

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Roberts/FOIA</i>	DATE <i>4-12-13</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000326</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>cc: Coy</i> <i>Cleared 4/17/13, letter attached</i>	<input type="checkbox"/> Prepare reply for appropriate signature DATE DUE _____
	<input checked="" type="checkbox"/> FOIA DATE DUE <i>4-29-13</i>
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

APR 12 2013

Department of Health & Human Services
OFFICE OF THE DIRECTOR

April 9, 2013

South Carolina Health and Human Services
Attn: Anthony Keck
1801 Main St.
Columbia, SC 29202

Mr. Keck or Public Records Administrator:

Pursuant to your state freedom of information law S.C. Code Ann. Secs. 30-4-10 to 30-4-165, we respectfully request of you to release copies of the following records retained by the agency:

1. **A complete copy of any and all current contracts that the Agency has entered into for the provision of online legal research with any provider, including but not limited to Thomson-West (*Westlaw*).**
2. **A copy of any and all proposals submitted by any legal research provider, including but not limited to Thomson-West (*Westlaw*) pursuant to the award of a contract or release of a purchase order, delivery order and/or modification order.**

I agree to pay any fees not in excess of \$100.00 for the above records as authorized by applicable regulations. If you anticipate that such fees will exceed \$100.00, please contact me before reproducing the requested records.

In the event that any document or any part of a document is determined to be exempt from release, we respectfully request the release those documents within the period mandated by statute. If any portion of this request is denied, please identify the records or portion of records determined to be exempt and the basis for the exemption claimed.

Please contact me via email SLG-FOIA@lexisnexis.com if you have questions or concerns regarding this request. You may also submit electronic copies of the requested documents through e-mail.

Sincerely,



José A. Figueroa, Esq.
Senior Director
State & Local Government



TO:

FROM:

SUBJECT: Cost of Processing FOIA Request #

The South Carolina Department of Health and Human Services has received and processed your FOIA request. The cost for processing this information is as follows:

Staff processing time at \$10.00 per hour	_____ Hours	\$_____
Pages copied at \$.10 per page	_____ Pages	\$_____
Pages faxed at \$.20 per page	_____ Pages	\$_____
Shipping and Handling Costs		\$_____
Other costs associated with the FOIA request:	_____	\$_____
Total Amount Due SCDHHS:		\$_____

Please remit the above amount to the following address:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

Please contact _____ should you have any questions.

Signature

Date:



April 17, 2013

Jose' A. Figueroa, Esquire
Senior Director
State & Local Government
LexisNexis
9443 Springboro Pike
Miamisburg, OH 45342

Dear Mr. Figueroa:

This is in response to your request for information from the South Carolina Department of Health and Human Services (DHHS) pursuant to the South Carolina Freedom of Information Act (FOIA) dated April 9, 2013, and received by DHHS on April 12, 2013. Enclosed please find the information you requested in #1 of your letter. However, we do not retain the information you requested in #2.

Our expense for extracting and reproducing this information is Eighteen and 12/100 Dollars (\$18.12). Please make the check payable to the Department of Health and Human Services and send it to:

Department of Health and Human Services
Department of Receivables
Post Office Box 8297
Columbia, SC 29202-8297

Thank you for your request. If you have any questions, you may me at (803) 898-2795.

Sincerely,

Byron R. Roberts
General Counsel

BRR/b

Enclosures

cc: Lynette Wilson, Department of Receivables