

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR

ACTION REFERRAL

TO	Robert/FOIA
DATE	11-4-14

DIRECTOR'S USE ONLY		ACTION REQUESTED	
1. LOG NUMBER	000106	1] Prepare reply for the Director's signature	DATE DUE
2. DATE SIGNED BY DIRECTOR	cc: Brooks, Mullis Cleared 11/10/14, letter attached.	1] Prepare reply for appropriate signature	DATE DUE
		X] FOIA	DATE DUE
		1] Necessary Action	DATE DUE

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

Carol B. Ervin  
Certified Specialist  
Employment & Labor Law



Direct Dial: (843) 724-6603  
Direct Fax: (843) 579-1331  
E-mail: cervin@ycrlaw.com

RECEIVED

NOV 04 2014

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

October 30, 2014

Via US Mail, Certified/Registered/Return Receipt  
SC Department of Health & Human Services  
ATTN: Emma Forkner, Director  
P.O. Box 8206  
1801 Main St.  
Columbia, SC 29201-8206

Re: Michael J. Tidwell and Anita Gay Logg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PMD  
Claim No.: T05055  
YCR File No.: 2235-20140182  
Dear Ms. Forkner:

I represent the Defendant South Carolina Public Service Authority d/b/a Santee Cooper in the above-referenced lawsuit brought by Michael J. Tidwell and Anita Gay Logg, relevant to injuries claimed to have been sustained in relation to a Santee Cooper substation located near the residence they previously shared. Based on the information and documentation provided by the Plaintiffs, it is understood that this office may have records relevant to the claims and damages being alleged in this matter. Accordingly, and pursuant to the United States Freedom of Information Act 5 U.S.C. § 552 and the South Carolina Freedom of Information Act § 30-4-10, please forward a copy of any and all records and bills maintained by this entity, whether maintained on site or off site and whether maintained in hard copy or electronic form, relating to Anita Gay Logg (DOB: 07/09/1960; SSN: 249-35-1625).

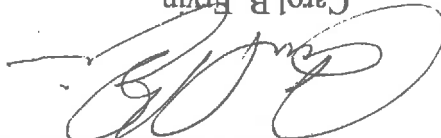
Pursuant to 45 C.F.R. Section 164.512 (e) of the regulations promulgated under HIPAA, I have enclosed "Satisfactory Assurances" that this law firm sent written notice to the patient and her attorney, which provided them with notice and sufficient information to object to the production by you of this protected health information. The time for filing objections has passed and no objections have been filed, or all objections have been filed and have been resolved in favor of producing the protected health care information. Therefore, in accordance with HIPAA, you may release the patient's medical records and other protected health information to this firm.

I request that you provide these records to me on or before November 20, 2014, via the most cost-efficient means, whether that be electronic or hard copy form. Please contact my paralegal, Leah Wahl (843.720.5419 or [lwahl@yclaw.com](mailto:lwahl@yclaw.com)) if you have any questions or concerns regarding this request. Thank you in advance for your attention to this request.

**Also, please execute the enclosed Certificate of Authenticity before a notary public and return it with the responsive documents.**

With kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP  
  
Carol B. Ervin

CBE/Indw  
Enclosure(s)

cc via email w/ enclosures:

Roy T. Willey, IV, Esquire, Counsel for Plaintiffs  
Eric M. Poulin, Esquire, Counsel for Plaintiffs  
Robert O. Meriwether, Esquire, Counsel for Defendant SPX  
Jase Glenn, Esquire, Counsel for Defendant SPX

DEPARTMENT OF HEALTH & HUMAN SERVICES  
Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop N2-20-16  
Baltimore, Maryland 21244-1850



Office of Strategic Operations and Regulatory Affairs/Freedom of Information Group  
Refer to: Control Number 090520147014 and PIN 9D7X  
YCR File No.: 2235-20140182

10/22/2014

Carol B. Ervin  
Young Clement Rivers Law, LLP  
25 Calhoun Street, Suite 400  
P.O. Box 993  
Charleston, SC 29402

Dear Ms. Ervin:

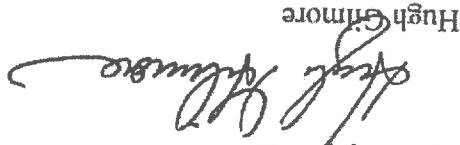
This letter is in response to your Freedom of Information Act (5 U.S.C. § 552) request of 9/2/2014, which you sent to the Centers for Medicare & Medicaid Services (CMS). Within your correspondence, you requested records relating to *Anita Gay Logg*.

This agency does not house Medicaid records for recipients. Therefore, no records responsive to your request exist in our files. We recommend you submit your request to the following agency:

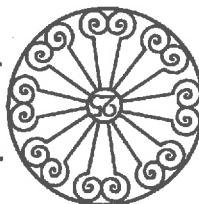
Ms. Emma Forkner, Director  
Department of Health & Human Services  
P.O. Box 8206  
1801 Main Street  
Columbia, SC 29201-8206  
Commercial: 803-898-2504  
Fax Number: 803-255-8338

If you view our response as an adverse determination, you may appeal. To do so, you must put your appeal in writing and mail it within 30 days of the date of this letter to: The Principal Deputy Administrator, CMS, C5-16-03, 7500 Security Boulevard, Baltimore, Maryland 21244-1850. Please mark your envelope "Freedom of Information Act Appeal" and enclose a copy of this letter with your appeal.

Sincerely yours,

  
Hugh Gilmore  
Director  
Freedom of Information Group

Carol B. Ervin  
Certified Specialist  
Employment & Labor Law



YCR LAW  
Young Clement Rivers, LLP

Direct Dial: (843) 724-6603  
Direct Fax: (843) 579-1331  
E-mail: cervin@ycrlaw.com

September 2, 2014

VIA US MAIL, CERTIFIED/REGISTERED/RETURN RECEIPT  
Centers for Medicare & Medicaid Services  
ATTN: Records Custodian  
7500 Security Boulevard  
Baltimore, MD 21244

Re: Michael J. Tidwell and Anita Gay Logg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PM  
YCR File No.: 2235-20140182

To Whom It May Concern:

I represent Defendant South Carolina Public Services Authority d/b/a Santee Cooper in the above-referenced lawsuit brought by Michael J. Tidwell and Anita Gay Logg, relevant to injuries claimed to have been sustained in relation to a Santee Cooper substation located near the residence they previously shared. Based on information and documentation provided by the Plaintiffs, it is understood that this medical office has records relevant to the claims and damages being alleged in this matter. Accordingly, enclosed please find a subpoena requesting any and all records and bills maintained by your company, whether maintained on site or off site and whether maintained in hard copy or electronic form, relating to Anita Gay Logg (DOB: 07/09/1961 SSN: 249-35-1625).

Pursuant to 45 C.F.R. Section 164.512 (e) of the regulations promulgated under HIPAA, I have enclosed "Satisfactory Assurances" that this law firm sent written notice to the patient and her attorney, which provided them with notice and sufficient information to object to the production by you of this protected health information. The time for filing objections has passed and no objections have been filed, or all objections have been resolved in favor of producing the protected health care information. Therefore, in accordance with HIPAA, you may release the patient's medical records and other protected health information to this firm.

The enclosed Subpoena Duces Tecum does not require your appearance on the date specified; however, you are required to forward a copy of the requested materials to me at the above-referenced address. I request that you provide these records to me on or before September 16, 2014, via the most cost-efficient means, whether that be electronic or hard copy form. I will

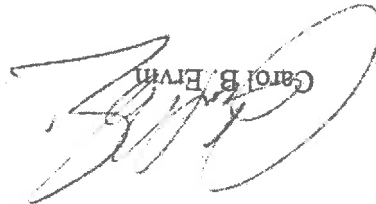
reimburse reasonable costs associated with this subpoena up to \$50.00. If the costs will exceed \$50.00, however, please contact my paralegal, Leah Wahl (843.720.5419 or lwahl@ycrlaw.com) in advance of preparing the materials to provide an estimate and obtain pre-authorization. Feel free to contact Leah with any other questions or concerns you may have regarding this subpoena, as well. Thank you in advance for your attention to this request.

Also, please execute the enclosed Certificate of Authenticity before a notary public and return it with the responsive documents.

With kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP

  
Carol B. Ervin

CBE/ndw

Enclosure(s)

cc via email w/ enclosures:

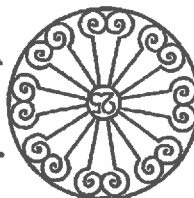
Roy T. Willey, IV, Esquire, Counsel for Plaintiffs

Eric M. Poulin, Esquire, Counsel for Plaintiffs

Robert O. Meriwether, Esquire, Counsel for Defendant SPX

Jase Glenn, Esquire, Counsel for Defendant SPX

Carol B. Ervin  
Certified Specialist  
Employment & Labor Law



YCR LAW  
Young Clement Rivers, LLP

Direct Dial: (843) 724-6603  
Direct Fax: (843) 579-1331  
E-mail: cervin@ycrlaw.com

August 26, 2014

VIA ELECTRONIC MAIL  
Roy T. Willey, IV, Esquire  
Eric M. Poulin, Esquire  
Anastopoulos Law Firm  
2557 Ashley Phosphate Rd.  
North Charleston, SC 29418

Re: Michael J. Tidwell and Anita Gay Legg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PM  
YCR File No.: 2235-20140182

Dear Roy and Eric:

This correspondence serves as the advance notice required under Federal Rule of Civil Procedure 45(a)(4), relevant to the enclosed proposed subpoenas to the following non-parties:

1. Grand Strand Medical Center;
2. Carolina Health Specialists;
3. Grand Strand Spine & Neuro Center;
4. Doctors Care
5. Horry County Fire Rescue (BMS);
6. Centers for Medicare & Medicaid Services;
7. Consumers' Choice Health Plan;
8. South Carolina Department of Employment & Workforce;
9. D.R. Horton, Inc.;
10. Horry County Police Department; and
11. Myrtle Beach Police Department.

Further, pursuant to 45 C.F.R. § 164.512(e) of the regulations promulgated pursuant to the Health Insurance Portability and Accountability Act ("HIPAA"), this letter serves as notice to your clients that this firm intends to subpoena protected health information ("PHI") from the healthcare

providers/facilities and/or insurance companies listed above at Nos. 1 through 7, solely for the purpose of this proceeding.

HIPAA regulations require that the party requesting the information make a good faith effort or attempt to provide written notice to the individual. As attorneys for Plaintiffs, please provide your clients with a copy of this letter with the enclosures, and communicate to me any objections and/or privileges you and/or they may have with respect to the enclosed subpoenas.

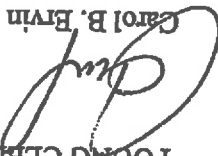
If you or your clients object to any of these subpoenas, please notify me by close of business Friday, August 29, 2014. If I do not hear from you by said time, I will serve these subpoenas on the entities and healthcare providers listed above, Tuesday, September 2, 2014, with copies to you, and inform them that I have received no objection from you or your clients and the time for same has elapsed.

I will provide you with a copy of any and all materials obtained via these subpoenas.

With kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP

  
Carol B. Ervin

CBE/Indw

Enclosure(s)

cc via email w/ enclosures:

Jase Glenn, Nelson Mullins Riley & Scarborough, LLP (Columbia)  
Robert O. Meriwether, Esquire, Nelson Mullins Riley & Scarborough, LLP



District of South Carolina

Plaintiff

Santee Cooper and SPX Transformer Solutions, Inc.

( ( ( ( ( (

## To:

(Name of person to whom this subpoena is directed)



Date and Time:

Place:

Date and Time:

Place:

Date: 09/02/2014

Signature of Clerk or Deputy Clerk

Attorney's Signature

Carol B. Ervin, Esq., Young Clement Rivers, LLP, 25 Calhoun St., Suite 400, Charleston, SC 29401

**Notice to the person who issues or requests this subpoena**

A notice and a copy of the subpoena must be served on each party in this case before it is served on the person to whom it is directed. Fed. R. Civ. P. 45(a)(4).

Civil Action No. 4:14-cv-01414-PMD

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 45.)*

I received this subpoena for (name of individual and title, if any)

on (date)

☒ I served the subpoena by delivering a copy to the named person as follows:

via US Mail - Certified/Registered/Return Receipt

on (date)

; or

☐ I returned the subpoena unexecuted because:

Unless the subpoena was issued on behalf of the United States, or one of its officers or agents, I have also  
tendered to the witness the fees for one day's attendance, and the mileage allowed by law, in the amount of  
\$

My fees are \$

for travel and \$

for services, for a total of \$

0.00

I declare under penalty of perjury that this information is true.

Date: 09/02/2014

Server's signature

Leah-Nicole D. Wahl, Paralegal

Printed name and title

Young Clement Rivers, LLP  
25 Calhoun St., Suite 400  
Charleston, SC 29401

Server's address

Additional information regarding attempted service, etc.:

Federal Rule of Civil Procedure 45 (c), (d), (e), and (g) (Effective 12/1/13)

- (c) **Place of Compliance.**
- (1) *For a Trial, Hearing, or Deposition.* A subpoena may command a person to attend a trial, hearing, or deposition only as follows:
- (A) within 100 miles of where the person resides, is employed, or regularly transacts business in person; or
  - (B) within the state where the person resides, is employed, or regularly transacts business in person, if the person
  - (i) is a party or a party's officer; or
  - (ii) is commanded to attend a trial and would not incur substantial expense.
- (2) *For Other Discovery.* A subpoena may command:
- (A) production of documents, electronically stored information, or tangible things at a place within 100 miles of where the person resides, is employed, or regularly transacts business in person; and
  - (B) inspection of premises at the premises to be inspected.
- (d) **Protecting a Person Subject to a Subpoena; Enforcement.**
- (1) *Avoiding Undue Burden or Expense; Sanctions.* A party or attorney responsible for issuing and serving a subpoena must take reasonable steps to avoid imposing undue burden or expense on a person subject to the subpoena. The court for the district where compliance is required must enforce this duty and impose an appropriate sanction—which may include lost earnings and reasonable attorney's fees—on a party or attorney who fails to comply.
- (2) *Command to Produce Materials or Permit Inspection.*
- (A) *Appearance Not Required.* A person commanded to produce documents, electronically stored information, or tangible things, or to permit the inspection of premises, need not appear at the place of production or inspection unless also commanded to appear for a deposition, hearing, or trial.
  - (B) *Objections.* A person commanded to produce documents or tangible things or to permit inspection may serve on the party or attorney designated in the subpoena a written objection to inspecting, copying, testing, or sampling any or all of the materials or to inspecting the premises—or to producing electronically stored information in the form or forms requested. The objection must be served before the earlier of the time specified for compliance or 14 days after the subpoena is served. If an objection is made, the following rules apply:

- (i) At any time, on notice to the commanded person, the serving party may move the court for the district where compliance is required for an order compelling production or inspection.
  - (ii) These acts may be required only as directed in the order, and the order must protect a person who is neither a party nor a party's officer from significant expense resulting from compliance.
- (3) *Quashing or Modifying a Subpoena.* On timely motion, the court for the district where compliance is required must quash or modify a subpoena that:
- (i) fails to allow a reasonable time to comply;
  - (ii) requires a person to comply beyond the geographical limits specified in Rule 45(c);
  - (iii) requires disclosure of privileged or other protected matter, if no exception or waiver applies; or
  - (iv) subjects a person to undue burden.
- (B) *When Fulfilled.* To protect a person subject to or affected by a subpoena, the court for the district where compliance is required may, on motion, quash or modify the subpoena if it requires:
- (i) disclosing a trade secret or other confidential research, development, or commercial information; or
  - (ii) disclosing a subpoena or an order related to it.

- (e) **Duties in Responding to a Subpoena.**
- (1) *Producing Documents or Electronically Stored Information.* These procedures apply to producing documents or electronically stored information:
- (A) *Documents.* A person responding to a subpoena to produce documents must produce them as they are kept in the ordinary course of business or must organize and label them to correspond to the categories in the demand.
  - (B) *Form for Producing Electronically Stored Information Not Specified.* If a subpoena does not specify a form for producing electronically stored information, the person responding must produce it in a form or forms in which it is ordinarily maintained or in a reasonably usable form or forms.
  - (C) *Electronically Stored Information Produced in Only One Form.* The person responding need not produce the same electronically stored information in more than one form.
  - (D) *Inaccessible Electronically Stored Information.* The person responding need not provide discovery of electronically stored information from sources that the person identifies as not reasonably accessible because of undue burden or cost. On motion to compel discovery or for a protective order, the person responding must show that the information is not reasonably accessible because of undue burden or cost. If that showing is made, the court may nonetheless order discovery from such sources if the requesting party shows good cause, considering the limitations of Rule 26(b)(2)(C). The court may specify conditions for the discovery.
- (2) *Claiming Privilege or Protection.* A person withholding subpoenaed information under a claim that it is privileged or subject to protection as trial-preparation material must:
- (i) expressly make the claim; and
  - (ii) describe the nature of the withheld documents, communications, or tangible things in a manner that, without revealing information itself privileged or protected, will enable the parties to assess the claim.
- (B) *Information Produced.* If information produced in response to a subpoena is subject to a claim of privilege or of protection as trial-preparation material, the person making the claim may notify any party that received the information of the claim and the basis for it. After being notified, a party must promptly return, sequester, or destroy the specified information and any copies it has; must not use or disclose the information until the claim is resolved; must take reasonable steps to retrieve the information if the party disclosed it before being notified; and may promptly present the information under seal to the court for the district where compliance is required for a determination of the claim. The person who produced the information must preserve the information until the claim is resolved.
- (g) **Contempt.** The court for the district where compliance is required—and also, after a motion is transferred, the issuing court—may hold in contempt a person who, having been served, fails without adequate excuse to obey the subpoena or an order related to it.

A complete copy of any and all medical and billing records maintained by your company pertaining to ANITA GAY LOGG (SSN: 249-35-1625; DOB: 07/09/1961) including, but not limited to, the following materials as they relate to the aforementioned individual:

- 1) Notes, e-mails, correspondence, forms (to and from your employees, officers, physicians, nurses, office workers and/or the Plaintiff);
- 2) Notes, e-mails, correspondence, forms (to, from or between any of your employees, officers, physicians, nurses, and/or office workers), including any relevant to disability, medical leave, personal accident reports, Workman's Compensation, Family Medical Leave Act, Return to Work papers, recommendations that accommodations be provided, notices regarding being under doctor's care, etc.;
- 3) Entire medical file, office notes, patient information, medical history, triage materials, M.D. notes and orders, nurses notes and orders, test results, screenings, consents, waivers, assessments, referrals, etc.;
- 4) Entire imaging file, x-rays, films, scans, screenings, etc.
- 5) Entire medication file, medication administration records, prescription records, pharmacy records and bills, etc.;
- 6) Entire emergency transport file, EMS files, triage materials, complete copies of any emergency dispatch recordings (audio or video), etc.
- 7) Entire medical insurance/coverage file, applications, complete claims data, coverage dates, policy terms and materials, etc.
- 8) Entire billing file, statements, payments/credits, collection notices, write-offs, insurance payments/credits, etc.;
- 9) Any and all additional documentation or electronically stored information not otherwise specifically requested above maintained by you and pertaining to the aforementioned individual.

## EXHIBIT A

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF SOUTH CAROLINA  
FLORENCE DIVISION

MICHAEL J. TIDWELL AND ANITA  
GAY LOGG, )  
C.A. NO. 4:14-CV-01414-PMD

PLAINTIFFS,

VS.

SOUTH CAROLINA PUBLIC SERVICE  
AUTHORITY D/B/A SANTEE  
COOPER, AND SPX TRANSFORMER  
SOLUTIONS, INC.,

DEFENDANTS.

CERTIFICATE OF AUTHENTICITY

I, \_\_\_\_\_ (print name) certify that I maintain the documents being produced in response to the *Subpoena Duces Tecum*, dated September 2, 2014 issued to Defendant South Carolina Public Service Authority d/b/a Santee Cooper (the "Subpoena").

I hereby certify that the copies of documents attached hereto are true and accurate copies of all documents requested in the Subpoena, that (A) the record was made at or near the time by—or from information transmitted by—someone with knowledge; (B) the record was kept in the course of a regularly conducted activity of a business, organization, occupation, or calling, whether or not for profit; (C) making the record was a regular practice of that activity. The original documents are in my possession and control at the following address (physical address where records are stored):

\_\_\_\_\_

\_\_\_\_\_

I further certify that the documents being produced hereunder are maintained under my care, custody, and control at the above address.

\_\_\_\_\_  
(signature)  
Records Custodian for:

\_\_\_\_\_  
(name of facility)

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

Notary public – State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour \_\_\_\_\_ Hours \$ \_\_\_\_\_  
Pages copied at \$.10 per page \_\_\_\_\_ Pages \$ \_\_\_\_\_  
Pages faxed at \$.20 per page \_\_\_\_\_ Pages \$ \_\_\_\_\_  
Shipping and Handling Costs \_\_\_\_\_ Pages \$ \_\_\_\_\_  
Other costs associated with the FOIA request: \_\_\_\_\_ Pages \$ \_\_\_\_\_  
Total Amount Due SCDHHS: \_\_\_\_\_ Pages \$ \_\_\_\_\_  
Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ questions.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF DIRECTOR  
ACTION REFERRAL

Office of General Counsel

NOV 03 2014

RECEIVED

Carstensen/Linda H

TO	Robert H/FOIA
DATE	11-24-14

DIRECTOR'S USE ONLY		ACTION REQUESTED	
1. LOG NUMBER	000106	1. Prepare reply for the Director's signature	DATE DUE
2. DATE SIGNED BY DIRECTOR		1. Prepare reply for appropriate signature	DATE DUE
cc: Brooks, Mullis		<input checked="" type="checkbox"/> FOIA	DATE DUE 11-19-14
		<input type="checkbox"/> Necessary Action	

APPROVALS (only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
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Due Nov 2014

November 10, 2014

Carol B. Ervin  
Young Clement Rivers, LLP  
P.O. Box 993  
Charleston, SC 29402

Re: Michael J. Tidwell and Anita Gay Logg v. South Carolina Public Service Authority  
d/b/a Santee Cooper and SPX Transformer Solutions, INC.

Dear Ms. Ervin:

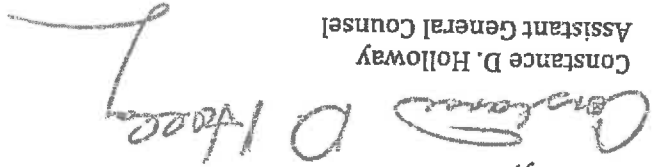
This agency, the Department of Health and Human Services, administers the South Carolina Medicaid Program. Your enclosed request for information was referred to this Office for a response.

You may be surprised to know that, generally speaking, the federal Medicaid statutes and regulations prohibit release of any information except for purposes directly related to the operation of the Medicaid State Plan (the document that sets forth, for federal oversight, the exact description of the State's Medicaid Program). 42 USC §1396a(a)(7) and 42 CFR §431.300 et seq. This statute and these other forms of public assistance. Therefore, we believe that the exemption at 5.C. Code Ann. §30-4-40(a)(4) would apply.

We would however, be happy to comply with a properly executed Authorization (copy enclosed) to release the information, or we can supply the information (if any is available) directly to Ms. Logg or her attorney. Please contact me if you have any questions. My direct is (803) 898-0062.

Sincerely,

Constance D. Holloway  
Assistant General Counsel



CDH

Enclosure



# SCDHS AUTHORIZATION TO DISCLOSE HEALTH INFORMATION

Client Name: \_\_\_\_\_  
 Record #: \_\_\_\_\_  
 Client SS #: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_

I, \_\_\_\_\_ (Client or Personal Representative) hereby authorize \_\_\_\_\_ (Name of Provider/Plan/Agency) to disclose specific health information from the records of the above named client to: \_\_\_\_\_

(Recipient Name/Address/Phone/Fax) \_\_\_\_\_

For the specific purpose(s): \_\_\_\_\_

Specific information to be disclosed: \_\_\_\_\_

I understand that this authorization will expire on the following date, event or condition: \_\_\_\_\_

I understand that if I fail to specify an expiration date or condition, this authorization is valid for the period of time needed to fulfill its purpose for up to one year, except for disclosures for financial transactions, wherein the authorization is valid indefinitely. I also understand that I may revoke this authorization at any time and that I will be asked to sign the *Revocation Section* on the back of this form. I further understand that any action taken on this authorization prior to the rescinded date is legal and binding.

I understand that refusal to sign this authorization will not condition or limit my access to treatment, payment, enrollment or eligibility for benefits available to me.

I understand that my information may not be protected from re-disclosure by the requester of the information; however, if this information is protected by the Federal Substance Abuse Confidentiality Regulations, the recipient may not re-disclose such information without my further written authorization unless otherwise provided for by state or federal law.

I further understand that I may request a copy of this signed authorization.

\_\_\_\_\_  
 (Signature of Client)  
 \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Signature of Personal Representative)  
 \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Personal Representative Relationship/Authority)  
 \_\_\_\_\_  
 (Signature of Staff)

NOTE: This Authorization was revoked on \_\_\_\_\_

\_\_\_\_\_  
(Signature of Staff) \_\_\_\_\_  
(Date) \_\_\_\_\_  
(Signature of Witness) \_\_\_\_\_  
(Date) \_\_\_\_\_

I do hereby attest to the verbal request for revocation of this authorization by \_\_\_\_\_  
(Name of Client or Personal Representative)  
on \_\_\_\_\_  
(Date) . The client or his personal representative has been informed that any  
action taken on this authorization prior to the rescinded date is legal and binding.

### VERBAL REVOCATION SECTION

\_\_\_\_\_  
(Signature of Personal Representative) \_\_\_\_\_  
(Date) \_\_\_\_\_  
(Personal Representative Relationship/Authority) \_\_\_\_\_  
\_\_\_\_\_  
(Signature of Client) \_\_\_\_\_  
(Date) \_\_\_\_\_  
(Signature of Witness) \_\_\_\_\_  
(Date) \_\_\_\_\_

I do hereby request that this authorization to disclose health information of  
signed by \_\_\_\_\_  
(Enter Name of Person Who Signed Authorization) \_\_\_\_\_  
on \_\_\_\_\_  
(Enter Date of Signature) \_\_\_\_\_  
be rescinded, effective \_\_\_\_\_  
(Date) . I understand that any action taken on this authorization prior to the  
rescinded date is legal and binding.

### REVOCATION SECTION

Carol B. Ervin  
Certified Specialist  
Employment & Labor Law



YCR LAW  
Young Clement Rivers, LLP

Direct Dial: (843) 724-6603  
Direct Fax: (843) 579-1331  
E-mail: cervin@ycrlaw.com

RECEIVED

NOV 04 2014

Department of Health & Human Services  
OFFICE OF THE DIRECTOR

RECEIVED

NOV 05 2014

SCDHHS  
Office of General Counsel

October 30, 2014

Via US Mail, Certified/Registered/Return Receipt  
SC Department of Health & Human Services  
ATTN: Emma Forkner, Director  
P.O. Box 8206  
1801 Main St.  
Columbia, SC 29201-8206

Re: Michael J. Tidwell and Anita Gay Logg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PMD  
Claim No.: T05055  
YCR File No.: 2235-20140182

Dear Ms. Forkner:

I represent the Defendant South Carolina Public Service Authority d/b/a Santee Cooper in the above-referenced lawsuit brought by Michael J. Tidwell and Anita Gay Logg, relevant to injuries claimed to have been sustained in relation to a Santee Cooper substation located near the residence they previously shared. Based on the information and documentation provided by the Plaintiffs, it is understood that this office may have records relevant to the claims and damages being alleged in this matter. Accordingly, and pursuant to the United States Freedom of Information Act 5 U.S.C. § 552 and the South Carolina Freedom of Information Act § 30-4-10, please forward a copy of any and all records and bills maintained by this entity, whether maintained on site or off site and whether maintained in hard copy or electronic form, relating to Anita Gay Logg (DOB: 07/09/1960; SSN: 249-35-1625).

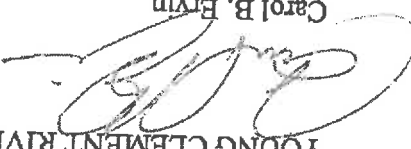
Pursuant to 45 C.F.R. Section 164.512 (e) of the regulations promulgated under HIPAA, I have enclosed "Satisfactory Assurances" that this law firm sent written notice to the patient and her attorney, which provided them with notice and sufficient information to object to the production by you of this protected health information. The time for filing objections has passed and no objections have been filed, or all objections have been resolved in favor of producing the protected health care information. Therefore, in accordance with HIPAA, you may release the patient's medical records and other protected health information to this firm.

I request that you provide these records to me on or before November 20, 2014, via the most cost-efficient means, whether that be electronic or hard copy form. Please contact my paralegal, Leah Wahl (843.720.5419 or [lwahl@ycrlaw.com](mailto:lwahl@ycrlaw.com)) if you have any questions or concerns regarding this request. Thank you in advance for your attention to this request.

Also, please execute the enclosed Certificate of Authenticity before a notary public and return it with the responsive documents.

With kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP  
  
Carol B. Ervin

CBE/Indw

Enclosure(s)

cc via email w/ enclosures:

Roy T. Willey, IV, Esquire, Counsel for Plaintiffs  
Eric M. Poulin, Esquire, Counsel for Plaintiffs  
Robert O. Meriwether, Esquire, Counsel for Defendant SPX  
Jase Glenn, Esquire, Counsel for Defendant SPX

DEPARTMENT OF HEALTH & HUMAN SERVICES  
( Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Mail Stop N2-20-16  
Baltimore, Maryland 21244-1850



Office of Strategic Operations and Regulatory Affairs/Freedom of Information Group  
Refer to: Control Number 690520147014 and PIN 9D7X  
YCR File No.: 2235-20140182

10/22/2014

Carol B. Ervin  
Young Clement Rivers Law, LLP  
25 Calhoun Street, Suite 400  
P.O. Box 993  
Charleston, SC 29402

Dear Ms. Ervin:

This letter is in response to your Freedom of Information Act (5 U.S.C. § 552) request of 9/2/2014, which you sent to the Centers for Medicare & Medicaid Services (CMS). Within your correspondence, you requested records relating to *Initial Care Log*.

This agency does not house Medicaid records for recipients. Therefore, no records responsive to your request exist in our files. We recommend you submit your request to the following agency:

Ms. Emma Forkner, Director  
Department of Health & Human Services  
P.O. Box 8206  
1801 Main Street  
Columbia, SC 29201-8206  
Commercial: 803-898-2504  
Fax Number: 803-255-8338

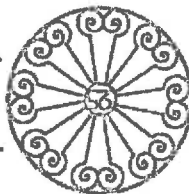
If you view our response as an adverse determination, you may appeal. To do so, you must put your appeal in writing and mail it within 30 days of the date of this letter to: The Principal Deputy Administrator, CMS, C5-16-03, 7500 Security Boulevard, Baltimore, Maryland 21244-1850. Please mark your envelope "Freedom of Information Act Appeal" and enclose a copy of this letter with your appeal.

Sincerely yours,

*Hugh Gilmore*  
Hugh Gilmore  
Director  
Freedom of Information Group

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NOV 05 2014  
SCDHHS  
Office of General Counsel

Carol B. Ervin  
Certified Specialist  
Employment & Labor Law



YCR LAW  
Young Clement Rivers, LLP

Direct Dial: (843) 724-6503  
Direct Fax: (843) 579-1331  
E-mail: [carv@ycrlaw.com](mailto:carv@ycrlaw.com)

September 2, 2014

VIA US MAIL, CERTIFIED/REGISTERED/RETURN RECEIPT  
Centers for Medicare & Medicaid Services  
ATTN: Records Custodian  
7500 Security Boulevard  
Baltimore, MD 21244

Re: Michael J. Tidwell and Anita Gay Logg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PMD  
YCR File No.: 2235-20140182

To Whom It May Concern:

I represent Defendant South Carolina Public Services Authority d/b/a Santee Cooper in the above-referenced lawsuit brought by Michael J. Tidwell and Anita Gay Logg, relevant to injuries claimed to have been sustained in relation to a Santee Cooper substation located near the residence they previously shared. Based on information and documentation provided by the Plaintiffs, it is understood that this medical office has records relevant to the claims and damages being alleged in this matter. Accordingly, enclosed please find a subpoena requesting any and all records and bills maintained by your company, whether maintained on site or off site and whether maintained in hard copy or electronic form, relating to Anita Gay Logg (DOB: 07/09/1961 SSN: 249-35-1625).

Pursuant to 45 C.F.R. Section 164.512 (e) of the regulations promulgated under HIPAA, I have enclosed "Satisfactory Assurances" that this law firm sent written notice to the patient and her attorney, which provided them with notice and sufficient information to object to the production by you of this protected health information. The time for filing objections has passed and no objections have been filed, or all objections have been filed and have been resolved in favor of producing the protected health care information. Therefore, in accordance with HIPAA, you may release the patient's medical records and other protected health information to this firm.

The enclosed Subpoena Duces Tecum does not require your appearance on the date specified; however, you are required to forward a copy of the requested materials to me at the above-referenced address. I request that you provide these records to me on or before September 16, 2014, via the most cost-efficient means, whether that be electronic or hard copy form. I will

reimburse reasonable costs associated with this subpoena up to \$50.00. If the costs will exceed \$50.00, however, please contact my paralegal, Leah Wahl (843.720.5419 or lwahl@yorlaw.com) in advance of preparing the materials to provide an estimate and obtain pre-authorization. Feel free to contact Leah with any other questions or concerns you may have regarding this subpoena, as well. Thank you in advance for your attention to this request.

Also, please execute the enclosed Certificate of Authenticity before a notary public and return it with the responsive documents.

With kindest regards, I am

Sincerely,

YOUNG CLEMENT RIVERS, LLP

Carol B. Ervin

CBE:ndw

Enclosure(s)

cc via email w/ enclosures:

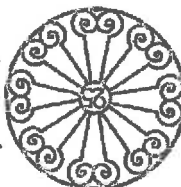
Roy T. Willey, IV, Esquire, Counsel for Plaintiffs

Eric M. Poulin, Esquire, Counsel for Plaintiffs

Robert O. McIwether, Esquire, Counsel for Defendant SPX

Jase Glenn, Esquire, Counsel for Defendant SPX

Carol B. Davlin  
Certified Specialist  
Employment & Labor Law



**YCR LAW**  
Young Clement Rivers, LLP

Direct Dial: (843) 724-6633  
Direct Fax: (843) 579-1331  
E-mail: [ccr@ycrlaw.com](mailto:ccr@ycrlaw.com)

**RECEIVED**

NOV 06 2014

SCDHHS  
Office of General Counsel

VIA ELECTRONIC MAIL  
Roy T. Willey, IV, Esquire  
Eric M. Poulin, Esquire  
Anastopoulos Law Firm  
2557 Ashley Phosphate Rd.  
North Charleston, SC 29418

Re: Michael J. Tidwell and Anita Gay Legg v. South Carolina Public Service  
Authority d/b/a Santee Cooper, and SPX Transformer Solutions, Inc.  
Case No.: 4:14-cv-01414-PM  
YCR File No.: 2235-20140182

Dear Roy and Eric:

This correspondence serves as the advance notice required under Federal Rule of Civil Procedure 45(a)(4), relevant to the enclosed proposed subpoenas to the following non-parties:

1. Grand Strand Medical Center;
2. Carolina Health Specialists;
3. Grand Strand Spine & Neuro Center;
4. Doctors Care
5. Horry County Fire Rescue (RMS);
6. Centers for Medicare & Medicaid Services;
7. Consumers' Choice Health Plan;
8. South Carolina Department of Employment & Workforce;
9. D.R. Horton, Inc.;
10. Horry County Police Department; and
11. Myrtle Beach Police Department.

Further, pursuant to 45 C.F.R. § 164.512(e) of the regulations promulgated pursuant to the Health Insurance Portability and Accountability Act ("HIPAA"), this letter serves as notice to your clients that this firm intends to subpoena protected health information ("PHI") from the healthcare



providers/facilities and/or insurance companies listed above at Nos. 1 through 7, solely for the purpose of this proceeding.

HIPAA regulations require that the party requesting the information make a good faith effort or attempt to provide written notice to the individual. As attorneys for Plaintiffs, please provide your clients with a copy of this letter with the enclosures, and communicate to me any objections and/or privileges you and/or they may have with respect to the enclosed subpoenas.

If you or your clients object to any of these subpoenas, please notify me by close of business Friday, August 29, 2014. If I do not hear from you by said time, I will serve these subpoenas on the entities and healthcare providers listed above, Tuesday, September 2, 2014, with copies to you, and inform them that I have received no objection from you or your clients and the time for same has elapsed.

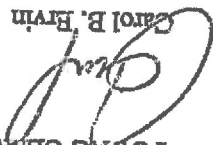
I will provide you with a copy of any and all materials obtained via these subpoenas.

With kindest regards, I am

Sincerely,

YOUNG CLARKE RIVERS, LLP

Carol B. Ervin



CBR/ndw

Enclosure(s)

cc via email w/ enclosures:

Jase Glenn, Nelson Mullins Riley & Scarborough, LLP (Columbia)  
Robert O. Meriwether, Esquire, Nelson Mullins Riley & Scarborough, LLP

UNITED STATES DISTRICT COURT

for the  
District of South Carolina

Michael J. Tidwell and Anita Gay Logg

Plaintiff

Santee Cooper and SPX Transformer Solutions, Inc.

Defendant

Civil Action No. 4:14-cv-01414-PMD

SUBPOENA TO PRODUCE DOCUMENTS, INFORMATION, OR OBJECTS  
OR TO PERMIT INSPECTION OF PREMISES IN A CIVIL ACTION

To:

Centers for Medicare & Medicaid Services  
7500 Security Boulevard, Baltimore, Maryland 21244  
(Name of person to whom this subpoena is directed)

**Production:** YOU ARE COMMANDED to produce at the time, date, and place set forth below the following documents, electronically stored information, or objects, and to permit inspection, copying, testing, or sampling of the material: See, Exhibit A attached hereto

Place: Carol B. Ervin, Esq., Young Clement Rivers, LLP 25 Calhoun St., Suite 400 Charleston, SC 29401	Date and Time: 09/16/2014 5:00 pm
---	-----------------------------------

☐ **Inspection of Premises:** YOU ARE COMMANDED to permit entry onto the designated premises, land, or other property possessed or controlled by you at the time, date, and location set forth below, so that the requesting party may inspect, measure, survey, photograph, test, or sample the property or any designated object or operation on it.

Place:	Date and Time:
--------	----------------

The following provisions of Fed. R. Civ. P. 45 are attached - Rule 45(c), relating to the place of compliance; Rule 45(d), relating to your protection as a person subject to a subpoena; and Rule 45(e) and (g), relating to your duty to respond to this subpoena and the potential consequences of not doing so.

Date: 09/02/2014

CLERK OF COURT

OR

Signature of Clerk or Deputy Clerk

Attorney's signature

The name, address, e-mail address, and telephone number of the attorney representing (name of party)  
Defendant Santee Cooper  
, who issues or requests this subpoena, are:  
Carol B. Ervin, Esq., Young Clement Rivers, LLP, 25 Calhoun St., Suite 400, Charleston, SC 29401

Notice to the person who issues or requests this subpoena  
A notice and a copy of the subpoena must be served on each party in this case before it is served on the person to whom it is directed. Fed. R. Civ. P. 45(a)(4).

Civil Action No. 4:14-cv-01414-PMD

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 45.)

I received this subpoena for (name of individual and title, if any)

on (date)

if I served the subpoena by delivering a copy to the named person as follows:

via US Mail - Certified/Registered/Return Receipt

☐ I returned the subpoena unexecuted because:

Unless the subpoena was issued on behalf of the United States, or one of its officers or agents, I have also tendered to the witness the fees for one day's attendance, and the mileage allowed by law, in the amount of \$

My fees are \$

for travel and \$

for services, for a total of \$

0.00

I declare under penalty of perjury that this information is true.

Date: 09/02/2014

Server's signature

Leah-Nicola D. Wahl, Paralegal

Printed name and title

Young Clement Rivers, LLP  
25 Calhoun St., Suite 400  
Charleston, SC 29401

Server's address

Additional information regarding attempted service, etc.:

Federal Rule of Civil Procedure 45 (c), (d), (e), and (g) (Effective 12/1/13)

- (ii) disclosing an unretained expert's opinion or information that does not describe specific occurrences in dispute and results from the expert's study that was not requested by a party;
- (C) *Specifying Conditions as an Alternative*. In the circumstances described in Rule 45(d)(3)(B), the court may, instead of quashing or modifying a subpoena, order appearance or production under specified conditions if the serving party:
- (i) shows a substantial need for the testimony or material that cannot be otherwise met without undue hardship; and
- (ii) ensures that the subpoenaed person will be reasonably compensated.
- (e) *Duties in Responding to a Subpoena*.
- (1) *Producing Documents or Electronically Stored Information*. These provisions apply to producing documents or electronically stored information:
- (A) *Documents*. A person responding to a subpoena to produce documents must produce them as they are kept in the ordinary course of business or must organize and label them to correspond to the categories in the demand.
- (B) *Form for Producing Electronically Stored Information Not Specified*. If a subpoena does not specify a form for producing electronically stored information, the person responding must produce it in a form or forms in which it is ordinarily maintained or in a reasonably usable form or forms.
- (C) *Electronically Stored Information Produced in Only One Form*. The person responding need not produce the same electronically stored information in more than one form.
- (D) *Inaccessible Electronically Stored Information*. The person responding need not provide discovery of electronically stored information from sources that the person identifies as not reasonably accessible because of undue burden or cost. On motion to compel discovery or for a protective order, the person responding must show that the information is not reasonably accessible because of undue burden or cost. If that showing is made, the court may nevertheless order discovery from such sources if the requesting party shows good cause, considering the limitations of Rule 26(b)(2)(C). The court may specify conditions for the discovery.
- (2) *Claiming Privilege or Protection*. A person withholding subpoenaed information under a claim that it is privileged or subject to protection as trial-preparation material must:
- (i) expressly make the claim; and
- (ii) describe the nature of the withheld documents, communications, or tangible things in a manner that, without revealing information itself privileged or protected, will enable the parties to assess the claim.
- (B) *Information Produced*. If information produced in response to a subpoena is subject to a claim of privilege or of protection as trial-preparation material, the person making the claim and the basis for it. After being notified, a party must promptly return, sequester, or destroy the specified information and any copies it has; must not use or disclose the information until the claim is resolved; must take reasonable steps to retrieve the information if the party disclosed it before being notified; and may promptly present the information under seal to the court for the district where compliance is required for a determination of the claim. The person who produced the information must preserve the information until the claim is resolved.
- (E) *Contempt*. The court for the district where compliance is required—and also, after a motion is transferred, the issuing court—may hold in contempt a person who, having been served, fails without adequate excuse to obey the subpoena or an order related to it.

- (c) *Place of Compliance*.
- (1) *For a Trial, Hearing, or Deposition*. A subpoena may command a person to attend a trial, hearing, or deposition only as follows:
- (A) within 100 miles of where the person resides, is employed, or regularly transacts business in person; or
- (B) within the state where the person resides, is employed, or regularly transacts business in person, if the person:
- (i) is a party or a party's officer; or
- (ii) is commanded to attend a trial and would not incur substantial expense.
- (2) *For Other Discovery*. A subpoena may command:
- (A) production of documents, electronically stored information, or tangible things at a place within 100 miles of where the person resides, is employed, or regularly transacts business in person; and
- (B) inspection of premises at the premises to be inspected.
- (d) *Protecting a Person Subject to a Subpoena; Enforcement*.
- (1) *Avoiding Undue Burden or Expense; Sanctions*. A party or attorney responsible for issuing and serving a subpoena must take reasonable steps to avoid imposing undue burden or expense on a person subject to the subpoena. The court for the district where compliance is required must enforce this duty and impose an appropriate sanction—which may include lost earnings and reasonable attorney's fees—on a party or attorney who fails to comply.
- (2) *Command to Produce Materials or Permit Inspection*. A person commanded to produce documents, electronically stored information, or tangible things, or to permit inspection or production, need not appear in person at the place of production or inspection unless also commanded to appear for a deposition, hearing, or trial.
- (3) *Objections*. A person commanded to produce documents or tangible things or to permit inspection may serve on the party or attorney designated in the subpoena a written objection to inspecting, copying, testing, or sampling any or all of the materials or to inspecting the premises—or to producing electronically stored information in the form or forms requested. The objection must be served before the earlier of the time specified for compliance or 14 days after the subpoena is served. If an objection is made, the following rules apply:
- (i) At any time, on notice to the commanded person, the serving party may move the court for the district where compliance is required for an order compelling production or inspection.
- (ii) These rules may be requested only as directed in the order, and the order must protect a person who is a neither a party nor a party's officer from significant expense resulting from compliance.
- (3) *Quashing or Modifying a Subpoena*. On timely motion, the court for the district where compliance is required must quash or modify a subpoena that:
- (i) fails to allow a reasonable time to comply;
- (ii) requires a person to comply beyond the geographical limits specified in Rule 45(c);
- (iii) requires disclosure of privileged or other protected matter, if no exception or waiver applies; or
- (iv) subjects a person to undue burden.
- (B) *When Permitted*. To protect a person subject to or affected by a subpoena, the court for the district where compliance is required may, on motion, quash or modify the subpoena if it requires:
- (i) disclosing a trade secret or other confidential research, development, or commercial information; or

A complete copy of any and all medical and billing records maintained by your company pertaining to ANITA GAY LOGG (SSN: 249-35-1625; DOB: 07/09/1961) including, but not limited to, the following materials as they relate to the aforementioned individual:

1) Notes, e-mails, correspondence, forms (to and from your employees, officers, physicians, nurses, office workers and/or the Plaintiff);

2) Notes, e-mails, correspondence, forms (to, from or between any of your employees, officers, physicians, nurses, and/or office workers), including any relevant to disability, medical leave, personal accident reports, Workman's Compensation, Family Medical Leave Act, Return to Work papers, recommendations that accommodations be provided, notices regarding being under doctor's care, etc.;

3) Entire medical file, office notes, patient information, medical history, triage materials, M.D. notes and orders, nurses notes and orders, test results, screenings, consents, waivers, assessments, referrals, etc.;

4) Entire imaging file, x-rays, films, scans, screenings, etc.

5) Entire medication file, medication administration records, prescription records, pharmacy records and bills, etc.;

6) Entire emergency transport file, EMS files, triage materials, complete copies of any emergency dispatch recordings (audio or video), etc.

7) Entire medical insurance/coverage file, applications, complete claims data, coverage dates, policy terms and materials, etc.

8) Entire billing file, statements, payments/credits, collection notices, write-offs, insurance payments/credits, etc.;

9) Any and all additional documentation or electronically stored information not otherwise specifically requested above maintained by you and pertaining to the aforementioned individual.

## EXHIBIT A

RECEIVED

NOV 05 2014

SCDHHS  
Office of General Counsel

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF SOUTH CAROLINA  
FLORENCE DIVISION

MICHAEL J. TIDWELL AND ANITA GAY LOGG,  
C.A. NO. 4:14-CV-01414-PMD

PLAINTIFFS,

VS.

SOUTH CAROLINA PUBLIC SERVICE  
AUTHORITY D/B/A SANTÉE  
COOPER, AND SPX TRANSFORMER  
SOLUTIONS, INC.,

DEFENDANTS.

CERTIFICATE OF AUTHENTICITY

I, \_\_\_\_\_ (print name) certify that I maintain the documents being produced in response to the Subpoena Duces Tecum, dated September 2, 2014 issued to Defendant South Carolina Public Service Authority d/b/a Santée Cooper (the "Subpoena").

I hereby certify that the copies of documents attached hereto are true and accurate copies of all documents requested in the Subpoena, that (A) the record was made at or near the time by—or from information transmitted by—someone with knowledge; (B) the record was kept in the course of a regularly conducted activity of a business, organization, occupation, or calling, whether or not for profit; (C) making the record was a regular practice of that activity. The original documents are in my possession and control at the following address (physical address where records are stored):

I further certify that the documents being produced hereunder are maintained under my care, custody, and control at the above address.

Records Custodian for: \_\_\_\_\_ (signature)

\_\_\_\_\_ (name of facility)

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 2014.  
Notary Public – State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour \_\_\_\_\_ Hours \$

Pages copied at \$.10 per page \_\_\_\_\_ Pages \$

Pages faxed at \$.20 per page \_\_\_\_\_ Pages \$

Shipping and Handling Costs \_\_\_\_\_ \$

Other costs associated with the FOIA request: \_\_\_\_\_ \$

Total Amount Due SCDHHS: \_\_\_\_\_ \$

Please remit the above amount to the following address:

Bureau of Fiscal Affairs  
South Carolina Department of Health and Human Services  
Post Office Box 8297  
Columbia, South Carolina 29202-8297

Please contact \_\_\_\_\_ questions.  
\_\_\_\_\_ should you have any

Signature \_\_\_\_\_

Date: \_\_\_\_\_