

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

**ACTION REFERRAL**

TO <i>Roberts/FOIA</i>	DATE <i>12-12-12</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000173</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>CC: Singleton, Cox, Cannon, FOIA File cleared on 12/18/12, letter attached</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <i>1-2-13</i>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

## Brenda James

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**From:** Mary Sims  
**Sent:** Tuesday, December 11, 2012 4:57 PM  
**To:** Brenda James  
**Cc:** Patty H Larimore  
**Subject:** FW: FOIA Request

Good afternoon Brenda,  
I have been informed that all FOIA requests must be routed to you in advance of responding to any requests. Please see email below. Thanks Mary

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**From:** Missy Copeland [<mailto:missy.copeland@thesclawfirm.com>]  
**Sent:** Monday, December 10, 2012 3:19 PM  
**To:** Mary Sims  
**Subject:** FOIA Request

Dear Ms. Sims:

Pursuant to the S. C. Freedom of Information Act, S.C. Code Ann. Sections 30-4-10 to 30-4-165, I write to request access to and a copy of the contract extension between SCDHHS and First Data as well as all emails and documents related to such contract extension with First Data. It is my understanding that this contract extension was executed recently to continue the services provided thereunder until a contract can be awarded pursuant to Solicitation Number 5400004191, Care Call Contract for SCDHHS.

If you do not have custody of all such materials, please pass this request on to the proper person(s) to handle such requests. I will gladly pay the charges of such request.  
Please let me know if you have any questions about this request.

Thank you -

Missy Copeland

Missy Copeland | Schmidt & Copeland  
LLC | [Missy.Copeland@TheSCLawfirm.com](mailto:Missy.Copeland@TheSCLawfirm.com) | [Missy@SchmidtCopeland.com](mailto:Missy@SchmidtCopeland.com) |  
T: 803.309.4686 | [www.TheSCLawfirm.com](http://www.TheSCLawfirm.com)



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:	_____	\$ _____
<b>Total Amount Due SCDHHS:</b>		<b>\$ _____</b>

Please remit the above amount to the following address:

**Bureau of Fiscal Affairs**  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:



December 18, 2012

Missy Copeland, Esquire  
Schmidt & Copeland, LLC  
Post Office Box 11547  
Columbia, SC 29211

Dear Missy,

Your Freedom of Information Act request dated December 10, 2012, in which you requested "a copy of the contract extension between SCDHHS and First Data as well as all emails and documents related to such contract extension with First Data," was referred to me for handling. Please be advised that the contract with First Data was not extended. A sole source procurement was done. In relation to that procurement enclosed please find copies of:

1. A Purchase Order for services
2. The Justification for Sole Source Procurement
3. The Contract between SCDHHS and First Data Government Solutions, LP. Please be advised that the contract references related to Contract 5000008221 is officially housed at the State Procurement Office.
4. Email communications with First Data Government Solutions, LP related to the contract

Our expenses for reproducing this information is a total cost of twelve and 59/100ths dollars (\$12.59). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services  
Department of Receivables  
Post Office Box 8297  
Columbia, SC 29202-8297

I hope this information is helpful to you. Please contact me if there are any questions.

Sincerely,

Byron R. Roberts  
General Counsel

BRR/h

Enclosures

cc: Lynette Wilson, Receivables (w/o enclosures)