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To: Ingram, Samantha <SIngram@scfirststeps.org>  
Date: 9/23/2014 2:11:56 PM  
Subject: IMPORTANT INFORMATION: SC First Steps Board Retreat  
Attachments: DRAFT BOT Retreat Agenda.pdf  
DRAFT ECAC Retreat Agenda.pdf

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Good afternoon, Trustees:

As we enter the fall season, there is energy around school activities all across the state. We feel the same excitement at First Steps as we do our part to help children prepare for school: many new 4K providers are up and running, along with parents, caregivers, and partnerships all across the state focusing on early literacy.

We are looking forward to our annual board retreat, slated for October 15–16, 2014, here in Columbia. Thanks to those of you who have already sent in your RSVP. If you haven't, please take a moment to RSVP here:

<https://www.surveymonkey.com/s/BOTRetreat>.

To help us meet your needs, please respond by Tuesday, September 30.

We have attached the draft agenda for our two days together. Closer to the retreat, we will send additional material and details regarding your overnight stay as applicable.

Please help us update our website by completing the following survey before October 7 - <https://www.surveymonkey.com/s/BOTBios>. This brief questionnaire should only take 5-10 minutes. Send a head shot to [singram@scfirststeps.org](mailto:singram@scfirststeps.org) to be included with your bio on the web.

As always, don't hesitate to contact me with any questions or if I can be of further assistance.

Thank you for your leadership.



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