

**STATE OF SOUTH CAROLINA
COMPTROLLER GENERAL'S OFFICE
REQUEST FOR OFFICIAL TRAVEL CASH ADVANCE**

R36
AGENCY NUMBER

NAME: White Harold E
LAST FIRST MI

SOCIAL SECURITY NO: 251-74-0533

OFFICIAL HEADQUARTERS: Dept. of LLR - Landmark Center
Columbia, S.C.

Budget and Control Board approval needed
for travel advances within the State.

APPROVED: _____

COMPUTATION OF TRAVEL ADVANCE:

	DATES	TIMES
DESTINATION FROM: <u>Columbia, S.C.</u>	<u>1/15/99</u>	<u>5:30 A.M.</u>
TO: <u>Washington, D.C.</u>	<u>1/15/99</u>	<u>8:30 A.M.</u>
RETURN FROM: <u>Washington, D.C.</u>	<u>1/20/99</u>	<u>5:30 P.M.</u>
TO: <u>Columbia, S.C.</u>	<u>1/20/99</u>	<u>9:00 P.M.</u>
PURPOSE OF TRIP: <u>OSHA Conference</u>		

MEALS <u>6</u>	DAYS <u>\$32.00</u>	PER DAY = <u>\$192.00</u>
LODGING <u>5</u>	DAYS <u>\$65.00</u>	PER DAY = <u>\$325.00</u>
SUBTOTAL <u>\$517.00</u>		X 80% = <u>\$413.60</u>

APPROVED BY:

Richard Roe
(SIGNATURE OF DEPARTMENT HEAD)

1/8/99
DATE

Request for cash in the amount shown above is acknowledged.

Harold E. White
(SIGNATURE OF TRAVELER)

1/8/99
DATE