

DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF DIRECTOR

ACTION REFERRAL

TO <i>Hutto</i>	DATE <i>6-24-14</i>
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DIRECTOR'S USE ONLY	ACTION REQUESTED
1. LOG NUMBER <i>000422</i>	<input type="checkbox"/> Prepare reply for the Director's signature DATE DUE _____
2. DATE SIGNED BY DIRECTOR <i>Cleared 7-7-14, letter attached.</i>	<input checked="" type="checkbox"/> Prepare reply for appropriate signature DATE DUE <i>7-7-14</i>
	<input type="checkbox"/> FOIA DATE DUE _____
	<input type="checkbox"/> Necessary Action

APPROVALS (Only when prepared for director's signature)	APPROVE	* DISAPPROVE (Note reason for disapproval and return to preparer.)	COMMENT
1.			
2.			
3.			
4.			

NIKKI HALEY, CHAIR
GOVERNOR

CURTIS M. LOFTIS, JR.
STATE TREASURER

RICHARD ECKSTROM, CPA
COMPTROLLER GENERAL



SC BUDGET AND CONTROL BOARD
DIVISION OF GENERAL SERVICES

HUGH K. LEATHERMAN, SR.
CHAIRMAN, SENATE FINANCE COMMITTEE

W. BRIAN WHITE
CHAIRMAN, HOUSE WAYS AND MEANS
COMMITTEE

MARCIA S. ADAMS
EXECUTIVE DIRECTOR

STATE FLEET MANAGEMENT
G. Alan Parker
State Fleet Manager
Phone: (803) 737-0668
Fax: (803) 737-1160

June 19, 2014

RECEIVED

JUN 24 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Mr. Anthony Keck
Department of Health and Human Services
1801 Main Street
Columbia, SC 29201

Reference: State Vehicle Tag # SG91969 Log #1406963

Dear Mr. Keck:

We recently received the enclosed information concerning possible misuse of a State-owned vehicle. State Fleet Management has been directed by the South Carolina Budget and Control Board to forward all customer concerns to the appropriate agency for review of the facts regarding the incident.

Please provide our office with the result of your findings within 15 days of receipt of this letter. We may forward a copy of your response to the citizen originating this action. If I may provide any further assistance or clarification on this subject, please advise.

Respectfully,

G. Alan Parker
State Fleet Manager

GP/vr

Enclosures:

Vehicle Incident Report Form

SC Budget and Control Board • State Fleet Management Office
1430 Senate Street, 3rd Floor • Columbia, SC 29201-3710
Telephone 803-737-0668 • Fax 803-737-1160

1406963

The State of South Carolina requires its employees to operate State vehicles in a safe and courteous fashion, obeying all transportation laws. Citizens who observe a State vehicle being operated improperly are asked to notify State Fleet Management of such incidents.

Please notify our office by completing the form below and sending it to the address listed at the top of this page. We will forward a copy of the complaint to the appropriate agency for an investigation of the incident to determine if corrective action is required.

We at State Fleet Management sincerely appreciate your interest and concern for the proper operation of the vehicles belonging to the State, and we thank you for your time and effort.

Date of Observation Date: 6/12/2014 Time: 10:00 am AM / PM

Vehicle Identification (if known) License Tag No.: SG91969

Year: _____ Make: _____ Model: _____

Driver Identification (if known) Name: _____

Approximate Age: _____ Sex: ☐ Description: dark Impala

Location of Incident (such as street, highway, intersection, direction of travel)

Brief Description of Incident (please be specific; attach additional pages as necessary)

Reckless driving on I-26 east bound at near mile marker 68

☐ Please check the box at left to receive a copy of the Agency's response to this complaint. Although signature and address are optional, we can't give you a written response without an address or a fax number.

Signature: _____ Telephone: _____

Name (please print): anonymous Fax: _____



Address: _____

City: _____ State: _____ ZIP: _____

SFM Use Only

Date of Call Date: 6/12/2014 Time: 10:00 AM / PM Telephone: (803) 737-2095



Received by: Name: Vivian Roberson Signature: _____

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Vehicles




Equipment Record	Specifications	PM Details	Additional Equipment	Odometer History	Card L
Owner	STATE OWNED		Vehicle owner		
Equipment Number	0A3CH90526		Owner Agency	F16 B&C BD-S	
Tag Number	SG91969		Owner Division		
VIN #	2G1WB55K381299617		Agency Id	121408	
Vehicle Status	ACTIVE		Vehicle Leased?	<input type="checkbox"/>	
Ordered Against	<input type="checkbox"/>		Agency Commercial Repair Contract	<input checked="" type="checkbox"/>	
			Division Commercial Repair Contract	<input type="checkbox"/>	

Equipment Classification

Class	SEDAN MID SIZE	Model Year	2008
Equipment Type	A3 SEDAN, MIDSIZE	Make	CHEVROLET
Body Style	03 4-DOOR	Model	0A3CH9
Use Type	G GENERAL USE	Model No	
Odometer	61745	Exterior Color	BRONZE
Odometer Date	11/22/2013	Pass Capacity	5

Vehicle Current Location

SFM Location

Agency	J02 	SC DEPARTMENT OF HEALTH AND HUMAN SERVICES	Contact Phone
Division			Contact Cell
Location Code	CO40 	COLUMBIA / RICHLAN	Contact Email
Assignee	CLTC/SPATRANBURG		



SC BUDGET AND CONTROL BOARD
STATE FLEET MANAGEMENT OFFICE
1430 SENATE STREET 3RD FLOOR
COLUMBIA, SC 29201-3710

RECEIVED

JUN 24 2014

Department of Health & Human Services
OFFICE OF THE DIRECTOR

Mr. Anthony Peak
Dept. of Health & Human Services
1801 Main St.
Columbia, SC 29201

Nikki Haley GOVERNOR

Anthony Keck DIRECTOR

P.O. Box 8206 > Columbia, SC 29202

www.scdhhs.gov

July 7, 2014

Mr. G. Alan Parker, State Fleet Manager
SC Budget and Control Board
State Fleet Management
1430 Senate Street, 3rd Floor
Columbia, S.C. 29201-3710

Reference State Vehicle Tag # SG91969 Log # 1406963

Dear Mr. Parker:

After an investigation of the reported incident, the CLTC Area Administrator for Spartanburg County has counseled the driver to the seriousness of driving a state vehicle while sleepy or in any other way impaired. She was also warned that another occurrence could result in the loss of state vehicle driving privileges. The driver is enrolled in and plans to attend a driver's safety course at the Spartanburg Community College campus on July 21 & 22. Once the course is successfully completed the driver will supply her supervisor with a certificate or other official document verifying completion.

Should you need any additional information or have any questions regarding our response, please do not hesitate to contact me directly at 898-2652.

Sincerely,



Reggie DeLaine, Acting Program Director
Facilities, Mailroom and Vehicles

RD: jym

