

AGENDA MATERIALS  
AND SUPPORTING DOCUMENTS  
FOR THE MEETING OF  
AUGUST 2, 1967

AGENDA

MEETING OF BUDGET AND CONTROL BOARD

3:00 P. M., WEDNESDAY, AUGUST 2, 1967

GOVERNOR'S OFFICE

- o -

1. AGRICULTURE DEPARTMENT - Settlement for Liquor Warehouse Shortage

The Agriculture Department has determined that it is liable to two banks in Columbia for a total of approximately \$249,000.00 to cover loss on guaranteed warehouse receipts in the settlement of the warehouse shortage of Colonial Distributing Company of Columbia.

The Department has on hand the \$200,000.00 warehouse guarantee fund. It is expected that approximately \$91,000.00 may be recovered from the bonding company and that additional amounts may be recovered from the sale of liquor and from bankruptcy proceedings against the warehouse owner.

✓ The \$200,000.00 guarantee fund has been paid over to the banks. The Budget and Control Board is requested to approve the temporary use of \$50,000.00 from the Department's Insurance Premium Revolving Fund in order that full settlement may be made immediately with the banks. The Revolving Fund will be reimbursed upon receipt of ~~proceedings~~ <sup>proceeds</sup> from the bonding company.

Commissioner Harrelson will attend the meeting for a full report on this matter.

2. ASSISTANT CIRCUIT COURT STENOGRAPHERS

no An Act of the 1967 General Assembly authorized the appointment of Assistant Court Stenographers in each of the four major Judicial Circuits (Greenville, Spartanburg, Columbia and Charleston). The Act simply authorized the appointment of these additional stenographers but makes no provision for their compensation.

The four Circuit Judges concerned have all indicated it was their understanding that State funds were to have been appropriated but were inadvertently omitted in the passage of the bill. They have accordingly requested the Board to make some provision for these stenographers.

Regular stenographers are paid \$10,189.00 this year. It has been suggested that the Budget and Control Board provide funds for these four assistants at the same salary until February 1, 1968 at which time the General Assembly can make provision for the remainder of the year. To do this will require an allocation of approximately \$20,000.00 from the Civil Contingent Fund.

3. TRAVEL EXPENSE - For Circuit Solicitors

During its passage through the General Assembly a proviso was added to the Attorney General's section of the General Appropriation Bill for 1967-68 "that no Solicitor shall receive less than \$100.00 per month for travel expense".

The amount appropriated for Solicitors' travel is only \$4,800.00 which is sufficient to cover the established rate of \$300.00 per year. The Solicitors have inquired about this situation and have been told that the amount of actual funds appropriated has always been construed as the controlling factor where there is a difference between the amount appropriated and a regulatory proviso.

The Attorney General's office has indicated that it can provide by transfer from other appropriations the additional \$6,400.00 that would be necessary to pay Solicitors \$100.00 per month through January 1968 at which time the General Assembly may make some provision for the remainder of the year. This transfer is proposed with the understanding that the Budget and Control Board will reimburse the accounts from which these funds are transferred if no reimbursement is forthcoming from the General Assembly.

4. DISTRIBUTION OF ALCOHOLIC LIQUOR REVENUE

The Alcoholic Beverage Commission has requested the Board's opinion on the following matter.

Prior to the establishment of the new Commission, the General Appropriation Act has provided for a number of years that the expenses of the Tax Commission in connection with administration and collection of alcoholic liquor revenue shall be deducted from the gross liquor revenue before distributing the 20% and 15% allocated to counties and municipalities.



The Act creating the new Commission makes no mention of this procedure. The question has accordingly arisen as to whether expenses of the Commission should be deducted before allocations to sub-divisions are made.

The new Commission was given an appropriation of \$125,000.00 in the Act in which it was created, has received an additional \$279,000.00 transferred to it from appropriations to the Tax Commission and a further \$150,000.00 appropriated in another related Act. This makes a total of \$554,000.00 appropriated for the Commission's operating expenses this year. An allocation of 35% would accordingly amount to \$193,900.00.

5. STATE NOTE FOR MEDICAL COLLEGE

✓ On February 3, 1967 the Board approved a loan of \$150,000.00 out of State Sinking Funds to the Medical College for preliminary expenses in connection with its construction program. The Note was to be paid out of the proceeds of the ultimate issuance of the \$6,000,000.00 of State Notes authorized for the College's program.

Dr. McCord indicates that it will probably be around December or January before plans have progressed to the point where the Note issue will be necessary.

The \$150,000.00 Note was drawn to mature August 1, 1967. It is recommended that the Note be extended for one year with the understanding that it may be paid earlier in the event the \$6,000,000.00 Notes are issued in the meantime.

6. ALLOCATIONS FROM CIVIL CONTINGENT FUND, 1966-67

The following requests for allocations from the Civil Contingent Fund for last year have been received.

- ✓ 1) The Secretary of State requests \$2,669.60 for Office Equipment purchased for new quarters .
- ✓ 2) The Tri-Centennial Commission requests \$623.94 for general expenses in excess of the amount appropriated to them for last year.
- ✓ 3) The Board of Juvenile Corrections requests \$570.00 for Travel Expenses in excess of the amount available.

7. ALLOCATIONS FROM CIVIL CONTINGENT FUND, 1967-68

The following requests for allocations from the Civil Contingent Fund for this year have been received.

✓ 1) The National Governor's Conference has submitted a bill for \$5,000.00 as the State's contribution to its expenses for 1967-68.

✓ 2) The Soil and Water Conservation Committee has requested \$3,455.83 to pay rent for the remainder of 1967-68 on new quarters. Mr. McEachern will provide additional details on this request.

8. MENTAL HEALTH COMMISSION - Permanent Improvements

✓ The Mental Health Commission has requested the Board's approval of an additional \$500,000.00 for renovation of facilities at Craft-Farrow Hospital. This supplements a previous approval of \$1,000,000.00 to initiate a program of general renovations at this institution.

These funds would be provided by the issuance of State Notes authorized for permanent improvement projects for the Mental Health Commission. The proposed additional renovations have been reviewed by the Board's engineering staff and approval is recommended.

9. 1968-69 BUDGET SCHEDULE

✓ Attached is a suggested schedule for the Board's adoption relating to the receipt of Budget Requests, Budget Hearings and other procedure relating to development of the 1968-69 Budget.

10. COMMISSION OF ARCHIVES AND HISTORY - Invitation for Board Meeting

*Info*  
Attached is a copy of a letter from Dr. Ager, Chairman of the Commission, asking that the Board consider holding one of its regular meetings in the Archives Building in order that its facilities may be reviewed by the Board.

Pdx. Mtg 3/2/67

Conf Room  
Gen. Ofc.  
3:07

Ab: Brown

Enchile, W.A.

Adm Com - dunlop, Fair Marshal ruler & sig.

Report

[See within title report]

~~Enchile, W.A.~~

Committee to be continued. - Commended.

Prop. ruler adopted - effective Oct. 2, 1967

Stouckon - Brown

Rev. W. Hall

35-40,000 net less anticipated

Transfer approved

M<sup>c</sup> Eschman -

P.O. Property - Question of driveway area.  
+ 20 ft drive

Registration to continue - must use 20' around.

Rev. W. Hall informant - M<sup>c</sup> Eschman to request  
improvement.



(2)

7 Gen Sec -  
Auth increase in computer cap.  
Vote bag, etc.

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Removal of Re-insurance policy  
[Furman to write minutes]

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\$130

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Agree - Pay for meetings

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Pub. Mty

Nov R.

✓ 2 Arch. Comm. - Stenography      Westchester 284 606212  
Granville 4-3834

✓ 1 Warehouse Settlement

✓ 3 Salvator Laurel

11,200  
28  
6200

✓ 6 CC7 - 1966-67  
Sec. State  
Eni - authorial  
Pub. Grinnell Curr.

✓ 5 Med. and Nat.

✓ 7 Nat. Gen. Conf.

CC7 67-68

6

10 Arch. Comm. - Pub. Mty

✓ 9 Budget Individuals

✓ 4 Alc. Higgins

✓ 1 Soil & Water Comm.

CC7 67-68

6

✓ 8 M. Health      PI

E- 50

uy



August 2, 1967

REPORT TO GOVERNOR MCNAIR AND BUDGET & CONTROL BOARD

Governor McNair and Gentlemen of the Board:

I am happy to report that after nearly a year of work the Advisory Committee to the State Fire Marshal - yesterday - Voted unanimously to recommend the adoption of a set of Rules and Regulations.

As soon as the last minor changes made yesterday are completed, a final draft copy will be distributed to each of you.

These Rules and Regulations are being prepared for presentation to the printer. It is anticipated that they will be printed and distributed during the next thirty (30) days and would become effective on October 2, 1967.

I would like to report briefly on the work of the Committee.

The Committee is composed of:

Mr. Bruce V. Flemming  
Mr. Charles M. Freeman  
Chief W. W. Wash  
Mr. H. Bernard Kahn  
Chief J. G. Mishoe  
Mr. W. A. Carlisle

Mr. L. P. Hamilton  
Mr. J. R. Coney  
Mr. Powers McElveen

Council of Engineering Societies  
Association of State Building Officials  
S. C. State Firemen's Association  
Associated General Contractors  
S. C. State Fire Chief's Association  
S. C. Chapter of American Institute  
of Architecture  
State Engineer  
State Board of Health  
Director, School House Planning, State  
Department of Education

We have worked very closely with:

Mr. Jesse C. Johnson  
Mr. Furman McEachen  
Mr. James Ellisor

State Fire Marshal  
Director of General Services Division  
Assistant Attorney General

The Committee has met at least once a month since being organized and have worked harmoniously and diligently to produce these Regulations. It has been a gratifying

experience particularly since there was much speculation about people representing such diverse views getting together. This diversity was supposed to be particularly true of the different State Agencies. I'm happy to say that there was no animosity evidenced in any of our meetings. I doubt that it exists.

In May, when we were about to finalize our recommendation approximately 900 copies of the proposed Rules and Regulations in draft form were distributed to Fire Chiefs, Municipal and County Officials, Architects, Engineers, Contractors and other interested groups. A hearing was held in the Rutledge Building on June 27, 1967, at which time, interested parties were heard. The final draft has incorporated the worthwhile suggestions that came out of this public exposure. The draft was exceedingly well received.

As you may know, each State Agency has its own set of Rules and Regulations. This is necessary to protect the public in health or educational institutions as well as elsewhere when these agencies are involved. These agencies have agreed to use the State Fire Marshal's Rules and Regulations as the basic requirements for life safety, to which they would add those requirements that were unique to their area of domain. This will eliminate much of the duplication of reviews and inspections that now occurs.

While we feel that a very important step in the work of this Committee has been taken with this recommendation, our work should be just beginning. (1) There are going to be appeals from decisions of the Fire Marshal - mostly technical in nature. We can furnish the advice necessary to resolve most of these. (2) These regulations are concerned with buildings and there are new materials and techniques of construction being developed continually. These Rules and Regulations must be kept up-to-date by frequent modification. (3) There is a need for a closer relation between those in State Agencies who are responsible for buildings - particularly new construction. This is a meeting ground for these people and representatives of the design profession, construction industry and local enforcement agencies. No where else do all of these people meet. There has been much wasted duplication at the State level. It has been frustrating and confusing. In this area alone, there exists the opportunity for service to the State and this Advisory Committee is willing to do what it can.

I'll be happy to answer any questions.

Thank you gentlemen.



WAC:mfl

July 27, 1967

MEMORANDUM

COMPUTER ASPECTS OF THE CENTRAL VOTER REGISTRATION  
SYSTEM FOR THE STATE OF SOUTH CAROLINA

The Job.

To register an estimated 1,000,000 voters and enter into an automatic data processing (computer) system the necessary data for the orderly conduct of elections as required by law.

The Computer Service Center, Division of General Services, State Budget and Control Board is to provide the automatic data processing support to the Secretary of State to accomplish this mission on a cost recoverable basis.

Initial Input.

(Creating the Records) From data provided by the Deputy Secretary of State for Elections input data on an estimated 1,000,000 voters is to be created by key punching and verifying approximately 2,000,000 cards. It is calculated that between 135 to 150 card columns will be required for each registered voter. Two 80 column cards will be needed for each voter.

It is anticipated that most of this initial key punching and verifying will be accomplished by April 30, 1968.

Processing  
the Initial  
Data.

Each record created is to be recorded on magnetic tape, a complete audit made to assure accuracy and completeness, and then entered on a master magnetic tape file.

File  
Maintenance.

From data furnished by the Deputy Secretary of State for Elections files will be corrected currently to reflect deaths, disqualifying reasons, and/or other information to assure the maintenance of accurate and complete current files on all registered voters as required by law.

Output.

Beginning January, 1968, counties and Deputy Secretary of State for Elections are to be provided monthly updated and corrected lists of all registered voters. The first lists are to be current thru December 31, 1967. Then as required, furnish to counties lists of all registered voters for the conduct of elections. Furnish other lists, data, or analyses as requested by the Deputy Secretary of State for Elections.

Procedure  
and Cost  
Estimates.

The IBM System 360 Model 30 scheduled for delivery in October, 1967, to the Division of General Services is to be used for this purpose. The equipment configuration initially ordered has been determined not to be powerful enough nor fast enough to accomplish this mission within the time requirements as stated in the law.

The present key punch personnel and equipment, due to present commitments for computer applications, is not adequate to key punch and verify 2,000,000 cards in the time required.

The Department of Corrections through its Automatic Data Processing Educational Program has proposed that they can key punch and verify the initial cards (2,000,000) for \$40,000.00 (2 cents per verified card). This cost is based on the Division of General Services providing the Department of Corrections three key punch machines, three verifiers, and all blank cards:-it is estimated that this would amount to \$10,000 to June 30, 1968, making a total cost for initial key punching and verifying 2,000,000 cards of \$50,000.00. By comparison to have this number of cards key punched and verified by commercial sources would cost an estimated \$180,000.00 (9 cents per card). For the Division of General Services to employ the necessary personnel and arrange with other State Agencies to use their equipment at night and week-ends to accomplish the job of key punching and verifying 2,000,000 cards would cost an estimated \$120,000.00 (6 cents per verified card). Due to the considerable variation in estimated cost it is considered feasible to work with the Department of Corrections, with the



Procedure  
and Cost  
Estimates.  
(continued)

understanding that either of the other two means may be employed if time or circumstances dictate.

Recognizing that the law imposes very limited times in which jobs must be accomplished, faster equipment for the Systems 360/30 over that initially ordered, will be required. IBM has been requested to increase the speed of the printer from 600 lines per minute to 1100 lines per minute; increase the speed of the magnetic tape drives by four times; and increase the positions of core in the central processor from 16,000 to 32,000. These increases will enable the Division to increase output by faster processing time; program in more sophisticated languages; provide more capability for edit, audit and control; and increase print-out speed.

An optical mark reader has been ordered to read the Lists of Voters when returned after an election to determine who did or did not vote.

IBM has assigned two systems engineers to work with the Division of General Services as long as needed to assist in the successful accomplishment of the State's voter registration program.

It is contemplated that the Division of General Services will have to assign at least one full time systems analyst and one programmer to this job in addition to normal support of the full staff of the Automatic Data Processing Section.

At this time it is very difficult to estimate costs due to the many variables and unknowns, some of which have been outlined in this memorandum. Considering the information now available, the best estimate at this time indicates a cost to June 30, 1968 for the computerization of this program by the Division of General Services will approximate between \$130,000.00 to \$200,000.00 dependent on how well the Department of Corrections can do the initial key punching and verifying of the estimated 2,000,000 cards. This cost estimate is for the automatic data processing only and does not include the other costs of the Secretary of State.

DIVISION OF GENERAL SERVICES  
STATE BUDGET AND CONTROL BOARD  
PROPOSED DATE PROCESSING BUDGET  
REGULAR

6-16-67  
T

Salaries:

Asst. Director	1 313 00	
Unit Supervisor	9 200 00	
Systems Analysts (2)	15 000 00	
Programmers (3)	18 100 00	
Machine Operators (2)	10 200 00	
Key Punch Operators (5)	20 500 00	
Clerk (1)	3 600 00	
Total Salaries		77 913 00
Rent-Equipment		70 000 00
Supplies		10 000 00
Telephone		400 00
Equipment-Office		4 000 00
Total		<u>162 313 00</u>

Source of Funds:

Balance July 1, 1967		15 000 00
Appropriation 1967-68		
Salaries	39 900 00	
Rent	34 673 00	74 573 00

Estimated Charges for

Service to Agencies:

Insurance Department	3 500 00	
Agriculture Department	12 000 00	
Department of Corrections	10 000 00	
Probation, Parole and Pardon Board	3 500 00	
State Library Board	4 000 00	
Retirement System	1 000 00	

Wildlife Department:

Boating	1 200 00	
Game	500 00	
Fish	2 400 00	
Mental Health Commission	3 000 00	

Division of General Services

(Tele.)	7 200 00	
Commercial Fisheries	8 000 00	
Beaufort County and City	3 000 00	
Aiken County	10 000 00	
City of Aiken	2 500 00	
Sumter Child Study	5 000 00	
Commission of Blind	4 000 00	
State Nursing Board	6 000 00	
Insurance Sinking Fund	1 200 00	

Total-Agencies-Work

presently been performed	88 000 00	177 573 00
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Other Agencies-Contacts made		24 500 00
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Total		<u>202 073 00</u>
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STATE OF SOUTH CAROLINA  
**DIVISION OF GENERAL SERVICES**  
BUDGET AND CONTROL BOARD  
300 GERVAIS STREET  
COLUMBIA, S. C. 29201

FURMAN E. McEACHERN, JR.  
DIRECTOR

BUILDINGS AND GROUNDS  
DEPARTMENTAL SERVICES  
INSURANCE FOR PUBLIC  
BUILDINGS  
PRINTING AND OFFICE  
SUPPLIES  
PURCHASING  
SINKING FUNDS  
SURPLUS PROPERTY  
PROCUREMENT

MEMORANDUM

TO: State Budget and Control Board  
FROM: F. E. McEachern, Jr.  
DATE: July 31, 1967

Attached, please find copy of the agenda for the board meeting on  
Wednesday.

  
FEM

FEM:dbm

Attached



SOUTH CAROLINA BUDGET AND CONTROL BOARD  
DIVISION OF GENERAL SERVICES  
AGENDA

(2) *Primary*

Item I. Post Office Property.

*Info - ask to negotiate*

The City of Columbia offered the post office building and a twenty foot perimeter drive to the State for the sum of \$750,000.00. The drive must be kept open for ingress and egress of trucks to the new sub-post office. Further, the City requests permission to erect columns to support the parking structure within eight feet of the rear of the post office building.

It is requested that the Board provide instructions for negotiating purchase of this property.

✓ Item II. Remainder Parcels-Fort Moultrie Property.

The Board previously executed a deed to the United States Government transferring portions of the Fort Moultrie Property for development as a park site. A deed has been prepared transferring the remainder parcels to the Township of Sullivan's Island subject to a reverter clause if the land is not used for public purposes.

The conveyance has been reviewed by Assistant General Victor S. Evans who finds it to be in order and in accord with authorization of the Budget and Control Board of March 22, 1967.

It is recommended that the Board execute the deed and transmit it to the Board of Township Commissioners of Sullivan's Island.

✓ Item III. Assignment of Space-Hampton Building.

The tourist promotion unit of the State Development Board is moving to Columbia Hall with the Department of Parks, Recreation and Tourism, thus vacating 3,378 square feet in the basement of the Hampton Building.

Director J. D. Little, Jr. of the State Development Board requests reassignment of rooms 2B, 3, 4 and 4A for printing and for a technical assistance program comprising approximately 1,800 square feet.

The Secretary of State requests assignment of the remaining 1,500 feet to be for use by the Deputy Secretary of State for Voter Registration.

It is recommended that this space assignment be approved.

✓ Item IV. Renovations-State House.

McCrary Construction Company has submitted a quotation for \$28,000.00 for providing flat fiberglass ceiling board to repair the ceiling in the second floor of the State House. The Legislative Committee has approved the design and the proposal.

It is recommended that the Board authorize the Division of General Services to proceed with the completion of this work on the basis of the estimate submitted by McCrary Construction Company.

Item V. Surplus Property Operating Loss.

*Info.*

The operating loss for the Surplus Property Unit of this Division amounted to \$29,589.57 for the fiscal year ending June 30, 1967. The General Fund has been reimbursed

for the total amount for the receipts dueing this period.

Item VI. Assignment of Room-State House.

*- to Leg. Committee on State House  
Renov. program*  
The Speaker of the House of Representatives has requested that the office under the north portico, formerly occupied by the State House Police, be renovated for use of the Sergeants at Arms of both branches of the Legislature.

It is recommended that the Board hold this request in abeyance pending determination of requirements for television newsmen covering the State Capitol.

INTERIM ACTION

*Info.*

Item I.

South Carolina Insurance Commission-Renewal of lease of 13,747 square feet office space-Federal Land Bank.

Item II. Purchase and exchange of Vehicles.

Police Cars -

Winthrop College

S. C. Sanatorium (used)

Division of General Services

Pool car-Ford, Chevrolet or Plymouth

(Purchased from account "Sale of Surplus Autos".

Department of Corrections

Additional vehicle-Chevrolet, BelAir or equivalent for farm Superintendent.

S. C. Civil Defense Agency

Request for vehicle-Plymouth Fury, 1967, for Director.

SOUTH CAROLINA BUDGET AND CONTROL BOARD  
DIVISION OF GENERAL SERVICES  
AGENDA

Item I. Post Office Property.

The City of Columbia offered the post office building and a twenty foot perimeter drive to the State for the sum of \$750,000.00. The drive must be kept open for ingress and egress of trucks to the new sub-post office. Further, the City requests permission to erect columns to support the parking structure within eight feet of the rear of the post office building.

It is requested that the Board provide instructions for negotiating purchase of this property. *Obtain 20' peripheral strip.*

Item II. Remainder Parcels-Fort Moultrie Property.

The Board previously executed a deed to the United States Government transferring portions of the Fort Moultrie Property for development as a park site. A deed has been prepared transferring the remainder parcels to the Township of Sullivan's Island subject to a reverter clause if the land is not used for public purposes.

The conveyance has been reviewed by Assistant General Victor S. Evans who finds it to be in order and in accord with authorization of the Budget and Control Board of March 22, 1967.

It is recommended that the Board execute the deed and transmit it to the Board of Township Commissioners of Sullivan's Island. *Not executed*

Item III. Assignment of Space-Hampton Building.

The tourist promotion unit of the State Development Board is moving to Columbia Hall with the Department of Parks, Recreation and Tourism, thus vacating 3,378 square feet in the basement of the Hampton Building.

Director J. D. Little, Jr. of the State Development Board requests reassignment of rooms 2B, 3, 4 and 4A for printing and for a technical assistance program comprising approximately 1,800 square feet.

The Secretary of State requests assignment of the remaining 1,500 feet to be for use by the Deputy Secretary of State for Voter Registration.

It is recommended that this space assignment be approved. *approved*

Item IV. Renovations-State House.

McCrory Construction Company has submitted a quotation for \$28,000.00 for providing flat fiberglass ceiling board to repair the ceiling in the second floor of the State House. The Legislative Committee has approved the design and the proposal.

It is recommended that the Board authorize the Division of General Services to proceed with the completion of this work on the basis of the estimate submitted by McCrory Construction Company. *approved*

Item V. Surplus Property Operating Loss.

The operating loss for the Surplus Property Unit of this Division amounted to \$29,589.57 for the fiscal year ending June 30, 1967. The General Fund has been reimbursed *yes.*



for the total amount for the receipts during this period. *Rec'd as information*

Item VI. Assignment of Room-State House.

The Speaker of the House of Representatives has requested that the office under the north portico, formerly occupied by the State House Police, be renovated for use of the Sergeants at Arms of both branches of the Legislature.

It is recommended that the Board hold this request in abeyance pending determination of requirements for television newsmen covering the State Capitol.

*Refer to Legislation Committee*  
INTERIM ACTION

Item I.

South Carolina Insurance Commission-Renewal of lease of 13,747 square feet office space-Federal Land Bank.

Item II. Purchase and exchange of Vehicles.

Police Cars -

Winthrop College

S. C. Sanatorium (used)

Division of General Services

Pool car-Ford, Chevrolet or Plymouth

(Purchased from account "Sale of Surplus Autos".

Department of Corrections

Additional vehicle-Chevrolet, BelAir or equivalent for farm Superintendent.

S. C. Civil Defense Agency

Request for vehicle-Plymouth Fury, 1967, for Director.

*Approved*

## BUDGET AND CONTROL BOARD MEETING

August 2, 1967

### Addenda Items

- 1) Mr. William A. Carlisle, Chairman of the Advisory Committee to the State Fire Marshal, reported to the Board that the Committee, having met regularly for the past year, is submitting recommended regulations to be filed with the Secretary of State in lieu of existing regulations. The Board approved the recommendation and provided that preliminary copies be mailed to interested parties with the filing and effective date to be October 2, 1967.
- 2) Reinsurance Contract.  
The Michigan Mutual Insurance Company, which now has the Reinsurance Contract covering risks of the Insurance Sinking Fund, desires to present a new policy to replace the existing policy which runs to October, 1968. The Board agreed to receive the company proposal for consideration.
- 3) Computer-Division of General Services.  
The Board was presented a memorandum giving details of the voter registration program with services to be provided for the Secretary of State. The Board approved the rental of IBM 360-30 equipment for the accomplishment of this operation. The Board requested Assistant Director, John Turnbull, to up-date information relating to computer equipment utilized by Agencies in the Columbia area, and recommended consideration of the possibility of using a central computer for work of the Comptroller and of the State Treasurer.
- 4) Land Encroachments in the Tidelands.  
The Board instructed the Division of General Services to request the Wildlife Department to alert all enforcement personnel of possible encroachments on State-owned property, and that such encroachments be reported to the Board through the Division of General Services.
- 5) The Board approved the principle of reopening the rear corridor in the Capitol by removal of a restroom which had been added a number of years ago, this action subject to concurrence by the Senate-House Committee.
- 6) The Board approved the rental of space for the Water Resources Committee and for the Soil and Water Conservation Committee.

SPACE REQUIREMENTS  
HAMPTON OFFICE BUILDING

CONSTITUTIONAL OFFICERS

		NEEDS
		<u>1 500</u>
Secretary of State	3 769	
State Treasurer	3 687	
Board of Bank Control	1 078	
Small Loan Division	860	
Comptroller General	2 888	1600
Adjutant General	6 089	ok
Commission of Agriculture		
Administration	7 504	31 400
Laboratory	5 640	
State Auditor	5 957	500
Attorney General	6 397	3 500
Public Service Commission	6 302	6 300
Vocational Rehabilitation	7 980	7 000
Development Board	14 456	
Division of General Services	2 660	
	75 267	



SPACE ASSIGNMENTS  
HAMPTON OFFICE BUILDING

BASEMENT

Secretary of State	2 380
Comptroller General	648
Treasurer	805
Vocational Rehabilitation	276
Agriculture Department	440
Development Board	1 878
Division of General Services	2 660
Total	<u>9 087</u>

FIRST FLOOR

Secretary of State	2 889
Comptroller General	2 240
Treasurer	2 882
Development Board	2 263
Total	<u>10 274</u>

SECOND FLOOR

Adjutant General	6 089
Auditor	5 957
Small Loan Division	860
Total	<u>12 906</u>

THIRD FLOOR

Public Service Commission	6 302
Attorney General	6 397
Total	<u>12 699</u>

FOURTH FLOOR

Vocational Rehabilitation	7 704
Development Board	5 141
Total	<u>12 845</u>

FIFTH FLOOR

Board of Bank Control	1 078
Department of Agriculture	7 064
Development Board	3 674
Total	<u>11 816</u>

SIXTH FLOOR

Department of Agriculture	5 640
Total	<u>5 640</u>



STATE OF SOUTH CAROLINA

THE SENATE

COLUMBIA

Barnwell, South Carolina

July 21, 1967

EDGAR A. BROWN  
PRESIDENT PRO TEMPORE

HOME ADDRESS:  
BARNWELL

10,695

Mr. P. C. Smith  
State Auditor  
P. O. Box 11333  
Columbia, South Carolina

Dear Pat:

Note the enclosed. I'd like to help these fellows if possible, as I know they need these extra stenographers. What can we do about it?

Yours very truly,

*Edgar*  
Edgar A. Brown  
(7)

B:f

Enclosures

CLARENCE E. SINGLETARY  
JUDGE, NINTH JUDICIAL CIRCUIT  
CHARLESTON COUNTY COURT HOUSE  
CHARLESTON, SOUTH CAROLINA 29401

July 17, 1967

Honorable Edgar A. Brown  
Barnwell  
South Carolina

Dear Senator Brown:

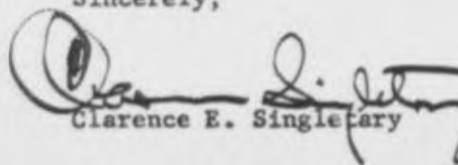
I am enclosing a copy of my letter of this date to Henry Mills in which I asked that he confirm that there are funds available to pay an assistant court stenographer if I appoint one, pursuant to an Act of the General Assembly authorizing such an appointment.

I understand that, inadvertently, funds were not appropriated to pay assistant stenographers who were authorized. It appears that the Budget and Control Board must authorize the use of contingent funds until the General Assembly can take action to correct this oversight.

As I stated in my letter to Henry Mills, I have a very good man available who is willing to come to work, but he has an offer from IBM and I need to let him know as soon as possible whether I can employ him.

I certainly will appreciate your assistance in this matter. I know that I also speak for Jack Grimbball, Frank Eppes and Wade Weatherford, all of whom are in real need of assistant stenographers, and I am sure they too will appreciate your assistance.

Sincerely,

  
Clarence E. Singletary

cc: Honorable J. Henry Mills  
Honorable John Grimbball  
Honorable Frank Eppes  
Honorable Wade S. Weatherford, Jr.



CLARENCE E. SINGLETARY  
JUDGE, NINTH JUDICIAL CIRCUIT  
CHARLESTON COUNTY COURT HOUSE  
CHARLESTON, SOUTH CAROLINA

July 17, 1967

Honorable J. Henry Mills  
Comptroller General  
State of South Carolina  
120 Hampton Office Building  
Columbia, South Carolina

Dear Mr. Mills:

The General Assembly amended Section 15-1901.1 of the Code to authorize resident circuit judges to appoint an assistant court stenographer. I wish to make such an appointment and there is a stenographer available who is well qualified. I am writing this letter asking you to confirm that there are funds available for paying the stenographer if I employ him. There is some urgency to this matter since this stenographer has another offer with IBM, and I need to let him know as soon as possible whether the court can employ him.

Thank you very much for your assistance.

Sincerely,

Clarence E. Singletary

cc: Honorable Edgar A. Brown ✓  
Bernwell  
South Carolina

Honorable John Grinball  
Judge, Fifth Judicial Circuit  
Richland County Court House  
Columbia, South Carolina

Honorable Frank Eppes  
Judge, Thirteenth Judicial Circuit  
Greenville County Court House  
Greenville, South Carolina

Honorable Wade S. Weatherford, Jr.  
Judge, Seventh Judicial Circuit  
Gaffney  
South Carolina

(R561, S249)

**An Act To Amend The Code Of Laws Of South Carolina, 1962,  
By Adding Section 15-1901.1, So As To Provide For Appointment  
And Compensation Of Assistant Court Stenographers For Judicial  
Circuits With A Population In Excess Of One Hundred Seventy-  
Five Thousand.**

Be it enacted by the General Assembly of the State of South Carolina:

**SECTION 1.** The Code of Laws of South Carolina, 1962, is amended by adding Section 15-1901.1, so as to provide for the appointment and compensation of an assistant court stenographer in judicial circuits with a population of more than one hundred seventy-five thousand, to read as follows:

"Section 15-1901.1. In all judicial circuits of the State which have a population of more than one hundred seventy-five thousand persons, as determined by the latest official United States census, the resident circuit judge may appoint an assistant court stenographer whose duties, compensation and term of office shall be the same as provided for chief stenographers in Sections 15-1901, 15-1902 and 15-1903. *Provided*, that assistant court stenographers shall be available for assignment in other judicial circuits to substitute for regular stenographers who are sick or otherwise incapacitated. The Chief Justice shall make such assignments."

**SECTION 2.** This act shall take effect upon approval by the Governor.

In the Senate House the 22nd day of June

In the Year of Our Lord One Thousand Nine Hundred and Sixty-seven.

JOHN C. WEST,  
*President of the Senate.*

SOLOMON BLATT,  
*Speaker of the House of Representatives.*

Approved the 22nd day of June, 1967.

ROBERT E. MCNAIR,  
*Governor.*

Printer's No. 216—S.

D  
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  Tax Comm

Deduction from  
All. liquor for Adm.  
Expenses.



(R671, S533)

**An Act To Amend The Code Of Laws Of South Carolina, 1962, By Adding Section 4-137.1 So As To Require Registered Producers Of Alcoholic Beverages To File An Affirmation With The Tax Commission That Brands Imported Into The State By Such Producers Will Be Sold To South Carolina Wholesalers In Parity With Lowest Nationwide Price Schedules, And To Appropriate The Sum Of One Hundred Fifty Thousand Dollars For Operating Expenses Of The Alcoholic Beverage Control Commission.**

Be it enacted by the General Assembly of the State of South Carolina:

**SECTION 1.** The Code of Laws of South Carolina, 1962, is amended to require certain affirmations by registered producers of alcoholic beverages by adding Section 4-137.1 which shall read as follows:

"Section 4-137.1. Every registered producer of alcoholic liquors shall, at the time of application for registration in this State, file with the Tax Commission an affirmation of corporate policy with regard to sales of all brands owned, controlled, sold, offered for sale, franchised or distributed by such producer in this State. The affirmation shall certify that the producer shall not wilfully sell or offer for sale any alcoholic liquors of a particular brand and proof in any State in the United States at a price lower than the price such liquors are sold or offered for sale to licensed South Carolina wholesalers.

'Price' as used in this section shall mean platform price at the distillery and shall not include price differentials based on transportation costs, containers or other costs not directly related to the quality and proof of the product concerned. Quantity discount prices for liquors sold to monopoly states or elsewhere shall not be considered to be violations of the producer's affirmation if such discount prices are also offered to South Carolina wholesalers for purchases in the same quantities.

Any registered producer who fails to file such affirmation or wilfully violates the pledges contained therein shall have its registration and privileges to import and sell alcoholic liquors in the State refused, cancelled or suspended at the discretion of the Tax Commission for such periods as the Commission may deem necessary and proper.

Any producer may appeal a judgment of the Tax Commission to the Circuit Court of Richland County."

**SECTION 2.** There is hereby appropriated for the South Carolina Alcoholic Beverage Control Commission a sum not exceeding one hundred fifty thousand dollars for necessary operating expenses during the year 1967-1968, such funds to be transferred for this purpose from revenues derived from alcoholic beverages during 1967-1968.

**SECTION 3.** This act shall take effect upon approval by the Governor.

In the Senate House the 30th day of June

In the Year of Our Lord One Thousand Nine Hundred and Sixty-seven.

JOHN C. WEST,  
*President of the Senate.*

SOLOMON BLATT,  
*Speaker of the House of Representatives.*

Approved the 3rd day of July, 1967.

ROBERT E. McNAIR,  
*Governor.*

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## South Carolina Tricentennial Commission

### CHAIRMAN

THOMAS O. LAWTON, JR.  
POST OFFICE BOX 646  
ALLENDALE, SOUTH CAROLINA 29810

### VICE CHAIRMAN

JOSEPH H. MCGEE, JR.  
POST OFFICE BOX 942  
CHARLESTON, SOUTH CAROLINA 29401

### SECRETARY

MRS. CAREY C. BURNETTE  
3333 DEVEREAUX ROAD  
COLUMBIA, SOUTH CAROLINA 29205

July 25, 1967

Mr. P. C. Smith  
State Auditor  
Wade Hampton State Office Building  
Senate Street  
Columbia, South Carolina

Dear Mr. Smith:

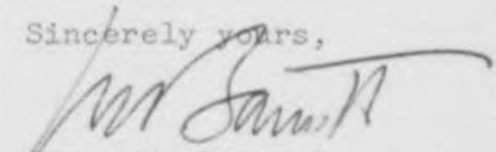
On June 27, 1967 I wrote you regarding the deficit in the budget of the S. C. Tricentennial Commission for the fiscal year 1966-1967 and submitted to you per your request those accounts payable which were left without funds plus an estimate of other expenses for which we had not received bills.

Since that time, approximately a half dozen additional disbursement vouchers and bills have been received from suppliers as well as Commission members, some of which date back as far as January. These debts from the 1966-67 fiscal year total \$738.08. Our current balance for that fiscal year is \$114.14 leaving a further deficit of \$623.94.

I have endeavored to get all outstanding accounts closed and have informed Commission members that any claims turned in for reimbursement after this would not be able to be honored. I feel that this present figure represents the total for the year 1966-67 with the exception of a partial telephone bill for the last half of June from the State Budget & Control Board. Is there a possibility of a further deficiency allotment to take care of this amount?

I regret the inconvenience that these matters have caused you but I am sure you understand that the Commission was without office or staff until the last few weeks of the fiscal year and as such operated under administrative handicaps. We appreciate the courteous attention and assistance that you have given us in these problems.

Sincerely yours,

  
James M. Barnett  
Executive Director

JMB:lm

Enclosure:  
(Breakdown of Final Accounts Payable for Fiscal Year 1966-67)

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SOUTH CAROLINA TRICENTENNIAL COMMISSION

BREAKDOWN OF FINAL ACCOUNTS PAYABLE

FOR FISCAL YEAR 1966-67

Voucher Number	Name of Payee and Explanation	Amount
142	Southern Bell Telephone Company (June billing for telephone service)	\$ 209.71
143	Lorrina S. Munnerlyn (Maps purchased from S.C. Highway Dept.)	4.25
145	Daniel W. Hollis (Travel expenses to attend Executive Committee meeting in Charleston.)	24.00
146	Joseph H. McGee, Jr. (Exec. Committee Dinner Meeting in Charleston on May 26, 1967)	76.68
147	Joseph I. Waring, M.D. (Travel expense to attend Commission Meeting)	19.26
149	Jack Tar Francis Marion Hotel (Lodging for J.M. Barnett for Exec. Committee trip.)	9.27
150	Holiday Inn of Charleston-Downtown (Lodging for Executive Committee)	31.81
151	James M. Barnett (Travel expense to Charleston and return)	53.09
152	Samuel E. McIntosh (Floral arrangements used at Shaftsbury luncheon on January 16, 1967.)	159.60
153	The R. L. Bryan Company (Office supplies and reprinting)	48.64
154	Alderman Duncan (Travel expense to Charleston January, 1967)	22.32
155	State Budget & Control Board (telephone services)	<u>79.45</u>
	TOTAL:	\$ 738.08
	Balance on Commission books as of 7-11-67:	<u>114.14</u>
	Deficiency Allotment needed for Fiscal Year 1966-1967:	\$ 623.94

July 25, 1967

STATE BOARD OF JUVENILE CORRECTIONS  
JUVENILE PLACEMENT BUREAU  
1001 MAIN STREET, ROOM 202-203  
COLUMBIA, SOUTH CAROLINA 29201

31 July 1967

State Budget & Control Board  
c/o Mr. P. C. Smith, State Auditor  
Wade Hampton State Office Building  
Columbia, S. C.

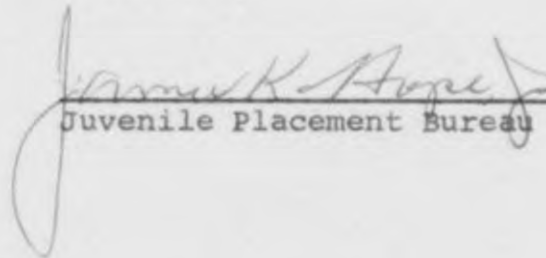
Gentlemen:

The Juvenile Placement Bureau of the State Board of Juvenile Corrections requests the sum of \$570.00 from the Civil Contingent Fund. This amount is needed to pay mileage for the year 1966-67.

The above has been discussed with Mr. P. C. Smith, State Auditor.

Approval will be greatly appreciated.

Sincerely,

 Supervisor  
Juvenile Placement Bureau

D. T. MATHIS, CHAIRMAN  
North Augusta, S. C.

RYAN F. LAWSON  
Clinton, S. C.

W. B. WILKERSON, JR.  
Hickory Grove, S. C.



STATE OF SOUTH CAROLINA

## SOIL AND WATER CONSERVATION COMMITTEE

1001 MAIN STREET

COLUMBIA, S. C. 29201

July 28, 1967

H. D. BARNETT  
Box 248  
Sumter, S. C.

W. M. STEINMEYER  
Bartwell, S. C.

Executive Secretary  
LEWIS E. HENDRICKS  
Columbia, S. C.  
Phone AL 758-2824

State Budget and Control Board  
Wade Hampton Building  
Columbia, South Carolina

ATTENTION: Mr. P. C. Smith  
State Auditor

Gentlemen:

During the last year two staff positions have been added to the staff of the State Soil and Water Conservation Committee. Current office space now occupied is 625 square feet in the Heyward State office building which was inadequate prior to these additions to the staff. Mr. Furman McEachern has, over a period of several months, tried to locate space but none is available in the Heyward or other State owned buildings.

Accordingly, along with Mr. McEachern we have made a diligent search for suitable office space that is available for rent from a private owner. We have located such space which will give us approximately 40% additional space (1020 Sq. ft.) so badly needed.

The current 1966-67 budget for the Soil and Water Conservation Committee is inadequate to cover this rent item if a contract is executed.

Therefore we urge that permission be granted to enter into a rental contract with the owner of the proposed site in the amount of \$3060.00 per annum and \$714.00 per annum allowance for utilities and janitorial services totaling \$3774.00 per annum.

Occupancy is immediately available. Therefore for fiscal 1967-68 (eleven remaining months) the gross amount requested is \$3,455.83.

Sincerely,

*LE Hendricks*  
Lewis E. Hendricks  
Executive Secretary

LEH/gb

CC: Mr. Furman McEachern  
Division of General Services

Mr. D. T. Mathis, Chairman  
State Soil and Water Conservation Committee



17 July 1967

His Excellency Robert E. McNair, Governor  
State House  
Columbia, South Carolina

Dear Governor McNair,

The South Carolina Commission of Archives and History at its meeting on July 15<sup>th</sup> expressed the wish to arrange a meeting with you and the other members of the Budget and Control Board. To be completely effective this meeting should take place at the Archives Building.

The necessity for this meeting is that the Department of Archives and History is not only unable to make any plans for the future but also is unable to adequately meet its present requirements. An example of this is the fact that the storage area is filled with cartons of papers which we have received but have never been able to sort or arrange. Many of these packages are incorrectly labeled as to their contents. Thus a box which was marked to contain "Election Returns" also contained wholly irrelevant but valuable papers. In a bundle of maps was discovered the original working copy of the Constitution of 1778. The result is that we are not certain what we have and where is located what we do have. The present staff members whose task it is to sort and arrange papers are hard-pressed to keep abreast of current accessions and are unable to work on earlier collections. Many of the papers we have are worthless and upon examination could be discarded - giving us badly needed space - but we anticipate that we will find many valuable items of which we are unaware or whose location is unknown. It is especially essential that we have a complete

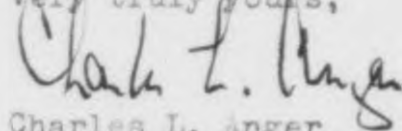
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and full inventory before the start of the Tricentennial in 1970 so that the citizens of South Carolina and from elsewhere will know what we have to offer, but it cannot be done with our present staff.

The members of the Commission who remember the conditions we experienced while located in the World War Memorial are very grateful and proud of our present building. Unfortunately, when it was planned, there was no concept of its future needs or uses. The result is that rooms have been divided and subdivided to provide needed office space and every nook and cranny is being utilized for the increased responsibilities that we have. The Reading and Research Room is so overcrowded that people have to be shunted to other areas not designed for that purpose. Our greatest feeling of inadequacy is that we can do nothing for the county records of the State. Many of these records are priceless but few county courthouses are equipped to give them the care and protection that they need. Yet we can offer no hope because of the lack of space and personnel.

Despite its handicaps the Department of Archives and History is proud of what it is accomplishing and we would like for the members of the Budget and Control Board to be so informed, but we also solicit your awareness of our needs and plans. For both of these reasons the Commission craves that if a meeting may be arranged it shall be at the Archives Building, it should require no more than an hour. The members of the Commission are available for such a meeting at the convenience of you and the other members of the Board.

Very truly yours,



Charles L. Anger  
Chairman  
South Carolina Commission  
of Archives and History

cc. Mr. Pat C. Smith, State Auditor  
and Secretary of the Budget and  
Control Board  
Mr. Charles E. Lee, Director  
South Carolina Department of  
Archives and History

CLA:pab

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UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

DIVISION OF BUSINESS AFFAIRS

July 17, 1967

State Budget and Control Board  
P. O. Box 11333  
Columbia, South Carolina

Attention: Mr. P. C. Smith

Gentlemen:

SUBJECT: Personnel Changes Below \$10,000

During recent meetings of the Business Officers of the State Institutions of Higher Learning, considerable time has been spent on ways in which day-to-day procedures could be simplified and streamlined. One of these discussions centered around the personnel notification system.

At the present time all personnel or salary changes are suppose to have prior approval of the Budget and Control Board. In each of the colleges, there are many times when offers have to be made in which there isn't time for such notification and approval. Your office has been very understanding in such situations but the Business Officers would like to have an approved procedure for such situations.

It is our recommendation that personnel or salary changes below \$10,000 be sent to the Budget and Control Board as a matter of information rather than for approval. Basically this is now generally accepted operating procedure since few questions are ever raised on salaries below this amount. We would continue to submit changes above \$10,000 for approval prior to taking any action.

This recommendation has been approved by the Council of Presidents and the Business Officers hope that the Budget Board agrees that this move will help streamline this particular operation.

Yours truly,

H. Brunton  
Vice President - Business Affairs

HB/mf  
(Dictated but not signed)

CC: J. Fred Bosch, The Citadel  
Kenneth R. Manning, Winthrop  
Maceo Nance, State College  
Melford A. Wilson, Clemson  
John E. Wise, Medical College  
B. A. Daetwyler  
Howard Rhodes





STATE OF SOUTH CAROLINA  
DIVISION OF GENERAL SERVICES  
BUDGET AND CONTROL BOARD  
300 GERVAIS STREET  
COLUMBIA  
29201

FURMAN E. McEACHERN, JR.  
DIRECTOR

August 14, 1967

Honorable P. C. Smith  
State Auditor  
Wade Hampton State Office Building  
Columbia, South Carolina

Dear Mr. Smith:

In accord with our discussion, I am enclosing a copy of my agenda for the Budget and Control Board meeting of August 2, 1967. Action of the Board is written beneath the agenda items.

I am also attaching a list of addenda items showing action of the Board. If these do not agree with your records, please let me know.

Very truly yours,

A handwritten signature in cursive script, appearing to read "F. E. McEachern, Jr.", written in dark ink.

F. E. McEachern, Jr.  
Director

FEM: bt

Enclosures 2

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