

**From:** Jewell, Peggy <Peggy.Jewell@colliers.com>  
**To:**  
**Date:** 11/11/2014 1:25:13 PM  
**Subject:** Upcoming Fire Drill - 1301 Gervais Tower

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To our valued 1301 Gervais Tower Tenants,

We are beginning our preparation for the building's annual fire drill. Could you please send me an email and let me know that you are still planning to be the Fire Warden for your company and if your company has multiple floors, what area will be your responsibility.

Thank you.

**Peggy Jewell, CPM**

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