

SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1333 Main Street, Suite 200
Columbia, SC 29201

Minutes of the Meeting

October 4, 2007

10:30 a.m.

Commission Members Attending

Dr. Doug Forbes
Dr. Bettie Rose Horne
Dr. Raghu Korrapati
Dr. Louis Lynn
Ms. Cynthia Mosteller
Mr. Daniel Ravenel, Vice Chairman
Mr. Jim Sanders
Mr. Hood Temple
Dr. Mick Zais

Commission Members Absent

Col. John Bowden
Dr. Layton McCurdy, Chairman
Mr. Randy Thomas
Mr. Ken Wingate
Mr. Neal Workman

Staff Present

Mr. Reggie Adams
Mr. Mike Brown
Ms. Julie Carullo
Ms. Lorinda Copeland
Mr. Gary Glenn
Ms. Alyson Goff
Dr. Paula Gregg
Mr. Charlie FitzSimons
Ms. Yolanda Hudson
Dr. Lynn Kelley
Ms. Rae McPherson
Ms. Lorna Manglona-Williams
Dr. Tajuana Massie
Dr. Gail Morrison
Mr. Clint Mullins
Dr. Mike Raley
Ms. Beth Rogers
Ms. Laverne Sanders
Dr. Garrison Walters

Ms. Karen Wham
Dr. Karen Woodfaulk

Guests

Mr. Antonio Boyle, S.C. State University
Ms. Christine Brown, Medical University of S.C.
Dr. Jim Brown, U.S.C. Upstate
Dr. Carl Carpenter, S.C. State University
Dr. Kathy Coleman, Clemson University
Ms. Donna Collins, U.S.C. Columbia
Mr. Al Cope, Clemson University
Dr. Anthony Coyne, U.S.C. Sumter
Dr. Gib Darden, Coastal Carolina University
Ms. Barbara Ervin, Lander University
Dr. Peggy Hewlett, U.S.C. Columbia
Ms. Mary Lou Hightower, U.S.C. Upstate
Col. Curt Holland, The Citadel
Mr. Charles Jeffcoat, U.S.C. Columbia
Mr. Scott Ludlow, State Technical College
Dr. Leonard Lundquist, Lander University
Ms. Beth McGinnis, Clemson University
Dr. Linda Neely, Lander University
Ms. Sandra Powers, College of Charleston
Mr. Rick Puncke, U.S.C. Upstate
Ms. Jennifer Settlemyer, Army National Guard
Mr. Charles Shawver, S.C. Budget & Control Board
Dr. Rob Sheehan, Coastal Carolina University
Ms. Lucille Skaggs, Medical University of S.C.
Mr. Roger Swartzwelder, Virginia College
Dr. Rita Teal, S.C. State University
Dr. Aileen Trainer, U.S.C. Columbia
Ms. Lorinda Thomas, Air National Guard
Mr. Chuck Wright, U.S.C. Sumter
Dr. Jim Zoller, Medical University of S.C.

Members of the Press

none

The meeting was held in accordance with the Freedom of Information Act.

1. Introductions

- Lynn Kelley

Dr. Lynn Kelley introduced the guests, all of whom are listed above.

2. Approval of Minutes

A **motion** was made (Horne), **seconded** (Mosteller), and **carried** to approve the minutes of September 6, 2007.

3. Chairman's Report

- Vice-chairman Ravenel

Vice-chairman Ravenel reported in Chairman McCurdy's absence. He began by reminding Commissioners of the Governor's Professor of the Year events to take place on November 1, 2007. The press conference will be in the rotunda of the capitol building at 9:30 a.m., and a luncheon will be held at the top of the Capstone Building on the USC Columbia campus at 1:00 p.m. He encouraged all Commissioners to attend these events. Also on November 1, there will be a facilities tour of Florence-Darlington Technical College at 4:30 p.m., followed by a social event hosted by Dr. Fred Carter, President of Francis Marion, that evening. On November 2, the Finance and Facilities Committee will meet at Francis Marion at 9:30 a.m., and the full Commission meeting will take place at 10:30 a.m. Vice-chairman Ravenel also reported that the Higher Education Study Committee (HESC) has held three meetings thus far. Their fourth meeting will take place on October 22, 2007, at 3:00 p.m. The HESC is in the process of forming advisory committees which will assist in the creation of a statewide plan. The chair of each of these six committees will select its members. Chairman Ravenel invited interested individuals to volunteer for that work.

4. Committee Reports

4.01 Report of the Executive Committee

- Layton McCurdy

The Executive Committee had no report.

4.02 Report of the Committee on Academic Affairs and Licensing

-Bettie Horne

A. Consideration of New Program Proposals

1. B.A., Art Education, USC Upstate
2. B.S., Exercise and Sport Science, Coastal Carolina
3. M.E, Montessori Education with concentrations in Preschool (ages 3-6) and Primary (grades 1- 3), Lander
4. M.R.A., Research Administration, MUSC

B. Consideration of Request for Initial License

A.A.S., Computer-Aided Drafting and Design, Therapeutic Massage; A.S., Administrative Office Management, Networking, Criminal Justice,

Paralegal, Medical Office Management, and Surgical Technology;
B.S., Business Administration, Criminal Justice, Health Services Management;
Virginia College, Greenville, SC

- C. Consideration of New Guidelines for Centers of Excellence (Teacher Education) Competitive Grants Program, FY 2008-09**
- D. Consideration of Revisions to Guidelines for New Academic Program Approval**
- E. Consideration of Proposed International Baccalaureate Credit Award Policy, EEDA Activity**
- F. Consideration of Suggested Distribution Methodology for Nursing Faculty Salary Enhancements**
- G. Consideration of Compliance with English Fluency Act, 2006-07**
- H. Consideration of Operating Budget for Research Centers of Economic Excellence Program**
- I. Informational Report on Approved and Terminated Programs, FY 2006-07**

Dr. Horne reported that her committee carefully reviewed and unanimously approved the programs listed in item 4.02A at its meeting on September 5, 2007. A complete description of these programs may be found in **Attachment I**.

A motion was made (Horne) and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission approval of USC Upstate's proposed program leading to a Bachelor's degree in Art Education to be implemented in Spring 2008 on the Spartanburg campus provided that no "unique cost" or other special state funding be required or requested and provided further that the program be approved by the State Board of Education prior to implementation and seek accreditation by the National Council for Accreditation of Teacher Education (NCATE) for the Art Education program.

A motion was made (Horne) and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission approval of Coastal Carolina's program leading to a Bachelor of Science degree in Exercise and Sport Science, to be implemented in Spring 2008, provided that no "unique cost" or other special state funding be required or requested.

A motion was made (Horne) and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission approval of Lander University's proposed program leading to a Master of Education degree in Montessori Education with Concentrations in Preschool (ages 3-6) and Primary (grades 1-3) to be implemented in Spring 2008, provided that no "unique cost" or other special state funding be required or requested, that national recognition be received from the National Association for the Education of the Young Child (NAEYC) and National Council for the Accreditation of Teacher Education (NCATE), and that the Montessori emphasis in the existing program leading to the M.Ed. degree in Elementary Education be discontinued simultaneously.

A motion was made (Horne) and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission approval of the Medical University of South Carolina's program leading to the Master of Research Administration degree in Research Administration, to be implemented in Fall 2008, provided that no "unique cost" or other special state funding be required or requested.

Dr. Horne made reference to agenda item 4.02B, a complete description of which may be found in **Attachment II**.

A motion was made and carried to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission initial licensure for five years to Virginia College at Birmingham, AL to establish a branch campus in Greenville, South Carolina to offer programs leading to the Associate of Applied Science degree in (1) Administrative Office Management, (2) Computer-Aided Drafting and Design, (3) Criminal Justice, (4) Medical Office Management, (5) Paralegal Studies, (6) Surgical Technology, and (7) Therapeutic Massage; and the Bachelor of Science degree in (1) Business Administration, (2) Criminal Justice, and (3) Health Services Management to be implemented in April 2008. The staff further suggests that the Committee recommend to the Commission delegation to the staff for authorization to license the site in Greenville when the facility has been developed.

Dr. Horne made reference to agenda item 4.02C, a complete description of which may be found in **Attachment III**.

A motion was made (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission approval of the attached *Guidelines for Centers of Excellence (Teacher Education)* for FY 2008-09.

Dr. Morrison stated that there was one substantive change in the FY 2008-09 guidelines in that they are aligned with the Education Oversight Committee's focus on developing innovative training programs in math and science.

The **motion**, as clarified by Dr. Morrison, was then brought to the table and **carried**.

Commissioner Horne made reference to agenda item 4.02D, a complete description of which may be found in **Attachment IV**. She noted that much hard work had been put into making these revisions and that they considerably improve and simplify the program approval process. The revisions include a requirement that a statement of purpose and objective of each submitted program include learning outcomes and proposed methodology for assessment which is most important in program review, should that process be reinstated at some point in the future.

A **motion** was made (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission adoption of the revised *Guidelines for New Academic Program Approval* to be implemented in January 2008.

In response to Commissioner Sanders' question about whether the institutions had input in these revisions, Commissioner Horne replied that the institutions as well as many other interested parties had the opportunity to provide input over the period of one and a half years. Dr. Morrison stated that these guidelines will serve as a standard template for the future with some variation from year to year.

The **motion** was then brought to the table and **carried**. Vice-chairman Ravenel congratulated Commissioner Horne and her committee on a job well done.

Commissioner Horne made reference to agenda item 4.02E, a complete description of which may be found in **Attachment V**.

A **motion** was made (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission this policy for implementation in Fall 2008.

In response to Commissioner Lynn's question, Dr. Morrison replied that the benefit of this policy assures students that their International Baccalaureate (IB) credit will be accepted equally at all of the state's institutions of higher education. Discussion took place about the relationship between Advanced Placement, Dual Enrollment, and International Baccalaureate credit.

The **motion** was then brought to the table and **carried**.

Commissioner Horne made reference to agenda item 4.02F, a complete description of which may be found in **Attachment VI**.

A **motion** was made (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission adoption of the distribution methodology for nursing faculty salary enhancements proposed for FY 2007-08 **only** and recommends further that staff, in consultation with public institutions with nursing programs at the associate degree level and above and in consultation with representatives of the Deans and Directors of Nursing Education, develop a revised methodology for future years which contains appropriate salary benchmarks.

In response to Commissioner Lynn's question, Dr. Morrison replied the \$1,000,000 which had been appropriated for this initiative and will be distributed by the Commission and will be applied only to current nursing faculty salaries and/or, at the discretion of the institutions, to fund current nursing faculty vacancies.

The **motion** was then brought to the table and **carried**.

Commissioner Horne made reference to agenda item 4.02G, a complete description of which may be found in **Attachment VII**.

A **motion** was made (Horne) to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission this report for approval and transmittal to the appropriate chairpersons of the education committees of the General Assembly.

In response to Vice Chairman Ravenel's question, Dr. Morrison replied that there had been 6 complaints in this regard in the last 14 years. Discussion took place about whether this report is necessary given how few complaints have been registered. Other commissioners stated that the report is important because, in their opinions, the incidence of complaints is under-reported.

The **motion** was then brought to the table and **carried**.

Commissioner Horne made reference to agenda item 4.02H, a complete description of which may be found in **Attachment VIII**.

A **motion** was made (Horne) and **carried** to approve the following **recommendation**:

The Committee on Academic Affairs and Licensing commends favorably to the Commission the budget approved by the Centers of Economic Excellence Review Board for FY 2007-08.

Commissioner Horne made reference to agenda item 4.02I, a complete description of which may be found in **Attachment IX**. She noted that this report was offered to the Commission as information only and that there was only a net gain of one program. In response to Commissioner Lynn's question, Dr. Morrison replied that if a new program is approved in a South Carolina public institution which is currently allowable for South Carolina residents through the Academic Common Market, the Commission then deletes it for South Carolina residents' eligibility through the Academic Common Market. She also replied that institutions are allowed to keep a terminated program open until existing students have completed it.

**4.03 Report of Committee on Access & Equity
and Student Services**

- Cynthia Mosteller

- A. Consideration of Proposed Guidelines for Access & Equity Undergraduate Scholars**
- B. Consideration of Proposed Guidelines for Graduate Incentive Scholarship Program**
- C. Consideration of Proposed Regulations for the S.C. National Guard College Assistance Program**
- D. Discussion of Need-based Grant Program**

Commissioner Mosteller made reference to agenda items 4.03 A, a complete description of which may be found in **Attachment X**. She then provided an explanation of the changes in the program.

A **motion** was made (Mosteller) to approve the following **recommendation**:

The Committee on Access & Equity and Student Services recommends approval of the guidelines for the Undergraduate Scholarship as presented above.

In response to Vice Chairman Ravenel's question, Commissioner Mosteller replied that no cost will be incurred with these changes as funds for this purpose have not been increased, but that the ceiling had been raised on individual student awards. In response to Commissioner Lynn's question, Mr. Michael Brown stated the total of these funds amounts to approximately 50% of the total Access & Equity budget which is about \$300,000 and that all these funds are used annually. Allocations of the funds are based on the institutions' total enrollment. Discussion took place about the fact these guidelines raise the GPA requirement for retention of this award from a 2.0 to a 2.5. Additional discussion followed about the pro's and con's of taking that action.

A **motion** was then made (Sanders) and **seconded** (Zais) to amend the original motion to reflect that the required GPA for retention of this award remain at a 2.0.

After further discussion, the **amended motion** was brought to the table and **carried** with a vote of 8 in favor and 1 (Mosteller) opposed.

Commissioner Mosteller made reference to agenda item 4.03 B, a complete description of which may be found in **Attachment XI**. She then briefly described the program, making note of changes in the guidelines.

A **motion** was made (Mosteller) to approve the following **recommendation**:

The Committee on Access & Equity and Student Services recommends approval of the guidelines for the Graduate Scholarship as presented above.

In response to Commissioner Lynn's question, Mr. Mike Brown stated that this scholarship is considered a loan if the student does not remain in South Carolina and work there for the length of time the scholarship was received.

The **motion** was then brought to the table and **carried**.

Commissioner Mosteller made reference to agenda item 4.03 C, a complete description of which may be found in **Attachment XII**. She then briefly described the program.

A **motion** (Mosteller) was made to approve the following **recommendation**:

The Committee on Access & Equity and Student Services recommends approval of the proposed regulations for the SC National Guard College Assistance Program as presented above.

It was noted that receipt of this particular assistance reduces a student's eligibility for other scholarship programs, including federal aid. Ms. Mosteller then introduced Ms. Jennifer Settlemyer and Ms. Lorinda Thomas who represented the Army and Air National Guard, respectively. It was noted that \$3 million has been provided for this purpose per year. It was also noted that currently the assistance only applied to those seeking undergraduate degrees at this point, but will hopefully be applicable to those seeking graduate degrees in future. It was also noted that this assistance may be awarded to students enrolled in distance education programs as well as traditional programs.

The **motion** was then brought to the table and **carried**.

Commissioner Mosteller made reference to agenda item 4.03 D, a complete description of which may be found in **Attachment XIII**. She then provided an explanation on the current method of need-based aid allocation as well as the proposed model which shifts the paradigm to make allocation more rational and just as well as raises each award to approximately 15% of the sector cost average. This plan would necessitate that the CHE amend it's FY 2008-09 budget request to include a total of approximately \$16 million in additional funds for need-based aid.

Extensive discussion followed, during which it was noted that the General Assembly would have to approve a change in law should the CHE makes changes to this distribution methodology.

A **motion** was made (Korrapati) and **seconded** (Lynn) to accept this new distribution methodology and amend the CHE's FY 2008-09 budget request to include additional funds for need-based aid.

In response to Commissioner Sanders' question about whether this change might create procedural problems, Dr. Walters offered to have the CHE staff draft revisions supporting this action for the Commission's review at the November meeting.

The **motion**, with the provision included that CHE staff make the necessary adjustments to the details of this portion of the budget request and bring this information forward at the November Commission meeting, was then brought to the table and **carried**.

4.04 Report of Committee on Finance and Facilities - Daniel Ravenel

A. Consideration of Interim Capital Projects

1. Clemson University - Kinard Laboratory - HVAC Renovation
2. USC Columbia - Baseball Stadium Construction
3. USC Upstate - Residence Hall Acquisition

B. Report on the Assessment of SC Higher Education Facilities Conditions & Measuring Deferred Maintenance

C. Review of the SC Manufacturing Extension Partnership (SCMEP) Materials

Commissioner Sanders, Vice Chairman of the Committee on Finance and Facilities, reported that three interim capital projects as listed in agenda item 4.04A and described in **Attachment XIV** had been approved unanimously by the committee.

A **motion** (Sanders) was made to approve collectively the following **recommendation** for each of the projects as listed in agenda item 4.04A:

Staff recommends approval of this project as proposed.

In response to Commissioner Zais' question about Clemson's initial underestimate for its Kinard Laboratory - HVAC Renovation project, Commissioner Sanders and Ms. Kathy Coleman of Clemson University explained that the scope of that project had changed significantly which called for its redesign. In response to Commissioner Temple's question about at what point revisions to a project actually constitute a new project, Vice Chairman Ravenel explained that staff has the authority to approve changes up to the threshold amount of \$500,000 and that amounts higher than \$500,000 require Commission approval

The **motion** was then brought to the table and **carried**.

At Commissioner Sanders request, Mr. Gary Glenn provided an explanation of agenda item 4.04B, a complete description of which may be found in **Attachment XIV**. He noted that this deferred maintenance assessment which totals approximately \$800 million does not include infrastructure needs and that a report on infrastructure needs will be forthcoming. Commissioner Sanders noted that this report was provided for information only, and he encouraged Commissioners to set it aside for future reference as it represents the first step in attempting to quantify the size of the state's institutional deferred maintenance problem. In response to Commissioner Mosteller's question, Mr. Glenn replied that life safety systems evaluations are included in this report for institutions where those systems currently exist. It was noted that the approximate cost of installing and/or bringing up to code adequate institutional life safety systems would be between \$1 and \$1.5 billion.

Commissioner Sanders made reference to agenda items 4.04C and 4.04D, also described in **Attachment XIV**, and noted that these were provided for information only.

5. Legislative Update

- Julie Carullo

Ms. Carullo reported that the Governor was in the process of developing his recommendations for the Executive Budget, and had assembled citizen teams known as "Results Teams" to inform the process. Members of the Higher Education and Cultural Affairs results team include: Commissioner Bettie Rose Horne, Ms. Joren Bartlett, Ms. Catherine Watt, Ms. Lola Early, Mr. Clarence Dickerson, Mr. Bryce Wilson, and Ms. Charmeka Bosket (Governor's Office). She stated that a higher education budget hearing would take place this afternoon at 2:00 p.m. at which Dr. Walters, Dr. Barry Russell (State Technical College System), and Mr. Eddie Shannon (S.C. Higher Education Tuition Grants Commission) would appear. In response to Commissioner Horne's question about why none of the institutions' Presidents are invited to speak at these hearings, Ms. Carullo and Dr. Walters replied that the Governor's office preferred to confer with the institutions separately. Commissioner Sanders then emphasized the need to develop a legislative agenda as quickly as possible.

6. Report of the Executive Director

- Garrison Walters

Dr. Walters stated that he will deliver very focused remarks in his afternoon budget hearing presentation. In it he will include positive comments about his impression of the South Carolina's higher education system. He will speak about statewide higher education planning as a priority and the progress that has been made by the Higher Education Study Committee. In addition, he will speak about the budget request and the CHE's intent to modify its request to include additional funds for the need-based aid grant program. He will also emphasize the strength of statewide collaborative efforts. Dr. Walters noted that Mr. Gary Glenn had been named Acting Director of the CHE's Division of Finance, Facilities, and Management Information Systems, and that former employee, Mr. Charlie FitzSimons, had returned to the CHE as a Special Assistant

working on two major projects, one pertaining to scaling up South Carolina's higher education system and the other pertaining to knowledge economy awareness.

7. Other Business

There was no other business to consider. Vice-chairman Ravenel reminded Commissioners of the Governor's Professor of the Year award ceremony to take place at the statehouse on November 1, 2007 at 9:30 a.m., followed by a luncheon at 1:00 p.m. He also invited them to a facilities tour at Florence-Darlington Technical College on November 1 at 4:30 p.m. He stated that the November Commission meeting would take place at Francis Marion University on Friday, November 2, 2007, noting the change in day and date. Information pertaining to related events at Francis Marion will be sent to Commissioners in the near future.

8. Adjournment

The meeting was adjourned at 12:30 p.m.

Respectfully submitted,
Beth B. Rogers
Beth B. Rogers
Recording Secretary

Attachments I - XIV

*Attachments are not included in this mailing, but will be filed with the permanent record of these minutes and are available for review upon request.