

From: Danny Varat <DannyVarat@scstatehouse.gov>
To: Catherine McNicollCatherineMcNicoll@scstatehouse.gov
Date: 2/3/2017 10:02:57 AM
Subject: Re: Personal Mobile Device and Retention Policies.

Ok

From: Catherine McNicoll
Sent: Friday, February 3, 2017 9:54 AM
To: Danny Varat
Subject: Re: Personal Mobile Device and Retention Policies.

Yes, since I can I just want to review them again today and consult with state archives.

Catherine McNicoll
Sent from iPhone

On Fri, Feb 3, 2017 at 9:35 AM -0500, "Danny Varat" <DannyVarat@scstatehouse.gov> wrote:

Did you tell me yesterday that these still are in progress?

From: Catherine McNicoll
Sent: Friday, January 27, 2017 2:13 PM
To: Danny Varat
Subject: Personal Mobile Device and Retention Policies.

Danny, Please find attached the two policies that I have drafted. The Mobile Device policy dictates use of email and calendar on a personal mobile device. The Retention Policy, as you can see is a bit of a placeholder because I have just straight referenced the regulations, but I want to at least get everyone in the right mindset for what we will need to do going forward. I will need to work with Lee Ann to develop the practical side of the retention policy.

Catherine McNicoll
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