

From: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>

To: Danny Varat <DannyVarat@scstatehouse.gov>

Date: 11/6/2017 3:09:10 PM

Subject: FW: Water Bill

Attachments: Country Clear Invoices FY17.pdf

Good Afternoon Danny,

Ruchelle's statement about the water only being able to be for constituents and visitors seems contrary to what the Comptroller General indicated. That being said the reason the bill was not paid in the appropriate fiscal year is that the employees were supposed to be pulling together the funds personally and that does not line up with the water only being for constituents and visitors.

At the last meeting where this was discussed the portions owed for the water were determined. I do not remember how this math came about, I say that because it will look odd.

Hayden - 26.75 (Hayden sent this to me on Paypal)

Catherine - 26.75 (I wrote a check for Hayden and my amount combined on 7/20)

Tori Beth - 5 (She was only employed for a little over a month of the time, I have this in cash)

Remainder: 29.48 (This would need to be split by Danny Varat and Lilly Cogdill)

What I suggest, so as to avoid the issue with the bill from the prior fiscal year, is we proceed with paying this from our own personal funds. Then going forward the office be responsible for the bill.

If this is agreeable, I will contact Ruchelle about it. If you could please provide your portion of the costs and request Lily's portion that would be very helpful. I will then pay the bill with my debit card.

Best Regards,

Catherine McNicoll

Director of Legal & Legislative Affairs

Lieutenant Governor's Office

CatherineMcNicoll@SCStatehouse.gov

803-734-5292 (phone)

From: Ellison, Ruchelle [mailto:rellison@aging.sc.gov]

Sent: Monday, November 06, 2017 12:22 PM

To: Catherine McNicoll

Cc: Danny Varat ; Cogdill, Lily

Subject: RE: Water Bill

Oops attachments

From: Ellison, Ruchelle

Sent: Monday, November 06, 2017 12:19 PM

To: 'Catherine McNicoll'

Cc: Danny Varat; Cogdill, Lily

Subject: RE: Water Bill

Catherine,

I have received the invoices. These invoices are dated from January 2017 to June 2017. These invoices should have been paid last FY. I probably will need Lily and Danny to sign off on the invoices which are attached. A memo will also need to be generated as to why we are paying them late for the auditors in case they ask.

We are not allowed to pay for water for employees. Please make sure that the information is included in the memo that the water was purchased for constituents and visitors only.

Let me know if you additional information.

Thanks for your assistance with this matter.

Ruchelle

Ruchelle Ellison
Fiscal Manager
South Carolina Lieutenant Governor's Office on Aging
1301 Gervais Street, Suite 350
Columbia, SC 29201
Phone 803-734-9883 Fax 803-734-9886
rellison@aging.sc.gov

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From: Catherine McNicoll [<mailto:CatherineMcNicoll@scstatehouse.gov>]
Sent: Monday, November 06, 2017 11:26 AM
To: Ellison, Ruchelle
Cc: Danny Varat
Subject: RE: Water Bill

The water is being used for constituents, office visitors, and staff.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)

From: Ellison, Ruchelle [<mailto:rellison@aging.sc.gov>]
Sent: Monday, November 06, 2017 10:45 AM
To: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>
Cc: Danny Varat <DannyVarat@scstatehouse.gov>
Subject: RE: Water Bill

Catherine,

I called to request invoices because we cannot pay by statements. I also updated the account to reflect you as the contact. The two jugs was requested as well.

In the future, you can make the call to request additional jugs. Finance would only need your signature on the bill for payment. Is this water being used for constituents?

Thanks,
Ruchelle

From: Catherine McNicoll [<mailto:CatherineMcNicoll@scstatehouse.gov>]
Sent: Monday, November 06, 2017 9:44 AM
To: Ellison, Ruchelle
Cc: Danny Varat
Subject: RE: Water Bill

Good Morning Ruchelle, Can you please let me know the status of this and once the past bill is paid we will need to put in a request for a delivery of two jugs. Thank you.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicoll@SCStatehouse.gov
803-734-5292 (phone)

From: Cogdill, Lily [<mailto:lcogdill@aging.sc.gov>]
Sent: Tuesday, October 31, 2017 4:24 PM
To: Ellison, Ruchelle <rellison@aging.sc.gov>
Cc: Catherine McNicoll <CatherineMcNicoll@scstatehouse.gov>
Subject: FW: Water Bill

Ruchelle,

Please find the most current bill for Country Clear attached. Please feel free to contact me if you have any questions.

Thank you,

Lily



Lily Cogdill

South Carolina Lieutenant Governor's Office on Aging
1301 Gervais Street, Suite 350
Columbia, S.C. 29201
Ph. 803.734.9875
lcogdill@aging.sc.gov

From: Lily Cogdill [<mailto:LilyCogdill@scstatehouse.gov>]
Sent: Tuesday, October 31, 2017 4:14 PM
To: Cogdill, Lily <lcogdill@aging.sc.gov>
Subject: FW: Water Bill

From: Catherine McNicoll
Sent: Tuesday, October 31, 2017 4:14:10 PM (UTC-05:00) Eastern Time (US & Canada)
To: Lily Cogdill

Cc: Danny Varat
Subject: Water Bill

Lily, I finally remembered what I originally called for, but thank you for helping me figure out the travel forms too. I originally called because we have finally sorted out the water cooler bill. Can you please give the bill to Ruchelle? Ken said she could submit the paperwork that needs to be done. Thank you.

Best Regards,
Catherine McNicoll
Director of Legal & Legislative Affairs
Lieutenant Governor's Office
CatherineMcNicol@SCStatehouse.gov
803-734-5292 (phone)