

MINUTES OF BUDGET AND CONTROL BOARD MEETING

MAY 25 1976

The Budget and Control Board met at 10:00 a. m. on May 25, 1976, with the following members in attendance.

Governor James B. Edwards
Mr. Grady L. Patterson
Mr. Henry Mills
Senator Rembert C. Dennis
Mr. F. Julian LeaMond

Also in attendance were Messrs. P. C. Smith and W. T. Putnam.

The following business was conducted.

MINUTES OF THE PREVIOUS MEETING - Board members had previously been furnished with minutes of the meeting of May 13, 1976. Upon a motion by Mr. Mills, these minutes were approved as written.

ADJUTANT GENERAL'S OFFICE - SELECTION OF ARCHITECTS - At the Budget and Control Board meeting of May 13, 1976, a request was received from the Adjutant General's office for permission to hire architectural firms for armories to be constructed at Kingstree, Lyman, Marion and Winnsboro. However at that time, members of the House of Representatives from Williamsburg County requested that the architectural firm of Clark and McCall be selected for the construction of the armory at Kingstree rather than the firm of Love, Cobb and McElveen, as recommended by the Adjutant General.

Budget and Control Board members agreed to take the entire matter under advisement for further consideration at its next meeting. However, Board members took note of the fact that only one architectural firm had been recommended for each project and requested that three firms be recommended for consideration on each of the armories.

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General James W. Henderson, Deputy Adjutant General, appeared before the Budget and Control Board to discuss the following requests.

Kingstree Armory

1. Love, Cobb and McElveen
2. Paul E. Allen
3. Russell & Axon

Lyman Armory

1. Bruce Klee Brown
2. Robert Vickery Architects
3. R. S. Noonan

Marion Armory

1. Eric M. McClanahan
2. Olin Pate
3. Design Collaborative, Inc.

Winnsboro Armory

1. Avery Wood Associates Architects, Inc.
2. Neal Architects, Inc.
3. Wells and Fleetwood

General Henderson presented a lengthy prepared statement in which he pointed out that the general policy of the department of the Adjutant General called for the hiring of firms which have had virtually no State work. He furnished information which indicated that the architectural firm of Clark and McCall had had extensive work with respect to State contracts.

After thoroughly discussing the matter, Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Patterson, authorizing the hiring of the architectural firms representing the first choice for each of the armories.

Data pertaining to this matter has been retained in these files and is identified as Exhibit I.

PERSONNEL DIVISION - Dr. Jack S. Mullins, Director of the Personnel Division, appeared before the Budget and Control Board to present the following matters.

TECHNICAL AND COMPREHENSIVE EDUCATION - EDUCATIONAL

LEAVE - At its meeting of April 20, 1976, the Budget and Control Board deferred action on a request from the Department of Technical and Comprehensive Education for permis-

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sion to grant educational leave to Mr. Peter M. Moanfeldt to attend Florida State University while working on a Ph.D. A second request has been received from this same organization requesting permission to authorize educational leave for Mr. Kenneth Kyre, Director of Field Support, to attend the University of Virginia to complete graduate studies in Higher Education Administration. The stipend for Mr. Kyre would amount to \$16,597 annually and would be supplemented by \$1,350.00 for tuition and course related fees.

Dr. Charles Palmer appeared before the Budget and Control Board to discuss these two requests.

Dr. Palmer indicated that the requests were made under the provisions of a continuing educational policy which has been adopted by the Board for Technical and Comprehensive Education and which had been previously presented to, but not formally approved by, the Budget and Control Board. He urged that the Board authorize the granting of a limited number of scholarships and stipends in lieu of a sabbatical program as it is practiced by the institutions of higher learning.

After much discussion of this matter, Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Mills, authorizing the Governor to appoint a task force to study the continuing education problem and to make recommendations to the Board as to a firm policy. In the meantime it was agreed that the two requests should be held in abeyance.

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PERFORMANCE APPRAISAL GUIDELINES - At the previous meeting, Budget and Control Board members had given tentative approval to the proposed performance appraisal policies as

recommended by Dr. Mullins. At the present meeting, Board members unanimously approved a motion by Mr. Patterson, seconded by Mr. Mills, formally approving these performance appraisal guidelines.

ADDITIONAL POSITION FOR STATE PERSONNEL DIVISION -

Dr. Mullins advised Board members that additional work would be required of his division in carrying out its functions under the provisions of the new statewide information act, commonly known as the Stevenson Act. He requested permission to establish a new position at a salary of \$11,000 and to attempt to have the funding provided in the Senate version of the Appropriations Bill.

Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Mills, authorizing the position and Dr. Mullins' effort to have it funded.

Data pertaining to the presentation of the business of the Personnel Division has been retained in these files and is collectively identified as Exhibit II.

DIVISION OF MOTOR VEHICLE MANAGEMENT - Mr. Allan J. Spence, Director of the Division of Motor Vehicle Management, appeared before the Budget and Control Board to discuss the following items of business.

PURCHASE OF VEHICLES - Upon the recommendation of Mr. Spence, the Budget and Control Board unanimously approved a motion of Mr. Mills authorizing the Department of Mental Health to purchase one 1976 Jeep and the Department of Mental Retardation to purchase one intermediate size station wagon. The motion also called for the denial of permission for the Department of Mental Health to purchase one 1976 AMC Matador.

MOTOR VEHICLE IDENTIFICATION - Board members took the following action with respect to requests pertaining to

motor vehicle identification.

A. Approved a motion by Mr. LeaMond denying the Department of Youth Services and the Department of Vocational Rehabilitation authority to use different types of decals and directed that these departments should use State decals.

B. Approved a motion by Mr. Mills authorizing the Civil Air Patrol to continue using its current vehicle markings because of nationwide rules pertaining to such identification.

C. Unanimously agreed to allow the South Carolina Tax Commission to omit decals from the vehicles used by license tax agents and criminal investigation division agents but continue to require the SG license plate.

STATE CARS CARRYING OTHER THAN SG LICENSE PLATES -

Mr. Sam Pratt, Chairman of the Alcohol Beverage Commission, appeared before the Budget and Control Board to request permission for using completely unmarked cars for his beverage agents. He indicated that this was necessary to carry out the proper functions of the job and stated that only thirty vehicles would be involved.

Board members unanimously approved a motion by Mr. Mills, seconded by Mr. LeaMond, authorizing the inclusion of these cars in the group which would carry regular license plates without SG designation.

Board members also unanimously approved the list of cars which would be exempt from the regulation calling for SG license plates.

Data pertaining to Mr. Spence's presentations has been retained in these files and is collectively identified as Exhibit III.

URBAN MASS TRANSPORTATION ADMINISTRATION GRANT - At its meeting of May 6, 1976, the Budget and Control Board discussed the possibility of the State purchasing motor vehicles on behalf of numerous eleemosynary agencies but deferred any action because of concern expressed by several members. At the present meeting, the Board members discussed this matter further but agreed to defer any action until the Governor had an opportunity to have a staff assemble background information pertaining to this matter.

COLLEGE OF CHARLESTON - REQUEST TO PURCHASE PROPERTY - A request was received from the College of Charleston for permission to purchase the following properties which are presently owned by the College of Charleston Foundation.

34 Coming Street	\$ 122 952 80
36 Coming Street	98 561 77
37 Coming Street	10 478 02
12 Glebe Street	91 698 82
71 Coming Street	31 437 37
93 Coming Street	1 773 75
95 Coming Street	10 589 25
97 Coming Street	<u>2 180 70</u>
Total	<u>369 672 48</u>

President Theodore Stern appeared before the Budget and Control Board and discussed the need for the acquisition of this property. He indicated that all had been previously appraised and that the proposed purchase price in each case was below current value. He also requested that Plant Improvement Fees, which are presently on hand, be used to finance these purchases.

Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Patterson, authorizing these purchases.

Data pertaining to this matter has been retained in these files and is identified as Exhibit IV.

FOREIGN TRAVEL - Budget and Control Board members took the following action with respect to foreign travel requests.

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a. Clemson University requested permission for Dr. Richard M. Golden, Assistant Professor of History, to travel to Paris, France from

June 29 through August 10, 1976 for the purpose of doing research dealing with religious radicalism in the seventeenth century. Board members unanimously approved a motion by Mr. Mills, seconded by Mr. Patterson, giving this matter tentative approval contingent upon the fact that no State funds would be used to finance the trip.

b. The Medical University of South Carolina requested permission for Miss Sarah Johnston to travel to Vienna, Austria on August 1 through August 8, 1976, to attend a meeting of the International Pharmaceutical Students Federation. Miss Johnston was selected as the official delegate of the Student American Pharmaceutical Association and as such will represent all pharmacy students throughout the United States. Board members took note of the fact that the trip would be funded by Health Sciences Foundation of the Medical University, the American Pharmaceutical Association and by personal funds of Miss Johnston. They, therefore, unanimously approved a motion by Mr. Mills authorizing this travel.

c. The Medical University of South Carolina requested permission for Dr. Makio Ogawa to travel to Kyoto, Japan, to participate in the International Symposium on Aplastic Anemia. He will also present two papers at the XVI International Congress of Hematology which will be held in Kyoto. All expenses for this travel will be paid by the International Symposium, the International Congress and the Veterans Administration. Board members approved a motion by Mr. Patterson, seconded by Senator Dennis, authorizing this travel.

d. The Medical University of South Carolina has requested permission for Dr. Rajesh S. Mathur to travel to Hamburg, Germany from July 18 through July 24, 1976, to participate in the Vth International Congress of Endocrinology. All expenses related to this travel will be paid by a travel grant from the Endocrine Society and from independent drug research grants. Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Patterson, authorizing this travel.

Data pertaining to these requests has been retained in these files and is identified collectively as Exhibit V.

LANDER COLLEGE - SELECTION OF ENGINEERING FIRM - Officials of Lander College requested permission to hire Heaner Engineering Company of Greenwood, South Carolina to design an all purpose playing field. Information received indicated that seven architectural and engineering firms were interviewed and that the following three were chosen as the most desirable.

- (1) Heaner Engineering Company
- (2) Enwright Associates
- (3) W. E. Gilbert and Associates

After determining that all legal requirements had been met for the selection of architects and engineers, Board members unanimously approved a motion by Mr. Patterson, seconded by Senator Dennis, authorizing the hiring of Heaner Engineering Company for the design of the playing field. Data pertaining to this matter has been retained in these files and is identified as Exhibit VI.

REQUEST FOR SALVAGE PERMIT - WACAMMAW RIVER - The Budget and Control Board received a request from Roger Hanks for permission to salvage logs from the Waccamaw River between the North Carolina State line and Winyah Bay, north of Georgetown, South Carolina. Mr. Hanks indicated that he intends to salvage these logs to convert them into lumber for sale.

Board members expressed serious concern over the ecological impact of removing of logs from the river bottoms and also the legal questions involved in the granting of exclusive rights for such salvage.

It was unanimously agreed that Mr. Walter Pettiss would gather information pertaining to this request and that the matter would be considered again at a later date.

Data pertaining to this request has been retained in these files **1468** and is identified as Exhibit VII.

FUTURE BOARD MEETINGS - Budget and Control Board members unanimously agreed that the next regular meeting would be held on Tuesday, June 15, 1976

at 2:30 p. m.

AERONAUTICS COMMISSION - PLANNING STUDY - Board members unanimously approved a motion by Senator Dennis, seconded by Mr. Patterson, authorizing the Aeronautics Commission to hire the consulting firm of Wilbur Smith and Associates to make a planning study of areas around airports to provide for orderly growth of these areas in the future.

CLEMSON UNIVERSITY - INSTITUTION BOND - Mr. Patterson advised that Clemson University has an Institution Bond Anticipation Note in the amount of \$1,500,000 which will come due on June 22, 1976. The Board unanimously approved a motion by Mr. Patterson, seconded by Mr. Mills, adopting a Resolution whereby this Institution Bond Anticipation Note might be extended until October 20, 1976 at an interest rate of 3.8 percent.

A copy of the Resolution has been retained in these files and is identified as Exhibit VIII.

STATE HIGHWAY DEPARTMENT - NAME OF NEW BUILDING - Mr. Mills reported that it was the desire of the Highway Commission to name the new Highway Department Building the "Silas Pearman Building". Budget and Control Board members, therefore, approved a motion by Mr. Mills, seconded by Senator Dennis officially designating the new Highway Department Administrative Building as the "Silas Pearman Building".

SECRETARY'S NOTE: Board members were advised that additional items of business pertained to personal service and therefore it was unanimously agreed that the Board should go into Executive Session.

SECRETARY'S NOTE: After the Executive Session, Governor Edwards ordered that the doors be opened in order to announce the actions taken. However, it was found that no members of the press remained. At this point Senator Dennis had to leave the meeting and after his departure, Mr. Mills requested permission to bring up one further matter.

OLD HIGHWAY BUILDING - Mr. Mills called attention of the Board

to the fact that the old Highway Department Administration Building will become a general State office building in the not too distant future, and made a formal motion that it be named the Rembert Dennis Building. This motion was seconded by Mr. Patterson and was unanimously passed by the four members remaining. VIII-A

There being no further business, the meeting was adjourned at 12:30 p. m.

Exhibit I
May 25, 1976

GOVERNOR EDWARDS, YOUR HONOR, AND MEMBERS OF THE BUDGET AND CONTROL BOARD

SUBJECT: Architectural Engineering Contractual Awards Justification

General McCrady, the Adjutant General, conveys to you his sincere apology and regrets in being unable to be here in person. He had previously committed himself to visit the 1st Battalion 263d Armor, Mullins, South Carolina, now in annual training at Fort Hood, Texas. This battalion is being subjected to a regular Army training evaluation. This is the second year this battalion has gone to Fort Hood. General McCrady was, for physical reasons, unable to visit the battalion last year and strongly feels he must this time.

To justify the A&E contractual recommendation made to the Budget and Control Board for the Kingstree Armory Project and others selected, I propose to outline the selection procedure established by the Agency. The procedure is in accord with the Act which established guidelines to be adhered to by all State agencies. A copy of the Act is attached for information, (Act No. 1136, Part II, Permanent Provisions, Section 10).

The Adjutant General has established a long range construction plan for replacement of pre-World War II armories. The plan is updated every two years. The decision made to construct a new armory in a given location, we then make a request for funding both to the State and Federal Budget planners. Upon approval, we advertise for Architectural/Engineering contracts as required.

Those A&E firms interested, so indicate by providing a written response along with a resume. All responding firms are mailed a questionnaire for completion and return by a specified date. The qualifying firms are made a part of the construction file and are kept fully advised.

The Selection Committee, appointed by the Adjutant General, consisting of the Facilities Supervisor, who is a graduate engineer, and the Deputy Adjutant General with 20 years of experience in construction and allied fields, then begins the process of examining all firms to determine qualification and suitability for the work. Interviews are requested and held on an as required basis.

The criteria is applied to all firms. The most heavily weighted consideration is the amount of State contracts the firm may have had over the past five years. The only cases where more than one contract has been awarded to a single firm has been in the case of having been awarded a minor contract first, such as an Operational Maintenance Shop, and then favored with a second contract to equalize dollar volume to that of the normal armory.

The Committee continues to deliberate until we have selected three firms to be recommended for each job in order of our priority. These are then submitted to the Adjutant General for his review. I must say to you that with possibly one or two exceptions, General McCrady has approved the list as sent to him. This is the case with the project in question. In the one or two exceptions, he has not gone beyond one of the three firms recommended. The recommendations are made in the form of a Memorandum from the Deputy Adjutant General to the Adjutant General. He may then call me into his office to justify the recommendations. He has on occasions examined our work to include the brochure of the firm selected. This he did with the A&E selected for Kingstree.

Not once since General McCrady established the presently used process have we had anyone question the selection of architects. Only in this and one other case have we had pressures applied on behalf of a firm.

The AIA Association has expressed confidence in our method. We have, in fact, invited suggestions from the Association and have acted on their recommendations. We have further advised that we are receptive to suggestive improvements from architects or architectural firms.

I would further call to your attention that all contracts for armories and other military construction are reviewed and either approved or disapproved by the National Guard Bureau. We have certain guidelines that must be adhered to on the Federal side. Seventy-five percent of armory construction is Federal funding. The contract in question has been approved by the National Guard Bureau. The Budget and Control Board has yet to disapprove a contract recommended by this agency.

Complete A&E work files have been in the hands of Mr. Pat Smith since Thursday of last week for his review. I am receptive to answering any questions reference the Adjutant General's method of recommending contracts for A&E services.

We shall continue to be receptive to improved methods of selecting architects. It is the express intent of the Adjutant General to follow the guidelines as established and as may be modified from time to time by the Legislature.

I very much appreciate your indulgence. This concludes my remarks.

of subrogation on each claim. No claim shall exceed ten thousand dollars for any one person for one accident. The South Carolina Industrial Commission may make such rules and regulations and establish such maximum benefits as may be necessary to carry out the provisions of this section.

This section shall take effect July 1, 1974.

SECTION 10

To Provide the Procedure to Be Followed by State Agencies and Departments in Selecting Architectural or Engineering Firms

All State agencies and departments shall follow the procedure below described when selecting an architectural or engineering firm to provide services to the agency or department:

(1) As used in this section 'agency' shall mean all State agencies or departments.

(2) A description of the proposed project and required services shall be developed by the agency and published at least once in one or more newspapers of general circulation throughout the State. The publication shall request the submission of a resume of qualifications by a specified date from interested architectural or engineering firms. The date for submission shall be not less than fifteen days after publication of the notice.

In addition to newspaper publications, the project description and request may be mailed directly to architectural or engineering firms; *provided*, however, that all eligible South Carolina firms shall be included in the mailing.

(3) Following the receipts of resumes of qualifications, the agency shall hold conferences with at least three firms submitting resumes. The purpose of the conferences shall be to provide such further information as may be required by the agency to fully acquaint itself with the relative qualifications of the several interested firms.

(4) After reviewing and evaluating qualifications, the agency shall select the three which, in its judgment, are the most qualified, ranking the three in priority order.

The agency shall consider the ability of professional personnel, past performance, willingness to meet time and budget requirements, location, recent, current and projected work loads of the firms, and the volume of work previously awarded to the firm by the agency,

with the object of effecting an equitable distribution of contracts among qualified firms; *provided*, however, that such distribution does not violate the principle of selection of the most highly qualified firms.

(5) The agency shall negotiate a contract for services with the most qualified firm at a compensation which the agency determines is fair and reasonable to the State. Should the agency be unable to negotiate a satisfactory contract with this firm, negotiations shall be formally terminated. The agency shall then negotiate in the same manner with the second and then the third most qualified firms until a satisfactory contract has been negotiated. If no agreement is reached with the three firms, additional firms in order of their competence and qualifications, shall be selected and negotiations continued in the same manner until agreement is reached.

(6) The agency shall submit the name of the selected firm and a tentative contract to the State Budget and Control Board for approval and shall submit a list of the other firms considered.

In addition to such submittal the agency shall provide (a) a statement of construction projects undertaken in the preceding two years, showing the architectural or engineering firm involved, the nature of the project, and the amount of the construction contract; and (b) a certification that the newspaper announcement required above was duly published.

(7) After review of the data submitted, the Budget and Control Board shall determine its position with respect to the particular firm recommended for approval by the agency. The Board shall formally notify the agency of its approval or rejection. In event of approval, the agency is authorized to execute a contract with the selected firm. In the event of rejection, the agency shall submit the name of another firm for the Board's consideration, selected in accordance with the procedure outlined herein. The agency shall not enter into a contract for architectural or engineering services without the approval of the Budget and Control Board.

SECTION 11

To Amend 1962 Code to Further Provide General Assistance to Certain Persons Under Social Service Programs.

Section 71-131 of the 1962 Code is amended by adding the following section: § 71-131.1. General Assistance to Essential Persons

"General Assistance in the form of money payments may be made to persons who are essential to the welfare of the State.

ROUTING AND TRANSMITTAL SLIP		ACTION	
1 TO <i>Mr. Pierson</i>	INITIALS	CIRCULATE	
	DATE	COORDINATION	
2	INITIALS	FILE	
	DATE	INFORMATION	
3	INITIALS	NOTE AND RETURN	
	DATE	PER CON - VERSATION	
4	INITIALS	SEE ME	
	DATE	SIGNATURE	
REMARKS <i>As requested. Please see that records are returned. On May 7 all A+E's were notified of tentative selection. Clark and McCall are the only ones who have objected to the A.G.</i>			
FROM <i>[Signature]</i>		DATE <i>20 May 76</i> PHONE	

OPTIONAL FORM 44
AUGUST 1967
GSA FPMR (41CFR) 100-11.206

5041-101-01
* GPO : 1975-588-906



Military Department

/mtw

ROBERT L. MCCRADY
MAJOR GENERAL
THE ADJUTANT GENERAL

STATE OF SOUTH CAROLINA
OFFICE OF THE ADJUTANT GENERAL
NATIONAL GUARD ARMORY, 1225 BLUFF ROAD
COLUMBIA 29201

AGSC-DAG

13 April 1976

MEMORANDUM FOR: General McCrady

SUBJECT: A&E Recommendations for Four Armories

KINGSTREE ARMORY

1. Love, Cobb, and McElveen, Columbia, S. C.
2. Paul E. Allen, Columbia, S. C.
3. Russell & Axon, Anderson, S. C.

LYMAN ARMORY

1. Bruce Klee Brown, Greenville, S. C.
2. Robert Vickery Architects, Greenville, S. C.
3. R. S. Noonan, Greenville, S. C.

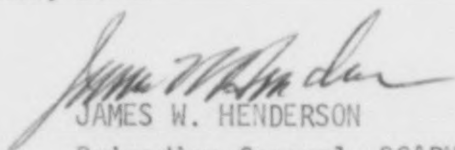
MARION ARMORY

1. Eric M. McClanahan, Florence, S. C.
2. Olin Pate, Columbia, S. C.
3. Design Collaborative, Inc., Greenville, S. C.

WINNSBORO ARMORY

1. Avery Wood Associates Architects, Inc., Greenville, S. C.
2. Neal Architects, Inc., Greenville, S. C.
3. Wells and Fleetwood, Aiken, S. C.

*Approved
14 April 1976
Brig. Gen. McCrady*


JAMES W. HENDERSON

Brigadier General, SCARNG
Deputy Adjutant General

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STATE OF SOUTH CAROLINA
Military Department
OFFICE OF THE ADJUTANT GENERAL
1225 Bluff Road COLUMBIA 29201

/mtw

AGSC-DAG

13 April 1976

MEMORANDUM FOR: General McCrady

SUBJECT: A&E Recommendations for Four Armories

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JAMES W. HENDERSON
Brigadier General, SCARNG
Deputy Adjutant General

STATE OF SOUTH CAROLINA
Military Department
OFFICE OF THE ADJUTANT GENERAL
1225 Bluff Road COLUMBIA 29201

/mtw

AGSC-DAG

13 April 1976

MEMORANDUM FOR: General McCrady

SUBJECT: A&E Recommendations for Four Armories

KINGSTREE ARMORY

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JAMES W. HENDERSON
Brigadier General, SCARNG
Deputy Adjutant General



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ROBERT L. MCCRADY
MAJOR GENERAL
THE ADJUTANT GENERAL

Military Department
STATE OF SOUTH CAROLINA
OFFICE OF THE ADJUTANT GENERAL
NATIONAL GUARD ARMORY, 1225 BLUFF ROAD
COLUMBIA 29201

/mtw

AGSC-DAG

29 April 1976

Mr. P. C. Smith
State Auditor
State of South Carolina
P. O. Box 11333
Columbia, S. C. 29211

Dear Mr. Smith:

We shall appreciate early approval of the following selected architectural firms for the design and supervision of armories as indicated below:

KINGSTREE ARMORY: Love Cobb, and McElveen, Columbia, S. C.

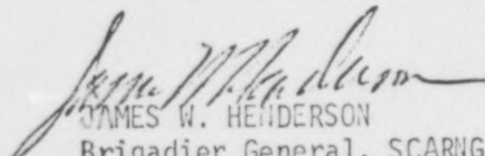
LYMAN ARMORY: Bruce Klee Brown, Greenville, S. C.

MARION ARMORY: Eric M. McClanahan, Florence, S. C.

WINNSBORO ARMORY: Avery Wood Associates, Inc., Greenville, S. C.

Enclosed is a list of firms considered for each of the listed armories.

Sincerely,


JAMES W. HENDERSON
Brigadier General, SCARNG
Deputy Adjutant General

1 Incl
As stated

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✓ Alexander-Moorman and Associates
A.I.A. Architects
218 Newberry Street, S. W.
Aiken, S. C. 29801Sirs

(Kingstree, Lyman, Marion & Winnsboro)

✓ Paul E. Allen, Architect
P. O. Box 5762
Columbia, S. C. 29205Sir

(Kingstree, Lyman, Marion & Winnsboro)

✓ Carl G. Baker/Architects
P. O. Box 520
Beaver, Pennsylvania 15009Sirs

(Kingstree, Lyman, Marion & Winnsboro)

✓ Blume, Cannon and Ott
A.I.A. Architects
2230 Devine Street
Columbia, S. C. 29205Sirs

(Kingstree, Lyman, Marion & Winnsboro)

✓ Bruce Klee Brown, Architect
511-B Wilton Street
Greenville, S. C. 29609Sir

(Kingstree, Lyman, Marion & Winnsboro)

✓ Carson & Williams
Architects/Planners
2801 Devine Street
Columbia, S. C. 29205Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Century Southern, Inc.
Engineers
P. O. Box 10342
Greenville, S. C. 29603Sirs

(Lyman)

Clark & McCall
A.I.A. Architects
P. O. Box 788
Hartsville, S. C. 29550Sirs

(Kingstree)

✓ Columbia Architectural Group
Post Office Box 11978
Columbia, S. C. 29211Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Constantine and Constantine, Architects
139 Calhoun Street
Charleston, S. C. 29403Sirs

(Kingstree & Marion)

✓ Craig & Gaulden Architects, Inc.
1922 Augusta Road 12 Washington Park
Greenville, S. C. 29605Sirs East Washington St
Greenville 29601

(Kingstree, Lyman, Marion & Winnsboro)

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✓ Design Collaborative
Architect/Planners
2818 Devine Street
Columbia, S. C. 29205Sirs

(Kingstree, Lyman, Marion & Winnsboro)

✓ William M. Dowis, Jr.
A.I.A. Architect
Post Office Box 368

(Kingstree, Lyman, Marion & Winnsboro)

Freeman, Wells & Major
Architects
✓ 401 Webster Street
Greenville, S. C. 29601Sirs (Lyman)

Geiger, McElveen, Kennedy
✓ Architects, Engineers, Planners
1735 Julian Place
St. Columbia, S. C. 29204Sirs (Kingstree, Lyman, Marion & Winnsboro)

Gill, Wilkins & Wood
Architects and Planners
Drawer 3868
Florence, S. C. 29501Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Jackson, Miller and Associates
Architects and Engineers
2717 Devine Street
Columbia, S. C. 29205Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Larkin Jennings & Associates Architects, Inc.
2320 East North Street, Suite D
Greenville, S. C. 29602Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ William Bailey Kauric, Architect
2908 Devine Street
Columbia, S. C. 29205Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ LaFaye Associates, Inc.
Architects-Planners
2500 Devine Street
Columbia, S. C. 29205Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Demetrios C. Liollio AIA
Architect and Associates Ltd.
P. O. Box 3151
Charleston, S. C. 29407Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Love, Cobb & McElveen
Architects, Inc.
Middleborough
Columbia, S. C. 29204Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Lucas and Stubbs Associates, LTD.
255 East Bay Street
Charleston, S. C. 29401Sirs (Kingstree, Lyman, Marion & Winnsboro)

✓ Eric M. McClanahan
AIA Architect
P. O. Box 4008
Florence, S. C. 29501Sirs (Kingstree, Lyman, Marion & Winnsboro)

McGinty and Dye
A.I.A. Architects
Lagoon Road
Hilton Head Island, S. C. 29928Sirs (Kingstree, Lyman, Marion & Winnsboro)

McMillan, Bunes, Townsend, and Bowen
Architects - Engineers
P. O. Box 1508
Greenville, S. C. 29602Sirs

(Lyman & Winnsboro)

R. S. Noonan, Inc. of South Carolina
Engineers & Architects
P. O. Box 1388
Greenville, S. C. 29602Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Olin Pate, Architect
3 Northlake Road
Columbia, S. C. 29204Sir

(Kingstree, Lyman, Marion & Winnsboro)

Maynard Pearlstine/William Anderson
A.I.A. Architects/Planners
3106 Devine Street
Columbia, S. C. 29205Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Russell & Axon
Engineers-Planners-Architects, Inc.
P. O. Box 1305
Anderson, S. C. 29621Sirs

(Kingstree, Lyman, Marion & Winnsboro)

J. E. Sirrine Company
Architects - Engineers
P. O. Box 5456
Greenville, S. C. 29606Sirs

(Lyman)

Wilbur Smith & Associates
Bankers Trust Tower
Columbia, S. C. 29202Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Stetson Architects & Engineers, Inc.
Piedmont Center, 33 Villa Road
Greenville, S. C. 29607Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Robert O. Vickery
A.I.A. Architect
Professional Plaza Building
25 Sweetbriar Road
Greenville, S. C. 29607Sir

(Lyman, Marion & Winnsboro)

Avery Wood Associates Architects, Inc.
Box 6085
Greenville, S. C. 29606Sirs

(Kingstree, Lyman, Marion & Winnsboro)

Wells & Fleetwood, Architects
234 Richland Avenue
Aiken, S. C. 29801Sirs

(Winnsboro)

1481

Lockwood Greene
Architects - Engineers
P. O. Box 491
Spartanburg, S. C. 29301Sirs

(Kingstree, Lyman, Marion & Winnsboro)

McMillan, Bunes, Townsend, and Bowen
Architects - Engineers
P. O. Box 1508
Greenville, S. C. 29602Sirs

(Lyman & Winnsboro)

R. S. Noonan, Inc. of South Carolina
Engineers & Architects
P. O. Box 1388
Greenville, S. C. 29602Sirs

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Box 6085
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234 Richland Avenue
Aiken, S. C. 29801Sirs

(Winnsboro)

1481

Lockwood Greene
Architects - Engineers
P. O. Box 491
Spartanburg, S. C. 29301Sirs

(Kingstree, Lyman, Marion & Winnsboro)

John H. Truluck, Jr.
Architect
113 E. Washington Street
P. O. Box 19
Walterboro, S. C. 29488Sir

(Kingstree, Lyman, Marion, Winnsboro)

✓ Neal Architects, Inc.
11 Cleveland Court
Greenville, S. C. 29607Sirs

(Kingstree, Lyman, Marion, Winnsboro)

<u>PROJECTS</u>	<u>ARCHITECT</u>	<u>COST</u>
CSMS Paint Booth Addition	Demosthenes, McCreight & Riley	39,974.00
Mt Pleasant Addition	David LeRoy Parrott	27,263.00
Warrenville Armory	Alexander & Moormann	457,879.00
Rock Hill OMS	Opsahl & Pate	150,500.00
Lockhart Armory	Carson & Williams	411,250.00
Andrews Armory	Edward P. Guerard	386,000.00
Edgefield Addition	Demosthenes, McCreight & Riley	387,684.00
Greenville Armory	Prather, Thomas, Campbell & Pridgeon, Inc.	407,215.00
Greenville OMS	Prather, Thomas, Campbell & Pridgeon, Inc.	113,760.00
Leesburg Latrine	Demosthenes, McCreight & Riley	84,818.00
Leesburg Mess Shelters (3)	Columbia Architectural Group	46,475.00
Leesburg Mess Shelter (Restoration)	Columbia Architectural Group	25,000.00
Leesburg WETEP Shop	Columbia Architectural Group	385,000.00
IDS	Holladay, Coleman, Williams & Associates	176,000.00
Chester Armory	Larkin Jennings III, & Assoc.	28,674.00
Bennettsville Armory	Design Collaborative	28,784.00
Eastover Armory	Riley, Bultman, Coulter & Assoc.	36,956.90
Edgefield OMS	John W. Wells	10,556.00
Mullins OMS	Vickery, Allen & Bashor	7,140.00
Greer OMS	James D. Miller & Associates	12,049.80
Mt Pleasant OMS	J. Harrell Gandy	7,140.00
DLOG Addition	Larkin Jennings III, & Assoc.	2,910.60
Hemingway OMS	Jeffrey Marc Rosenblum	8,496.00
USPFO Office & Warehouse Addition	Columbia Architectural Group	16,296.00
CSMS Alteration	McGinty and Dye	5,185.00

REMBERT C. DENNIS
SENATOR, BERKELEY COUNTY

HOME ADDRESS:
LEWISFIELD PLANTATION
MONCK'S CORNER, S. C. 29461



COMMITTEES:
BANKING AND INSURANCE
FINANCE, Chairman
FISH, GAME AND FORESTRY
GENERAL COMMITTEE
INTERSTATE COOPERATION
RULES

April 29, 1976

General James W. Henderson
1225 Bluff Road
Columbia, South Carolina 29201

Dear General Henderson:

This is to certify that Senate Bill 827 in its present form, will include the funding requested by the office of the Adjutant General, for construction in 1976 of Armories at Chester, Eastover and Bennettsville and the Architectural and Engineering costs for planning of armories to be located at Winnsboro, Kingstree, Lyman and Marion.

Yours very truly,

Rembert C. Dennis
Rembert C. Dennis, Senator

Frank L. Roddey
Frank L. Roddey, Senator

Charles G. Garrett
Charles G. Garrett, Senator

Charles E. Hodges
Charles E. Hodges, Representative

Wm. J. McLeod
Wm. J. McLeod, Representative

John I. Rogers
John I. Rogers, Representative

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State Budget & Control Board
PERSONNEL DIVISION
1205 Pendleton Street
Columbia, South Carolina 29201

Exhibit II
May 25, 1976

Jack S. Mullins, Ph.D.
Director

803-758-3334

MEMORANDUM

TO: Pat C. Smith, Secretary, State Budget and Control Board

FROM: Jack S. Mullins *JSM*

DATE: May 20, 1976

SUBJECT: Items for May 25, 1976, Budget and Control Board Agenda

I suggest the following items for inclusion on the agenda for the May 25, 1976, Budget and Control Board meeting.

REGULAR SESSION

1. TEC Education Leave Requests. The Board deferred action at an earlier meeting on a request for educational leave for Mr. Peter M. Moanfeldt, a Midlands TEC employee, to pursue a Ph.D. in Educational Administration at Florida State University. The stipend amount would be \$10,526. Dr. Charles Palmer has also requested Board approval of educational leave for Mr. Kenneth Kyre, Director of Field Support in the TEC Central Office, to complete graduate studies in Higher Education Administration and Curriculum at the University of Virginia. The stipend of \$16,597 would be supplemented by \$1,350 for tuition and course related fees. Both requests comply with the Board-approved TEC Faculty and Staff Development Plan. Dr. Palmer will be available to answer questions and defend his requests.

2. Performance Appraisal Guidelines. At its last meeting, the Board gave tentative approval to the proposed Performance Appraisal policies and procedures, subject to any changes at the current meeting. The Board will be asked to give final approval to these guidelines.

3. Additional Position for State Personnel Division. The Nancy Stevenson Act requires that the State Personnel Division shall collect quarterly from all agencies detailed organization charts in a form prescribed by the Division showing all authorized positions, the grade and compensation of each position, etc. The Division must determine the accuracy and completeness of each chart and furnish charts for each agency to the Legislative Audit Council in such form as the Division and the Audit Council shall determine. The Division does not have anyone to handle this big assignment and requests approval of a position at the \$11,000 annual salary level.

EXECUTIVE SESSION

1. Hay Associates Compensation Study of Agency Heads. The Board will be asked if it wishes to recommend to the Senate Finance Committee the partial implementation of the Hay Recommendations on January 1, 1977, provided that funding be available for the partial implementation. Any plan for implementation would be approved by the Board.

2. Annual Leave for Certain Teaching Personnel. At an earlier meeting, the Board referred to the State Personnel Director an issue concerning whether classroom teachers at the School for the Deaf and Blind, John De La Howe, and the Opportunity School and other agencies should receive annual leave. The State Personnel Division has met with representatives of these agencies and will be prepared to recommend a course of action to the Board.

3. DSS Appeal for Special Salary Adjustment. The Department of Social Services is appealing to the Board their request that Mr. Harrison Reardon, Chief of Staff, receive a special salary adjustment in the amount of \$2,463. This would bring Mr. Reardon's salary from \$22,537 to \$25,000. The Personnel Division had denied this request on the basis of the service and salary history of Mr. Reardon. Dr. Ellis' request and a PAIS form showing Mr. Reardon's salary history are enclosed.

The PAIS form reveals that Mr. Reardon has had a salary increase of \$8,767 since July of 1974. \$4,999 of this amount resulted from the recent reorganization. His salary has increased by 61% in 22 months.

4. Appointments to the State Employee Grievance Committee. The terms of three members of the State Employee Grievance Committee expire June 30, 1976. In compliance with law and past procedures of the Board, recommendations have been solicited from agencies for appointments that would maintain the current balance on the Committee in regard to race, sex, etc. An attempt has been made to get certain skills and backgrounds on the Committee. Also, since Agency Heads must agree that their employee can be released from job duties as necessary to serve on the committee, their approval has been received.

The recommendations for these three-year appointments are:

Mr. Leroy Mosely, Personnel Director II, grade 28, Board for Technical and Comprehensive Education, Columbia, (Black male).

Ms. Annie J. Harper, R.N., Director of Nursing I, grade 26, Department of Health and Environmental Control, State Park Center, Columbia, (Black female).

Ms. Eleana A. Prevost, Lab Technologist II (Supervisor), grade 23, Medical University, Charleston, (White female).

JSM/mpg

Enclosures

SOUTH CAROLINA TECHNICAL EDUCATION SYSTEM

EDUCATIONAL LEAVE APPLICATION AND CONTRACT

To Midlands Technical College
(Institution)

I, Peter M. Moanfeldt, hereby apply for Educational Leave
from September 1, 1976, to August 31, 1977, for educational
purposes as follows: Attend Florida State University to take class work for
Ph.D. in Educational Administration

I have been a permanent full-time continuous employee of this institution since
August 15, 1964. My current salary is \$ 21,052* for 12 months of
service per year.

1. Educational Leave without Stipend: I understand that I shall receive no
stipend (salary), but if my educational leave involves postsecondary courses of study,
I shall receive reimbursement of the expense of tuition and course related fees in the
amount of \$ _____ for courses completed satisfactorily during my educational leave.

2. Educational Leave with Stipend: I understand that I shall receive a stipend
consisting of a basic living allowance of \$ 10,526, payable in regular pay periods
during my leave period, and if my educational leave involves postsecondary courses of
study, I shall receive reimbursement of the expense of tuition and course related fees
in the amount of \$ 0 for courses completed satisfactorily during my educational
leave.

If granted educational leave, without stipend or with stipend, I hereby agree to
abide by the regulations governing leave as set forth in the Educational Leave Program
for the South Carolina Technical Education System and will fulfill my service obligation
of 18 months based on the period of this leave, or if I terminate my employment
or fail to complete my service obligation, I will repay within 30 calendar days the
expenses of my educational leave incurred on my behalf by the institution in proportion
to my unfilled service obligation unless I am released from my obligation for a
cause which is limited to mean long-term disability from personal illness or injury,
or illness within the immediate family (spouse or child) which makes it necessary for
the family to relocate. (See attached addendum.)

I understand that my employer, in approving my application for educational leave,
agrees to fulfill employer obligations to me in accordance with the regulations set
forth in the Educational Leave Program for the South Carolina Technical Education
System.

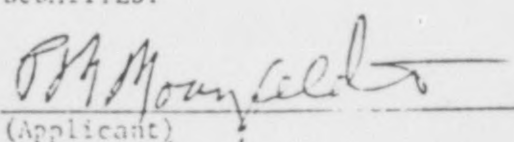
APPROVED:


(President)

Date

4-15-76

SUBMITTED:


(Applicant)

Date

4/15/76

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* This figure reflects actual salary either paid or committed from July 1, 1975,
through June 30, 1976.

Or, at the agency's option, I may be permitted to sign a promissory note providing for the repayment of the amount owed plus interest, at an annual rate of seven (7) per cent, in scheduled monthly payments over a period not to exceed three years.

SOUTH CAROLINA TECHNICAL EDUCATION SYSTEM

EDUCATIONAL LEAVE APPLICATION AND CONTRACT

To State Board for Technical and Comprehensive Education
(Institution)

I, Kenneth Kay Kyre, hereby apply for Educational Leave
from September 1, 1976, to August 31, 1977, for educational
purposes as follows: Complete graduate studies in Higher Education Administration

and Curriculum at the University of Virginia. Such studies were interrupted when
I accepted my position in TEC in 1972.

• I have been a permanent full-time continuous employee of this institution since
August 28, 1972. My current salary is \$27,663 for 12 months of
service per year.

1. Educational Leave without Stipend: I understand that I shall receive no
stipend (salary), but if my educational leave involves postsecondary courses of study,
I shall receive reimbursement of the expense of tuition and course related fees in the
amount of \$ for courses completed satisfactorily during my educational leave.

2. Educational Leave with Stipend: I understand that I shall receive a stipend
consisting of a basic living allowance of \$16,597, payable in regular pay periods
during my leave period, and if my educational leave involves postsecondary courses of
study, I shall receive reimbursement of the expense of tuition and course related fees
in the amount of \$1,350 for courses completed satisfactorily during my educational
leave.

If granted educational leave, without stipend or with stipend, I hereby agree to
abide by the regulations governing leave as set forth in the Educational Leave Program
for the South Carolina Technical Education System and will fulfill my service obliga-
tion of 18 months based on the period of this leave, or if I terminate my employment
or fail to complete my service obligation, I will repay within 30 calendar days the
expenses of my educational leave incurred on my behalf by the institution in proportion
to my unfilled service obligation unless I am released from my obligation for good
cause which is limited to mean long-term disability from personal illness or injury,
or illness within the immediate family (spouse or child) which makes it necessary for
the family to relocate...or, at the agency's option . . . (Please see attached.)

I understand that my employer, in approving my application for educational leave,
agrees to fulfill employer obligations to me in accordance with the regulations set
forth in the Educational Leave Program for the South Carolina Technical Education
System.

APPROVED:

Charles E. Palmer
(President/Director)
Executive

Date April 15, 1976

SUBMITTED:

Kenneth Kay Kyre
(Applicant)

Date February 24, 1976

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or, at the agency's option, I may be permitted to sign a promisory note providing for the repayment of the amount owed plus interest, at an annual rate of 7%, in scheduled monthly payments over a period not to exceed three years.

EMPLOYEE PERFORMANCE APPRAISAL

This document sets forth the policies and procedures of the State Budget and Control Board for the establishment and administration of personnel performance appraisal systems for the South Carolina agencies of State government, in accordance with Section 4 (6) of Act 190.

Section I Definitions

For the purpose of these policies and procedures, the following definitions apply:

- (A) Agency - any commission, board, authority, council, committee or department of State government.
- (B) Appointment - the act of placing an employee in an established position.
- (C) Demotion - the movement of an employee from a position in one class to a different position in another class having a lesser degree of responsibility and a lower maximum salary.
- (D) Established Position - a position included in an approved budget or approved by the Budget and Control Board and in the case of the classified service, one that has been classified.
- (E) Dismissal - the action taken against an employee by an agency to separate him/her from the State service.
- (F) Original Appointment - The initial employment of a person in a position in the State service for a probational period of six months.
- (G) Performance Appraisal - the overall rating given for the employee's performance during a specific period of service. Overall performance ratings are defined as follows:
 - (1) Outstanding - an appraisal resulting from performance that is exemplary and considerably above the performance standards of the position to which the employee has been assigned. It is characterized by unusual accomplishments and distinguished performance

- (2) Superior - an appraisal resulting from performance that has been above the standard performance requirements of the position to which an employee has been assigned.
- (3) Satisfactory - an appraisal resulting from performance that fully meets the performance standards of the position to which an employee has been assigned.
- (4) Marginal - an appraisal resulting from performance that fails to meet the minimum performance requirements for the position, but the employee shows potential for improvement.
- (5) Unsatisfactory - an appraisal resulting from performance that fails to meet the minimum performance standards of the position to which an employee is assigned.
- (H) Permanent Status - the continuation in service after satisfactory completion of the initial probationary period. Employees who are promoted, demoted or transferred after completing a satisfactory probationary period shall enjoy permanent status as a State employee but shall be required to complete a probationary period for the new job assignment.
- (I) Position - the work, consisting of duties and responsibilities, assigned to be performed by an employee.
- (J) Probationary Period - An initial six months working test period of service following appointment into any position in any class in which the employee does not hold permanent status. The probationary period may be extended by the agency for up to three additional months in the case of marginal ratings.
- (K) Promotion - the movement of an employee from a position in one class to a different position in another class having a greater degree of responsibility and a higher maximum salary.
- (L) Reassignment - the movement of an employee from one position to another position in the same class or to a different class of the same grade level.
- (M) Reinstatement - the return to duty of an employee who held permanent status

and who separated in good standing to a position in any class in which the employee meets the minimum training and experience requirements. Reinstatement shall be made within the two year period from the date of separation.

- (N) Review Date - the date on which an employee shall normally be eligible for a merit salary advancement.

Section II Statements of Policy

- (A) Each agency head shall be responsible for the establishment of written procedures and evaluation devices for appraising the performance of all employees on an impartial basis. Individual agency procedures shall be established in accordance with the provisions of this policy. Each agency performance appraisal program shall be submitted for review and approval by the State Budget and Control Board. All plans are due six months from the date of distribution of this policy. Failure to develop an agreeable plan shall constitute justification to discontinue approval of personnel actions.
- (B) Each employee's performance shall be appraised on a periodic basis in accordance with Section III of this policy.
- (C) An employee shall be appraised regularly on his/her performance in meeting defined standards set forth for the position. An employee shall not be expected to meet performance standards that have not been defined and explained as part of the requirements of the position to which he/she has been appointed.
- (D) Employee performance appraisals shall be used for, but not limited to, the following:
- (1) To evaluate the employee objectively and to inform the employee of strong and weak points, as well as training needs and expected improvements.
 - (2) To recognize the employee's potential for promotion.
 - (3) To determine the employee's eligibility for merit salary advancements.

- (4) To maintain a documented history of the employee's performance.

Section III Required Procedures

- (A) Each agency's employee performance appraisal program shall provide overall evaluations of five levels as follows:
- (1) Outstanding
 - (2) Superior
 - (3) Satisfactory
 - (4) Marginal
 - (5) Unsatisfactory
- (B) All performance appraisals shall be made by the employee's immediate supervisor and reviewed by the next higher level supervisor unless the appraiser is the agency head. The immediate supervisor's final appraisal shall not be changed by a higher level supervisor. The higher level supervisor may attach additional comments to the appraisal and in the attachment may take exception to any of the immediate supervisor's appraisal points. The rating shall be discussed with the reviewer before it is discussed with the employee being rated, unless the immediate supervisor is the agency head. The appraisal must bear the signatures of the rater, the reviewer, and the employee. If the employee refuses to sign the appraisal, note should be made in writing of the refusal with two witnessed signatures.
- (C) The performance of each employee who has been given an original, reinstatement, promotion, demotion, or reassignment appointment shall be appraised at least four weeks prior to the completion of the six months of service in the position.
- (D) The performance of each employee who has completed six months satisfactory service in a position shall be appraised at least thirty calendar days prior to the employee's review date.

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- (E) Special or additional performance appraisals may be given at any time and are in fact required when performance has become less than satisfactory.
- (F) An official marginal or unsatisfactory appraisal of a permanent employee shall be preceded by a warning notice at least thirty working days before and no earlier than six months prior to the date of the appraisal.

Evidence shall be entered in the official personnel file of the employee indicating counseling and training provided the employee during the warning notice period.
- (G) If an employee has received an overall appraisal of marginal, the immediate supervisor and other higher level supervisors shall be responsible for working with the employee in accomplishing the necessary improvement in performance. The employee's performance shall be reevaluated at least each ninety calendar days thereafter until:
 - (1) The employee's performance has improved and rated as satisfactory; or
 - (2) Six months have elapsed without the employee receiving a rating of satisfactory. In such a case the employee shall be dismissed or demoted.
- (H) If an employee has received an overall appraisal of unsatisfactory, the agency shall initiate immediate steps to remove the employee from the position.
- (I) All performance appraisals shall become a permanent part of the employee's personnel file. Upon request the agency shall furnish the employee a copy of the performance appraisal with copies of all pertinent attachments.
- (J) Performance appraisals shall not be a matter that can be grieved to the State Employee Grievance Committee unless the grievance involves alleged discrimination in which case it may be grieved to the State Employee Grievance Committee or to the State Human Affairs Commission.

R. Archie Ellis
Commissioner

South Carolina
Department of Social Services



May 18, 1976

THRU: Dr. Jack S. Mullins, Director
S. C. State Personnel Division
1205 Pendleton Street
Columbia, South Carolina 29201

TO: Mr. P. C. Smith, State Auditor
Secretary, S. C. State Budget & Control Board
Room 205, Wade Hampton Office Building
P. O. Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

It is respectfully requested that this request for an exceptional pay increase to Mr. Harrison Rearden, Chief of Staff, Grade 34 be considered by the Budget & Control Board for an annual salary of \$25,000. His current salary is \$22,536.

Mr. Rearden was appointed to the position of Chief of Staff, Grade 34 on November 5, 1975. He previously occupied the position of Executive Assistant, Grade 29 with this agency since his arrival on July 26, 1974.

The position of Chief of Staff carries the heavy responsibility of planning, organizing, and directing development of administrative programs and operations of six (6) technical and control divisions consisting of Audit and Control, Planning and Evaluation, Quality Control, Field Operations, Program Analysis and Personnel. Mr. Rearden is exceptionally qualified for the position and possesses training and experience substantially above minimum training and experience required as evidenced by the attached resume and verified by personnel records. His ability to communicate with and motivate other individuals is unapproachable.

It is strongly felt that a special salary adjustment is justified in the case for Mr. Rearden in order to put him more nearly in line with the other four (4) deputy commissioners who are also at Grade 34.

1498



RECEIVED

MAY 19 1976

S. C. STATE
PERSONNEL DIVISION

May 18, 1976

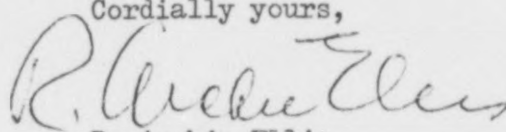
Page -2-

It should be noted that had Mr. Rearden been appointed to the position of Chief of Staff from outside the agency, a "request to hire above the minimum" would have been an appropriate action.

Under current procedures of the South Carolina Classification and Compensation Plan, it is requested that authorization be granted for an annual salary of \$25,000.

Your approval of this request will be appreciated.

Cordially yours,



R. Archie Ellis
Commissioner

RAE:RGc

Attachment

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RESUME

PERSONAL

Name: Harrison Rearden
Address: 212 Elmont Drive, Columbia, South Carolina 29203
Telephone Number: 786-1376
Date of Birth: June 6, 1936
Weight: 190 pounds
Height: 6'3"
Social Security Number: 248-60-8718
Marital Status: Married to Hazel A. Rearden, Housewife
No children

EDUCATION

Attended public schools of Edgefield, South Carolina; B.S. degree in Science, South Carolina State College, Orangeburg, South Carolina, 1958; graduate work at Indiana University, Bloomington, Indiana, and Fisk University, Nashville, Tennessee. Attended numerous seminars and workshops relating to business administration and the insurance industry.

EXPERIENCE

Present Employment: South Carolina Department of Social Services
Executive Assistant to the Commissioner
Post Office Box 1520
Columbia, South Carolina 29202
758-2152

Previous Employment: The Pilgrim Health and Life Insurance Company
District Manager, 14 years and 9 months
Post Office Box 2384
Greenville, South Carolina 29602
232-5377

Taught secondary education one year, Aiken County, South Carolina

Extensive public relations in civic, political and social areas (see affiliations attached)

INTERESTS

Counseling and community work with social, civic, and governmental agencies.

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REFERENCES

The Honorable Max M. Heller, Mayor
City of Greenville, Greenville, South Carolina

The Honorable Rex L. Carter
South Carolina House of Representatives
123 Broadus Avenue
Greenville, South Carolina 29601

The Honorable Carroll Campbell, Jr.
South Carolina House of Representatives
206 E. Coffee Street
Greenville, South Carolina 29601

The Honorable Thomas Marchant
South Carolina House of Representatives
Post Office Box 5656
Greenville, South Carolina 29606

The Honorable Theo W. Mitchell
South Carolina House of Representatives
4 Nona Street
Greenville, South Carolina

Dr. R. Archie Ellis, Commissioner
South Carolina Department of Social Services
Post Office Box 1520
Columbia, South Carolina 29202

Dr. Thomas E. Barton, Jr., President
Greenville Technical College
Post Office Box 5616, Station B
Greenville, South Carolina 29606

Mr. William Page, President
Greater Greenville Chamber of Commerce
24 Cleveland Street
Greenville, South Carolina 29602

Mr. Herman Allen, Director
South Carolina Lung Association
1517 Gasden Street
Columbia, South Carolina

Attorney Hiram Spain, Director
Columbia Urban League
2530 Devine Street
Columbia, South Carolina

Date: 14 February 1974

Attachment (Affiliations)

Harrison Rearden - Affiliations (Prior)

Directorships:

Greater Greenville Chamber of Commerce
United Way of Greenville
Greenville Urban League - 1st Vice President
Greenville Technical College
Spartanburg Minority Businessmen's Development Cooperat
South Carolina Lung Association
Community Action Program (CAP) of Greenville

Memberships:

Springfield Baptist Church- Trustee, Sunday School
teacher, Finance Committee, and Chairman of
Building Committee
Greenville Life Underwriters Association
Greenville NAACP
Greenville County Tax Advisory Committee

STATE OF SOUTH CAROLINA PERSONNEL ADVISE AND INFORMATION SHEET

114

POSITION INFORMATION

AGENCY NAME DEPT. OF SOCIAL SERVICES										AGENCY CODE 200		CLASSIFICATION TITLE STATE EMP.										CLASS CODE 200		SAC 200		RAZ CODE 11		REAS 11		PERF. TERMS 11		TERMINATION 11		PAA/PAL/PA 25,326	
101	110	212	102	103	104	316	402	DATE CREATED 04-27-76	OPEN DATE 11-05-75	STATE FUND 400	PERF. FUND 402	ANNUAL 402	FEDERAL FUND 402	ANNUAL 402	FEDERAL FUND 402	ANNUAL 402	22,537	22,537	05-14-76	05-05-77															

EMPLOYEE INFORMATION

NAME LAST FARRISON										S. S. NUMBER 900 245-60-2710										SEX 105		RACE 107		MS 106		EDUC. 213		DATE OF BIRTH 06-28-36		RETIREMENT NO. 770		ADD'L BENEFITS 810		JOB DATE 05-14-76		ACQ. HIRE DATE 07-06-74		STATE SER. DATE 07-26-74	
--------------------------	--	--	--	--	--	--	--	--	--	------------------------------------	--	--	--	--	--	--	--	--	--	------------	--	-------------	--	-----------	--	--------------	--	---------------------------	--	-----------------------	--	-----------------------	--	----------------------	--	----------------------------	--	-----------------------------	--

EMPLOYEE WORK HISTORY

EFFECTIVE DATE	REAS	AGENCY	CLASS CODE	GRADE	FISA	ANNUAL EQUIVALENT	PERF	F/P	EFFECTIVE DATE	REAS	AGENCY	CLASS CODE	GRADE	FISA	ANNUAL EQUIVALENT	PERF	F/P
11-05-75	02	280	2543	34	1	20,488	05	F									
06-27-75	03	280	2419	29	1	15,489		F									
01-24-75	01	280	2419	29	1	14,803	04	F									
07-26-74	06	280	2419	29	1	13,770		F									

TRANSACTION

<input type="checkbox"/> FILL VACANCY
<input type="checkbox"/> REPLACEMENT
<input type="checkbox"/> CORRECTION
<input type="checkbox"/> SAL CHANGE
<input type="checkbox"/> TERMINATE
<input type="checkbox"/> DELETE
<input type="checkbox"/> OTHER:

AGENCY USE

REPORT SEQ. 992	EMPLOYEE NBR. 771	DISTRICT 317	BUDGET AREA 401	MISC. 2 811	MISC. 3 812	MISC. 4 813	MISC. 5 814	MISC. 6 815	ACCESSION SOURCE 214	CODE 214
RECOMMENDED BY EMPLOYEE									C4	

AGENCY REMARKS

SIGNATURE OF DESIGNATED OFFICIAL		DATE	PAYROLL AUTHORIZATION SIGNATURE	DATE
----------------------------------	--	------	---------------------------------	------

TERMINATION REASON CODE 215	TERMINATE DATE 652
PERFORMANCE CODE 218	EFFECTIVE DATE 652
REASONS FOR SALARY CHANGE CODE 210	AMOUNT 539
	217

APPROVAL OF THIS REQUEST BY THE STATE BUDGET AND CONTROL BOARD IS CONDITIONED ON THE PRESENT AVAILABLE C.F. FUNDS TO COVER THE ADDITIONAL COST THEREOF.	
HENDRY	05/15/76
SIGNATURE FOR THE BOARD	
DATE	



STATE OF SOUTH CAROLINA
BUDGET AND CONTROL BOARD
DIVISION OF MOTOR VEHICLE MANAGEMENT
300 GERVAIS STREET
COLUMBIA, S. C. 29201

ALLAN J. SPENCE
DIRECTOR
PHONE: (803) 755-7816

STATE BUDGET AND CONTROL BOARD

AGENDA ITEMS

COPY ALL
4
Exhibit III
May 25, 1976

1. The following agencies request permission to purchase vehicles. These purchases are additions to their present fleet and, therefore, require SB & CB approval.

a. Department of Mental Health, (DMH)

Recommendations:

(1) There appears to be valid need for a 4-wheel drive vehicle to provide patrol coverage for a heavily wooded area. It is recommended that DMH request to purchase one 1976 AMC Jeep CJ-7 be approved.

(2) It is recommended that DMH request to purchase one 1976 AMC Matador be disapproved. There appears to be no valid reason for the purchase of a police-type vehicle. A pool vehicle is apparently being used at the present time and should be adequate for their needs.

b. Department of Mental Retardation, (DMR)

Recommendation: There appears to be a valid justification for the purchase of one (1) intermediate size station wagon. No state funds will be used to purchase or maintain this vehicle. The agency director certifies no other vehicle can be re-assigned to satisfy this requirement. Approval is recommended.

2. The following agencies request permission to utilize their present identification seal to mark their motor vehicle. It should be pointed out that the method of marking state vehicles as outlined in the Vehicle Management Manual can be with or without the identification strip. For those agencies who desire to retain some degree of anonymity, the State Seal without the identification strip could be used. The vehicles then would be identified as "state-owned" without reference being made to a specific agency. Use of the State Seal could be phased in as vehicles are purchased and/or marked. Existing agency seals could be retained for other identification purposes.

a. Department of Youth Services

b. Vocational Rehabilitation Department

Recommendation: Disapproval in both cases.

c. Civil Air Patrol, (CAP) - CAP regulations specifies both required mark-

1502

ing (8" or 10 $\frac{1}{2}$ " CAP seal) and a specific color (Air Force Blue) for their vehicle. Vehicles shall, however, be required to display "SG" license tags.

Recommendation: Approval

3. The S. C. Tax Commission (SCTC) request permission to be exempt from the requirement to display State Seals and identification strips on vehicles assigned to the License Tax Division and Criminal Intelligence Division.

Recommendation: It is recommended that only the portion of the request to exempt SCTC vehicles from the requirement to display identification strips be approved.

4. The recommended confidential tag listing is presented for State Budget and Control Board (SB&CB) action and/or information. In this regards, the Alcoholic Beverage Control Commission (ABC) desires to appear before the SB&CB to explain their need for confidential license tags.

Recommendation: Since this is an interpretation of existing state law, no specific recommendation is given.

- ~~5. Division of Motor Vehicle Management analysis report of the Division of General Services Motor Pool is submitted for general information.~~

~~Recommendation: Document submitted for information purposes only~~

5. Seek approval and/or guidance regarding bidding and purchase procedures to be followed with respect to implementation of the 1975 and 1976 Urban Mass Transportation Administration (UMTA) 16.b(2) Grants. The Attorney General has ruled that the State Purchasing Officer cannot purchase for eleemosynary agencies. The Division of Motor Vehicle Management (DMVM) has recommended, however, that the State retain title to all vehicles purchased under this act. If this recommendation is approved, the interpretation of "eleemosynary agency" may change. At the present time, the program is being held in abeyance pending this determination. This item was previously discussed at the May 6, 1976 SB&CB meeting.

Recommendations: Since this is a legal interpretation of existing directive and/or state law, no specific recommendation is given. It is requested, however, that this matter be resolved in an expeditious manner.

Appendix D
REQUEST BY STATE AGENCY FOR APPROVAL
TO PURCHASE STATE-OWNED MOTOR VEHICLE

Date March 24, 1976

FROM: S.C. Department of Mental Health

P. O. Box 485

Columbia, South Carolina 29202

TO: **STATE BUDGET & CONTROL BOARD**
Division of Motor Vehicle Management

(If multiple or fleet purchase, use additional
sheets and complete applicable sections)

1. Description of automobile for which approval to purchase is requested:

Make AMC Body style Jeep Model CJ-7 Year make 1976

2. Number of vehicles owned 204 Number of vehicles leased None

3. Number of vehicles assigned to individuals for exclusive use 1

4. Number of vehicles assigned to the agency motor pool 195

5. Number of vehicles authorized to be driven to and from home 8

6. Funds to purchase this automobile are available from following sources and amount(s):

State appropriation X - \$4,727.98 other _____

7. Annual official miles 12,000

8. This automobile is to be assigned to:

Name and position _____ Motor Pool X - Morris Alcohol & Drug Addiction Center

9. Give justification for request in compliance with State Motor Vehicle Management Manual, applicable chapters.

Specialized equipment needed to meet the requirements of the security force at this facility. Equipment being used presently is not specialized to meet these requirements and will be returned to the normal usage, urgently needed by the growth of staff and residents.

10. Is this automobile to replace one presently assigned and operated as indicated above? Yes ☐ No ☒ Trade-in ☐ Sale ☐

If answer is yes, give the following information as to present automobile.

Make _____ Body style _____ Model _____ Year make _____

If answer is "no", complete justification must be given in accordance with the instructions contained in the State Motor Vehicle Management Manual, applicable chapters.

See ~~above~~ attached

11. Cost (before trade-in) _____ Date of purchase _____ License No. _____

Title No. _____ Total miles to date _____

12. This automobile is assigned to:

Name and position _____ Motor Pool _____

For Budget and Control Board
Signed _____
Date _____

William S. Hall
William S. Hall, M. D.
State Commissioner of Mental Health
Department or Institution Head

SUBMIT IN TRIPLICATE

1. Original retained by Motor Vehicle Management
2. Duplicate returned to Agency
3. Triplicate retained by Central State Purchasing

AMC Jeep, CJ-7 - Requisition No. 39688

Morris Village is situated in a secluded wooded area laced with a network of abandoned farming and timbering roads and trails. We are located on the bank of a seventy-nine acre lake. Patients leaving the facility without permission are a daily occurrence and for reasons of safety and patient accountability this area must be frequently patrolled. Also the traffic of illicit drugs and alcohol would be able to be easily accomplished without the surveillance of this area. Travel in this area with a conventional vehicle is unquestionably impossible.

Morris Village is an in-patient health care facility providing twenty-four hour direct patient care. In the event of inclement winter weather prohibiting the use of conventional vehicles on public roads, provisions must be made for the transportation of essential personnel to the facility to provide minimum care.

Conventional vehicles, available through our motor pool are completely inadequate to meet this need.

Appendix D
REQUEST BY STATE AGENCY FOR APPROVAL
TO PURCHASE STATE-OWNED MOTOR VEHICLE

Date March 24, 1976

FROM: S. C. Department of Mental Health
P. O. Box 485
Columbia, S. C. 29202

TO: **STATE BUDGET & CONTROL BOARD**
Division of Motor Vehicle Management

(If multiple or fleet purchase, use additional
sheets and complete applicable sections)

1. Description of automobile for which approval to purchase is requested:

Make AMC 4000R Body style Int. Police Model MATADOR Year make 1976

2. Number of vehicles owned 204 Number of vehicles leased None

3. Number of vehicles assigned to individuals for exclusive use 1

4. Number of vehicles assigned to the agency motor pool 195

5. Number of vehicles authorized to be driven to and from home 8

6. Funds to purchase this automobile are available from following sources and amount(s):

State appropriation X - \$4,156.50 other _____

7. Annual official miles 18,000

8. This automobile is to be assigned to:

Name and position _____ Motor Pool X - Morris Alcohol & Drug Addiction Center

9. Give justification for request in compliance with State Motor Vehicle Management Manual, applicable chapters.

New specialized equipment needed to meet the requirements of the security force of this facility. Equipment being used presently is not specialized to meet these requirements and will be returned to normal usage, urgently needed by the growth of staff and residents.

10. Is this automobile to replace one presently assigned and operated as indicated above? Yes ☐ No ☒ Trade-in ☐ Sale ☐

If answer is yes, give the following information as to present automobile.

Make _____ Body style _____ Model _____ Year make _____

If answer is "no", complete justification must be given in accordance with the instructions contained in the State Motor Vehicle Management Manual, applicable chapters.

See ~~above~~ attached

11. Cost (before trade-in) _____ Date of purchase _____ License No. _____

Title No. _____ Total miles to date _____

12. This automobile is assigned to:

Name and position _____ Motor Pool _____

For Budget and Control Board
Signed _____
Date _____

William S. Hall
William S. Hall, M. D.
State Commissioner of Mental Health
Department or Institution Head

SUBMIT IN TRIPLICATE

1. Original retained by Motor Vehicle Management
2. Duplicate returned to Agency
3. Triplicate retained by Central State Purchasing

Pontiac D-29 Enforcer - Requisition No. 39688

Morris Village, a facility created within the last year, now employs a six man security force. All Security Officers have full police power both within and outside of this facility, as long as they are engaged in SCDMH business. These are Academy trained and fully certified policemen. Investigations culminating in arrests of serious offenders are not uncommon, with arrests in the few months that Morris Village has been in existence having been made for offenses including assault & battery, and auto theft. In providing security for any alcohol and drug addiction center having at least 25% of its patient population being composed of referrals from the criminal justice system, it can only be assumed, and has been verified, that illicit drug traffic from outside suppliers will be an unending problem. A retail liquor store in the immediate proximity and a road system which requires a trip of 5.3 miles to be made in order to encircle the facility, makes extensive vehicular patrol a necessity. Security officers are required frequently to transport patients who have been diagnosed as psychotic and a danger to themselves or others to more appropriate surroundings. Occasionally patients are transported to and from confinement facilities throughout the state.

At this time no patrol car is currently assigned exclusively for security use. Standard family sedans are dispatched as needed. The specialized nature of the security mission at Morris Village requires a vehicle designed to adequately function under these conditions.

STATE OF SOUTH CAROLINA
PURCHASING REQUISITION

Nº 39688

VENDOR CODE

VENDOR

RECEIVED
Division of General Services
Central State Purchasing

SHIP TO:

S. C. Dept. of Mental Health
Morris Village

AGENCY CODE

1503

A.M. MAR 29 1976

P.M.

7/8/9/10/11/12/1 SEND INVOICE TO:

DATE 3-24-76, 19

AGENCY REFERENCE NUMBER

REQUIRED DELIVERY DATE

S. C. Dept. of Mental Health
Purchasing Office
P. O. Box 485
Columbia, S. C. 29202

AGENCY CODE

BUYER NO.

☐

AGENCY ACCOUNTING INFORMATION

MEMORANDA

Item No.	QUANTITY	Unit of Measure	COMMODITY CODE	DESCRIPTION	UNIT PRICE (REFERENCE)	TOTAL PRICE
1	1 each			NEW 1976 MATADOR New 1976 Pontiac Enforcer Int. Police Type Car, with all standard equipment and all standard safety equipment as required by Federal Standards as of 12-16-75 and complying with specifications dated 11-26-75:		
				DO NOT PROVIDE WITH WIRE THROUGH ROOF. COLOR: Prefer Dark Red or Maroon		
2	1 each			New 1976 Model AMC Jeep CJ-7 complete with all standard equipment, all standard safety equipment as required by Federal standards as of 12-15-75 and specifications dated 12-15-75:		
				DELETE: Roll bar --- electric warn winch COLOR: Dark Red or Maroon		

REQUESTED BY:

John C. Youngblood
John C. Youngblood

TITLE

Director of Purchasing

DATE

3-24-76

The undersigned certifies that the items indicated hereon are for the exclusive use of the public agency named, that they are exempt from Federal Excise Tax and if the items are used otherwise than stated hereon such facts will be reported by the undersigned to the manufacturer as required by law and that failure to do so will subject the undersigned and all guilty parties to a fine of not more than \$10,000.00 or to imprisonment for not more than five years, or both, together with cost of prosecution.

WHITE COPY — PURCHASING OFFICE
BLUE COPY — AGENCY
PINK COPY — CONSIGNEE

APPROVED

TITLE

FORM NO. 1107211-3

Appendix D
REQUEST BY STATE AGENCY FOR APPROVAL
TO PURCHASE STATE-OWNED MOTOR VEHICLE

Date MAY 3, 1976

FROM: S. C. DEPARTMENT OF MENTAL RETARDATION
P. O. Box 4706
COLUMBIA, S. C. 29240

TO: **STATE BUDGET & CONTROL BOARD**
Division of Motor Vehicle Management

(If multiple or fleet purchase, use additional sheets and complete applicable sections)

1. Description of automobile for which approval to purchase is requested:

Make DODGE Body style 4-DOOR SW Model ASPEN 6 CY Year make 1976

2. Number of vehicles owned 71 Number of vehicles leased ONE (1)

3. Number of vehicles assigned to individuals for exclusive use NONE

4. Number of vehicles assigned to the agency motor pool 72

5. Number of vehicles authorized to be driven to and from home ONE (1)

6. Funds to purchase this automobile are available from following sources and amount(s):

State appropriation _____ other EST. \$3,800.00/FULL PRICE

7. Annual official miles 24,000 FROM WORK ACTIVITIES CENTER

EARNED INCOME

8. This automobile is to be assigned to:

Name and position _____ Motor Pool AT WHITTEN VILLAGE

9. Give justification for request in compliance with State Motor Vehicle Management Manual, applicable chapters.

SEE ATTACHED STATEMENT

10. Is this automobile to replace one presently assigned and operated as indicated above? Yes ☐ No ☒ Trade-in ☐ Sale ☐

If answer is yes, give the following information as to present automobile.

Make _____ Body style _____ Model _____ Year make _____

If answer is "no", complete justification must be given in accordance with the instructions contained in the State Motor Vehicle Management Manual, applicable chapters.

SEE ATTACHED STATEMENT

11. Cost (before trade-in) N/A Date of purchase N/A License No. N/A

Title No. N/A Total miles to date N/A

12. This automobile is assigned to:

Name and position _____ Motor Pool AT WHITTEN VILLAGE

For Budget and Control Board
Signed _____
Date: _____

1509

Walter B. Todd

Department or Institution Head
WALTER B. TODD
DEPUTY COMMISSIONER,
ADMINISTRATION

SUBMIT IN TRIPLICATE

1. Original retained by Motor Vehicle Management

JUSTIFICATION FOR WORK ACTIVITIES CENTER VEHICLE

To enable Work Activities Center to expand contractual services by \$20,000 - \$25,000 per year, which will enable Whitten Village to expand their program by a number of 50 residents, to expand Vocational Training and also to expand income to residents for contracts performed by approximately \$12,000. The most economical type of transportation is through the use of an intermediate station wagon such as a Dodge Aspen, 6 cylinder, straight drive.

Approximately 500 residents of Whitten Village are physically handicapped to the extent that they cannot function in the Work Activities building, but could do contractual piecework if there was transportation available to take the supplies to the dormitories in which these residents reside.

In addition to the above, this vehicle will be used by the Social Worker to make home visits, etc. instead of traveling in personal vehicles and being reimbursed at the rate of \$.14 per mile. This requirement for travel represents an expenditure.

This vehicle will be driven approximately 24,000 miles per year.

Work Activities Center would purchase this vehicle and would pay all operating costs and maintenance. No state appropriated funds will be used to purchase, maintain or operate the vehicle.

There are no vehicles available in the Whitten Village motor pool that would serve the need of the Work Activities Center. In the past 30 days Whitten Village has turned in one vehicle without requesting replacement and cannot absorb any further transportation requests. Without this additional vehicle, it will be impossible to make this expansion or to properly maintain the hortithrapy program to be operated as a satellite of the Work Activities Center.

Most hauling and delivery items transported in this vehicle would be relatively small package items from a length of around 5 feet or less.

The Social Worker would also transport clients and their baggage from the institution to be relocated in programs located within various communities throughout the State.

A six cylinder vehicle would be initially less costly and certainly less costly to maintain when compared to an engine of 360 CID both from the standpoint of full costs, tune-up costs, tires and general maintenance. At the same time a vehicle of smaller proportions would not serve the purpose.

RECEIVED
APR 29 1976

DIRECTOR OF
SERVICE & SUPPLY

1510

N? 3448

VENDOR

Division of General Services
300 Gervais St.
Columbia, S. C. 29201
Attn: D. A. MacMillan

SHIP TO:

S.C.D.M.R.
Whitten Village Division
Box 239
Central Warehouse
Clinton, S. C. 29325

AGENCY CODE:

DATE April 14, 1976

AGENCY REFERENCE NUMBER 05202-03

REQUIRED DELIVERY DATE 45 days O.R.O

SEND INVOICE TO:	
------------------	--

Same

AGENCY COD

BUYER
NO.

AGENCY ACCOUNTING INFORMATION

0100-03-21-54-00-0604

MEMORANDA

Work Activities Center

[illegible]

REQUESTED BY

TITLE

Purchasing & Supply Manager

DATE _____

The undersigned certifies that the items indicated hereon are for the exclusive use of the public agency named, that they are exempt from Federal Excise Tax and if the items are used otherwise than stated hereon such facts will be reported by the undersigned to the manufacturer as required by law and that failure to do so will subject the undersigned and all guilty parties to a fine of not more than \$10,000.00 or to imprisonment for not more than five years, ~~both~~ together with cost of prosecution.

WHITE COPY — PURCHASING OFFICE
BLUE COPY — AGENCY
PINK COPY — CONSIGNEE

APPROVED

TITLE

APPROVED

Dir., Sup. Sel., 5th Div.

FORM NO. 1107211-



Grady A. Decell
Director

Youth Services

P. O. Box 21487/Columbia, S. C. 29221
Telephone (803) 758-6592

*Received
4-2-76
Grady*

March 30, 1976

Mr. Allan J. Spence, Director
Division of Motor Vehicle Management
State Budget and Control Board
300 Gervais Street
Columbia, South Carolina 29201

Dear Mr. Spence:

Attached herewith is a sample copy of the S. C. Department of Youth Services' official decal for state vehicles operating in the department. By Board action in 1970, the decal is affixed to the two front door panels of state vehicles.

The department respectfully request of your office that permission be granted to continue use of the current decal in accordance with the established policies.

Sincerely,

Grady A. Decell
State Director

GAD:JPNjr/gs

Enclosure

1512



Grady A. Decell
Director

*Received
4-2-74
J. Miller*

Youth Services

P. O. Box 21487/Columbia, S. C. 29221
Telephone (803) 758-6592

March 30, 1976

Mr. Allan J. Spence, Director
Division of Motor Vehicle Management
State Budget and Control Board
300 Gervais Street
Columbia, South Carolina 29201

Dear Mr. Spence:

Attached herewith is a sample copy of the S. C. Department of Youth Services' official decal for state vehicles operating in the department. By Board action in 1970, the decal is affixed to the two front door panels of state vehicles.

The department respectfully request of your office that permission be granted to continue use of the current decal in accordance with the established policies.

Sincerely,

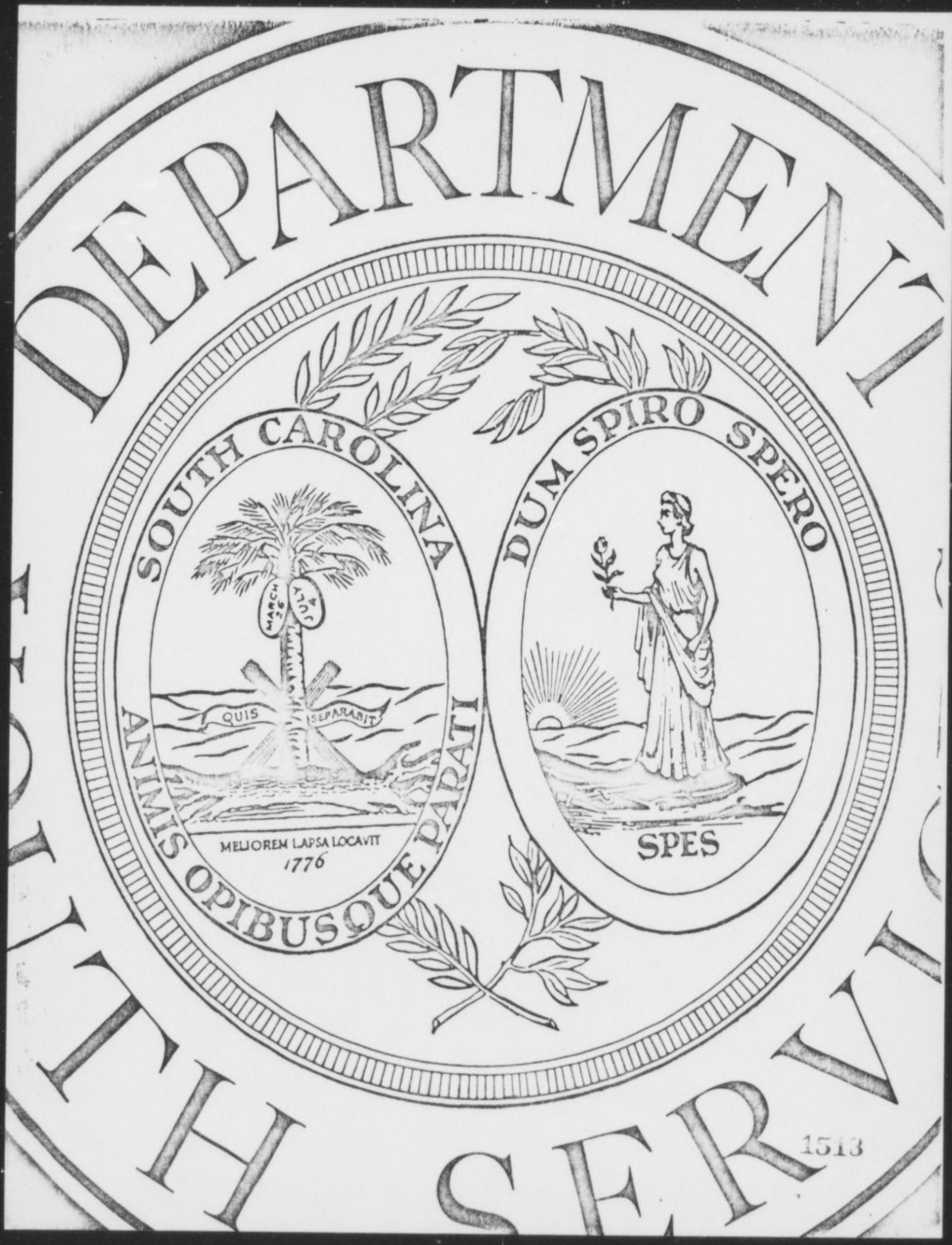
A handwritten signature in cursive script, reading "Grady A. Decell".

Grady A. Decell
State Director

GAD:JPNjr/gs

Enclosure

1512



1513

South Carolina
Vocational Rehabilitation Department

DR. DILL D. BECKMAN, COLUMBIA
EXECUTIVE OFFICER AND COMMISSIONER



301 LANDMARK CENTER, 3600 FOREST DRIVE
P. O. BOX 4945
COLUMBIA, SOUTH CAROLINA 29240

March 19, 1976

*Received
3-22-76
Gada*

S. C. State Budget and Control Board
Wade Hampton State Office Building
Columbia, South Carolina 29211

Attention: Mr. Allen Spence, Director, Division of Motor Vehicle Management

Gentlemen:

Reference is made to Chapter 8 of the Motor Vehicle Management Manual which gives instructions as to the identification of publicly owned motor vehicles by use of a State seal or a seal approved by the State Budget and Control Board.

This Department has an official identification seal, as attached hereto, which it has been using very satisfactorily for approximately two years. We have a number of these seals in stock for future use. These seals are used not only on the vehicles but also on buildings for identification purposes.

It is requested that the State Budget and Control Board approve the continued use of this seal by this Department as the official identification seal for its motor vehicles.

Your favorable consideration of this request will be appreciated.

Very truly yours,

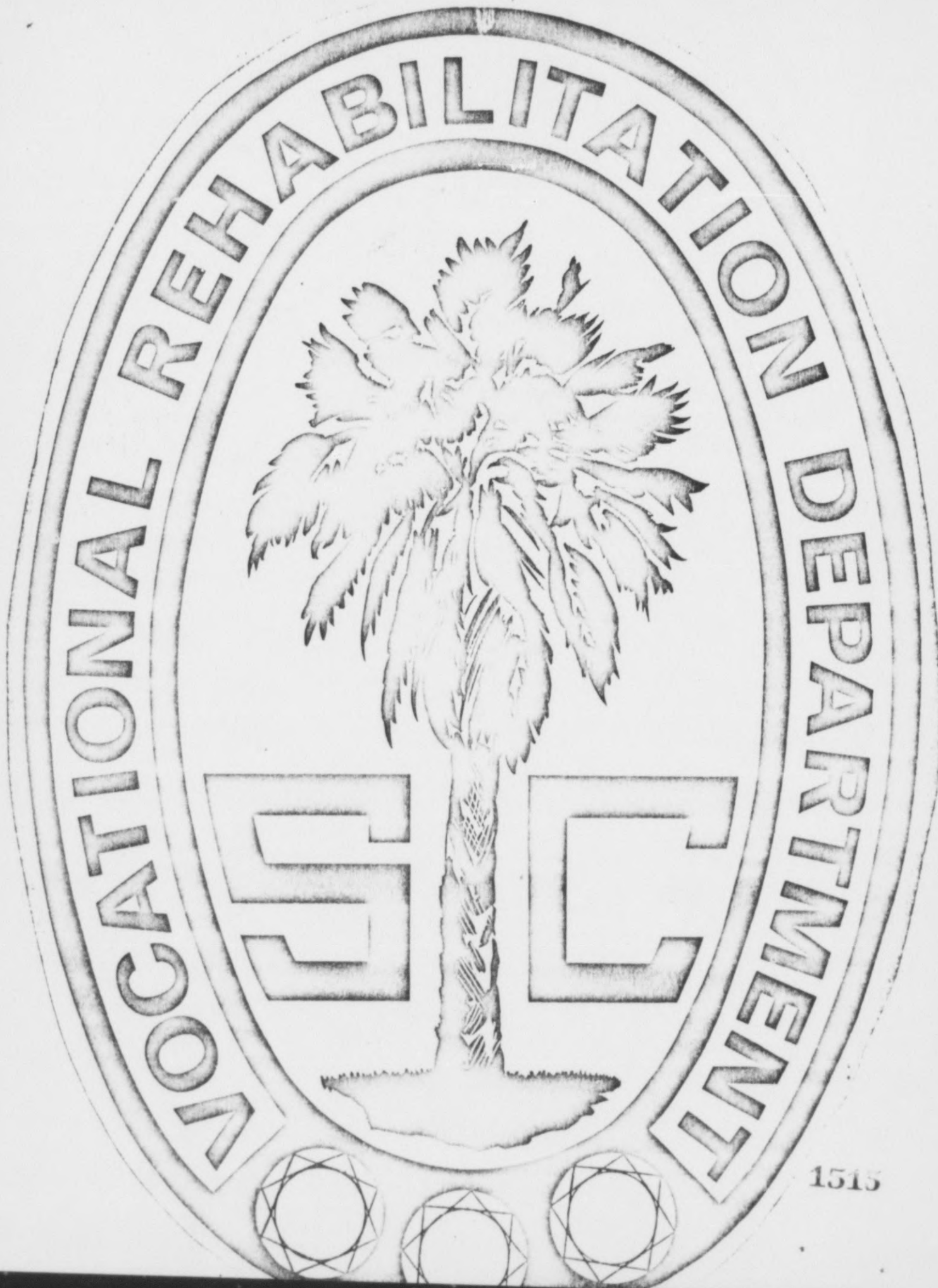
Dill D. Beckman

Dill D. Beckman
Commissioner

DDB:web

Enclosure

1514



1515

SOUTH CAROLINA WING
CIVIL AIR PATROL

AUXILIARY OF THE UNITED STATES AIR FORCE

PHONE 758-2135

3301 AIRLINE DRIVE OWENS FIELD
COLUMBIA, SOUTH CAROLINA 29205

POST OFFICE BOX 5991



REPLY TO
ATTN OF:

CV

28 April 1976

SUBJECT: Exemption from specified vehicle marking

TO: State of South Carolina,
Division of Motor Vehicle Management
300 Gervais Street
Columbia, S. C. 29201

Gentlemen:

In accordance with Chapter 8, para 5, the South Carolina Wing, Civil Air Patrol, requests exemption from the vehicle marking required in Chapter 8, paragraph 2, of the Motor Vehicle Management Manual.

Regulations of the Civil Air Patrol specify marking to be used on Corporate vehicles. These are similar to the State requirements and, we feel, satisfy the requirements for a deterrent against potential unauthorized usage. In addition, the distinctive painting further identifies CAP Vehicles.

Attached is a copy of CAP Regulation 77-1 for your information and file.

FOR THE COMMANDER

WILLIAM E. HOBSON
LTC CAP
Deputy Commander

Attachments:
1-CAPR 77-1

cy: LG
DA

1516

will not be accomplished for a period of one year (this will allow complete deletion from the S-2 Report). The identity number will be assembled from 2- or 3-inch "scotchlite" or equal numerals, and will be centered below the CAP seal (see attachment 1). NOTE: The new numbering system will apply to vehicles acquired or repainted after the effective date of this regulation. In the interest of economy, the identity number may be painted on the vehicle if neatly done.

S.C. WING

c. The CAP seal (8" or 10 1/2" in diameter available through the CAP Bookstore) is required on all CAP owned vehicles. Non-self-propelled vehicles need not be identified by the seal, but must be assigned an identity number. Two- or three-inch scotchlite, or equal, or a painted number will be affixed on the rear of the non-self-propelled vehicle. Attachment 1 depicts required marking for CAP vehicles, except non-self-propelled vehicles. NOTE: The requirement for red, white, and blue striping has been deleted for new acquisitions or vehicles repainted after the effective date of this regulation.

S.C. WING

d. Corporation vehicles (except non-highway use vehicles) will be painted "Air Force Blue" or equal (strata blue #15045 of Federal Standard 595, Spec II-E-489). Non-highway use vehicles (i.e., forklifts, tugs, tractors, and trailers) and non-self-propelled vehicles are not required to be painted strata blue or equal. However, they should be maintained in their original color so as to present a neat appearance which will reflect credit upon the organization at all times. NOTE: At the option of the region/wing commanders, the top of administrative vehicles (i.e., sedans, buses, station wagons, carry-alls, or jeeps) may be painted white (full gloss #17875 or equal).

S.C. WING

e. To enhance vehicle record keeping, vehicle manufacturer serial numbers will be included in the computer printout furnished by National Headquarters. Therefore, wings must submit the vehicle identity number and its corresponding vehicle serial number to National Headquarters/LG for inclusion in the RCS: CAP-S-2 Report.

f. The use of the Greek Red Cross emblem on a white background is, according to federal statutes, restricted to the American Red Cross and hospital authorities of the Armed Forces.

OFFICIAL

GLENN H. DOWLER, Lt Col, USAF
Director of Administration

This marking will not be used to identify ambulances.

g. Marking of rescue vehicles in accordance with CAP Manual 50-15, "Emergency Services," will be removable.

10. Vehicle Insurance. For requirements regarding payment of insurance premiums and description of coverages provided, see CAP Regulation 900-5, "Insurance."

11. Reports:

a. State or local. Determine if a requirement exists for state or local vehicle reports. If so, assure procedures are in effect for compliance.

b. Vehicle accident and CAP insurance reports:

(1) See CAP Regulation 62-1, "CAP Safety Responsibilities and Procedures," for accident reporting.

(2) See CAP Regulation 900-5 for insurance reporting.

c. CAP vehicle inventory report. This is an inventory of CAP vehicles maintained at National Headquarters. The report contains selected data pertaining to vehicles covered by this regulation. The report is entitled "CAP Vehicle Status Report," and RCS: CAP-S-2 is assigned. When reporting non-self-propelled vehicles on this report, the year of manufacture may be omitted. Report processing procedures are contained in attachment 2.

d. Some trucks, truck-tractors, and buses that exceed the weight limitations in IRS publications may be subject to Federal Use Tax. Further information may be obtained from National Headquarters/AC.

12. Claims. In case of an accident or occurrence which may result in a claim or legal action against or in favor of CAP, the unit commander must comply with CAP Regulation 112-8, "Claims Under the Federal Employees' Compensation Act," CAP Regulation 900-5, "Insurance," and CAP Regulation 62-1, "CAP Safety Responsibilities and Procedures."

LESLIE J. WESTBERG, Brig Gen, USAF
National Commander

2 Atch

1. Vehicle Markings
2. Vehicle Reporting Procedures

Received
4-28-76
HW

61-

State of South Carolina

South Carolina Tax Commission

COLUMBIA

ROBERT C. WASSON
CHAIRMAN



WYATT E. DURHAM
H. WAYNE UNGER, JR.
ROBERT C. WASSON
COMMISSIONERS

April 27, 1976

IN REPLY REFER
TO

Mr. Allen J. Spence, Director
Division of Motor Vehicle Management
300 Gervais Street
Columbia, South Carolina 29201

Subject: Vehicle Identification

Dear Sir:

This is to advise you that all State-owned vehicles assigned to the Tax Commission now carry "SG" prefix license tags, including those assigned to our three Commissioners.

In accordance with 8-1, paragraph C-4 of the Motor Vehicle Management Manual, our three Commissioners' vehicles are exempt from displaying decals and identifying strips. We plan to affix a State seal with an appropriate identifying strip to the Executive Director's vehicle and the van which is used by the Service Department of the Tax Commission.

We respectfully request that the vehicles assigned to the License Tax Division and the Criminal Intelligence Department of the Tax Commission be exempt from displaying decals and identifying strips. We have twenty-one vehicles assigned to the License Tax Division. The License Tax Division has the responsibility for the administration and collection of admission tax, business license tax, coin-operated devices tax, motor fuel taxes, soft and bottled drinks tax, and registration fees for the Highway Department and Public Service Commission. We feel that a decal could possibly hinder the effectiveness of the License Tax Agents.

CID is a unit set up by the Commission for the purpose of investigating possible fraud in connection with the many taxes the Commission is required to administer. I am sure you understand that decals affixed to the CID Investigators' vehicles could also hinder their effectiveness.

1518

State of South Carolina

South Carolina Tax Commission

COLUMBIA



ROBERT C. WASSON
CHAIRMAN

WYATT E. DURHAM
H. WAYNE UNGER, JR.
ROBERT C. WASSON
COMMISSIONERS

April 27, 1976

IN REPLY REFER
TO

Mr. Allen J. Spence, Director
Division of Motor Vehicle Management
300 Gervais Street
Columbia, South Carolina 29201

Subject: Vehicle Identification

Dear Sir:

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In accordance with 8-1, paragraph C-4 of the Motor Vehicle Management Manual, our three Commissioners' vehicles are exempt from displaying decals and identifying strips. We plan to affix a State seal with an appropriate identifying strip to the Executive Director's vehicle and the van which is used by the Service Department of the Tax Commission.

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CID is a unit set up by the Commission for the purpose of investigating possible fraud in connection with the many taxes the Commission is required to administer. I am sure you understand that decals affixed to the CID Investigators' vehicles could also hinder their effectiveness.

1518

Mr. Allen J. Spence

- 2 -

April 27, 1976

We urge that these particular vehicles be exempt from the displaying of a State seal. Your approval, and that of the Budget and Control Board will be greatly appreciated.

Yours very truly,

A handwritten signature in dark ink, appearing to read "W. T. Pace". The signature is fluid and cursive, with a large, stylized "P" at the end.

W. T. Pace, Executive Director
South Carolina Tax Commission

WTP:bb

1519

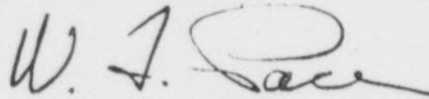
Mr. Allen J. Spence

- 2 -

April 27, 1976

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Yours very truly,

A handwritten signature in dark ink, appearing to read "W. T. Pace", with a stylized flourish at the end.

W. T. Pace, Executive Director
South Carolina Tax Commission

WTP:bb

1519



STATE OF SOUTH CAROLINA
BUDGET AND CONTROL BOARD
DIVISION OF MOTOR VEHICLE MANAGEMENT
300 GERVAIS STREET
COLUMBIA, S. C. 29201

ALLAN J. SPENCE
DIRECTOR
PHONE: (803) 758-7816

May 11, 1976
AJS:lw

TO: Secretary, State Budget and Control Board
The State House
Columbia, South Carolina 29201

FROM: Allan J. Spence

SUBJECT: Confidential License Tags

REFERENCE: Verbal Instruction from Mr. Pettiss on April 20, 1976

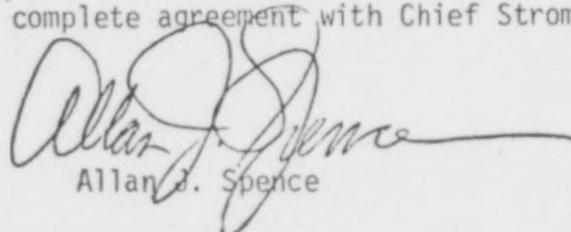
ENCLOSURE: (1) Confidential License Tag Listing
(2) Policy of Law Enforcement Assistance Association (LEAA)
(3) Policy of International Association of Chief of Police (IACP)
(4) State Law Regarding Marking Of State Vehicles

1. In compliance with the instruction from Mr. Walter Pettiss, enclosure (1) is forwarded for consideration by the Board. The recommendations contained in enclosure (1) are concurred with by Chief J. P. Strom. In order to preserve the confidential nature of this listing, specific tag numbers and assignments have been excluded. This information will be available at the Board meeting but should be handled strictly on an official basis.

2. Enclosures (2) and (3) contains the present policy of LEAA and IACP regarding the marking of cars. It appears this subject is considered a judgement call based upon governmental policy and existing crime rate.

3. Enclosure (4) contains our present law as it pertains to confidential license tags and is self-explanatory.

4. Chief Strom has stated to me that he was taking the position that only vehicles assigned to investigative units of agencies and department that have a law enforcement function should be authorized confidential license tags. He further stated each request will be examined and must be justified on it's own merit. I am in complete agreement with Chief Strom's position in this matter.


Allan J. Spence

Enclosures: 4

1520



STATE OF SOUTH CAROLINA
BUDGET AND CONTROL BOARD
DIVISION OF MOTOR VEHICLE MANAGEMENT

300 GERVAIS STREET
COLUMBIA, S. C. 29201

ALLAN J. SPENCE
DIRECTOR
PHONE: (803) 758-7816

CONFIDENTIAL TAG LISTING

<u>Agency</u>	<u>Present Number</u>	<u>Recommended</u>
*Adjutant General	1	1
Aeronautics Commission	8	4
*Commissioner of Agriculture	1	1
**ABC Commission	35	** 30
*Attorney General	3	4
Youth Services	6	2
Department of Corrections	26	10
Wildlife	7	7
Workmen's Compensation Fund	1	0
U.S.C.	1	1
*Governor	3	3
*Lieutenant Governor	1	1
*Secretary of State	1	1
*State Treasurer	1	1
*Comptroller General	1	1
Division of Administration	1	0
Tax Commission	27	0
Insurance Department	1	1
SLED	158	150
Citadel	1	0
	<u>284</u>	<u>188</u>

*Exempt by Codes of Laws of South Carolina, Title 46, Article 7.1., Paragraph 46-95. 21.

**ABC Commission desires appearance before the State Budget and Control Board to explain their position regarding need for Confidential Tags.

1521

✓ 3.1.6. Deterrence and Presence

The well-marked police car is considered by some to be a deterrent to potential violators. It provides visible notice of the presence of police officers to those seeking help. The patrol unit may represent to many citizens the most familiar and common contact with their police force and their local government.

✓ 3.2.4. Undercover Operations

An undercover vehicle is used in vice control, narcotics investigation, and other activities where the officer's identity must be concealed. For this service, vehicles must blend with the vehicle population in which they are used and may vary from high-priced luxury automobiles to compacts. Any special police equipment, other than a heavy duty suspension might compromise the identity of the police officer and his mission.

Received
4-2-76
Lynda

**International
Association of
Chiefs of
Police, Inc.**

Eleven Firstfield Road
Gaithersburg, Maryland 20760
Phone (301) 948-0922
Cable Address IACPOLICE

President
Richard C. Clement
Toms River, N. J.

Immediate Past President
Rocky Pomerance
Miami Beach, Fla.

First Vice President
Edward M. Davis
Los Angeles, Cal.

Second Vice President
Howard C. Shook
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Third Vice President
Wilson E. Speir
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James P. Damos
University City, Mo.

Treasurer
Ramon M. Nardini
Vandalia, Ohio

Division of State and
Provincial Police
General Chairman
Walter E. Stone
N. Scituate, R. I.

Glen D. King
Executive Director

March 29, 1976

Mr. Allan J. Spence
Director
State of South Carolina
Budget and Control Board
Division of Motor Vehicle
Management
300 Gervais Street
Columbia, South Carolina 29201

Dear Mr. Spence:

Your letter of inquiry to Mr. King has been referred to me and I am enclosing pertinent materials that may be useful to you.

The question of when and when not to mark vehicles assigned state agencies with very minor investigative functions really depends upon governmental policy and existing crime conditions. The IACP generally takes a position that all governmental vehicles should be marked except for those where a good and justifiable reason for not doing so exists. If not already legislated or contained in governor's policy, I suggest it would be proper and pertinent for you and Colonel P. F. Thompson, Director of the Law Enforcement Division of the South Carolina State Highway Patrol to mutually develop a clear policy covering this issue.

Assignment use criteria is also an issue that should be covered by written policy if not contained in state legislation or governor's policy. Again we believe that the best position to take in this regard is to require justifiable need of an individually assigned state automobile.

Mr. Allan J. Spence
Page 2
March 29, 1976

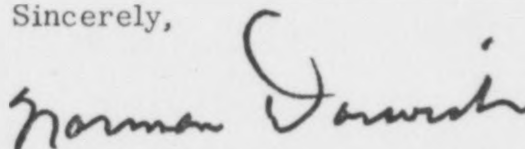
Many articles have been written on vehicle specifications. I am enclosing some materials along with a reference list. The Ludwig, Herbert G. Study of the Police Patrol Vehicle and the Law Enforcement Standards Laboratory of the National Bureau of Standards on "The Police Patrol Car: State of the Art", may be two that you should acquire.

I have also enclosed a pamphlet on Uniform Police Vehicle Specifications prepared by the Law Enforcement Group of the National Association of Fleet Administrators, for your information.

Most of the references could be obtained direct by a telephone call from your office to the agency.

If we can be of further assistance, please let us know.

Sincerely,



Norman Darwick
Director
Police Management and Operations
Divisions

Enclosures

October 4, 1972

Chief M. T. Harrison III
Bedford Police Department
P.O. Drawer 37
Bedford, Virginia 24523

Dear Chief Harrison:

In reference to your inquiry about police vehicles, there is very little information in writing which answers your questions. The most standard color for police cars is still black and white, although a wide variety of color combinations are used across the country. There is also a current trend towards the use of light-colored cars (light yellow, for example) since they are more highly visible at night.

With regard to standard markings, the IACP recommends that patrol cars should be prominently identified for easy recognition at night and to increase their deterrent value. Reflector tapes spelling the word POLICE assist nighttime recognition, and a broad reflector strip along the side and rear is also highly visible. To publicize the department's emergency telephone number, the number should be painted in a conspicuous location on each vehicle.

We might also mention that vehicles painted white on top are cooler during the summer. Tests have shown that cars with white tops remain at least seven degrees cooler than other vehicles.

We are enclosing some information on specifications for police patrol cars drawn up by the IACP Field Operations Division.

If we can be of further assistance, please write again.

Sincerely,

(Mrs.) Suzanne K. Smith
Information Specialist
Center for Law Enforcement
Research Information

ARTICLE 7.1.

Special Plates for Certain Publicly Owned Motor Vehicles.

§ 46-95.21. Department to design and supply; fee; unlawful to operate such motor vehicle without.--The State Highway Department shall design and supply, at an appropriate fee, a special license plate, or supplemental plate or attachment, for use on all publicly owned motor vehicles operated by any department or institution of the State of South Carolina, or any of its political subdivisions. It shall be unlawful for any such publicly owned vehicle to be operated in the State of South Carolina that does not carry such official emblem or marker. Provided, however, that this provision shall not apply to the automobile supplied for the Governor's personal use, automobiles supplied to law enforcement officers, when in the opinion of the chief of the South Carolina Law Enforcement Division it is advisable that such automobiles not be so marked, nor to automobiles supplied to State-wide elective State officials. (1963 (53)358 (478).)

Scope.--Special governmental vehicle license plates are not limited to vehicles of

State, county or city. 1967-68
Op. Att'y Gen., No. 2548, p. 241.

CHARLES D. BARNETT, Ph.D.
Commissioner

WALTER G. FRIES, Ed.D.
Deputy Commissioner,
Professional Services

WALTER B. TODD
Deputy Commissioner,
Administration



MENTAL RETARDATION COMMISSION
James B. Berry, M.D., Chairman
R. B. Robinson, Vice Chairman
Mrs. Hallie B. Perry, Secretary
Mrs. Elizabeth P. Stall
Robert H. Lovvorn
Vince Moseley, M.D.
Herbert Rudnick

STATE OF SOUTH CAROLINA
DEPARTMENT OF MENTAL RETARDATION
2712 MIDDLEBURG DRIVE
P. O. BOX 4706
COLUMBIA, SOUTH CAROLINA 29240

M E M O R A N D U M

May 3, 1976

Through: Mr. Donald MacMillan
Buyer, Central State Purchasing

To: Mr. Allan J. Spence
Director
Division of Motor Vehicle Management

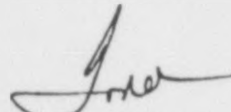
From: Walter B. Todd
Deputy Commissioner,
Administration

Subject: Request for Approval to Purchase Additional Vehicle

The enclosed request is submitted as an exception to the current moratorium on vehicle purchases. Specific justification for the additional vehicle is contained in the attachment to enclosure 1, form DMVM-6-75.

No state funds will be used for the purchase or maintenance of the requested vehicle. This transportation requirement cannot be satisfied by reallocation of transportation resources of this agency at this time or in the foreseeable future.

Your assistance is appreciated.


W.B.T.

WBT/bdd

- 2 Enclosures:
1. Request - 3 cys
2. P.R. #3448

1529



THE COLLEGE OF CHARLESTON

CHARLESTON, SOUTH CAROLINA 29401

Exhibit IV
May 25, 1976

APR 26 1976

Office of the President

Mr. William T. Putnam
Assistant State Auditor
Post Office Box 11333
Columbia, South Carolina 29211

Dear Bill:

Your recent letter concerning an E-I for approval to purchase property in the amount of \$369,672.48 expressed concern of depleting our plant improvement account. Mr. Tyler discussed this matter with Mr. Teddy Guerard and Mr. Huger Sinkler. They are both in agreement that an adequate reserve can be built up with the summer and fall fee collections designated as plant improvement fees.

We plan to issue bond anticipation notes and defer the bond issue until a desired amount of funds are required for construction.

Based on the comments of Mr. Guerard and Mr. Sinkler, I would appreciate your approval of this matter.

If further information is desired, please advise.

Sincerely,

Theodore S. Stern,
President

TSS:bmd

1530



THE COLLEGE OF CHARLESTON

CHARLESTON, SOUTH CAROLINA 29401

MAR 22 1976

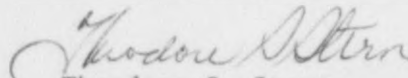
Office of the President

Mr. P. C. Smith, Secretary
State Budget and Control Board
Office of the State Auditor
P. O. Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

Enclosed for your review and approval is a Budget and Control Board Form E-1 (in duplicate) for the acquisition of on-campus properties from the College of Charleston Foundation which we propose to procure with funds derived from Plant Improvement Fees. The State College Board of Trustees and the Commission on Higher Education have approved this Capital Improvement Project.

Cordially,


Theodore S. Stern
President

TSS:gh
Encl.

1531

FOUNDED 1770

APPLICATION FOR APPROVAL OF A PERMANENT IMPROVEMENT PROJECT

DATE March 15, 19 76

Institution or Agency College of Charleston

Name of Project Faculty and Administrative Facilities

Total Estimated Cost - - - - - \$ 369,672.48

To:—State Budget and Control Board
Columbia, South Carolina

In accord with procedures outlined in your "Manual for the Planning and Execution of State Permanent Improvement Projects", your approval of the project described herein is requested.

I. JUSTIFICATION

(The Owner should attach hereto a full and complete resume of facts contributing to the need of this proposed project. The objective should be to provide sufficient information to fully acquaint the Board with conditions, prospective growth and/or other circumstances that led the Owner to propose this particular project.

Copies of studies or surveys, made either by the Owner or by an outside commercial or other firm, should be made available to the Board. Comments should be included concerning any alternative proposals, if any, considered by the Owner).

II. DESCRIPTION OF PROJECT

A. Type (New building, addition to existing building, renovation, alteration, etc.):

Acquisition of on-campus property with improvements. (Please see Tab 1
for specific addresses.)

B. Intended Use: Faculty and Administrative Facilities

C. If New Construction is Involved:

1. Attach (a) Architect's schematic drawing with facilities labeled.
(b) Outline specifications.
(c) Small scale locality map.
(d) Analysis of Architect's Preliminary Construction Estimate.

2. No. Square Feet:

3. Principal Facilities (No. of stories, rooms, offices, etc.) _____

D. If renovation and/or alteration of an existing building is involved, attach a statement outlining generally the principal work to be done.

E. If land acquisition is involved, attach a plat of the property, showing general location and acreage. Comment on any problems of acquisition or title that may exist. Please see Attachment 1. No problems of acquisition are expected.

F. For any unusual type project, the Owner should confer with the Board in the preparation of this Request, and attach such descriptive data as the Board may require in this particular instance.

III. ESTIMATED COST

Site - - - - -	\$ -0-
Grading - - - - -	-0-
Construction - - - - -	-0-
Fees - - - - -	-0-
Renovation - - - - -	-0-
Basic Equipment and Supplies - - - - -	-0-
Landscaping - - - - -	-0-
Builder's Risk Insurance - - - - -	-0-
Other (Specify) <u>Purchase of property with improvements.</u>	-0-
	-0-
Contingencies - - - - -	-0-
TOTAL ESTIMATED COST - - - - -	\$ 369,672.48

It is further estimated that this project will add \$ None per year to operation and maintenance costs of this agency. The College is paying operations and maintenance costs now in conjunction with renting the property.

IV. FINANCING PLAN

A. Funds already in Hand - - - - -	\$ 369,672.48
Source: <u>Plant Improvement Fees (see Attachment 2)</u>	
B. Proposed Bond Issue - - - - -	-0-
(If a bond issue is proposed, the Board should be consulted prior to preparation of this application, to determine the details to be submitted herewith).	
C. Other (describe) _____	
	-0-
TOTAL - - - - -	\$ 369,672.48

Has your governing board taken formal action authorizing the submission of this application? Yes

(Signed) V. G. Rivers

Title Vice President Institutional Research

BOARD'S ACTION

APPROVED: _____ DATE: _____

State Auditor

1533

III. ESTIMATED COST

Site - - - - -	\$ -0-
Grading - - - - -	-0-
Construction - - - - -	-0-
Fees - - - - -	-0-
Renovation - - - - -	-0-
Basic Equipment and Supplies - - - - -	-0-
Landscaping - - - - -	-0-
Builder's Risk Insurance - - - - -	-0-
Other (Specify) <u>Purchase of property with improvements.</u>	-0-
	-0-
Contingencies - - - - -	-0-
TOTAL ESTIMATED COST - - - - -	\$ 369,672.48

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B. Proposed Bond Issue - - - - -	-0-
(If a bond issue is proposed, the Board should be consulted prior to preparation of this application, to determine the details to be submitted herewith).	
C. Other (describe) - - - - -	
	-0-
TOTAL - - - - -	\$ 369,672.48

Has your governing board taken formal action authorizing the submission of this application? Yes

(Signed) V. G. Rivers

Title Vice President Institutional Research

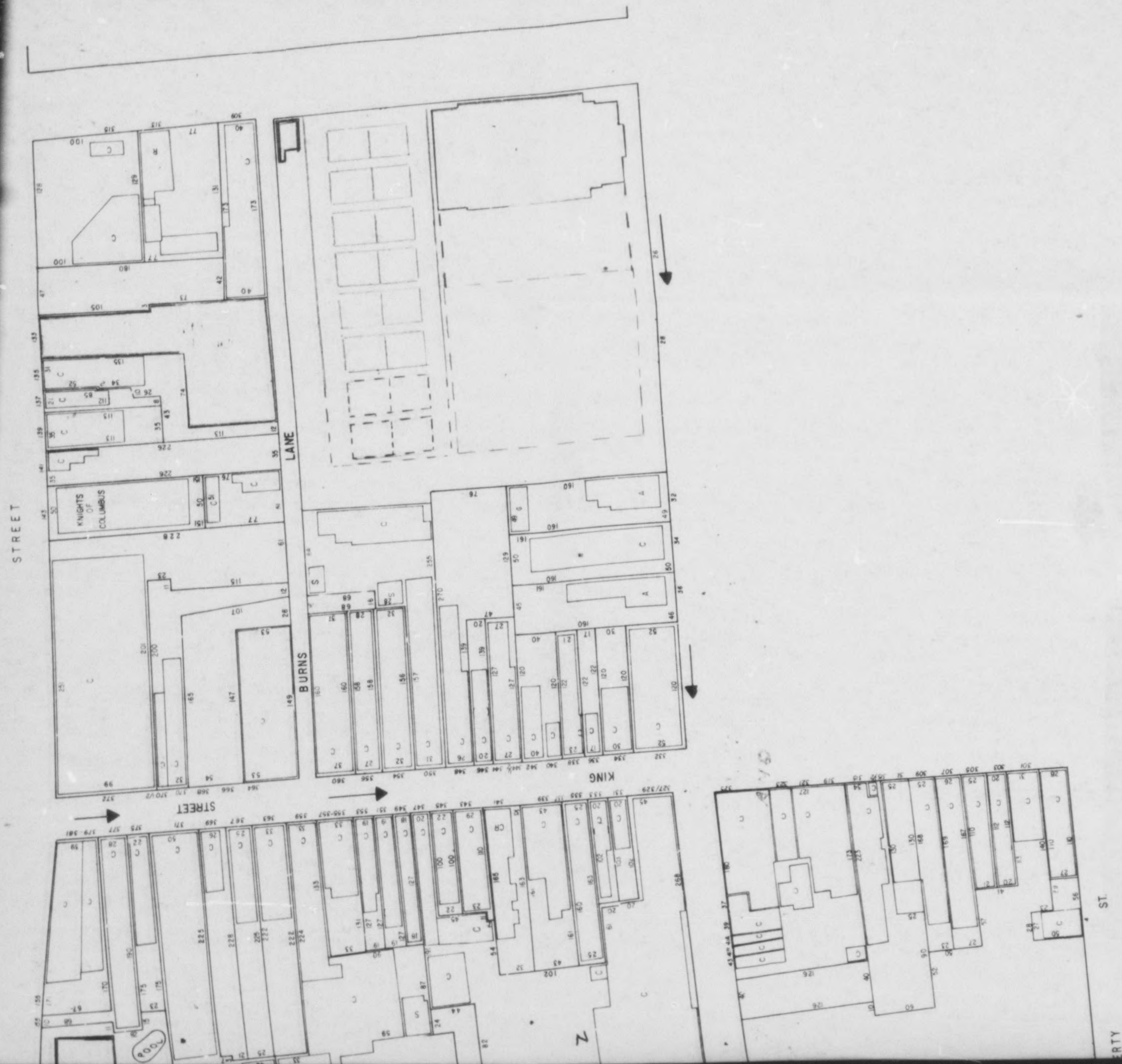
BOARD'S ACTION

APPROVED: _____ DATE: _____

State Auditor

1533





ATTACHMENT 1

MAP LOCATION	PROPERTY ADDRESS	AMOUNT
A	34 COMING STREET	\$ 122,952.80
B	36 COMING STREET	98,561.77
C	37 COMING STREET	10,478.02
D	12 GLEBE STREET	91,698.82
E	71 COMING STREET	31,437.37
F	93 COMING STREET	1,773.75
	95 COMING STREET	10,589.25
	97 COMING STREET	2,180.70
TOTAL		<u>\$ 369,672.48</u>



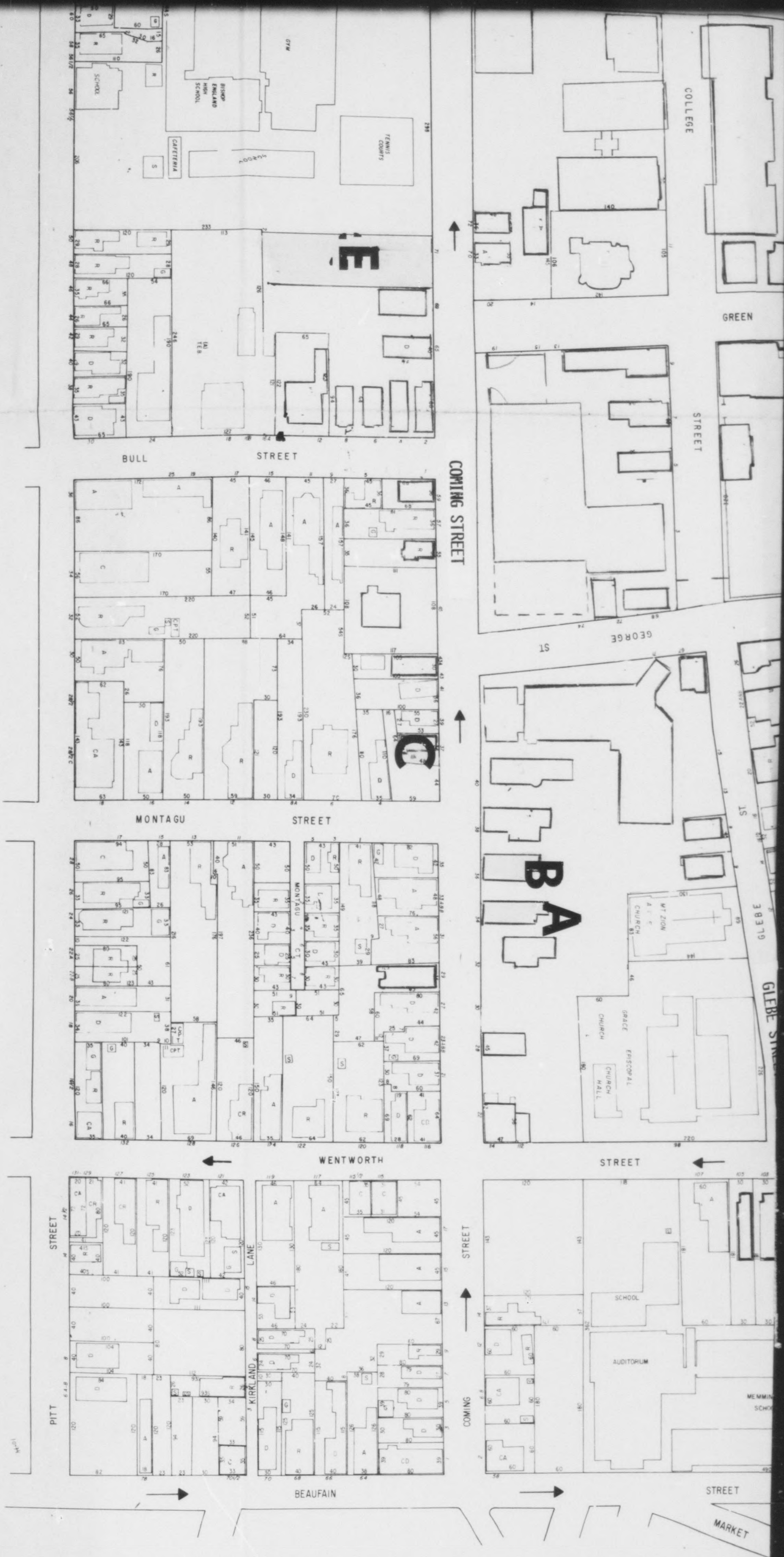


71 COMING STREET	31,437.37
93 COMING STREET	1,773.75
95 COMING STREET	10,589.25
97 COMING STREET	2,180.70
TOTAL	<u>\$ 369,672.48</u>

THE COLLEGE OF CHARLESTON



HARLESTON





South Carolina Department of Archives and History
1430 Senate Street
Columbia, S. C.

P. O. Box 11,669
Capitol Station 29211
803 — 758-5816

CERTIFICATE OF CORRECTION

In order to correct an error in, or improve the quality of the original microfilm, it was necessary to rephotograph and replace the following page (s) of this record:

May 25, 1976, page 1534 through end of reel.

July 6, 1981
Date

Caroleen P. Smith
Camera Operator



STATE OF SOUTH CAROLINA

OFFICE OF THE STATE AUDITOR

P. O. BOX 11333

COLUMBIA

29211

P. C. SMITH
STATE AUDITOR

TELEPHONE
(803) 758-3106

April 16, 1976

Mr. Theodore S. Stern, President
College of Charleston
Charleston, South Carolina 29401

Dear President Stern:

You recently forwarded to this office a request for approval for the purchasing of property for faculty and administrative facilities. The total cost as indicated on this form (E-1) is \$369,672.48. It is further proposed that these monies should be taken from the reserve fund which has been established for plant improvement bonds.

In telephone conversations with Mr. Floyd Tyler we have established that the present balance in the plant improvement fee account, plus items in transit, will total \$448,133. From this amount, it is proposed that \$75,000 be used for the renovation of the administration building and \$369,672.48 be used for acquiring the property in question. This would leave a balance of only \$3,460.52.

We have discussed this matter with both Mr. Grady L. Patterson and Mr. Huger Sinkler and each has expressed concern over the total depletion of this fund. Mr. Sinkler has pointed out that, in order to issue plant improvement bonds, it is imperative to have a reserve of approximately ten percent of the bonds issued. Both Mr. Patterson and Mr. Sinkler took note of the fact that the College of Charleston has agreed to provide fifty percent of the funds for projects to be partially financed by capital improvement bonds, as presently set forth in a pending bill which is now in the General Assembly.

In view of the foregoing, we are holding your request for the acquisition of faculty and administrative facilities in abeyance in order to give you an opportunity to review your needs for capital funds and to determine if you can forego the issuance of plant improvement bonds for a sufficient length of time to build up satisfactory reserves. Upon receipt of a reply from you, we will give this matter immediate attention in order that we may not delay your program any more than necessary.

With kindest personal regards.

Yours very truly,

William T. Putnam
Assistant State Auditor

RECEIVED

APR 16 1976

B. C. BUDGET AND
CONTROL BOARD

1534

College of Charleston - Plant Improvement Fees

Floyd Tyler 3/31/76

(1) says \$18,100 is en route for deposit

This plus the 3/23/76 balance of 430,033

18,100
equals 448,133

Against this are withdrawals for:

(1) Renovation of Adm. Bldg (75,000.00)

(2) Request (for acquisition of property) (369,672.48)

Which would leave a balance of: 3,460.52

4/2/76 Floyd Tyler says the \$18,100 has been sent in for deposit.

" " " they have "allowed for" the temporary use of fee income to cover the 50% of Capital Improvement Bond funds which were not recommended for authorization to proceed by the Bond Study Committee. Says they will not proceed very fast on the authorized projects anyway. Tyler also said they would not issue all of the requested Plant Improvement Bonds right away.

College of Charleston Acct 23090119 Plant Improvement Fees

Withdrawals: Since 7/1/75 \$295,382

Correct Balance 7/1/75 \$395,740

(Balance Co of C reported for 7/1/75 is balance for 7/31/75 - \$412,140)

Balance as of 3/23/76 - \$430,033

March 19, 1976

COLLEGE OF CHARLESTON
Plant Improvement Fees Report
For Fiscal Year 1975-76

Balance July 1, 1975	\$412,140	
Add: Fees for 1975-76 (Estimated)	<u>346,125</u>	
Total Available Funds		\$758,265
Less: Withdrawals		
Science Center	25,382	
Campus Development Phase III	270,000	
Renovation of Administration Building	<u>75,000</u>	
Total Withdrawals		<u>370,382</u>
Balance June 30, 1976 (Estimated)		<u>\$387,883</u> *

* The proposed Purchase of Property amounts to \$369,672.48, leaving a balance of \$18,210.52.

DIRECTOR OF BUSINESS OPERATIONS
(803) 792-3046



Medical University of South Carolina

80 BARRE STREET / CHARLESTON, SOUTH CAROLINA 29401

May 12, 1976

Mr. William T. Putnam
Assistant State Auditor
P. O. Box 11333
Columbia, South Carolina 29211

Dear Bill:

I have a request from Dr. William H. Golod, Dean, College of Pharmacy, to obtain permission for one of his students, Miss Sarah Johnston, to travel to Vienna, Austria. The purpose of the trip is to attend the meeting of the International Pharmaceutical Students Federation. Miss Johnston has been selected as the official delegate of the Student American Pharmaceutical Association to the International Pharmaceutical Students Federation. Miss Johnston will represent all pharmacy students throughout the United States and it is quite an honor for our student and our University.

All required approval for making this trip has been granted by the Medical University, subject to the approval of the State Budget and Control Board.

The duration of the trip is August 1 through August 8, 1976. Costs incurred in connection with the trip will be funded by the Health Sciences Foundation of the Medical University, by personal funds of Miss Johnston, and by the American Pharmaceutical Association.

Your consideration and approval of this foreign travel request will be appreciated.

Sincerely yours,

L. W. Michaelis
Director, Business Operations

LWM/slc

1503

Exhibit V
May 25, 1976

DEANS OFFICE
COLLEGE OF PHARMACY
(803) 792-3115 & 3116



Medical University of South Carolina

80 BARRE STREET / CHARLESTON, SOUTH CAROLINA 29401

May 5, 1976

Mr. L. W. Michaelis
Business Manager
Medical University of S.C.

Dear Mr. Michaelis:

This letter is in reference to Miss Sarah Johnston, a fourth year student in the College of Pharmacy, who has recently been selected as the official delegate of the Student American Pharmaceutical Association to the International Pharmaceutical Students Federation. This meeting will be held August 1st through August 8th, 1976 in Vienna, Austria. On behalf of Miss Johnston, I have applied to Dr. Knisely requesting support for this young lady and her efforts to attend this meeting. Dr. Knisely has indicated that he would be willing to provide such funds based upon the young lady's being given clearance through whatever State office is necessary for this trip abroad.

Miss Johnson will be representing all students in all Colleges of Pharmacy throughout the United States. We feel this is a singular honor that has been bestowed upon one of our students and our University should attempt to make every effort in helping this young lady attend this meeting.

I would be most appreciative if you would present this information to the needed State agency so that official clearance can be obtained for travel abroad. The total amount of the request is \$700 from the University in addition to the amount she will be provided from the American Pharmaceutical Association and her own savings.

Sincerely yours,

William H. Golod, Ph.D.
Dean

WHG/ps

1539

CLEMSON UNIVERSITY
CLEMSON, SOUTH CAROLINA 29631

OFFICE OF THE PRESIDENT

April 19, 1976

copy

Mr. P. C. Smith, State Auditor
Office of The State Auditor
P. O. Box 11333
Columbia, South Carolina 29211

Dear Mr. Smith:

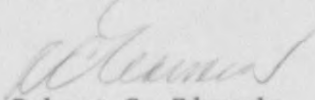
Dr. Richard M. Golden, Assistant Professor of History, Clemson University, has requested permission to travel to Paris, France, June 29 - August 10, 1976. Dr. Golden plans to be in France pursuing research dealing with religious radicalism in seventeenth-century Europe. The research involves the use of Bibliotheque Nationale and Bibliotheque Mazarine facilities in Paris which are unavailable elsewhere and to which Dr. Golden has been granted access.

This trip will cost approximately \$750 in funds provided by the Faculty Research Committee of the University Research Council; no State monies are involved.

This proposed research will reflect favorably on Clemson University and enable Dr. Golden to improve his teaching in his specialty area.

We respectfully request approval of this request by the State Budget and Control Board.

Sincerely,


Robert C. Edwards
President

RCE:lm

cc: Dean Victor Hurst
Dean Robert W. Henningson
Dean H. M. Cox
Dr. Alan Schaffer

1540

DIRECTOR OF BUSINESS OPERATIONS
(803) 792-3046



Medical University of South Carolina

80 BARRE STREET / CHARLESTON, SOUTH CAROLINA 29401

April 15, 1976

Mr. William T. Putnam
Assistant State Auditor
P. O. Box 11333
Columbia, South Carolina 29201

Dear Bill:

I have a request from Dr. Makio Ogawa to obtain approval for him to travel to Kyoto, Japan, to participate in the International Symposium on Aplastic Anemia. He will also be presenting two (2) papers at the XVI International Congress of Hematology which will be held in Kyoto.

Dr. Ogawa has received all necessary approval from the Medical University of South Carolina to make this trip, subject to approval of the State Budget and Control Board.

All expenses related to this foreign travel will be paid by the International Symposium, the International Congress, and the Veterans Administration.

We hope the Budget and Control Board will give favorable approval of this request.

Sincerely yours,

L. W. Michaelis
Director, Business Operations

LWM/slc

1541

DEPARTMENT OF MEDICINE
OFFICE OF THE CHAIRMAN
(803) 792-2911



Medical University of South Carolina

80 BARRE STREET / CHARLESTON, SOUTH CAROLINA 29401

April 8, 1976

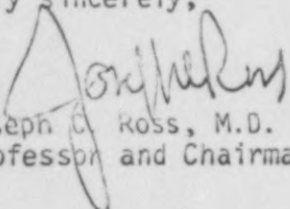
Mr. L. W. Michaelis
Director of Business Operations
Medical University of South Carolina

Dear Mr. Michaelis:

Makio Ogawa, M.D., Ph.D., has been invited to participate in the International Symposium on Aplastic Anemia in Kyoto, Japan, September 3 - 4, 1976. In addition to this he will be presenting two papers at the XVI International Congress of Hematology, also held in Kyoto, September 5 - 11, 1976.

It is quite an honor for Dr. Ogawa to have been invited to be a participant in these two international meetings and I would appreciate it very much if you would obtain the necessary approval for his trip from the State Budget and Control Board. All of his expenses will be paid from funds other than State Appropriated funds.

Very sincerely,


Joseph C. Ross, M.D.
Professor and Chairman

akp

I approve
WM Harbony

COPY

DIRECTOR OF BUSINESS OPERATIONS
(803) 792-3046



Medical University of South Carolina

80 BARRE STREET / CHARLESTON, SOUTH CAROLINA 29401

April 28, 1976

Mr. William T. Putnam
Assistant State Auditor
P. O. Box 11333
Columbia, S. C. 29201

Dear Bill:

I have a request from Dr. Rajesh S. Mathur to obtain permission for him to travel to Hamburg, Germany, July 18-24, 1976, to participate in the Vth International Congress of Endocrinology.

Dr. Mathur has received all necessary approval from the Medical University of South Carolina to make this trip, subject to approval of the State Budget and Control Board.

All expenses related to this foreign travel will be paid by a travel grant from the Endocrine Society and from an independent drug research grant.

We hope the Budget and Control Board will give favorable approval to this request.

Sincerely yours,

L. W. Michaelis
Director, Business Operations

LWM/slc

1543

Lander

COLLEGE

Greenwood, South Carolina 29646
Telephone (803) 229-5521

Office of Financial Affairs

May 4, 1976

Exhibit ^{copy} DT
May 25, 1976

Mr. William Putnam
Assistant State Auditor
P. O. Box 11333
Columbia, S. C. 29211

Dear Bill,

The Development Committee of the State College Board of Trustees held conferences with ~~five~~ architectural and engineering firms following the attached announcement that was published in the Greenville News Piedmont, The Index Journal and Columbia State Newspaper.

After reviewing and evaluating the qualifications of these firms, our Development Committee submits the following firm for approval of the Budget and Control Board.

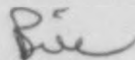
All Purpose Playing Field \$90,000
① Heaner Engineering Company
Greenwood, S. C.

These firms have been employed for the following previous projects:

Classroom-Maintenance Bldg.	\$280,000
Greenwood Associates	
Library	\$2,652,000
Freeman, Wells & Major	
Parking Facilities	\$150,000
Hearst Coleman Assoc.	
College Center	\$2,733,000
Craig and Gaulden	

Many thanks for your assistance.

Sincerely,



Billy K. Dawson
Vice President for
Financial Affairs

1544

Greenville News
Piedmont

Lander College will accept resumes of qualifications from interested architectural and/or engineering firms for the development of athletic fields on the Lander College Campus, Greenwood, South Carolina.

Total cost of project - \$200,000

Correspondence should be addressed to:

Billy K. Dawson
Vice President for
Financial Affairs
Lander College
Greenwood, South Carolina
29646

Replies will be accepted through June 30, 1975.

131219

Columbia Newspapers

LEGAL NOTICE

Lander College will accept resumes of qualifications from interested architectural and/or engineering firms for the development of athletic fields on the Lander College Campus, Greenwood, South Carolina.

Total cost of project - \$200,000
Correspondence should be addressed to:

Billy K. Dawson
Vice President for Financial
Affairs
Lander College
Greenwood, South Carolina 29646

Replies will be accepted through June 30, 1975.

The Index Journal

Lander College will accept resumes of qualifications from interested architectural and/or engineering firms for the development of athletic fields on the Lander College Campus, Greenwood, South Carolina.

Total cost of project - \$200,000
Correspondence should be addressed to:

Billy K. Dawson
Vice President for
Financial Affairs
Lander College
Greenwood, South Carolina
29646

Replies will be accepted through June 30, 1975.

6413, 14, 16175

Sander...

② Enwright Associates
B'ville

③ W. E. Gilbert & Associates
~~~~~

7 firms

1546

WILLIAM M. BRUNER  
ATTORNEY AT LAW  
SUITE 209 RAINBOW HARBOR  
5001 N. KINGS HIGHWAY  
MYRTLE BEACH, SOUTH CAROLINA 29577

Exhibit VII  
May 25, 1976

May 14, 1976

Mr. William T. Putnam  
Assistant State Auditor  
P.O. Box 11333  
Columbia, South Carolina 29211

Re: Salvage of logs in Waccamaw River

Dear Mr. Putnam:

In response to your letter of April 23, 1976, regarding the above matter, the name of my client is Rodger Hanks. He is presently residing at 605 Third Avenue North in Myrtle Beach, South Carolina.

The purpose for which he desires to salvage the logs is to sell them to some wood manufacturing industry or to convert them himself into lumber or some other salable wood product.

As I indicated to you previously, he will require a salvage license to salvage sunken logs from the Waccamaw River in Horry County. His operations would be conducted within the river between the North Carolina state line and Winyah Bay, north of Georgetown.

Assuming this is sufficient information for your purposes, please advise me as to any additional steps necessary to obtain a license.

Until I hear from you, I remain

Very truly yours,

*William M. Bruner*

William M. Bruner

WMB:ba



STATE OF SOUTH CAROLINA

OFFICE OF THE STATE AUDITOR

P. O. BOX 11333

COLUMBIA

29211

P. C. SMITH  
STATE AUDITOR

TELEPHONE  
(803) 758-3106

April 23, 1976

Mr. William M. Bruner  
Attorney At Law  
Suite 209 Rainbow Harbor  
5001 N. Kings Highway  
Myrtle Beach, South Carolina 29577

Dear Mr. Bruner:

With reference to your letter of April 19, 1976, the State Budget and Control Board has not yet developed specific procedures for the acceptance of requests for salvage operations in South Carolina. However in the absence of such procedures, we feel that the information contained in your letter furnishes most of the data which the Budget and Control Board will need to act upon your request.

If you will furnish the name and address of your client who wishes to salvage sunken logs from the Waccamaw River and also a statement as to the purpose of salvaging these logs, we will be glad to see that your request is brought to the attention of the Budget and Control Board at its first meeting following the receipt of your correspondence.

If we can be of further service in this matter, please feel free to call upon us.

Yours very truly,

William T. Putnam  
Assistant State Auditor

WTP:sc

1548



WILLIAM M. BRUNER  
ATTORNEY AT LAW  
SUITE 209 RAINBOW HARBOR  
5001 N. KINGS HIGHWAY  
MYRTLE BEACH, SOUTH CAROLINA 29577  
19 April 1976

Mr. William T. Putnam, Assistant  
State Auditor  
P. O. Box 11333  
Columbia, S. C. 29211

Re: Salvage of Logs in Waccamaw River

Dear Sir:

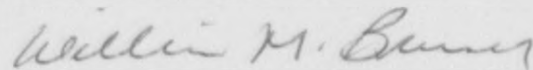
I am in receipt of your letter of March 16, 1976 in which you suggested that applications for salvage operation licenses be submitted through your office.

A Client has contacted me relative to securing a salvage license to salvage sunken logs from the Waccamaw River in Horry County. His operations would be conducted within the river between the North Carolina state line and Winyah Bay north of Georgetown.

Can you please provide me with the necessary forms for completion preliminary to the issuance of such license? If such forms are not available, I would appreciate your sending further information so that a formal application can be made.

Until then, I am,

Very truly yours,



William M. Bruner

Exhibit VIII  
May 25, 1976

A RESOLUTION

AUTHORIZING THE ISSUANCE OF \$1,500,000 BOND ANTICIPATION NOTES OF THE STATE OF SOUTH CAROLINA IN ANTICIPATION OF THE ISSUANCE OF STATE INSTITUTION BONDS OF THE STATE OF SOUTH CAROLINA FOR CLEMSON UNIVERSITY IN ORDER TO REFUND A LIKE AMOUNT OF SUCH NOTES MATURING MAY 31, 1976.

BE IT RESOLVED BY THE STATE BUDGET AND CONTROL BOARD OF THE STATE OF SOUTH CAROLINA:

SECTION 1.

As an incident to the adoption of this Resolution and the issuance of the Bond Anticipation Notes herein authorized, the State Budget and Control Board of the State of South Carolina (the State Board) finds:

1. By the provisions of Chapter 2, Title 22, Code of Laws of South Carolina, 1962, as amended, (Chapter 2), the Governor and the State Treasurer of South Carolina, when requested by the State Board, are duly authorized and empowered to issue State Institution Bonds of the State of South Carolina for the purposes set forth in Chapter 2.

For the payment of the principal of and interest on the bonds issued pursuant to Chapter 2, there are to be pledged the full faith, credit and taxing power of the State of South Carolina, and in addition thereto and subject to the limitations in Chapter 2, all of the tuition fees deposited with the State Treasurer by the State Institution for which State Institution Bonds are issued.

SECTION 2.

The constitutionality of Chapter 2 was upheld by an opinion of the Supreme Court of the State of South Carolina in a declaratory judgment suit entitled "Arthur v. Byrnes, 224 SC 51, 71 SE2d 311".

SECTION 3.

Application was heretofore made by Clemson University for the issuance of \$2,400,000 of State Institution Bonds for Clemson University, and pending action with respect to the issuance of such bonds, for a sale of Bond Anticipation Notes in the amount of \$1,500,000. Such application contemplated that the proceeds of the bonds sought to be issued will be applied to:

- (1) The enlargement and improvement of academic, student activity and service facilities;
- (2) The expansion and improvement of utility systems, walks, drives, and parking areas; and
- (3) The acquisition of additional properties.

Accompanying the application are Exhibits which establish the right of the State Board to issue State Institution Bonds to Clemson University to the extent of \$2,400,000.

SECTION 4.

On the basis of the application so made, the State Board authorized and empowered the Governor and State Treasurer to issue Bond Anticipation Notes in the principal amount of \$1,500,000.



SECTION 5.

Such Notes were afterwards issued on December 30, 1975. Such Notes bear interest at the rate of 3.75% per annum and were expressed to mature on May 31, 1976.

SECTION 6.

On the occasion that the State Board took action with respect to the Bond Anticipation Notes on behalf of Clemson University, it was expected that an issue of State Institution Bonds for several State institutions would be issued prior to May 31, 1976. It now appears unlikely that an issue of State Institution Bonds of sufficient size to warrant the expense of marketing will be issued prior to October and, accordingly, it is deemed desirable to refund the Notes issued on December 30, 1975.

SECTION 7.

The outstanding Bond Anticipation Notes are held by each of First National Bank of South Carolina, The Citizens and Southern National Bank of South Carolina, The South Carolina National Bank and Bankers Trust of South Carolina. Following informal negotiations by the State Treasurer, it has been agreed that, subject to approval by the State Board, each of these banking institutions will accept, in lieu of payment, a refunding Note of like principal amount, bearing interest at 3.8% per annum, and maturing on the 28th day of October, 1976.

SECTION 8.

The State Board is authorized by Act No. 116 of the Acts of the General Assembly of the State of South Carolina for the year 1965, as amended (Act 116), to issue Bond Anticipation Notes in anticipation of receiving the proceeds of the State Institution Bonds hereafter to be issued, and if deemed appropriate, to refund the same.

SECTION 9.

The State Board heretofore made the reviews required by Chapter 2, and did for itself, ascertain the need for the improvements to be acquired with the proceeds of the bonds hereafter to be issued, and found that a satisfactory and proper schedule of tuition fees is in effect and that the aggregate of tuition fees meets the earnings test prescribed by Chapter 2.

SECTION 10.

Accordingly, it is the purpose of this Resolution to:

(a) Reaffirm the authorization to the Governor and the State Treasurer to issue State Institution Bonds of the State of South Carolina for Clemson University in the aggregate principal amount of \$2,400,000 and to make immediate provision for the issuance of \$1,500,000 Bond Anticipation Notes to effect payment of the outstanding Bond Anticipation Notes maturing May 31, 1976.

(b) Reaffirm the authorization and obligation of the State of South Carolina to effect the issuance of such State Institution Bonds to the extent of \$2,400,000 for Clemson University;

(c) Authorize the Governor and State Treasurer to effect the issuance of \$1,500,000 Bond Anticipation Notes with which to effect the payment of the outstanding Bond Anticipation Notes; and

(d) Direct the State Treasurer to affect payment of the interest due on the outstanding Bond Anticipation Notes (in the sum of \$23,593.76) from accumulations of revenues available to retire State Institution Bonds of Clemson University.

SECTION 11.

The authorization previously granted to the Governor and State Treasurer to effect the issuance of Two Million Four Hundred Thousand Dollars (\$2,400,000) State Institution Bonds of Clemson University is reaffirmed.

SECTION 12.

That there shall be issued by the State of South Carolina Bond Anticipation Notes of the State of South Carolina, in the aggregate principal amount of \$1,500,000, which shall bear date May 31, 1976 and shall mature on October 31, 1976.

SECTION 13.

The said Notes shall be numbered from 1 to 4, inclusive, shall be in the denomination of \$375,000 each, shall bear interest as herein provided and shall be payable both as to principal and interest at the office of the State Treasurer in the City of Columbia, South Carolina.



SECTION 14.

The said Notes shall bear interest from date at the rate of 3.8% per annum, payable upon the stated maturity thereof.

SECTION 15.

The said Notes shall be executed on behalf of the State of South Carolina by the manual signature of the Governor and by the manual signature of the State Treasurer, and the Great Seal of the State of South Carolina shall be impressed thereon, and the same shall be attested by the manual signature of the Secretary of State.

SECTION 16.

The said Notes shall be substantially in the form attached hereto as "EXHIBIT A".

SECTION 17.

For the payment of the principal of and interest on the said Notes, as the same shall fall due, the full faith, credit and taxing power of the State of South Carolina shall be pledged, and in addition thereto, so much of the principal proceeds of the State Institution Bonds authorized by Section 8, infra, as are necessary therefor, are hereby pledged, and the State Treasurer, upon receipt of the proceeds of said State Institution Bonds be, and he is hereby authorized to apply such proceeds to such payment.

SECTION 18.

This Board covenants on behalf of the State of South Carolina that State Institution Bonds of the State of South Carolina shall be issued in an aggregate principal amount sufficient to provide for the retirement of all Bond Anticipation Notes herein authorized to be issued.

SECTION 19.

The said Bond Anticipation Notes shall be forthwith prepared, executed in the manner hereinabove set forth, and thereafter delivered to the purchaser thereof, upon receipt of the proceeds thereof. The said Notes shall be exchanged for the outstanding Notes and thereupon the outstanding Notes shall be duly cancelled.

SECTION 20.

Interest on the outstanding Notes due on May 31, 1976 in the amount of \$23,593.76 shall be paid from the accumulation of tuition fees applicable to the retirement of State Institution Bonds issued on behalf of Clemson University.

SECTION 21.

A certified copy of this Resolution shall be transmitted to each of the Governor and the State Treasurer, as a means of authorizing the issuance of said Notes and apprising them of the action taken by this Board as above set forth.

EXHIBIT A

UNITED STATES OF AMERICA  
STATE OF SOUTH CAROLINA  
BOND ANTICIPATION NOTE  
ISSUED PURSUANT TO ACT NO. 116 OF THE ACTS  
OF 1965, AS AMENDED)  
(FOR CLEMSON UNIVERSITY)

No. \_\_\_\_\_

\$375,000

KNOW ALL MEN BY THESE PRESENTS that the STATE OF SOUTH CAROLINA hereby acknowledges itself indebted, and for value received, promises to pay to the order of

the sum of

THREE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$375,000)  
at the office of the State Treasurer, in the City of Columbia,  
South Carolina, on the 28th day of October, 1976, and to pay  
interest on said principal sum from the date hereof, at the  
rate of 3.80% per annum, payable upon the maturity of this  
Note.

Both the principal of and interest on this Note are  
payable in any coin or currency of the United States of  
America which is, at the time of payment, legal tender for  
the payment of public and private debts.

THIS NOTE is one of an issue of Bond Anticipation Notes  
of like date and tenor, in the aggregate principal amount of  
\$1,500,000, issued by the State of South Carolina, pursuant  
to the authorizations of Act No. 116 of the Acts of the  
General Assembly of the State of South Carolina for the year  
1965, as amended, in anticipation of the proceeds to be



derived from the sale of State Institution Bonds of the State of South Carolina for Clemson University to be issued pursuant to the authorizations of Chapter 2, Title 22, Code of Laws of South Carolina, as amended. For the payment of the principal of and interest on this Note, the full faith, credit and taxing power of the State of South Carolina are pledged and in addition, the proceeds to be derived from the sale of bonds, in anticipation of which the Note is issued.

THIS NOTE and the interest thereon are exempt from all State, County, Municipal, School District, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate or transfer taxes.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and Laws of the State of South Carolina to exist, to happen, or to be performed precedent to or in the issuance of this Note, do exist, have happened, and have been performed in regular and due time, form and manner.

IN WITNESS WHEREOF, the STATE OF SOUTH CAROLINA has caused this Note to be signed by the Governor of South Carolina and by the State Treasurer of South Carolina, and the Great Seal of the State to be impressed hereon, attested

by the Secretary of State of South Carolina, and this Note  
to be dated the 31st day of May, A. D. 1976.

BY \_\_\_\_\_  
Governor

(SEAL)

BY \_\_\_\_\_  
State Treasurer

Attest:

\_\_\_\_\_  
Secretary of State

5/25/76

VIII-A

RESOLUTION  
OF  
SOUTH CAROLINA  
STATE BUDGET AND CONTROL BOARD

WHEREAS, Rembert Coney Dennis was elected to the South Carolina House of Representatives by the people of Berkeley County and served in that body from 1939 through 1942;

WHEREAS, he was elected to the South Carolina Senate by the people of Berkeley County in 1942 and has served continuously in that body from 1943 with the present year of 1976 marking his thirty-fourth year of Senate service and his thirty-eighth consecutive year of service in the South Carolina General Assembly;

WHEREAS, 1976 marks his twenty-eighth year of service on the Senate Finance Committee after having served continuously on that Committee since 1949;

WHEREAS, he attended his first meeting of this Board as Chairman of the Senate Finance Committee in December of 1972 and has contributed significantly to its work since that time; and

WHEREAS, Rembert Coney Dennis throughout his lengthy public career has served the people of Berkeley County and of the entire State of South Carolina with distinction and it is appropriate that his distinguished service be acknowledged by the State Budget and Control Board, acting on behalf of the people of South Carolina;

NOW, THEREFORE, BE IT RESOLVED by the State Budget and Control Board that the former Highway Department Building shall be named and henceforth shall be referred to as the Rembert C. Dennis Building as a token of the appreciation of the people of South Carolina for his distinguished service on their behalf.

James B. Edwards, Governor, Chairman

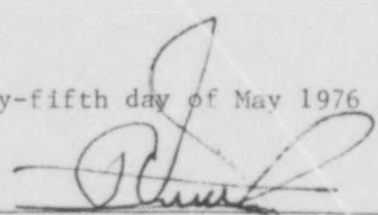
Grady L. Patterson, Jr., State Treasurer

J. Henry Mills, Comptroller General

F. Julian LeaMond, Chairman, House Ways  
and Means Committee



Adopted this twenty-fifth day of May 1976 at Columbia.

  
P. C. Smith, Secretary

1560