

**WIL LOU GRAY OPPORTUNITY SCHOOL
BOARD OF TRUSTEES
MINUTES OF May 26, 1993**

The Board of Trustees convened for a scheduled meeting at 6:00 p.m. on May 26, 1993, in the Wil Lou Gray Opportunity School Research and Training Center. Trustees in attendance were: Mr. Frank Hart, Mrs. Elizabeth Thrailkill, Mr. Vince Rhodes, Dr. Louise Scott, Mrs. Elizabeth Moorhead, Mrs. Mary Williams, Dr. Marvin Efron, Mrs. Olive Wilson, Ms. Wilhelmina McBride, Mr. Frank Hart, and Mrs. Betty Henderson. Staff members present were: Dr. Mary Catherine Norwood, Mrs. Suzanne Busenlehner, Mr. Mike Kelly, Ms. Deborah Haney, Mr. Bob James, Mr. Pat Smith, Mr. George Smith, Ms. Gloria Lloyd, Mrs. Minnie Hughes, Mrs. Libby Key, Mrs. Sharon Davis, Ms. Gloria Rawl, and Ms. Brenda Stork.

Mr. Hart called the meeting to order. He stated for the record that the notice of the meeting was provided to the public in conformance with the requirements of the S. C. Freedom of Information Act, Section 30-4-80(d) of the S. C. Code of Laws, 1976 as amended.

Mr. Hart welcomed everyone.

Next, Mr. Hart recognized the employees of the quarter, Mrs. Sharon Davis, Mrs. Libby Key, and Mrs. Minnie Hughes. Mr. Hart congratulated them and presented to each of them an Employee of the Quarter plaque.

The following actions were made by the board:

-Approval of the agenda: A motion was made by Mr. Rhodes to approve the agenda. The motion was seconded by Mrs. Wilson. Dr. Efron requested that special recognition of an employee having 50 years of service in education be added under new business. Dr. Scott also recommended the discussion of the July board meeting be added

under new business. The motion was passed with the above revisions.

-Approval of the board minutes of the March 10, 1993, and March 31, 1993: A motion was made by Mrs. Wilson to approve the minutes as written. The motion was seconded by Mr. Rhodes. The motion was passed.

-Superintendent's Report: Dr. Norwood reported to the board the following:

-Introduced a new employee of the WLGOS, Gloria Rawl, R.N.

-Midlands Technical College-Airport Campus has included as a matter of policy in their minutes that they are going to stay in touch with us about any planned development of adjoining property. We are currently in agreement in preserving the area around us in its attractive state. Dr. Norwood proposed that we enter into our minutes a statement of policy. She presented the policy statement to the board for their consideration as follows: The Wil Lou Gray Board of Trustees is to work cooperatively with Midlands Technical College Airport Campus regarding any planned development of property adjacent to or across from either campus. In that spirit, both boards have agreed that any such plans by either party will be reviewed with the other with the overall goal being to jointly maintain the attractiveness of the area surrounding each school. A motion was made by Dr. Efron to approve the above statement. The motion was seconded by Mr. Rhodes. The motion was passed.

-Dr. Norwood met with the Senate Education Committee today on the DMP. It was reviewed and passed out for joint resolution. We have gotten some language proposed as a proviso to be attached to the budget bill that would clarify our leave policy as it regards unclassified personnel.

-Dr. Norwood reported that Mrs. Turner has been recognized by the local Rotary Club for her 50 years in teaching. Today she was recognized on both floors of the legislature and introduced. There is a certificate that comes from the Senate and we have also initiated the Order of the Palmetto and hope that it can be presented at

graduation. WOLO TV will also feature her on the Friday night news cast as teacher of the month.

-Thirty-nine USC graduate students have been working this semester and have completed 408 hours of tutoring on campus. Mr. Richard Guess coordinated this very capably.

-LaRue Bettis, who heads up the Vocational Rehabilitation unit on campus, was recognized as VR Counselor of the Year. This was in Sunday's newspaper.

-We have made plans to visit the competency based education program in Anderson District Five in June. Review of this system will be undertaken to determine moving in a similar direction.

-Consultation with officials at Midlands Technical College is underway in the continuing education program which is beginning a horticulture certificate. The prices for each course are so reasonable that just adding up what it would take for each nine week course would be a much more cost effective way to introduce this course to our students in the coming year. The courses include Basic Greenhouse Management, Landscape Construction, Beginning Nursery Production and Soil Management. Dr. Norwood asked if the board had any objections to a trial effort please let her know as soon as possible.

-Our grant reports have been completed or either underway for completion by June 30. At this time there have been three grants submitted - Sex Equity Grant and the Arts in Basic Education Grant (a Target 2000 grant), and SCADA Grant proposal.

-A staff member has approached her with a proposal which has to deal with assisting students with transportation to Charleston on the weekends. The bus schedules are long and very difficult for the students to manage. The staff member would like to develop a plan for the same bus ticket price and with insurance advertise to the students that they could transport them in a van for a minimum number of students. Dr. Norwood said she saw this as an advantage for the students if this worked out. There was some board discussion and Mrs. Thrailkill suggested Mr. Emory Smith be contacted regarding this procedure.

-Policy Committee: Dr. Efron reported the Policy Committee met and he reviewed the following policies for a first reading which were previously provided to the board:

- CC-E, Organizational Chart
- DFB, State Aid
- DFC, Federal Aid
- DFK, Gifts & Bequests
- DJ, Expenditure of Funds
- DJE, Purchasing/Procurement
- JDE, Student Appeals Procedure.

In policy DFK, it was recommended that the word "are" replace "is". With this revision, a motion was made by Dr. Efron to approve the above policies for a first reading. The motion was seconded by Mr. Rhodes. The motion was passed. Mr. Hart stated the above policies were not official until they were approved by the board for a second reading.

Dr. Efron also reviewed the Policy Statement/Affirmative Action Plan. Dr. Efron made a motion to approve this Policy Statement. The motion was seconded by Mrs. Wilson. The motion was passed.

-Personnel Committee: Dr. Scott reviewed the Personnel Actions provided to the board. Dr. Scott made a motion to ratify these personnel actions. The motion was seconded by Dr. Efron. The motion was passed. A copy of these Personnel Actions is attached and becomes a permanent part of these minutes.

-Boards Membership in the National School Boards Association: Mr. Hart recommended that the board continue with this membership. A motion was made by Mr. Rhodes for the board to continue their affiliate membership with the National School Boards Association. The motion was seconded by Mrs. Wilson. The motion was passed.

-Approval of R & T Advisory Committee Terms: Dr. Norwood explained two terms, Dr. Linda Shirley and Dr. Verne Green, had

expired on the Research and Training Center Advisory Board. Dr. Norwood said she has approached both of them in terms of their intentions of continuing and they have indicated they wanted to continue their service. Dr. Norwood recommended they continue to serve. Mrs. Wilson made a motion to approve their continuance on the board. The motion was seconded by Mrs. Williams. The motion was passed.

-In reference to Mrs. Turner's 50 years of teaching, Dr. Efron made a motion that we have a framed citation from the board of trustees recognizing her years of service and how much we appreciate her dedication and recommended this be signed by our superintendent and the chairman of the board of trustees. Mr. Rhodes seconded the motion. The motion was passed.

-In reference to Mrs. LaRue Bettis, Counselor of the Year, Dr. Efron made a motion that the board recognize her with a letter expressing the board's appreciation and should be signed by the superintendent and the chairman of the board of trustees. The motion was seconded by Mrs. Wilson. The motion was passed.

-July Extended Board Meeting: After some discussion among the board, it was the general consensus of the board to hold this board meeting on Friday and Saturday, August 20 and 21. It was the board's decision to have this meeting at the Marriott Courtyard.

-Executive Session: A motion was made by Mrs. Wilson to move into executive session for discussion of the Superintendent's Evaluation and a legal briefing from the superintendent. The motion was seconded by Mr. Rhodes. The motion was passed.

A motion was made by Dr. Efron to move out of executive session. The motion was seconded by Mrs. Wilson. The motion was passed.

In executive session, the board reviewed the Superintendent's Evaluation with her. The board members individually completed the

ratings sheet. When the board came out of executive session, the board informed the superintendent that the evaluation was discussed and additional comments would be completed as directed by the Board by the Chairman after review of the entire document with the superintendent.

Dr. Efron motioned to approve the superintendent's overall rating as an exceeds expectations rating. The motion was seconded by Mr. Rhodes. The motion was approved.

A motion was made by Dr. Efron to empower the superintendent to convey to the conference committee on restructuring that the school strongly recommends remaining autonomous but the board has also authorized the superintendent to provide information concerning an alternative regarding restructuring. The motion was seconded by Mrs. Wilson. This was approved unanimously by ten members present of eleven members of the Board of Trustees.

A motion was made by Dr. Efron to adjourn. The motion was seconded by Mrs. Moorhead. The motion was passed.

The board adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Betty Henderson" followed by a horizontal line.

Betty Henderson

/bgs