

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

EPA

ACTION REFERRAL

TO <i>Roberts/Liggett/FOIA</i>	DATE <i>7-23-14</i>
-----------------------------------	------------------------

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000028</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Cox, Mullis Cleared 8/11/14, letter attached.</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <i>8-6-14</i>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



Palmetto Association
for Children & Families
Helping Children. Serving Families.

RECEIVED

JUL 23 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

July 14, 2014

Mr. Anthony Keck, Director
Department of Health and Human Services
PO Box 8206
Columbia, SC 29202-8206

Re: FOIA request

Dear Mr. Keck:

Pursuant to the Freedom of Information Act, we are requesting a copy of documents pertaining to mandates in the IMD Operations Proviso in the SFY 13-14 Appropriations bill.

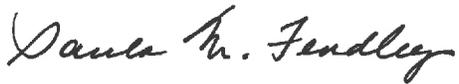
117-78. (GP: IMD Operations) All funds received by the Department of Education, the Department of Juvenile Justice, the Department of Disabilities and Special Needs, the Department of Mental Health, the Department of Social Services, and the Governor's Office of Executive Policy and Programs-Continuum of Care as State child placing agencies for the Institution for Mental Diseases Transition Plan (IMD) of the discontinued behavioral health services in group homes and child caring institutions, as described in the Children's Behavioral Health Services Manual Section 2, dated 7/01/06, shall be applied only for out of home placement in providers which operate Department of Social Services or Department of Health and Environmental Control licensed institutional, residential, or treatment programs. An annual report by each state child placing agency shall be made on the expenditures of all IMD transition funds and shall be provided to the Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, and the Governor no later than November first each year. The Department of Health and Human Services shall review the numbers of out of home placements by type and by agency each year and make recommendations to the General Assembly.

Specifically, we desire:

1. Copies of any and all SFY 13-14 documents, spreadsheets, methodologies, or algorithms created by DHHS in its review of out of home placements used in making recommendations to the General Assembly

2. Copies and any and all SFY 13-14 documents reviewed to obtain the numbers of out-of-home placements by type and by agency
3. Copies of the SFY 13-14 recommendations provided to the General Assembly including transmittal letters conveying the recommendations. If recommendations were forwarded by electronic submission, we request copies of those transmissions and all attachments to all transmissions.

Kindest Personal Regards,



Paula M. Fendley, M. Ed., LMSW
Chief Executive Officer

Nikki Haley GOVERNOR
 Anthony Keck DIRECTOR
 P.O. Box 8206 > Columbia, SC 29202
 www.scdhhs.gov

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
Total Amount Due SCDHHS:		\$ _____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
 South Carolina Department of Health and Human Services
 Post Office Box 8297
 Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

 Signature

 Date:



**Palmetto Association
for Children & Families**
 133 Powell Drive
 Lexington, SC 29072
 www.patcaf.org

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 JUL 23 2014

Department of Health & Human Services
 OFFICE OF THE DIRECTOR

COLUMBIA
 SC 29202
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Mr. Anthony Keck, Director
 Department of Health and Human Services
 PO Box 8206
 Columbia, SC 29202-8206

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Log #28
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AUG 12 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

File w/ log #28... was mailed
out on 8-11-14 per Marie
Brewer.

August 5, 2014

Mr. Anthony Keck, Director
Department of Health and Human Services
PO Box 8206
Columbia, SC 29202-8206

Re: FOIA request – Second Request

Dear Mr. Keck:

This is a follow-up to my communication to you dated July 14, 2014. This is a second request, as there was no response to our initial request for information.

Pursuant to the Freedom of Information Act, we are requesting a copy of documents pertaining to mandates in the IMD Operations Proviso in the SFY 13-14 Appropriations bill.

117.78. (GP: IMD Operations) All funds received by the Department of Education, the Department of Juvenile Justice, the Department of Disabilities and Special Needs, the Department of Mental Health, the Department of Social Services, and the Governor's Office of Executive Policy and Programs-Continuum of Care as State child placing agencies for the Institution for Mental Diseases Transition Plan (IMD) of the discontinued behavioral health services in group homes and child caring institutions, as described in the Children's Behavioral Health Services Manual Section 2, dated 7/01/06, shall be applied only for out of home placement in providers which operate Department of Social Services or Department of Health and Environmental Control licensed institutional, residential, or treatment programs. An annual report by each state child placing agency shall be made on the expenditures of all IMD transition funds and shall be provided to the Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, and the Governor no later than November first each year. The Department of Health and Human Services shall review the numbers of out of home placements by type and by agency each year and make recommendations to the General Assembly.

Specifically, we desire:

1. Copies of any and all SFY 13-14 documents, spreadsheets, methodologies, or algorithms created by DHHS in its review of out of home placements used in making recommendations to the General Assembly
2. Copies and any and all SFY 13-14 documents reviewed to obtain the numbers of out-of-home placements by type and by agency
3. Copies of the SFY 13-14 recommendations provided to the General Assembly including transmittal letters conveying the recommendations. If recommendations were forwarded by electronic submission, we request copies of those transmissions and all attachments to all transmissions.

Kindest Personal Regards,

A handwritten signature in blue ink that reads "Paula M. Fendley". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Paula M. Fendley, M. Ed., LMSW
Chief Executive Officer

17 file

**Palmetto Association
for Children & Families**
Helping Children. Serving Families.

COPY

July 14, 2014

Mr. Anthony Keck, Director
Department of Health and Human Services
PO Box 8206
Columbia, SC 29202-8206

Re: FOIA request

Dear Mr. Keck:

Pursuant to the Freedom of Information Act, we are requesting a copy of documents pertaining to mandates in the IMD Operations Proviso in the SFY 13-14 Appropriations bill.

117.78. (GP: IMD Operations) All funds received by the Department of Education, the Department of Juvenile Justice, the Department of Disabilities and Special Needs, the Department of Mental Health, the Department of Social Services, and the Governor's Office of Executive Policy and Programs-Continuum of Care as State child placing agencies for the Institution for Mental Diseases Transition Plan (IMD) of the discontinued behavioral health services in group homes and child caring institutions, as described in the Children's Behavioral Health Services Manual Section 2, dated 7/01/06, shall be applied only for out of home placement in providers which operate Department of Social Services or Department of Health and Environmental Control licensed institutional, residential, or treatment programs. An annual report by each state child placing agency shall be made on the expenditures of all IMD transition funds and shall be provided to the Chairman of the Senate Finance Committee, Chairman of the House Ways and Means Committee, and the Governor no later than November first each year. The Department of Health and Human Services shall review the numbers of out of home placements by type and by agency each year and make recommendations to the General Assembly.

Specifically, we desire:

1. Copies of any and all SFY 13-14 documents, spreadsheets, methodologies, or algorithms created by DHHS in its review of out of home placements used in making recommendations to the General Assembly

Log #28 ✓



Nikki Haley GOVERNOR
Anthony Keck DIRECTOR
P.O. Box 8206 Columbia, SC 29202
www.scdhhs.gov

August 11, 2014

Paula M. Fendley
Palmetto Association for Children & Families
133 Powell Drive
Lexington, SC 29072

Dear Ms. Fendley;

Your Freedom of Information Act was referred to me for processing. You requested a copy of the documents pertaining to mandates in the IMD Operations Proviso in the SFY 13-14 Appropriations bill. Specifically you requested:

- (1) copies of any and all SFY 13-14 documents, spreadsheets, or algorithms created by SCDHHS in its review of out of home placements used in making recommendations to the General Assembly;
- (2) copies of any documents reviewed to obtain the numbers of out of home placements by type and by agency ;and
- (3) copies of the SFY 13-14 recommendations provided to the General assembly.

Please find enclosed copies of the SFY 13-14 documents reviewed to obtain the numbers of out of placements by type and by agency. The agency's efforts to review the numbers of out of home placements by type and by agency and make recommendations to the General Assembly is ongoing. Therefore, you will need to make a future request for the information.

Our expense for extracting this information is \$5.00. Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services
Department of Receivables
Post Office Box 8297
Columbia, SC 29202-8297

Thank you for your request. If you have any questions, please feel free to contact me at (803)-898-0062.

Sincerely,

Constance D. Holloway
Constance D. Holloway
Assistant General Counsel

CDH/lb

CC: Kim Cox



Palmetto Association
 for Children & Families
Helping Children. Serving Families.
 133 Powell Drive
 Lexington, SC 29072
 www.pafcaf.org

CERTIFIED MAIL

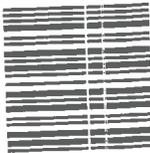


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**RETURN RECEIPT
 REQUESTED**

Mr. Anthony Keck, Director
 Department of Health and Human Services
 PO Box 8206
 Columbia, SC 29202-8206

FOIA SECOND REQUEST

RECEIVED

AUG 12 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

29202820606



Constance / Linda S

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

JUL 23 2014

SCDHHS
Office of General Counsel

ACTION REFERRAL

TO	DATE
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SCDHHS
Office of General Counsel

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Kindest Personal Regards,



Paula M. Fendley, M. Ed., LMSW
Chief Executive Officer

**Palmetto Association
for Children & Families**
133 Powell Drive
Lexington, SC 29072
www.pafca.org

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Mr. Anthony Keck, Director
Department of Health and Human Services
PO Box 8206
Columbia, SC 29202-8206

29202820606



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JUL 23 2014

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SCDHHS
Office of General Counsel