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Subject: Mark your calendars... 10/8 Service Delivery Committee Meeting

Hi everyone,

Thanks for your help in identifying a time for our Service Delivery Committee to meet once again in October. After polling the group, we've found that the best time is:

Wednesday, October 8 at 1:30-4:00pm

A few related items to note:

- Please note that we'd like to go ahead and reserve a bit of extra time for this meeting so we've scheduled 2.5 hours.
- I'm finalizing a meeting location and will let you know where we'll meet soon.
- For those of you who use Outlook, I'll send a meeting invitation for your convenience.
- Since we're hoping to talk through the recommendations, in-person attendance is encouraged. We'll also have a conference line available for those who need it. (The access number for the conference call line is 800-704-9804. The participant code that you will need is 7942685#.)

Thanks,
Eleanor

Eleanor Stein
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