Kingstree Building, Columbia, S.C.
Upcoming Board Meeting Date – October 6, 2016, 9:00 a.m., Room 204

Adjournment

South Carolina Department of Labor, Licensing and Regulation (SCLLR)
Board of Examiners in Opticianry
Board Meeting Minutes
February 11, 2016
110 Centerview Drive, Kingstree Building, Room 204
Columbia, South Carolina

BOARD MEMBERS PRESENT:

Daniel B. Gosnell, Chairman
James L. Rhodes
Keith Hayes
Grant Brown
Emily Mikell
John Hollis Inabinet, Esquire, Public Member

VACANT POSITION:

Public Member (One)

SCLLR STAFF PRESENT:

Donnell Jennings, Esquire, Office of Advice Counsel
April Koon, Administrator
Missy L. Jones, Administrative Assistant
For IRC Report:
Todd Bond, Program Coordinator, OIE
For ODC Report:
Shanika Johnson, Esquire, OD

PRESENT:

Amy Stutsman, President, S.C. Association of Opticians
Ron Harbert, S.C. Association of Opticians
Jay Simon, S.C. Association of Opticians
Kathryn J. Lindler, Court Reporter, Creel Court Reporting

Public notice of this meeting was properly posted at the South Carolina Board of Examiners in Opticianry, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with section 30-4-80 of the South Carolina Freedom of Information Act. A quorum was present at all times.

CALL TO ORDER: Chairman Gosnell called the meeting to order at 9:00 a.m.

APPROVAL OF AGENDA: A **motion** was made by Mr. Hayes to accept the February 11, 2016 Agenda. The motion was seconded by Mr. Rhodes and carried unanimously.

INTRODUCTION OF NEW BOARD MEMBERS: Mr. Brown and Ms. Mikell were formally introduced and welcomed to the board.

APPROVAL / DISAPPROVAL OF ABSENT BOARD MEMBER(S): All board members were present at this meeting.

INTRODUCTION OF NEW BOARD ADMINISTRATOR – APRIL KOON: Mrs. Koon was formally introduced and welcomed to the board.

APPROVAL OF MINUTES: A **motion** was made by Mr. Rhodes to accept the October 22, 2015 minutes as written. The motion was seconded by Mr. Hayes and carried unanimously.

OFFICE OF INVESTIGATIONS AND ENFORCEMENT (OIE) STATISTICAL REPORT: Todd Bond, OIE Program Coordinator, provided the OIE Statistical Report; the board accepted this as information.

INVESTIGATIVE REVIEW COMMITTEE (IRC) REPORT: Mr. Bond provided the IRC Report from the January 20, 2016 IRC meeting. It was recommended to dismiss case #2015-3. A **motion** was made by Mr. Brown to accept the IRC dismissal recommendations. The motion was seconded by Mr. Rhodes and carried unanimously.

OFFICE OF DISCIPLINARY COUNSEL (ODC) REPORT: Ms. Johnson reported that there were no cases pending in the Office of Disciplinary Counsel.

ABO & NCLE PRACTICAL EXAMINATION INFORMATION – JAMES M. MORRIS, ESQ. AND DR. ROY FERGUSON: Dr. Ferguson presented the board with information regarding the current South Carolina Practical Examination. Mr. Morris presented information to the board regarding the ABO & NCLE Practical Examination. This was provided to the board as information only.

ADVICE COUNSEL LEGISLATIVE UPDATE – Mr. Jennings gave the board a brief legislative update.

MOTION FOR REINSTATEMENT OF LAPSED LICENSE – Janice L Burgess: Ms. Burgess was before the board for a Motion for Reinstatement of her Optician's license. A **motion** was made by Mr. Hayes to go into executive session to receive legal advice. The motion was seconded by Mr. Brown and carried unanimously. A **motion** was made by Mr. Rhodes to come out of executive session. The motion was seconded by Mr. Hayes and carried unanimously. A **motion** was made by Mr. Brown to conditionally approve Ms. Burgess' reinstatement application contingent upon payment of all appropriate fees and proof of required continuing education hours. The motion was seconded by Mr. Hayes and carried unanimously.

REPORTS / INFORMATION

Information provided by Ms. Koon concerning the following topics:

- **Licensee Totals Report** – 533 S.C. licensed opticians; 450 opticians practice in S.C.; 83 practice out-of-state, 105 registered apprentices.
- **S.C. Practical Examination** – One candidate is currently scheduled to take the June 6, 2016 exam.
- **Financial Report** – presented as information.
- **CE Audit** – Mrs. Koon reported to the board that all selected licensees complied with the 2015 CE audit.
- **Continuing Education (CE) – Course Approval – International Vision Expo & Conference East 2016** – A **motion** was made by Mr. Inabinet that Mr. Brown is approved as the designee to work with staff on courses that will be approved and whether they are technical or non-technical. The motion was seconded by Mr. Hayes. A **motion** was made by Mr. Hayes for Mr. Brown and staff to compile a list of approved courses and inform International Vision Expo East of the approved list. The motion was seconded by Mr. Inabinet and carried unanimously.
- **Statement of Economic Interests – Due March 30, 2016** – Accepted as information by the board.

UNFINISHED BUSINESS

Board Member Election Procedures: The candidate for the Board seat must have ten signatures to run in the election. Staff prepares ballots with candidates' names, which seat they are running for, and a brief bio to all active licensees. Once all ballots are returned, staff tallies the votes and drafts a letter to the Governor's office with the winners for approval and appointment.

Suggestions for Board General Public Member: This item will be carried over to the next scheduled board Meeting.

NEW BUSINESS

Election of Board Officers: A **motion** was made by Mr. Hayes to elect Mr. Gosnell as the Board's Chair for 2016. The motion was seconded by Mr. Rhodes and carried unanimously. A **motion** was made by Mr. Rhodes to elect Mr. Hayes as the Vice Chair for 2016. The motion was seconded by Ms. Mikell and carried unanimously.

Investigative Review Committee Professional Member – Ray Sansbury (current member): This item will be carried over to the next scheduled board meeting.

Clarification for Apprenticeship Renewal: Mr. Hayes proposed to the board for a change to the apprenticeship program to reflect two years apprenticeship up to an additional two years to pass the board examination after which point there would be a resting period of two years. An applicant can re-apply for the program and start over. This motion also includes possible extensions to this timeframe should the individual have special circumstances that may be considered after the initial four years with an appearance before the board. The motion was seconded by Mr. Rhodes and carried unanimously. A **motion** was made by Mr. Inabinet for staff to draft a policy statement for the board to review at the next scheduled meeting. The motion was seconded by Mr. Hayes and carried unanimously.

Definition of Dispensing – Ron Harbert: Mr. Harbert proposed to the board to change the title of the board's position statement "Definition of Dispensing" to "Definition of Dispensing for Contact Lens Only". A **motion** was made by Mr. Grant to amend the board's position statement title to "Definition of Dispensing for Contact Lens Only". The motion was not seconded and failed.

Jay Simon, an optician, asked the board for an explanation as to why the definition of dispensing of eye glasses stops at the lensometer and anyone can dispense the eyeglasses. A **motion** was made by Mr. Rhodes for Mr. Simon to put his recommendations and concerns in writing for the board's consideration. The motion was seconded by Mr. Inabinet and carried unanimously.

CE Broker – Dylan Sitterle: Mr. Sitterle gave a brief presentation on the CE Broker program offered by LLR. A **motion** was made by Mr. Hayes to carry this item over to the next scheduled board meeting. The motion was seconded by Mr. Inabinet and carried unanimously.

Elect Media Designee: A **motion** was made by Mr. Inabinet to elect the Board Chair as the Media Designee and the Vice Chair as the alternate. The motion was seconded by Mr. Hayes and carried unanimously.

Occupational Licensure – Ron Harbert: The Board took this under advisement at this time.

Eye Care Consumer Protection Law: Mr. Jennings gave the board an update on the Eye Care Consumer Protection Law and the board accepted as information. This item will be carried over to the next scheduled meeting.

Delegation of Authority to New Board Administrator: The board will delegate authority to the new administrator on a case by case basis.

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

The next South Carolina Board Examiners in Opticianry Board Meeting will be held June 30, 2016 in Room 204.

The next South Carolina Practical Examination in Opticianry will be administered June 6, 2016, 110 Centerview Drive, Columbia, South Carolina, Kingtree Building, Room 115.

ADJOURNMENT

A **motion** was made by Mr. Brown to adjourn the meeting. The motion was seconded by Mr. Inabinet and unanimously carried. Mr. Gosnell adjourned the meeting at 12:32 p.m.

These minutes are a record of the official actions taken by the Board and a summary of the meeting provided by April Koon, Administrator. Minutes are presented to the Board for final approval.

Date: June 30, 2016

**South Carolina Board of Examiners in
Opticianry**

Statistical Board Report

Date: June 30, 2016

**South Carolina Board of Examiners in
Opticianry**

IRC Board Case Recommendation Report

IRC held on June 8, 2016

Dismissal– 2

IRC Members

Shanika Johnson– Attorney

Ray Sansbury – IRC Advisor

Missy Jones- Administrator Assistant

Adrian Rivera– Investigator

David Love – Chief Investigator

DISMISS

Case #	Investigator	Initial Complaint Allegations	IRC Logic
2016-4	Adrian Rivera	Complaint alleges Respondent of unlicensed practice.	IRC met on 06/08/2016 and recommended dismissal. RI verified two licensed Opticians are on staff.
2016-6	Adrian Rivera	The complaint alleges Respondent does not have a licensed optician on staff.	IRC met on 06/08/2016 and recommended dismissal. Respondent has both a licensed optician and optometrist on staff.

Total Cases: 2

South Carolina General Assembly
121st Session, 2015-2016

Download [This Version](#) in Microsoft Word format

Bill 1016

~~Indicates Matter Stricken~~

Indicates New Matter

(Text matches printed bills. Document has been reformatted to meet World Wide Web specifications.)

RECALLED

April 27, 2016

S. 1016

Introduced by Senators Cleary, Jackson, J. Matthews, Campbell, Davis, Scott, Turner, Rankin, Alexander and McElveen

S. Printed 4/27/16--H.

Read the first time April 27, 2016.

STATEMENT OF ESTIMATED FISCAL IMPACT

Fiscal Impact Summary

This bill would increase general fund expenditures by \$185,440 in FY 2016-17 and \$166,162 in FY 2017-18. This bill would have no expenditure impact on federal funds or other funds.

Explanation of Fiscal Impact

State Expenditure

This bill amends Title 44 by adding Chapter 45 known as the Eye Care Consumer Protection Law. The bill requires the Department of Health and Environmental Control to regulate the dispensing of prescription eyewear. The bill defines the term kiosk and specifies requirements for the proper use of automated visual diagnostic equipment. The bill requires the Department of Health and Environmental Control to enforce this chapter through complaint investigations and hearing procedures. The bill specifies fines and other penalties for violations and provides that the violator's licensing board shall retain all assessed fines and determine disciplinary actions.

Department of Health and Environmental Control. The department estimates that this new regulatory program would require one investigator, one administrative assistant, and one licensed practical nurse. First year costs are estimated at \$185,440 (including \$145,529 for salaries and fringes, \$20,633 for operating costs, and \$19,278 for the one-time purchase of office equipment and investigative training). Subsequently, annual operating expenditures are estimated at \$166,162.

Department of Labor, Licensing and Regulation. The department reports that this bill would have no expenditure impact on the general fund, federal funds, or other funds. Minimal expenditures are anticipated but

these would be absorbed using available resources.

Frank A. Rainwater, Executive Director

Revenue and Fiscal Affairs Office

A BILL

TO AMEND THE CODE OF LAWS OF SOUTH CAROLINA, 1976, BY ADDING CHAPTER 45 TO TITLE 44 TO ENACT THE "EYE CARE CONSUMER PROTECTION LAW" SO AS TO ESTABLISH REQUIREMENTS FOR A PERSON WHO SELLS SPECTACLES OR CONTACT LENSES USING REFRACTIVE DATA OR INFORMATION GENERATED BY AN AUTOMATED TESTING DEVICE.

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. Title 40 of the 1976 Code is amended by adding:

"CHAPTER 24

Eye Care Consumer Protection

Section 40-24-10. For purposes of this chapter:

- (1) 'Contact lenses' means a lens placed directly on the surface of the eye, regardless of whether it is intended to correct a visual defect, and includes, but is not limited to, cosmetic, therapeutic, and corrective lenses.
- (2) 'Dispense' means the act of providing a pair of spectacles or contact lenses to a patient.
- (3) 'Eye examination' means an assessment of all or a portion of the ocular health profile, which must include a complete written or electronic medical history, as well as an assessment of the visual status of a patient.
- (4) 'Kiosk' means automated equipment or an automated application, which is designed to be used on a phone, computer, or internet-based device that can be used in person or remotely to provide refractive data or information.
- (5) 'Patient' means a person who submits to an eye examination in this State.
- (6) 'Prescription' means a provider's handwritten or electronic order to correct refractive error that is based on an eye examination.
- (7) 'Provider' means an individual licensed by the South Carolina Board of Examiners in Optometry or the South Carolina Board of Medical Examiners.
- (8) 'Spectacles' means an optical instrument or device worn or used by an individual that has one or more lenses designed to correct or remediate vision deficits or needs of the individual wearer and are commonly known as glasses, including spectacles that may be adjusted by the wearer to achieve different types or levels of visual correction or enhancement, and excluding over-the-counter spectacles not intended to correct or enhance vision or sold without consideration of the visual status of the individual using the spectacles.
- (9) 'Visual status' means the assessment of the visual acuity, accommodation amplitudes at the discretion of the provider, and ocular alignment of the eyes in an uncorrected state and the best corrected visual acuity achievable with the aid of a spectacle or contact lens prescription; however, the assessment must not be based solely on objective refractive data or information generated by an automated testing device, including an auto refractor or other electronic refractive-only testing device, to provide a medical diagnosis or to establish a refractive error for a patient as part of an eye examination.

Section 40-24-20. (A) A person in this State may not dispense spectacles or contact lenses to a patient without a valid prescription from a provider.

(B) To be valid, a prescription must contain an expiration date on spectacles or contact lenses of one year from the date of examination by the provider or a statement of the reasons why a shorter time is appropriate based on the medical needs of the patient. The prescription must take into consideration medical findings made and refractive error discovered during the eye examination. If a provider determines a patient is a suitable candidate for a prescription for contact lenses or spectacles, a provider may not thereafter refuse to issue a prescription for spectacles or contact lenses to a patient.

(C) A prescription for spectacles or contact lenses may not be based solely on the refractive eye error of the human eye or be generated by a kiosk.

(D) Violation of this section constitutes misconduct as provided for in Sections 40-37-110 and 40-47-110. A provider who violates this section is subject to the penalties authorized in Chapter 37, Title 40 or Chapter 47, Title 40, as applicable."

SECTION 2. This act takes effect upon approval by the Governor.

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This web page was last updated on April 27, 2016 at 6:09 PM

Administrative Report – April Koon

a. Licensee Totals

Total of all licensees – 543

Instate licensee total – 458

Out-of-state licensee total – 85

Total of all apprentices – 131

b. S.C. Practical Examination

June 6, 2016 Exam total – 12

Total Applicants passed – 5

Total Applicants failed – 7

Opticianry Board DB0018	June 2014 Cash Balance	June 2015 Cash Balance	May 2016 Cash Balance
	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>
Beginning Cash Balance	(141,663.85)	(115,730.44)	(229,633.31)
Total Revenue	125,065.00	9,495.53	128,050.00
Total Direct Expenditures	(57,450.28)	(73,322.55)	(47,191.71)
Indirect Expenditures (Overhead):			
Admin/Dir/Adv Cou- Based on Previous Yr. Expenses	.791% (19,004.26)	(24,230.62)	(24,167.74)
POL Admin - Based on Previous Yr Expenses	.791% (2,052.41)	(8,253.04)	(7,259.58)
OLC - Former POL Program		0.00	0.00
OIE - Based on No. of Investigations	.074% (3,778.58)	(2,508.45)	(2,335.49)
Legal - Based on No. of Investigations	.074% (1,319.02)	(901.88)	(832.39)
Office of Business Services - Based on Prev Yr Exp		0.00	0.00
Office of Health & Medical Rel Bds - Based on Pre Yr Exp	0.000% 0.00	0.00	0.00
Remittance to General Fund - Proviso 81.3	10.00% (5,745.03)	(7,332.26)	0.00
Communications-Based on Prev Yr Exp	.791% (1,545.35)	(1,867.45)	(1,501.37)
Immigration Proviso 81.8-Based on Prev Yr Exp	.791% (1,414.48)	(1,536.78)	(1,250.29)
Osha Proviso 81.7-Based on Prev Yr Exp	.791% (2,851.51)	(3,445.37)	0.00
Total Indirect Expenditures (Overhead)	(43,519.31)	(50,075.85)	(37,346.86)
NET	24,095.41	(113,902.87)	43,511.43
Fines Draw	1,838.00		
Year End Balance	(115,730.44)	(229,633.31)	(186,121.88)

ATTENTION ALL REGISTERED APPRENTICES!

It is time to renew all **South Carolina Registered Apprentices for 2016-2017**. If you have had a legal name change, please submit a copy of the legal document(s) (i.e., copy of marriage certificate, divorce decree, court order) to the Board office for us to update your files. Check our website periodically for your name change. Once your file has been updated, you may then renew your license.

Please note we will be opening the renewals on July 11, 2016. You may not renew before July 11, 2016.

You may also not renew by telephone.

Online renewal is available twenty-four (24) hours a day. You can print a receipt for your records, confirming that you have completed the renewal process and that your VISA, MasterCard, or electronic check has been accepted. You may also use a debit card, but it must have the VISA or MasterCard logo on the front of the card. Your new pocket card will be processed and mailed within 48 hours after renewing your license or registration.

To renew your Registration on-line, go to <https://renewals.llronline.com>. You must have your User ID and Password to renew online. The User ID and Password will be provided in your Renewal Notices.

RENEWAL DUE DATE: October 1, 2016

RENEWAL FEE AS FOLLOWS:

- **Apprentices** renewed on or before October 1, 2016, fee is **\$50**. Our office does **not** accept cash for payment of your renewal. Please make all checks or money orders payable to South Carolina Board of Examiners in Opticianry.
- If renewed October 2, 2016 - October 31, 2016, a **late fee of \$25** registration will be assessed.
If not renewed by October 31, 2016 the registration will **LAPSE on November 1, 2016** and must be reinstated to activate. Reinstatement Fee: \$50.00 plus renewal fee if renewed after October 31, 2016 for all licenses and registrations.
- **Paper Registration renewals cannot be processed without the Renewal Form.**

CONTINUING EDUCATION REQUIRED:

Apprentice: 4 hours of ABO approved CE obtained since 10/01/2015.

A random CE audit will be conducted after 11/01/2016. If selected, a notice of audit will be mailed to you requesting proof of CE to be submitted at that time. DO NOT send CE to the Board office unless instructed to do so.



South Carolina Department of Labor, Licensing and Regulation
 South Carolina Board of Examiners in Opticianry
 110 Centerview Dr. • Columbia • SC • 29210
 P.O. Box 11329 • Columbia • SC • 29211-1329
 Phone: 803-896-4681 • Contact.Opticianry@llr.sc.gov • Fax: 803-896-4719
www.llronline.com/POL/Opticians/



The User ID and Password listed on this section grants access to online services provided by LLR. Please keep your User ID and Password in a secure location.

RENEWAL NOTICE ONLY

Web Services Wallet Card

Name: «Title» «First Name» «Middle Name» «Last Name» «Suffix»

User ID: «olrUserID»

Password: «olrpassword»

SC Registration Number: «Credential Number Only»

Renewal Website: <https://eservice.llr.sc.gov/OnlineRenewals>

Other Online Services: <https://verify.llronline.com>

LLR Website: <http://www.llr.state.sc.us/pol.asp>

It is time to renew your annual apprenticeship registration with the Board of Examiners in Opticianry for 2016-2017. Information to renew your registration online is provided above.

Do not return this Notice!

This is not a renewal application, only a renewal notice to assist you in renewing your registration online.

Online renewal is available twenty-four (24) hours a day. You can print a receipt for your records, confirming that you have completed the renewal process and that your VISA, MasterCard, or electronic check has been accepted. You may also use a debit card; it must have the VISA or MasterCard logo on the front of the card. Your new pocket card/certificate will be processed and mailed within 48 hours after renewing your registration online.

ANNUAL APPRENTICESHIP REGISTRATION RENEWAL INFORMATION

- **Apprentice Optician fee is \$50 if renewed on or before October 1, 2016.**
- **If renewed October 2, 2016 through October 31, 2016, a late fee of \$25 will be assessed.**
- **If not renewed by October 31, 2016 the registration will lapse November 1, 2016 and must be reinstated to activate.**
- **If you have had a legal name change please submit a copy of the legal document(s) (i.e., copy of marriage certificate, divorce decree, court order) to the Board office prior to renewing online. A fax notification to 803-896-4719 is acceptable. Check our website periodically for your name change. Once your file has been updated, you may then renew your registration online.**
- **Continuing Education Required:** Apprentice – four (4) hours of ABO approved CE obtained since October 1, 2015. The Board will conduct a random CE audit after November 1, 2016; submit proof of CE only if requested by the Board. The Board will not maintain copies of your CE documentation. If you joined the program in 2016 you are not required to have obtained CE for this renewal.
- **Sponsorship:** Apprentices must provide written documentation that you are being continually sponsored by a state licensed Optician, Optometrist, or Ophthalmologist. Apprentices must also provide written documentation that you are working a minimum of 32 per week under the supervision of their sponsor.
- **You can verify your registration by clicking the Licensee Lookup link located on the Board's website at <http://www.llr.state.sc.us/POL/Opticians/>. Please allow 48 hours after renewing online to verify your registration.**
- **Registration renewal cannot be processed by telephone.**
- **Paper Registration renewal cannot be processed without the Renewal Form.**

4/16/16
Rev 1.0

South Carolina Department of Labor, Licensing and Regulation
 Board of Examiners in Opticianry
 Office of Board Services
 P.O. Box 11329
 Columbia, S.C. 29211-1329

IMPORTANT RENEWAL INFORMATION

OPEN IMMEDIATELY

54

«CONTACT NAME»
 «MAILING ADDRESS1»
 «MAILING ADDRESS2»
 «MAILING ADDRESS3»
 «MAILING CITY» «MAILING STATECODE» «Mailing Zip

RENEWAL QUESTIONS

Answer "Yes" or "No" to each of the following questions. If you answer "yes" to any questions below, you must attach a full written explanation.

- 1. Since you last renewed your license, have you been involved in any pre-trial intervention program, been convicted, pled guilty, or pled nolo contendere (no contest) for the violation of any federal, state or local law or do you have charges pending (other than a minor traffic violation)? Yes No
- 2. Since you last renewed your license, have you had an application for a professional license, examination, certification or registration denied or refused by any licensing board or other entity or have you ever surrendered a professional license? Yes No
- 3. Since you last renewed your license, have you developed or been treated for any disease or condition, physical, mental, or emotional (including alcohol or other substance abuse) that may render further practice dangerous to the public? Yes No
- 4. Since you last renewed your license, have you been addicted to or used in excess any drug or chemical substance including alcohol, or been treated for a drug or alcohol addiction or participated in a rehabilitation program? Yes No
- 5. Since you last renewed your license, have you had any investigation, formal complaint, disciplinary action or consent order filed against you by any person, employer, or licensing board in any jurisdiction? Yes No
- 6. Has there been any change in the status of your lawful presence in the United States since initial licensure? Yes No

I hereby swear/affirm that all statements and information contained herein are true and correct to the best of my knowledge. I further understand that false or incorrect information may result in the denial of my license issued pursuant to this application and may be subject to civil and criminal proceedings. I agree all information in this application can be verified and investigated. I have read and am familiar with the SC Code of Laws regulating Opticianry and abide by such laws.

Signature: _____ Date: _____

South Carolina Law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services. In order to better protect the information you provide, please provide the Department with the following information that may be released to the public upon request: a public mailing address, a public email address and a public telephone number.

From: _____

Sent: Friday, April 22, 2016 2:02 PM

To: Missy Jones <missy.jones@llr.sc.gov>

Subject: Missed apprentice hours due to unavoidable issues

***** SCDLLR NOTICE *** This email is from an external email address. Please use caution when deciding whether to open any attachments or when clicking links inside the email.**

Dear Missy Jones,

I spoke with you on the phone on 4-21-2016 regarding the reasons that I was unable to attend my hours at the Columbia and Myrtle Beach conferences. This is a review of my circumstances.

Columbia convention :A snow storm hit the mountains of South Carolina and iced over the road that I live on(Packs mountain ridge road) Taylors SC. I have pictures showing how deep and bad the roads got that weekend. Our Subaru slid sideways down the mountain on Saturday and got stuck in the ditch. On Sunday was the convention. I could not get off the mountain.

Myrtle beach convention:I reserved oceanfront 2 room villa at ocean creek, registered for the lensometer course, and was taking my family down to myrtle beach for the convention. My son had a wreck and we are going back to the doctor today. Serious road rash over about 10 percent of his body with other issues. We could not drive to the beach with his injuries, not to mention the fact that I am worried sick about his well being. I considered driving down to the beach by my self, but i already had taken a vacation day at work, and my son is getting worse.

I have been to every convention and completed all my hours since 2012. My number is 530. Please consider a waiver if possible

Thank you for your consideration.

Sincerely,

Sandra Hudson



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Examiners in Opticianry
 P.O. Box 11329 • Columbia, SC 29211
 Phone: 803-896-4681 • Fax: 803-896-4719
www.llr.state.sc.us/POL/Opticians/



Date: XXXXXX

To: Licensed Opticians in South Carolina

Subject: 2016 Official Board Member Election Ballot

This is an Election to Fill XXXX Board Member Seat

Candidate nominations for Board member elections have been made to the South Carolina Board of Examiners in Opticianry by written petitions signed by the required number of licensed opticians qualified to vote.

Please use this Ballot to cast your vote; the nominees are in alphabetical order. Enclosed candidate information is provided by the individual.

Only South Carolina licensed opticians in this State are eligible to vote.

My primary residence address is:

Name: _____

Street Address: _____

City, State, & Zip: _____

Signature: _____

Cast each vote by placing a checkmark next to candidate's name.

Dates

_____ XXXXXX

_____ XXXXXX

Please return the Official Ballot in the envelope provided.

Mail to:
 SC Opticianry Board
 PO Box 11329
 Columbia, SC 29211

Only an Official Election Ballot can be used to cast a vote. A faxed ballot will NOT be accepted. A copy of the ballot will NOT be accepted.

DEADLINE: Only ballots postmarked on or before XXXXXX will be counted in this election.

If you lose your envelope, pls. contact Bd.

with ~~in the~~ 2 color camera ✓



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Examiners in Opticianry
 P.O. Box 11329 • Columbia, SC 29211
 Phone: 803-896-4681 • Fax: 803-896-4719
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XXXX OFFICIAL BOARD MEMBER ELECTION BALLOT
This is an Election to Fill XXXX Board Member Seats

Candidate nominations for Board member election have been made to the South Carolina Board of Examiners in Opticianry by written petitions signed by the required number of licensed opticians qualified to vote. Please use this Ballot to cast your votes; the nominees are in alphabetical order. Enclosed candidate information is provided by the individual.

Only South Carolina licensed opticians are eligible to vote.

Please attest to having a current South Carolina license to practice Opticianry by checking the following statement.

 I am a South Carolina licensed optician.

Vote for XXXX candidates to fill three seats on the Board.

Cast each vote by placing a checkmark next to candidate's name.

Write-in Candidate:

Please return the Official Ballot in the envelope provided.

Mail to:
 SC Opticianry Board
 PO Box 11329
 Columbia, SC 29211

Ballots may also be hand delivered to the Board's office; location listed above.

Only an Official Election Ballot can be used to cast a vote. A faxed ballot will NOT be accepted. A copy of the ballot will NOT be accepted.

DEADLINE: Only ballots postmarked on or before **June ????, 2015** will be counted in this election. Ballots hand delivered to the Board's office will be accepted until 5:00 P.M. on June ???, 2015.

SOUTH CAROLINA BOARD OF EXAMINERS IN OPTICIANRY

SIGN IN SHEET

JUNE 30, 2016

NAME

EMAIL

ORGANIZATION NAME

Emy Mikell

emikell@adlinevision.com

Folline Vision Ctr.

Missy Jones

From: Missy Jones
Sent: Friday, February 19, 2016 1:21 PM
To: 'RAY@SANSBURY.COM'
Subject: South Carolina Board of Opticians June Meeting

Mr. Sansbury,

The Board meeting is on June 30, 2016, at 9:00 a.m. in Room 204, Kingstree Building, 110 Centerview Drive, Synergy Business Park, Columbia, SC, 29210. Thank you for attending this meeting. I look forward to meeting you and working with you in the future.

Please do not hesitate to contact me if you have any further questions or concerns.

Thank you!

Missy D. Jones
Administrative Assistant
Office of Board Services
S.C. Department of Labor, Licensing and Regulation
110 Centerview Drive, Columbia, S.C. 29210
South Carolina Panel for Dietetics 803-896-4651
South Carolina Board of Examiners in Opticianry 803-896-4681
South Carolina Board of Examiners in Optometry 803-896-4679
Mailing Address: PO Box 11329, Columbia, SC 29211
Telephone: 803-896-4660
Fax: 803-896-4719
Email: missy.jones@llr.sc.gov
www.llronline.com



Please complete the Customer Service Satisfaction Survey, it will let my supervisor know if you were satisfied or dissatisfied with the service you received from me. It only takes a minutes to complete. Please ensure to include my name in the survey. Your comments are greatly appreciated. Thanks.

Confidentiality Note: This e-mail, including any attachments, contains privileged & confidential info intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee/agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this e-mail, including attachments, is strictly prohibited. If you have received this e-mail message in error, please notify us immediately at 803-896-4660. Thank you.

BOARD OF OPTICIANRY IRC
 Wednesday, June 8, 2016
 10:00 am, Room 204

Recommendation: LETTER OF CAUTION

Case #	Respondent	Investigator	Initial Complaint Allegations	Comments
2016-4	Corinne Freark	Adrian Rivera	Complaint alleges Respondent of unlicensed practice.	RI recommends a LOC concerning the displaying of licenses. Two licensed opticians are on staff.

Total: 1

no licensed opto. → Dismissal

2016-6 - See Optical
 ↓
 Walkin

Missy Jones

From: Missy Jones
Sent: Monday, June 20, 2016 1:10 PM
To: Missy Jones
Subject: South Carolina Board of Opticians Board Meeting

Pursuant to requirements of the Freedom of Information Act 593, this is to advise that the Board of Examiners in Opticianry will hold a Meeting June 30, 2016, beginning at 9:00 a.m., Kingstree Building of the Synergy Business Park, 110 Centerview Drive, Suite 204, Columbia, SC.

Please do not hesitate to contact me if you have any further questions or concerns.

Thank you!

Missy D. Jones
Administrative Assistant
Office of Board Services
S.C. Department of Labor, Licensing and Regulation
110 Centerview Drive, Columbia, S.C. 29210
South Carolina Panel for Dietetics 803-896-4651
South Carolina Board of Examiners in Opticianry 803-896-4681
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Mailing Address: PO Box 11329, Columbia, SC 29211
Telephone: 803-896-4660
Fax: 803-896-4719
Email: missy.jones@llr.sc.gov
www.llronline.com



Please complete the Customer Service Satisfaction Survey, it will let my supervisor know if you were satisfied or dissatisfied with the service you received from me. It only takes a minute to complete. Please ensure to include my name in the survey. Your comments are greatly appreciated. Thanks.

Confidentiality Note: This e-mail, including any attachments, contains privileged & confidential info intended only for the use of the individual or entity named above. If the reader of this e-mail is not the intended recipient or the employee/agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this e-mail, including attachments, is strictly prohibited. If you have received this e-mail message in error, please notify us immediately at 803-896-4660. Thank you.