

TAB-C EMERGENCY MANAGEMENT ASSISTANCE COMPACT (EMAC) SUPPORT PLAN

I. INTRODUCTION

A. General

Following an incident, affected jurisdictions will organize and direct response and recovery operations in their community. Depending on the type, size, location and duration of an incident the local responding jurisdictions may exhaust all available resources and request additional resources from the state. The additional resources may be supplied by the state of South Carolina or from other states. The acquisition of out of state resources is accomplished through the Emergency Management Assistance Compact (EMAC). EMAC is an agreement established between all 50 states and territories to provide each other assistance during emergencies.

B. Purpose

1. The purpose of this EMAC Support plan is to assist out-of-state resources in the accomplishment of their missions in South Carolina.
2. This plan will describe receiving, staging, onward movement and the integration (RSOI) of out-of-state personnel and equipment into SC response and recovery operations. EMAC operations in SC are managed by the State Emergency Response Team (SERT) within the State Emergency Operations Center (SEOC) and through EMAC Mobilization Units (EMU). This plan relies on the (SERT) agencies, SERT Logistics Cell and the Emergency Management Assistance Compact (EMAC) Advanced Team (A-team) to assure successful assignment and completions of EMAC missions.

C. Scope

1. This plan will provide a concept of operation describing how South Carolina will organize and provide intelligence, operational guidance, communications, administrative and logistics support to the responding EMAC assets. This plan encompasses both National Guard and civilian resources. This plan will delineate responsibilities to state agencies supporting EMAC missions as the state rapidly integrates responding assets into emergency operations.
2. This plan does not apply to supplies and materials bound for the LC or Regional Staging Areas (RSA)

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3. This plan does not address support from federal agencies or National Guard in Title 10 status.

B. Definitions

1. **Reception** includes all functions to receive and in-process personnel and equipment and transport to staging areas. Reception actions are required for those responders who are responding from outside the state. Reception is conducted at specified reception sites.
2. **Staging** is the process of assembling, holding and organizing arriving personnel and equipment into supporting units, incrementally building and preparing them for onward movement and providing life support for the personnel until they become self sustaining or reach specified staging areas.
3. **Onward movement** is the process of moving units/teams with accompanying equipment from reception sites and base camps to incident locations. This also includes moving the units' sustainment materiel to incident locations, if needed.
4. **Integration** is the synchronized transfer of authority and capability to the Incident Commander for employment at the incident site or Area of Operation.
5. **EMAC Mobilization Unit (EMU)** a standalone or integrated unit capable of providing the required functions to successfully RSOI EMAC assets to include: staging, in processing, credentialing, briefing, onward movement, integration and demobilization. EMUs may be either a Type I for a state level 2 response or Type 2 for a level 1 response. Based on the type and location of the EMU, provisions for lodging and feeding may be available on site.
6. **EMAC A-Team** a team made up of EMAC qualified NEMA representatives that, when requested by a state, deploys to state EOCs or Command Posts to assist the states requisition and utilize EMAC resources.

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II. SITUATION & ASSUMPTIONS

A. Situation

1. South Carolina has the potential for experiencing immediate and long-term impacts caused by natural, manmade, and technological hazards. Large scale events can quickly overwhelm local and state response capabilities. The recovery from large scale events over long periods of time will exhaust the local and state recovery resources. The state will augment and enhance its response and recovery operations with resources from other states via the Emergency Management Assistance Compact (EMAC).
2. EMAC is an agreement that provides assistance across state lines during a disaster. Before resources can be shared, the Governor must declare a state of emergency and the state must request help. Under direction of the National Emergency Management Association (NEMA), if requested, an EMAC Advance Team (A-Team) will deploy to the state and help process assistance requests for broadcasting. The EMAC A-Team will continue to provide assistance in determining the availability of requested resources, negotiating the terms of the agreement and finalizing the agreement with the responding state. The EMAC A-Team will work under the SERT Logistics Cell.
3. During times of minimal EMAC utilization, support will be coordinated by the Emergency Support Function (ESF) requesting assistance and the SERT Logistics Cell. When the demand for EMAC coordination overwhelms the SEOC Logistics Cell, the Chief of Operations will activate the EMAC Support Plan.
4. Refer to the SC Emergency Operations Plan for the state's hazard and vulnerability analyses.

B. Assumptions

1. Local jurisdictions have exhausted all available resources and requested assistance from the state.

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2. The SERT is unable to locate or obtain requested resources within the state and must utilize EMAC.
3. The SERT will coordinate interstate resources through the EMAC A-team and the SERT Logistics Cell.
4. Intrastate resources will be coordinated through the Operations Tasking Group (OTG) and specific Emergency Support Functions (ESF).
5. Resources may arrive via air, sea or land and may be with or without transportation or equipment/personnel support.

III. CONCEPT OF OPERATIONS

A. Activation

EMAC support operations are the responsibility of the SERT and the SEOC Logistics Cell in conjunction with the EMAC A-Team if activated. When the requirement for EMAC support exceeds the capability of the A-Team, the SERT Chief of Operations will activate this plan.

B. National Incident Management System

All actions and activities in the plan will be in accordance with NIMS and ICS as outlined in the SCEOP.

C. County Actions

Counties will support EMAC operations by providing local emergency management resources and identifying EMU sites. Counties will support EMUs with the required infrastructure for EMAC and EMU operations, i.e. water, sewer or portable latrines, electricity and communications if possible. Counties will support EMAC responders with provisions and lodging as available.

D. State Actions

The state will support EMAC operations through two levels of response.

1. Level 2

A level 2 response will involve an anticipated EMAC support of up to 500 personnel and their associated equipment. A level 2 response will be scalable and may not require the establishment of a fixed Type II EMU

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support site to conduct RSOI operations. If it is anticipated that a limited number of personnel and equipment will be requested, EMU operations may be conducted on site at the Incident Command Post (ICP) or local EOC with assistance from the SCEMD Logistics Cell. If local processing of EMAC personnel is not feasible, a Type II EMU site will be established and will be operational within 24 hours of an authorized EMAC support mission. The SEOC Logistics Cell leader will coordinate the activation of Type II EMU sites. Type II sites may be standalone facilities or established within an existing facility capable of supporting Type II operations. This site will be established in geographic proximity to the affected area of the state. The SEOC Logistics cell will coordinate for staffing to support EMU operations on a 24 hour basis throughout EMAC operations. See Attachment 1 for the required capabilities and staffing of a Type II EMU site. EMAC personnel will report directly or be provided required transportation to the EMU support site for processing. Type II EMU sites may provide lodging and provisions on site or off site through local coordination.

2. Level 1

A level 1 response will involve an anticipated EMAC support exceeding 500 personnel and their associated equipment. A level 1 response will require the establishment of a standalone EMU Type I site or one in conjunction with a Regional Staging Area (RSA) or base camp. Type I EMUs will be operational within 72 hours of an authorized EMAC support mission. The SEOC Logistics cell will coordinate the activation and staffing for Type I EMU operations. Federal and state assets will be utilized to support 24-hour operations throughout the duration of EMAC utilization. See Attachment 1 for the required capabilities and staffing of a Type I EMU support site. EMAC personnel will report directly or be provided required transportation to the EMU support site for processing. Type II EMU sites may provide lodging and provisions on site or off site through state and local coordination.

3. EMU capabilities and operations are detailed in the SC EMAC Mobilization Unit SOP.

- E. EMAC Mobilization sites may be established in a central location of the state or in geographic proximity to the impacted area in order to expedite the flow and integration of the responding assets.
- F. The SERT Logistic Cell Leader in conjunction with ESF-4 Incident Management Team (IMT) support will establish either a Type I or Type II EMU based on the

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anticipated amount of EMAC support and the duration of the event. EMU operations will be organized into cells responsible for the processes required to complete the RSOI of EMAC responders. EMU cells include:

1. The Coordination Cell (CC) may operate from the State Emergency Operations Center (SEOC) or from the EMU site to provide coordination for all support activities and is staffed by the EMAC A-Team and assisting state agency personnel. The CC receives and processes all requests for EMAC needs and tracks responding assets that are being planned for the state. The CC will coordinate with the responding assets to determine their requirements for logistical support and provide intelligence, communication, operational and administrative information to ease transitions into the state. This coordination can be done face to face or by electronic medium. The CC will gather personnel information from the responders prior to departure. The CC is responsible for assigning responding personnel to base camps for the duration of their deployment. The CC will share arrival and logistical information with the Reception Cell (RC) and with the requesting ESF or agency so they can prepare for the responding assets.
2. The Reception Cell (RC) will be primarily staffed by IMT members and associated ESF personnel. The RC will activate, assemble and operate the EMU site; receive the responding personnel at the EMU site and conduct the initial in-processing and collect all pertinent administrative information including but not limited to, EMAC request number, date and time of check-in, home base, assigned base camp, method of travel, contact information, personnel information and equipment information. The RC will credential and brief incoming responders on the overall operational mission of the emergency event, safety, environmental and logistical information, rules of force (if applicable). The RC will also coordinate the movement from base camps to operational areas and may include the assignment of a liaison.
3. The EMAC Liaison (LNO) is composed of personnel primarily from the most related or requesting ESF and augmented with SERT personnel if necessary. LNOs are assigned by the SERT Logistics Cell Leader and responsible for the successful integration of the responding agencies into operations. LNOs will provide technical expertise to the responding assets mission assignment and/or specific geographic information and guidance. The LNO is the liaison between the responding assets and SERT.
4. The Demobilization Cell (DC) will coordinate all activities for demobilization of the responding assets. The DC will operate from the

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SEOC or EMU site and be staffed by EMAC A-team members, IMT members and SERT personnel if required. EMAC responders will out-process from the same location where they in-processed. The DC will ensure the EMAC demobilization checklist is executed and provide any assistance the responding asset requires to return home. Prior to the responding asset departing, the DC will confirm that necessary administrative records are complete for reimbursing the responding state. Lastly, the DC will confirm that the responding asset has safely returned to home station. Depending upon workloads, some RC personnel may transition to DC when needed.

- G. This EMAC Support plan and EMUs are tasked with providing responders seven phases of the EMAC process, completion of these phases will assure a successful mission assignment. Often these activities can be performed concurrently rather than sequentially. The seven phases include:

Phase I – Request Phase – In this phase, under direction from the SERT Chief of Operations, the Logistics Cell Leader has identified a need which exceeds the capabilities of the state and processes a request for specific response assets through EMAC. The CC, which includes the EMAC A-team, will prepare, negotiate and finalize the deployment contract.

Phase II –Approval Phase – In this phase, the responding assets are approved through EMAC channels for missions within the state. Now that the contract is finalized, coordination efforts are carried out by the RC. This coordination will include intelligence, operational, logistical, administrative, and communications support to the responding personnel to insure familiarity with the Area of Operations and to facilitate smooth transition into the affected area where they are needed. The RC will prepare to receive, process and brief response responders at the EMU site.

Phase III –Reception/ Staging Phase – The RC continues coordination with the responders. If needed, logistical support will be coordinated (fuel, food, materials, etc) to include escort by law enforcement, if necessary. In this phase, the responders arrive at the EMU site, are in-processed, briefed on operational conditions and directed to a base camp with mission assignment and operational area reporting information. At this time a LNO may be assigned to the responders to enhance integration.

Phase IV –Onward Movement Phase – In this phase, the RC and/or LNO will coordinate the responder's movement from the base camp to the Area of Operation. If possible, this coordination can be completed in the previous phase. The RC will provide directions, points of contact, and assignment information, if

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available, this information can be provided during the Reception Phase. If an LNO is used, he/she deploys to the Area of Operations with the responders.

Phase V –Integration Phase – The RC and/or LNO will ensure final coordination is complete with points of contact in the Area of Operation. If used, the LNO will provide escort into the responders Area of Operation and ensure handoff to the local Area Command. Integration is complete when the receiving commander establishes command and control over the responders, and personnel are capable of performing their assigned mission.

Phase VI – Operations Phase – During this phase, the responders perform their assigned mission each day until the demobilization date. If an LNO is used, the CC will determine how long liaison duties are required for the responders. If the CC determines the LNO is no longer needed, the LNO will return for another mission.

Phase VII – Demobilization Phase – The demobilization date is assigned during EMAC negotiation process. On that date the responders will complete the local Incident Commander’s Demobilization Plan as well as the EMAC Demobilization checklist, see SC EMU SOP. The DC will facilitate the execution of demobilization checklists and provide coordination for the responders to return home.

IV. RESPONSIBILITIES

A. Counties

1. Provide RSOI functions if required to responding EMAC personnel.
2. Identify locations to establish EMU sites
3. Provide infrastructure support to EMU sites to include: water, electrical, sewer, communications, portable toilets, lodging and feeding as available.
4. Provide local representation and Liaison Officers to EMU operations.
5. Assist SCEMD in identifying and tracking EMAC missions.

B. SC Emergency Management Division

1. Direct EMAC Support operations for responding agencies.
2. Provide operational information for use during EMAC support.

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3. Identify potential EMU locations and coordinate for Letters of Agreement with property owners if necessary.
 4. Select qualified, trained team members to augment EMU operations.
 5. Provide technology support (phones, computers, etc) for the EMAC Mobilization Units.
 6. Develop and execute a training program for EMU members and SERT staff.
 7. Coordinate EMAC and EMU training with state and local authorities.
 8. Ensure all potential EMU members have complied with EMAC and NIMS training.
- C. SC National Guard
1. Identify and train personnel to staff and support EMU operations.
 3. Ensure all potential EMU staff have complied with EMAC and NIMS training.

D. Emergency Support Functions

State agencies with ESF responsibilities will support this plan as identified in the SC EMAC Mobilization Unit SOP.

V. ADMINISTRATION AND LOGISTICS

- A. The SERT Logistics Cell/EMAC representative will review this plan annually and provide updates as required.
- B. The EMAC A-team will collect, track and maintain all data in accordance with EMAC operational procedures and forms.
- C. The RC will collect eligible expenditures of the EMAC Support team and submit to SERT Logistics Cell leader for reimbursement.
- D. The RC is responsible for the logistical needs of EMAC personnel and EMUs as required.

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