Preprogrammed Software Reports by Manufacturer

This list of preprogrammed software reports is provided as a quick reference of the most common reports that fulfill the information request, but is not limited to just these reports. SmartProcure can accept other reports or formats in which the data is available.

*Report Names in **BOLD** are preferred with a common file format of MS Excel or text files.*

American Data Group
- **po330-ls Purchase Orders Status - Detail Mode**
- **ap340-ls Vendor Name/Address Listing**
- po320-ls PO's Issuance Report

Asyst
- **PO Control Report**
- **List of Vendors for all Vendor Sorted by Number, long format**

Blackbaud Fundware
- **Invoices – Detail report**
- **Invoice Distribution Report**

BS&A
- **SmartProcure Export**
- Purchase Order History Report
- Vendor Activity Report

Edmunds & Associates
- **Purchase Order Listing by P.O. Number**
  - *Please ensure Format: Detail with Line Item Notes is included*
- **Vendor Listing by Vendor Id**

New World Systems
- **Purchase Order Report - Detail Listing**
- **Vendor Listing**

Skyward
- **Requisition/PO Listing - 3porpt01**
- **Vendor Address Listing - 3vmrpt04.p**
- Invoice - 3frdtl01.p

SpringBrook
- **PO List by Vendor**
- **Vendor Master List**

SunGard – HTE or SunGard - Naviline
- **PI314L – Purchase Order Report by Purchase Order**
  - **Please ensure Selection Criteria for "Print Line Items" is set to "Y".**

- **PI205L – Vendor List by Name Select All**
- GM013L – Alphabetical Vendor List
- GM370L - Vendor Activity Listing

SunGard - Pentamation
- **PURCHA31 – Purchase Orders by Date Required**
- **UPPVEN31 – Vendor List – Vendor Name Order**
- ACCTPA21 - Check Register
- ACCTPA31 - Vendor Payment History

Tyler Technologies - Eden
- **POHistrpt – Purchase Order History Listing with line item Details**
- **apVenLst – Vendor Listing**
- apinHsVN – Invoice History Listing

TylerTechnologies - Munis
- **Requisition Report (rqentpst)**
- **PO Inquiry**
- **Vendor List (apvdrmnt)**
- Vendor Invoice List (apinvlst)
- Invoice History by GL Account (apinvgla)

Tyler Technologies - FundBalance
- **Vendor Master Listing - Detail**
- **Purchase Order Status Report Detail w/ GL**
- Invoice Status Report By Vendor - Detail

Tyler Technologies - Incode
- **Purchase Order Status Report Detail Report**
- **Vendor Listing**
- Check Report by Check Number

USTI - Asyst
- **PO Control Report**
- **List of Vendors, Sorted by Number, Long Format**
- A/P Control Report
- Vendor YTD Purchases Report

Note: The intent of the information request is fulfillment without scanning or printing. Typically one of these common reports or any software report can be provided with minimal impact on operations. Please contact SmartProcure if you have any questions.