

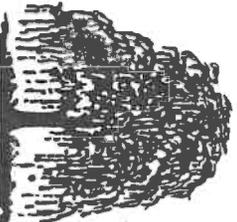
**DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR**

ACTION REFERRAL

TO <i>Bowling</i>	DATE <i>1-16-07</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>600459</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Singleton Wells</i> <i>A response letter is attached</i> <i>dated 1/25/07</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____ <input type="checkbox"/> FOIA DATE DUE _____ <input checked="" type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			



Willowglen Academy
South Carolina, Inc.

1399 Harmony Camp Road, Greeleyville, South Carolina 29056 (803) 473-4656 Fax: (803) 473-4676

RECEIVED

JAN 16 2007

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Jos Bowling
"u/Rec. Action"
cc: Singletar
Wells

January 9, 2007

Dear Colleagues:

Phoenix Care Systems wishes to announce for its subsidiary, Willowglen Academy – South Carolina, a recent change in leadership structure for our program services.

Effective immediately, Ms. Melinda Drake, Ph.D. is appointed Executive Director of Willowglen Academy – South Carolina. She will be responsible for all aspects of Willowglen Academy – South Carolina program services. In addition, Mr. Rich Danback is appointed as Associate Executive Director for operations of Willowglen Academy – South Carolina, with responsibility for finance, operational functions of Housekeeping, Dietary and Maintenance, as well as Human Resources and Training. Ms. Vickie Mitchell is appointed Director of Human Resources, Training and Program Development.

We wish the new management structure the best and look for your support as they assume these new responsibilities. As always, Willowglen Academy – South Carolina will continue to work for the best care of our clients in a strong community partnership. Thank you for your continued support.

Sincerely,

Leonard F. Dziubla, D.C.S.W., C.H.E.
President & Chief Executive Officer

LFD/ll

Summerton High Management
Group Home
1415 Furse Road
Summerton, SC 29148
(803) 485-7111

Summerton TDC
1502 Urbana Road
Summerton, SC 29148
(803) 485-8360
Fax: (803) 485-6201



State of South Carolina
Department of Health and Human Services

Mark Sanford
Governor

January 25, 2007

Robert M. Kerr
Director

Dr. Leonard F. Dziubla, D.C.S.W., C.H.E.
President and Chief Executive Officer
Willowglen Academy South Carolina, Inc.
1399 Harmony Camp Road
Greer, South Carolina 29056

Dear Dr. Dziubla:

We have received your correspondence dated January 9, 2007, announcing a recent change in leadership structure for the Willowglen Academy programs. We will revise our records to reflect these changes accordingly.

Thank you for the timely notification of the program changes. Your service, on behalf of the children of South Carolina, is greatly appreciated. We look forward to working with you and the staff at Willowglen.

Should you have any questions or if we can be of assistance, please contact Ms. Elizabeth Corbett at (803) 898-2565.

Sincerely,

A handwritten signature in cursive script that reads "Jeanne Carlton".

Jeanne Carlton
Team Leader

Cc: Ms. Melinda Drake, Executive Director
Ms. Debbie Strait, DHHS

#457