

From: Kester, Tony
To: Ed Knight (Ed.Knight@schousing.com) <Ed.Knight@schousing.com>
Date: 2/28/2013 8:10:30 AM
Subject: Emergency Rental Assistance

Ed,

I have listed items below I would like to see in the contract. Certainly, I will accept what you think is appropriate.

Households may have income up to 150% of poverty. Priority will be given to households with the lowest poverty percentage (most in need financially).

The maximum assistance allowed in a twelve month period is \$1500. A second round of assistance would only be given in special circumstances. This is not intended to be an annual application.

10% of contracted funds may be used to provide administrative support for the program.

Monthly/ Quarterly/ annual reports would be provided to the SCSHFD as specified.

Home modifications for health and safety reasons may be allowed in lieu of rental payments up to the maximum allowed amount. Modifications and payments would be provided through the landlord with receipts required. I would also require an estimate before approving the modification.

The targeted population is age 60 and above. Age 55 and above may be allowed in special circumstances.

Thank you for considering us for this additional funding. If you have any questions, please let me know.

Tony