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Subject: LETTER OF RECOGNITION REQUEST

Phone:



5 March 2015

From: NCI (AW) Maurice McQueen
To: Office of the Honorable Nikki Haley
Subj: REQUEST FOR LETTER OF RECOGNITION

1. Petty Officer First Class Alexander Laird is retiring from the U. S. Navy on 30 June 2015 after 20 years of honorable and faithful service. We are requesting a Letter of Recognition from Governor Haley to commemorate the service of Petty Officer Laird.

2. The following information is provided:

Full Name: PSI Alexander Laird
Years of Service: 20 Years
Branch of Service: U. S. Navy
Retirement Date: 30 June 2015

3. The ceremony will be held on 10 April 2015. Please mail certificate to the following address:

Navy Recruiting District Raleigh
Attention: NCI Maurice McQueen
801 Oberlin Rd, Suite 100
Raleigh, NC 27605

4. Thank you for your assistance and support in making the retirement ceremony of Petty Officer Laird a memorable event. If any further information is required, your point of contact will be NCI McQueen at (919) 600-6117 or via email at maurice.mcqueen@navy.mil.

M. McQueen

Sincerely,