

From: DocuSign <docusign@docusign.com>
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Subject: Learn how to send documents out for others to sign

4 easy steps to change the way you work

From simple permission slips to urgent sales contracts, DocuSign helps you quickly prepare and send documents for others to sign in minutes with 4 simple steps:

1. Upload the documents you want signed.
2. Add your signers' email addresses.
3. Place "Sign Here" tags & fields to guide your signers.
4. Click "Send".

For more guidance, [watch this 2-minute video](#) to learn the ropes on sending.

[SHOW ME HOW TO SEND](#)

Happy DocuSigning!

P.S. You are receiving this email because you created a free account with DocuSign. This email does not imply that you have a document to sign. If you would no longer like to receive marketing emails, unsubscribe [here](#).

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