

South Carolina Law Enforcement Division  
2013 CJIS Conference Agenda



**SLED 2013 CJIS Conference**  
**August 4-6, 2013**



South Carolina Law Enforcement Division  
2013 CJIS Conference Agenda

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*Sunday, August 4, 2013*

3:00pm	7:00pm		<b>Early Registration</b> <i>(Upper Level Reception area)</i>
		<b>Lexington A</b>	<b>Carolina</b>
4:00pm	5:00pm	<b>Current NCIC Instructor Training</b> <i>David Leiter, SLED</i>	<b>SORNA Exchange Portal</b> <i>Natalie Spires, SLED</i>
5:00pm	6:00pm	<b>NCIC Gang File/ SCGangNET</b> <i>Nicole Bryan, SLED</i>	<b>Personnel Security Policy and Procedures for Security Awareness and NCIC</b> <i>Lt. Jennie Temple, SLED</i>
3:00pm	7:00pm		<b>Vendor Exhibit</b>

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		<i>Monday, August 5, 2013</i>			
7:00am	6:00pm	<b>Vendor Exhibit (Lower Level Corridors)</b>			
7:00am	8:15am	<b>Late Registration (Upper Level Corridor)</b>			
7:00am	9:00am	<b>Breakfast (Columbia Ballroom)</b> <i>(Sponsored by: MorphoTrak)</i>			
8:15am	9:00am	<b>Opening Ceremony (Columbia Ballroom)</b> <b>Honor Guard</b> ..... <i>South Carolina Highway Patrol</i> <b>National Anthem</b> ..... <i>Ed Davis, SLED</i> <b>Invocation</b> ..... <i>Ron Kenyon, SCLEAP</i> <b>Welcome</b> ..... <i>Major Roger Owens, SLED</i> <b>Opening Remarks</b> <i>Chief Mark Keel, SLED</i> <i>Governor Nikki Haley</i>			
9:00am	10:45am	<b>NCIC Updates</b> <i>Harry Carlile, FBI</i> <b>(Columbia Ballroom)</b>			
10:45am	11:00am	<b>Break</b> <i>(Sponsored by: MorphoTrak)</i>			
11:00am	12:15pm	<b>EMC/Presidio Presentation</b> <b>Technical Security Update</b> <i>Derek Holbert, FBI/ Greg Meetze, SLED</i>			
12:15pm	1:15pm	<b>Working Lunch: DataWorks Presentation</b> <i>(Sponsored by: DataWorks)</i>			
1:15pm	1:45pm	<b>MorphoTrust Presentation</b>			
		<b>Lexington A</b>	<b>Lexington B</b>	<b>Carolina</b>	<b>Congaree</b>
1:50pm	2:50pm	<b>Next Generation ID</b> <i>Rapid ID</i> <i>Facial Recognition</i> <i>Pete Fagan, FBI</i> <i>Consultant</i>	<b>NCIC Questions and Answers Session</b> <i>SLED NCIC Unit</i>	<b>Sex Offender Registry</b> <i>Zenia Patrick, FBI</i> <i>Natalie Spires, SLED</i>	<b>AFIS/Livescan</b> <i>Sammy Haftoglou/ Celeste Proffitt, SLED</i>
2:50pm	3:10pm	<b>Break</b> <i>(Sponsored by: MorphoTrak)</i>			
3:15pm	4:15pm	<b>Missing Persons</b> <i>S/A Emily Bolchoz, SLED</i>	<b>Judicial Updates</b> <i>Teresa Gosnell, SC</i> <i>Judicial Department</i>	<b>Agency Audits</b> <i>Zenia Patrick, FBI</i>	<b>SCIBRS</b> <i>LaKesha Fields, SLED</i>
4:20pm	5:20pm	<b>Proper Use of Purpose Codes</b> <i>Harry Carlile, FBI</i> <i>Ashley Cook, SLED</i>	<b>SCIEx, LInX, N-Dex</b> <i>Charlie Bush, FBI Capt.</i> <i>Buddy Wilkes/ Sherry Rogers, SLED</i>	<b>Social Engineering</b> <i>Greg Meetze, SLED</i>	<b>Expungements</b> <i>Barbara Davis, SLED</i>
6:00pm	8:00pm	<b>Networking Session sponsored by EMC/Presidio</b>			

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		<i>Tuesday, August 6, 2013</i>			
7:00am	6:00pm	<b>Vendor Exhibit (Lower Level Corridors)</b>			
7:00am	9:00am	<b>Breakfast (Lower Level)</b> <i>(Sponsored by: MorphoTrust)</i>			
		<b>Lexington A</b>	<b>Lexington B</b>	<b>Carolina</b>	<b>Congaree</b>
9:00am	10:00am	<b>Next Generation ID</b> <i>Retina Eye Scan Rapback Pete Fagan, FBI Consultant</i>	<b>IT Requirements</b> <i>Derek Holbert, FBI/ Greg Meetze, SLED</i>	<b>Agency Audits</b> <i>Zenia Patrick, FBI</i>	<b>Proper Use of Purpose Codes</b> <i>Harry Carlile, FBI Ashley Cook, SLED</i>
10:00am	10:15am	<b>Break</b> <i>(Sponsored by: MorphoTrust)</i>			
10:15am	11:15am	<b>Nextest Updates</b> <i>David Leiter, SLED John Yearly, Peak Performance</i>	<b>Rule 5</b> <i>Joanna McDuffie, 5th Circuit Solicitor's Office</i>	<b>Identity Theft</b> <i>Tosha Dennis, USPIS</i>	<b>AFIS/Livescan</b> <i>Sammy Haftoglou/ Celeste Proffitt, SLED</i>
11:20am	12:20pm	<b>SCIBRS</b> <i>Lakesha Fields, SLED</i>	<b>Rule 5</b> <i>Joanna McDuffie, 5<sup>th</sup> Circuit Solicitor's Office</i>	<b>Identity Theft</b> <i>Tosha Dennis, USPIS</i>	<b>Fusion Center</b> <i>Sean Fay, SLED</i>
12:20pm	1:40pm	<b>Lunch</b> <i>(On Your Own)</i>			
1:40pm	2:40pm	<b>NCIC Questions and Answers Session</b> <i>SLED NCIC Unit</i>	<b>Expungements</b> <i>Barbara Davis, SLED</i>	<b>Sexual Offender Registry</b> <i>Zenia Patrick, FBI/ Natalie Spires, SLED</i>	<b>Fusion Center</b> <i>Sean Fay, SLED</i>
2:40pm	2:55pm	<b>Break</b>			
2:55pm	3:55pm	<b>NICS/Regulatory</b> <i>Sherre Baker, FBI/ Lynn Rolin, SLED</i>	<b>Protection Orders</b> <i>Brenda Lockhart, SLED</i>	<b>Social Engineering</b> <i>Greg Meetze, SLED</i>	<b>Rapid ID</b> <i>Sean Fay, SLED</i>
4:00pm	5:00pm	<b>NICS/ Regulatory</b> <i>Sherre Baker, FBI/ Lynn Rolin, SLED</i>	<b>SCIEEx, LInX, N-Dex</b> <i>Charlie Bush, FBI Buddy Wilkes, SLED/ Sherry Rogers, SLED</i>	<b>Proper Use of Purpose Code E/DSS</b> <i>Eva Gourdine, DSS S. Haftoglou SLED</i>	<b>Non LEA Audits</b> <i>David Leiter, SLED</i>

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## *Training Objectives*

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### **Current NCIC Instructor Training**

This training is for current NCIC Certified Instructors. It is designed to provide guidance, consistency, and structure for NCIC Training. During this class, instructors will receive a CD with the new inquiry and full certification courses to include lesson plans, PowerPoint, and workbook. This course will lay out the foundation for NCIC Certification. **(Length of Time 1 hour)**

### **NCIC Gang File/ SCGangNET**

The objective of this training is to provide an overview of SCGangNET, the statewide gang database, and NCIC Gang File, the federal gang database that provides law enforcement with identifying information about violent criminal gangs and the members of such groups. This information may warn law enforcement officers about the potential danger posed by violent individuals, and allow for the exchange of information about these groups and members to aid criminal investigations. **(Length of Time 1 hour)**

### **SORNA Exchange Portal**

The Sex Offender Registration and Notification Act (SORNA) requires jurisdictions to share information, at a minimum, when a registered sex offender relocates from one registration jurisdiction to another. The SORNA Exchange Portal has been created to facilitate this and much more information sharing. Registration jurisdictions can leverage the tools available on the site to collaborate with one another in order to improve their sex offender management process. SLED is providing authorized sex offender registry personnel within the county Sheriff's Offices with read only access to this software. The available features that users will have access too will be discussed. **(Length of Time 1 hour)**

### **Personnel Security Policy and Procedures for Security Awareness and NCIC**

The Training Objective is to ensure that all TACs, ATACs, and POCs understand the personnel security requirements for Security Awareness training and NCIC. Protocols have been established for criminal justice agencies and non-criminal justice agencies. The session will cover the requirements as stated within CJIS Security Policy 5.1, the various requirements for access to criminal justice information (CJI), and the newly revised procedures addressing the screening requirements for individuals requiring access to CJI. **(Length of Time 1 hour)**

### **2013 NCIC Update**

At the Conclusion of this 2 Hour Block of Instruction the student shall:

1. Explain when the NCIC "ADO" Field Should be used.
2. List the default value of the NCIC "ADO" Field.
3. Explain the Default Value of the NCIC "EXL" Field after 8/4/2013
4. List the procedure(s) agencies should take to ensure that their Wanted Person Records are in compliance with the new default value of the NCIC "EXL" Field.
5. Explain what types of individuals a "Handling Code #4" will be used for in the NCIC Known or Appropriately Suspected Terrorist File.

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6. List the new Literal Translation (after 8/4/2013) for the NCIC PCO #7 in the NCIC Protection Order File.
7. To fully explain the new (after 8/4/2013) PCO #7 Literal Translation list what must be done in the NCIC Protection Order Miscellaneous Field.
8. List the Two New Optional Fields which will be included in the NCIC Protection Order File after 8/4/2013.
9. List the two things which are different when using the NCIC Article File Type Code of “Z” than when using a regular article file type code.
10. Briefly Explain the NCIC “OPT Out” Field which is used in the NCIC Vehicle and Article Files.
11. List the 4 NCIC Files for which Linkage Fields (LKI and LKA) have been added (effective 8/4/2013). **(Length of Time 1.5 hour)**

### **SCIEEx, LInX, N-Dex**

Participants will learn about the SC Information Exchange (SCIEEx) data warehouse, from its inception in 2006 to today, as well as plans for the future. SCIEEx is a constantly updated repository for incident and booking reports available to the entire SC law enforcement community. Participants will also learn about how the Naval Criminal Investigative Service (NCIS) launched LInX (Law Enforcement Information Exchange) in 2003 in order to enhance information sharing between local, state, and federal law enforcement in areas of strategic importance to the Department of the Navy. One objective is to explain how the partnership of SCIEEx and LInX will greatly enhance the ability of law enforcement agencies to identify and locate criminal suspects and their associates. Participants will also be exposed to the FBI's Law Enforcement National Data Exchange (N-Dex) which brings together data such as incident and case reports, arrest reports, computer-aided dispatch calls, traffic citations, narratives, photos, supplements, booking and incarceration data, and parole/probation information, if available, throughout the nation. **(Length of Time 1 hour)**

### **Agency Audits**

The objective for this block of instruction is to provide an overview of the audit process for law enforcement agencies for the specific programs IT, NCIC, and NSOR. **(Length of Time 1 hour)**

### **Sex Offender Registry**

The protocol manual is developed and maintained by the South Carolina Law Enforcement Division (SLED) to be used by contributing agencies in the administrative of the sex offender registry. Depending on new legislation or enhancements in registration procedures the protocol manual requires periodic updates. Any new legislation or enhancements will be discussed. **(Length of Time 25 minutes)**

Offender Watch (Validations feature) – Authorized users enter and/or modify sex offender information within the state sex offender registry database. Certain information is then sent up to the National Sex Offender Registry file at NCIC. SLED has recently requested a feature be enabled within the software that will validate the sex offender's record each time the offender reports and information is updated or modified. We will discuss this new feature and how it works. **(Length of Time 15 minutes)**

SLED CJIS Audit – SLED Sex Offender Registry was audited by the FBI CJIS Division in March of this year. We will discuss the findings and the correct procedures for entry and modifications. **(Length of Time 20 minutes)**

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## **AFIS/Livescan Class**

In this class we will review all of the fields in the demographic portion of the fingerprint card and what errors we encounter from submissions throughout the state.

We will also discuss how to take a legible set of ten-print and palm prints according to EBTS and FBI standards. This class will cover the best method for taking mug shots that are transmitted to SLED via the livescan devices and used for AFIS and Facial Recognition purposes. **(Length of Time 1 hour)**

## **Missing Persons**

During this block of instruction, we will discuss the procedure for proper entry of missing persons into NCIC, the role of the Missing Person Information Center as well as criteria and statistics regarding missing persons in the state of South Carolina. **(Length of Time 1 hour)**

## **Identity Theft**

This block of instruction will focus on the NCIC Identity theft file, how it works, and the proper procedures for entering an identity theft victim into the file. **(Length of Time 1 hour)**

## **SCIBRS Training**

The primary objective of this SCIBRS Breakout Session is to give basic information about SCIBRS Reporting:

- What is SCIBRS?
- Why report to SCIBRS?
- SCIBRS Data Submission
- Zero Reports
- Error Reports
- Homicides
- Bias Motivation
- Missing Persons
- Cargo Thefts
- Access to Beyond 20/20, N-DEx, and SCIEx

**(Length of Time 1 hour)**

## **NCIC Protection Order Training**

The objective is to provide the terminal operator the proper procedures, policies, criteria, and transactions pertinent to the protection order file according to FBI/NCIC SLED CJIS standards. **(Length of Time 1 hour)**

## **Social Engineering**

Many of today's most common cyber-attacks are based on social engineering. This session will explain what social engineering is, how attackers fool people into divulging confidential information, and what to look out for. **(Length of Time 1 hour)**

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## **Next Generation Identification**

The Next Generation Identification Program (NGI) is an incremental replacement of current IAFIS capabilities to be completed in 2014. NGI furthers the FBI's biometric identification services by accepting palm prints, images (Mugshots and SMT) as well as conducting a pilot for iris images. Part of the project provides a new Universal Latent Workstation, Universal Facial Work Station and provides Rapid Mobile Fingerprint ID response to the Repository of Individuals of Special Concern (RISC). This is a multi-year program with the first three increments already in place. A representative from the FBI will introduce ways in which industry can participate and agencies should collect information with livescan and store biographic and biometric data in the agency AFIS, RMS and JMS, especially as new biometrics- oriented information sharing standards develop.

**(Length of Time 1 hour)**

## **Proper Use of Purpose Codes Training**

At the conclusion of this one hour block of instruction the student shall:

1. Explain generally when a Purpose Code C should be used.
2. Explain generally when a Purpose Code J should be used.
3. Compare and Contrast the use of Purpose Code C and J with respect to Vendors and Contractors.
4. Explain who would use a Purpose Code D.
5. Compare and Contrast the use of D and C with respect to them in criminal investigations and by the courts.
6. Explain when a Purpose Code F should be used.
7. Explain who would use a Purpose Code B.
8. Explain generally when a Purpose Code E should be used with respect to licensing and DSS.
9. Explain who would use a Purpose Code Z.

**(Length of Time 1 hour)**

## **RapidID**

This block of instruction will provide:

1. The details of the SLED RapidID program.
2. The requirements of when its allowable to fingerprint someone using the device.
3. The ability to tell the difference between a SLED AFIS hit and FBI RISC hit.
4. The various types (colors) of FBI RISC hits and what they mean.
5. Knowledge of how to properly fingerprint someone using the RapidID device.

**(Length of Time 1 hour)**

## **Fusion Center**

This block of instruction will explain:

1. The history and purpose of the SC Fusion Center.
2. The history and purpose of the Seahawk Interagency Operations Center.
3. The most common and popular requested services offered by the Fusion Center.
4. How to contact the Fusion for a request for service or photo lineup request using the proper forms.

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5. How to access certain remotely accessible databases and how to request access.  
**(Length of Time 1 hour)**

### **NICS Index**

The objective of the training is to provide an overview of the NICS Index and the nine federal prohibitors under Title 18 USC 922 (g). Federal Firearms licensees and concealed weapon permit applicants are checked through the NICS prior to the purchase of a firearm or ammunition and a permit to carry a concealed firearm. Additionally, the training will specifically concentrate on the (g)(4) section of the federal statute regarding persons adjudicated as a mental defective and the newly passed legislation requiring SC Probate Courts to submit the information to SLED for the purpose of reporting to NICS. **(Length of Time 1 hour)**

### **Judicial Updates**

This session will review the Status of the South Carolina Judicial Department IT Initiatives. **(Length of Time 1 hour)**

### **Expungement**

Review South Carolina expungement laws and answer questions related to the expungement process. **(Length of Time 1 hour)**

### **nexTEST Updates**

This block of instruction will cover some new enhancements to nexTEST to include new user login and new TAC features. **(Length of Time 1 hour)**

### **Non-Criminal Justice Agency Audits**

1. To establish a relationship with all Noncriminal Justice Agencies' POC and staff.
2. To understand the purpose and importance of SLED's upcoming NCJA audit discuss expectations.
3. To review and discuss all auditable areas.

**(Length of Time 1 hour)**

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## *Speaker Bios*

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**Sherre Y. Baker, FBI**  
*Liaison Specialist CJIS (NICS) Section*

Ms. Sherre Baker is a Liaison Specialist for the NICS Section and currently serves as a liaison for the NICS Index, Gun Control Act and the Brady Handgun Violence Prevention Act of 1993. She has been an FBI

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employee since December 10, 1995, and with the NICS Section since inception of the program in 1998. Ms. Baker has a vast array of knowledge and experience as she has served as a NICS Legal Instruments Examiner, Appeals Analyst, Assessment Team Analyst, Legal Administrative Specialist, Violent Gang and Terrorist Organization File Liaison, Voluntary Appeal File Analyst, and the NICS Index Liaison Specialist. Prior to her employment at the FBI she spent 20 years in the Healthcare industry which provides her with a knowledge base of privacy issues related to mental health.

### **Emily Bolchoz, SLED**

*Special Agent/Missing Persons Coordinator*

Special Agent Emily Bolchoz has been with the South Carolina Law Enforcement Division since 2011. She is currently the coordinator of the Missing Person Information Center. Previously, she was an analyst with the Criminal Analytical Team in the Fusion Center. She is a graduate of Mount St. Mary's University in Emmitsburg, MD.

### **Nicole Bryan, SLED**

*Special Agent/SCGangNET Administrator*

Special Agent Nicole Bryan has been with the South Carolina Law Enforcement Division since 2007 and is currently assigned to CJIS/Fusion as a Gang Investigator and SCGangNET Administrator. S/A Bryan is a graduate of Winthrop University with a major in Psychology and began her law enforcement career in 1994. She worked with the South Carolina Department of Corrections for over 5 years as a Correctional Officer and Gang Investigator and over 7 years with the Fairfield County Sheriff's Office. She is a current member of the East Coast Gang Investigator's Association and South Carolina Gang Investigator's Association and has served as the SCGIA Training Coordinator. S/A Bryan developed SC Criminal Justice Academy approved training courses for Basic Gang Recognition and Investigations for Law Enforcement.

### **Harry Carlile, Jr., FBI**

*Training Specialist*

Mr. Carlile is a Training Specialist for the Federal Bureau of Investigation currently assigned to the FBI CJIS Division's CJIS Training and Advisory Process Unit (CTAP). He is the National Crime Information Center (NCIC) External Training Team Lead and has program responsibilities for all NCIC Training provided by the FBI to Federal, State, Territorial, Tribal and local criminal justice agencies. Additionally, he is responsible for developing and providing instruction in a variety of CJIS programs while specializing in the NCIC Program. Mr. Carlile has testified as an Expert Witness in Federal Court as to the Operation of NCIC and the Interstate Identification Index.

Since 2002 Mr. Carlile has been one of approximately 50 FBI personnel throughout the country certified to instruct the FBI Academy's Basic 40 Hour Instructor Development Course (IDC). Mr. Carlile assisted in the development of the current IDC and wrote a chapter for the text book used in this course.

Mr. Carlile is an Adjunct Faculty at Fairmont State (WV) University's Department of Criminal Justice. He holds an MS Degree from Illinois State University in Criminal Justice and has completed substantial course work towards a Ph.D. in Higher Education Administration. Prior to working for the FBI Mr. Carlile spent 20 years as a local law enforcement officer and supervisor where he was a certified instructor in the following areas; use of force, defensive tactics, all types of police firearms, police baton, O.C. spray, critical incident management system, hazardous materials, and police driving.

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**Ashley Cook, SLED**  
*NCIC Program Coordinator*

Ashley Cook has been with the South Carolina Law Enforcement Division since 2012. Ashley is a graduate from the University of South Carolina-Aiken with a major in Early Childhood Education. She worked with Aiken Public Safety for 11 years as a telecommunications operator. She now works in the CJIS NCIC Unit as the NCIC Program Coordinator handling audits and training for agencies throughout the state.

**Barbara Davis, SLED**  
*Expungement Supervisor*

Barbara Davis began her career with SLED in January 1977 in the Data Processing Department. She later moved to the CCH (Computerized Criminal History) Department and then in 1990 became a Fingerprint Examiner in the Records Department. She has been over the Expungement Department since October of 1999.

**Tosha Dennis, USPIS**  
*Investigator*

Tosha Dennis has been a federal criminal investigator with the US Postal Inspection Service for nearly 12 years. Postal Inspector Dennis spent the first 10 years of her USPIS career in New York City focusing on financial crimes and robberies/burglaries before finally transferring back to the south. She is currently assigned to the USPIS Columbia domicile where she works a multi-functional assignment covering financial crimes, mail theft, identity theft, robberies/burglaries, and narcotic investigations across the Midlands. Postal Inspector Dennis can be reached at [TMDennis@uspis.gov](mailto:TMDennis@uspis.gov).

**Pete Fagan**  
*Next Generation Identification*

Pete Fagan's twenty-seven year law enforcement career began in 1982 shortly after graduating from VA Tech. He was a police officer with the City of Bristol, Virginia Police Department until employment with the VA State Police in 1984. Until retirement in late 2009 he had various positions in patrol, Executive Protection, drug investigations, investigative and intelligence support technical surveillance operations and administration. During the last 6 years with the State Police he was assigned to the Criminal Justice Information Services Division. Retiring at the rank of Lieutenant, he served as the Assistant Division Commander and program manager for various technology, administrative and state central repository programs; particularly those related to the FBI CJIS Division for N-DEX, NIBRS, Missing Persons, NCIC, III, ISO Program and IAFIS. Since retirement from the state police in late 2009, Mr. Fagan has been a contract outreach consultant assisting the FBI-CJIS Division with outreach through IACP in the eastern U.S. for the National Data Exchange (N-DEX) Project and direct consulting outreach across the U.S for the FBI CJIS Division on the Next Generation Identification (NGI) Project. With the both projects, he is tasked with educating and assisting agencies that have a desire to participate; to work through the process with states and the FBI-CJIS Division Program Office, as well as identifying those law enforcement personnel that have a need to use N-DEX system to search for leads to solve crime. His specialty in both projects is to facilitate communications and discussions for the executive business process and technology evaluations with the law enforcement agencies. This effort enables agencies to meet the requirements and enjoy the benefits of participating. He has also served on numerous state and national advisory and consensus bodies in many areas of criminal justice and law enforcement.

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**Sean Fay, SLED**  
*Special Agent/ALPR Coordinator*

Special Agent Sean Fay has worked in law enforcement for the past 17 years. He started in North Carolina working for a small college police department and eventually found his way down to Myrtle Beach. While with Myrtle Beach PD, Sean worked in Patrol, Street Crimes, Crime Prevention, Special Operations and Traffic as a shift supervisor. For SLED, Sean serves as the Automated License Plate Recognition Coordinator and a Fusion Center liaison. He also helps coordinate the new mobile AFIS device deployment. Sean is a trained hostage negotiator, specific skills instructor and field training supervisor. He holds an Associate's Degree from Methodist University in Fayetteville, NC and a Bachelor's Degree in Business from Baker College in Michigan.

**LaKeshia Fields, SLED**  
*Data Coordinator, SCIBRS*

Lakesha Fields has been employed with SLED since August 2010 and is currently assigned to CJIS as an Auditor and Trainer in the SCIBRS Unit. Lakesha is a currently a graduate student at the University of South Carolina working on her final year of a Master's in Social Work. She also received her Bachelor's in Criminology & Criminal Justice and Sociology from the University of South Carolina in December 2010.

**Ron Gilbert, IIR**  
*IT Project Manager*

Ron Gilbert is an information technology (IT) project manager with the Institute for Intergovernmental Research (IIR). Currently, he works as a member of the team that provides information technology support for IIR products associated with Sex Offender Registration and Notification Act (SORNA) compliance. His responsibilities include providing training and technical assistance as needed for states and tribes implementing IIR SORNA products.

**Teresa Gosnell, SC Judicial Department**  
*Project Manager*

Teresa Gosnell is one the Project Managers for the Statewide Case Management System for the Judicial Department. She has 11 years' experience working with the deployment of the Statewide Case Management System. She also has experience working with the county court users in both Circuit and Summary Courts providing software support as well as working with the Development Team at the Judicial Department for the implementing of business processing for the courts. Currently, she is working with Greenville County on the Master in Equity module of the Case Management System and is responsible for maintaining the updates for the Case Management System.

**Eva Gourdine, DSS**  
*Special Agent*

Eva C. Gourdine is Special Agent in Charge (SAIC) with the South Carolina Department of Social Services' (SCDSS) Division of Investigation (DOI) -Investigations and Criminal Records. She is a certified law enforcement officer and has been employed with DOI for over 35 years. She has held several positions to include Special Agent, Special Agent Supervisor, and Director aka SAIC.

SAIC Gourdine manages a staff of nine who are responsible for providing criminal investigative and administrative support services to SCDSS. As the law enforcement arm of the agency, DOI has statewide

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authority to investigate fraud, waste, and abuse in agency administered programs. This also includes coordinating the activities of the USDA State Law Enforcement Bureau (SLEB) by providing local, state, and federal law enforcement with SNAP/Food Stamp EBT cards to assist with retailer trafficking investigations.

DOI is also responsible for conducting/researching criminal history background checks and/or processing SLED/FBI electronic fingerprint responses on licensed foster families, adoptive parents, group home employees, child care employees, and volunteers who work with children.

SAIC Gourdine is a native of South Carolina. She holds a Bachelor of Arts in Sociology from SC State University and a Master of Management from Webster University.

### **Seraphim Haftoglou, SLED** *AFIS Supervisor*

Seraphim Haftoglou has been employed with SLED for 6 years and is currently assigned to the Crime Information Center as the Supervisor of the AFIS and Tenprint Fingerprint Examiners. Seraphim graduated from the University of South Carolina in 2005 with a major in Criminal Justice and Criminology. Seraphim is trained and certified as a fingerprint examiner.

### **Derek A. Holbert, FBI** *IT Specialist, IT Security Audit Team - CJIS Audit Unit*

Derek Holbert was born and raised in West Virginia and is a graduate Fairmont State University in Fairmont, West Virginia, where he received a Bachelor of Education degree in 1994. Mr. Holbert obtained his MPA from West Virginia University in 2001 and is currently working on his PHD in Information Technology from Capella University. His career with the FBI began in April 1997 as a Telecommunications Specialist assigned to the Network Operations Center. Mr. Holbert joined the CJIS Audit Unit in March 2007 as a technical auditor with the IT Security Audit team. Mr. Holbert is an adjunct professor at Fairmont State University and Indiana Wesleyan University.

### **David Leiter, SLED** *NCIC Manager*

David Leiter has been with the South Carolina Law Enforcement Division since Oct. 2012. David has worked thirteen years for the Department of Public Safety as Director of Civilian Training and served as the agencies TAC. He has completed an undergraduate program with Central Wesleyan College in Ministry Studies. He oversees the daily operations of the NCIC unit to ensure compliance with policies, training, and the audit program.

### **Brenda Lockhart, SLED** *NCIC Program Assistant*

Brenda Lockhart has been with the South Carolina Law Enforcement Division since December 2010 assigned to the CJIS NCIC as a program assistant. Brenda's duties include being the auditor and instructor for NCIC record files. A graduate of USC-Lancaster, Brenda worked with the Lancaster County Sheriff's Office and Columbia Richland 911 Communications Center as a shift leader and NCIC TAC/ATAC and instructor.

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## **Greg Meetze, SLED**

*Director of Information Technology*

Greg Meetze currently serves as the Director of Information Technology for the South Carolina State Law Enforcement Division. Greg has been working in the Information Technology field for over 25 years in different roles including, Operations, Application Development, Systems Administration, and Security Administration. Greg is a current member of the South Carolina Information Technology Directors Association and Governmental Information Sciences Association. He has served on the board of the Columbia chapter of the International Information Systems Security Association. He has received a Bachelor of Science Degree in Business Administration as well as Master Degrees in Computer Resource Management and Business Administration.

## **Zenia M. Patrick, FBI**

*Management and Program Analyst, NCIC and NSOR Audit Team - CJIS Audit Unit*

Zenia M. Patrick was born in the Philippines, a retired Master Sergeant from the United States Army Reserves. Ms. Patrick has been with the FBI for 23 years, working in various positions from Data Entry, Human Resources Management Assistant to Systems Auditor, a position she currently held since 1996. In this position, Ms. Patrick works primarily as both a National Sex Offender Registry and NCIC auditor. Prior to joining the FBI, Ms. Patrick worked as a Program Assistant for the Mary Babb Randolph Cancer Center while attending college. Ms. Patrick earned her BS in Business Administration (Management and Human Resources) from West Virginia University, Morgantown, WV in 1996.

## **Celeste Proffitt, SLED**

*Fingerprint Examiner*

Celeste Proffitt has been with the South Carolina Law Enforcement Division since 1977 and is currently assigned to the CJIS Crime Information Center as a fingerprint examiner. Prior to joining SLED, Celeste worked with the FBI in Washington DC for 4 years as a fingerprint examiner.

## **Sherry Rogers, SLED**

*Database and SCIEEx Administrator*

Sherry Rogers has been employed with the South Carolina Law Enforcement Division since Jan. 2007 and is currently assigned to CJIS as the Database and SCIEEx Administrator. Sherry received her BS degree in Computer Information Systems from David Lipscomb University in Nashville, TN.

## **Lynn Rolin, SLED**

*Administrative Coordinator Regulatory Unit*

Lynn Rolin is the Administrative Coordinator of the Regulatory Unit. She started her career at SLED on November 3, 2003, as the Administrative Assistant to the Polygraph and Special Operations Section. Then in August of 2005, her hard work was recognized when she was promoted to Administrative Coordinator for Chief Robert Stewart. During her tenure at SLED she has taken other responsibilities such as being the point of contact to the FBI NICS and she serves on the FBI NICS Subcommittee to the Advisory Policy Board

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representing the Alternate Permit States. In her current position she is tasked with overseeing the day to day operations of the Concealed Weapon Permit Program and has been in this position since November 2008.

### **Natalie Spires, SLED**

*Sex Offender Registry Coordinator, CJIS*

Natalie Spires works for the South Carolina Law Enforcement Division (SLED). Natalie has worked as the Coordinator for the Sex Offender Registry since 2009. Prior to her becoming the Coordinator she worked as a Sex Offender Registry Program Assistant from 2006 to 2009. Natalie began her career at SLED as an Administrative Specialist II in the Computerized Criminal History Section of the Criminal Justice Information Services (CJIS) from 2004 to 2006. Natalie earned her Associate of Arts in Public Service-Criminal Justice Technology from Midlands Technical College in 2004. She also received her Bachelor of Arts in Criminal Justice from Limestone College in 2009.

### **Jennie Temple, SLED**

*Lieutenant, CJIS*

Lt. Jennie Temple works for the South Carolina Law Enforcement Division (SLED). Since the fall of 2012 Lt. Temple has been assigned to the Criminal Justice Information Services (CJIS) section within SLED. There she oversees the Sex Offender Registry, State Identification Bureau, NCIC, and UCR units within CJIS. Prior to Lt. Temple's current assignment, she worked in the South Carolina Fusion Center as a Special Agent and served as the Security Liaison and Privacy Officer for the Fusion Center. From 2005 until 2010, Lt. Temple worked the Homeland Security unit within SLED. She has also worked for the Greenville County Sheriff's Office, DHEC, The Cadmus Group, and USDA/NRCS. Lt. Temple graduated from the Naval Postgraduate School, Center for Homeland Defense and Security with a Master of Arts Degree in Security Studies in 2007. She also received a Master of Geographic Information Science Degree from Birkbeck College, University of London in 2005. Lt. Temple received her Bachelor of Science degree from Clemson University in 2000

### **Buddy Wilkes, SLED**

*Captain, CJIS/Fusion*

Captain Buddy Wilkes has been with the South Carolina Law Enforcement Division since 1990 and is currently assigned to CJIS/Fusion. Captain Wilkes began his law enforcement career upon graduation from The Citadel in 1981. He served with the Fairfield County Sheriff's Department as a Deputy, Sergeant, and Captain for seven years, followed by three years as the SC Corporate Security Supervisor for Mack Trucks, Inc. During his 22+ years at SLED, Captain Wilkes has served as a Polygraph Examiner, Field Agent, and Fusion Center Lieutenant specializing in criminal intelligence. He assumed his current duties in 2012, upon the merger of SLED CJIS and the Fusion Center. Captain Wilkes has developed courses and instructed on interviewing and interrogation techniques, report writing, and case management. For several years, he has been part of a team that continues development and deployment of information and intelligence resources used in support of criminal investigations.

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## VENUE FLOOR PLAN

### Columbia Metropolitan Convention Center

