

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	DATE
Wells/FOIA	1-11-08

DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER 000354	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR cc: Singleton, Stensland cleared 1/17/08, letter attached.	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input checked="" type="checkbox"/> FOIA DATE DUE 1-28-08 <input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

**CES, Inc.**  
636 Powdersville Rd  
Easley, SC 29642  
Phone; 864-306-7785  
Cell; 803-240-7355

**RECEIVED**

**Fax**

JAN 11 2008

<b>To:</b>	Brian Kost	<b>From:</b>	Sherry Hipp	<b>Department of Health &amp; Human Services</b>
<b>Fax:</b>	803-898-4515	<b>Pages:</b>	2	<b>OFFICE OF THE DIRECTOR</b>
<b>Phone:</b>	1/11/07			
<b>Re:</b>	FOI Request      shipp@ces-services.com			

Mr. Kost,

Thru FOI I am requesting a copy of the 2006 (or most current) cost report for the following facility:  
Lancaster Convalescent Center, Lancaster, SC

Please provide information on the following centers;  
Dietary, housekeeping, laundry, maintenance, computation, reimbursement rate & space allocation.

Please Mail to:  
Sherry Hipp  
CES, Inc.  
1640 Kaulter Dr  
Columbia, SC 29210

Many thanks !

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*State of South Carolina*  
*Department of Health and Human Services*

Mark Sanford  
Governor

Emma Fortner  
Director

TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$ _____
Pages copied at \$.10 per page	_____ Pages	\$ _____
Pages faxed at \$.20 per page	_____ Pages	\$ _____
Shipping and Handling Costs		\$ _____
Other costs associated with the FOIA request:		\$ _____

**Total Amount Due SCDHHS:**

\$ \_\_\_\_\_

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ should you have any questions.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 255-8235

dog 354



State of South Carolina  
Department of Health and Human Services

Mark Sanford  
Governor

Emma Fortner  
Director

January 17, 2008

Mrs. Sherry Hipp  
CES, Inc.  
1640 Koulter Dr.  
Columbia, South Carolina 29210

Dear Mrs. Hipp:

In response to your recent Freedom of Information Act request, enclosed you will find the information you requested along with the billing for processing the information from our office.

I hope this information is helpful to you. If you should have any questions, please contact Brandy Putnam at (803) 898-1016.

Sincerely,

A handwritten signature in cursive script that reads "William L. Wells".

William L. Wells, CPA  
Deputy Director

WLW/bep

Enclosures

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 255-8235



**State of South Carolina**  
**Department of Health and Human Services**

Mark Sanford  
Governor

Emma Fortner  
Director

January 17, 2008

TO: Sherry Hipp, CES, Inc.

FROM: William L. Wells, CPA  
Deputy Director

SUBJECT: Cost of Processing FOIA Request # 354

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	<u>1</u>	Hours	<u>\$10.00</u>
Pages copied at \$.10 per page	<u>71</u>	Pages	<u>\$ 7.10</u>
Pages faxed at \$.20 per page	<u>          </u>	Pages	<u>\$       </u>
Shipping and Handling Costs			<u>\$ 4.60</u>
Other costs associated with the FOIA request:	<u>          </u>		<u>\$       </u>
<b>Total Amount Due SCDHHS:</b>			<b><u>\$18.70</u></b>

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact Brandy Putnam at (803) 898-1016 should you have any questions.

William L. Wells  
Signature

1-17-08  
Date

Finance and Administration  
P. O. Box 8206 Columbia South Carolina 29202-8206  
(803) 898-2503 Fax (803) 255-8235