

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR**

ACTION REFERRAL

TO <i>Wells</i>	DATE <i>4-16-08</i>
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DIRECTOR'S USE ONLY		ACTION REQUESTED	
1. LOG NUMBER <i>000539</i>	2. DATE SIGNED BY DIRECTOR <i>Cleaved 4/28/08, letter attached.</i> 	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE <i>4-25-08</i>
		<input type="checkbox"/> FOIA DATE DUE _____	<input type="checkbox"/> Necessary Action

	APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.				
2.				
3.				
4.				

The State of South Carolina
Military Department



RECEIVED

APR 16 2008

Department of Health & Human Services
OFFICE OF THE DIRECTOR

STANHOPE S. SPEARS
MAJOR GENERAL
THE ADJUTANT GENERAL

OFFICE OF THE ADJUTANT GENERAL

April 16, 2008

Log: Wells
Apprs Sign

Ms. Emma Forkner
Director
SC Department of Health and Human Services
P.O. Box 8206
Columbia, SC 29202-8206

Dear Ms. Forkner:

As you may be aware, the Citizen Corps Program, a component of USA Freedom Corps, invites individuals to serve in a volunteer capacity to better prepare their communities to respond to and recover from emergencies. Since the Citizen Corps programs involve medical service endeavors, I invite the SC Department of Health and Human Services to participate as a member of the State Citizen Corps Council.

The Citizen Corps Program brings together local leaders, citizen volunteers and first responder organizations, and creates training and citizen education and awareness programs at the local level. The South Carolina Emergency Management Division serves as the state's executive agent.

The next State Citizen Corps Council meeting will take place in autumn 2008. Please provide us with a contact name, address, telephone number and email for your designated representative. We look forward to the SC Department of Health and Human Services' participation in this statewide program. If further information is needed, please have your staff contact Kaleb Brown or me at 803.737.8500.

Sincerely,

A handwritten signature in cursive script, appearing to read "R. Osborne".

Ronald C. Osborne
Director

RCO:kb

Emergency Management Division
2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • Fax: (803) 737-8570



Log - 539
✓

State of South Carolina
Department of Health and Human Services

Mark Sanford
Governor

Emma Forkner
Director

April 28, 2008

Ronald C. Osborne, Director
Emergency Management Division
1100 Fish Hatchery Road
West Columbia, South Carolina 29172

Dear Mr. Osborne:

This letter is in response to your request for a representative from the South Carolina Department of Health & Human Services to serve on the Citizen Corps Program. The representative for our Agency will be:

Robert M. Cannon, Bureau Chief
Administrative Services
1801 Main Street 6th Floor
Columbia, South Carolina 29202
Email Address: CANNONM@SCDHHS.GOV
Phone: (803) 898-2631

We look forward to being part of this initiative to help our communities respond and recover from emergencies.

Sincerely,

William L. Wells, CPA
Deputy Director

WLW/jym

Finance and Administration
P. O. Box 8206 Columbia South Carolina 29202-8206
(803) 898-2503 Fax (803) 255-8235