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Date: 12/4/2014 4:17:33 PM

Subject: FW: 2014 Holiday Project!

Attachments: Updated - 2014 Holiday Initiative Sign-up Sheet.pdf

2014 Holiday Initiative Basic List Items.pdf

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Good afternoon everyone,

Tomorrow, December 5, 2014 is the deadline to drop-off any items or monetary donations for the 2014 Holiday Project.

We would like to thank everyone for their contributions thus far and for those still to come!

Your participation and consideration this holiday season is wonderfully appreciated ☺.

Please see the attachment for the most up-to-date version of the sign-up sheet for resident's wish list items and basic needs items.

(Note: Items in red have either been donated, or have been selected by an individual for future donation.)

If you have any questions, please let me or Jordan know.

Courtney

Courtney Davenport Roberts

Program Coordinator

Information and Referral Assistance

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**From:** Newman, Jordan

**Sent:** Monday, November 24, 2014 9:21 AM

**To:** Zavoras, Catherine; Bailey, Jalawnda; Beard, Rene; Dickinson, Gerry; Ellison, Ruchelle; Grant, Pamela; Hightower, Paula; Jones, Sherhonda; Keller, Tammy; Kelly, LaWandra; Kester, Tony; Capers, LaChandra; McJunkins, Sean; Pondy, Kevin; Rivers, Denise; Roberts, John; Eskew, Sandra; Sims, Kevin; Turner, Sonya; Stegall, Patrick; Stroman, Susan; Strong, Crystal; Van Cleave, Jennifer; Watson, Dale; Wolf, Anne; Wray, Joey; Shavo, Katherine; Wingfield, Paula; Harkins, Matt; Ford, Elizabeth; Roberts, Courtney; Valentin, Angela; Shealy, Boyd

**Cc:** 'Marie Waller (mariewaller@scsenate.gov)'; 'Beckie Gunter (mariewaller@scsenate.gov)'; 'Hank Page (HankPage@scstatehouse.gov)'; 'donovanmalloy@scstatehouse.gov'

**Subject:** RE: 2014 Holiday Project!

Good Morning All!



Just a friendly reminder..... if you would like to participate in the 2014 Holiday Project, please be sure to use the sign-up sheet in the kitchen to indicate any items you would like to assist with. As we continue to collect items to help these individuals celebrate this holiday season, we would like to avoid duplication of efforts as much as possible.

Please see the attachment for the most up-to-date version of the sign-up sheet for resident's wish list items and basic needs items.

(Note: Items in red have either been donated, or have been selected by an individual for future donation.)

If you have any questions, please let me know. Thank you for your time and consideration!

Best,

Jordan

Jordan Newman  
Program Coordinator  
Information and Referral Assistance  
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**From:** Newman, Jordan  
**Sent:** Monday, November 03, 2014 3:02 PM  
**To:** Zavoras, Catherine; Bailey, Jalawnda; Beard, Rene; Dickinson, Gerry; Ellison, Ruchelle; Grant, Pamela; Hightower, Paula; Jones, Sherhonda; Keller, Tammy; Kelly, LaWandra; Kester, Tony; Capers, LaChandra; McJunkins, Sean; Pondy, Kevin; Rivers, Denise; Roberts, John; Eskew, Sandra; Sims, Kevin; Turner, Sonya; Stegall, Patrick; Stroman, Susan; Strong, Crystal; Van Cleave, Jennifer; Watson, Dale; Wolf, Anne; Wray, Joey; Shavo, Katherine; Wingfield, Paula; Harkins, Matt; Ford, Elizabeth; Roberts, Courtney; Valentin, Angela; Shealy, Boyd  
**Cc:** 'Marie Waller ([mariewaller@scsenate.gov](mailto:mariewaller@scsenate.gov))'; 'Beckie Gunter ([beckiegunter@scstatehouse.gov](mailto:beckiegunter@scstatehouse.gov))'; 'Hank Page ([HankPage@scstatehouse.gov](mailto:HankPage@scstatehouse.gov))'; 'donovanmalloy@scstatehouse.gov'  
**Subject:** 2014 Holiday Project!

Good Afternoon Everyone!

The LGOA is excited to announce that our office is adopting the Southside Residential Care OSS Facility in Prosperity, SC for the 2014 holiday season!

We have consulted with the Ombudsman Program and the facility owners to create a list of basic needs/wish items for the residents.

This facility currently houses 12 residents, however, that number can fluctuate over time. In addition, there are currently 5 staff members, two (2) females and three (3) males. Some of the residents have requested basic needs items as their wish list items in order to help them meet their goal to live as independently as possible.

I have attached a copy of the "wish list" items and "basic needs" items that have been provided to us by the facility. This list is also posted in the kitchen, as well as a sign-up sheet. If you choose to donate a specific item(s), please be sure to indicate that on the sign-up sheet by signing your name in the corresponding box and crossing out the item on the list to prevent duplicate purchases. You may also elect to donate other items not listed.

If you would rather make a monetary donation, please feel free to do so. All monetary donations will be used

towards obtaining any items not received. Please bring any donated items or monetary donations to either myself or Courtney Roberts.

The deadline for collecting items is Friday, December 5<sup>th</sup>. We hope that you all will help share this joyous time of year with these individuals in need.

If you have any questions, please let me know. Thank you for supporting our office during our holiday endeavors!

Best,

Jordan

Jordan Newman  
Program Coordinator  
Information and Referral Assistance  
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