

# SHIMIK WILLIAMS

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## Ability Summary

Professional and energetic individual with experience in customer service and have a strong ability to effectively multi-task in a fast-paced office environment while completing tasks in a timely manner.

## Key Skills

- Team player
- Quick learner
- Comfortable with leading/collaborating
- Well versed in the introduction to mechatronics
- Organized
- Polite, respectful, and courteous manners
- Possess high level of technical, troubleshooting, and interpersonal skills
- Responsible and flexible

## Professional Skills

- Pay attention to detail
- Have good concentration skills
- Skillful in the use of computers
- Heavy machinery usage experience
- Able to work with little supervision or instruction
- Able to lift up to 50lbs with no physical restrictions
- Experience with doing repetitive work
- Production atmosphere experience

## Education

Lakewood High School                      High School Diploma                      Graduated May 2015

## Employment History

### **Customer Representative**

08/2014-02/2015                      Food Lion                      Sumter, South Carolina

### **Production Services**

10/2015-12/2015                      Honda Way                      Timmons ville, South Carolina