

From: Morris, Steve
To: Wolf, Anne <awolf@aging.sc.gov>
Date: 1/10/2017 5:41:42 PM
Subject: FW: Registration Complete for SOUTH CAROLINA, STATE OF / 620801295 / 4BLM8

FYI

From: notification@sam.gov [mailto:notification@sam.gov]
Sent: Tuesday, January 10, 2017 9:13 AM
To: Morris, Steve
Subject: Registration Complete for SOUTH CAROLINA, STATE OF / 620801295 / 4BLM8

This email was sent by an automated administrator. Please do not reply to this message.

Dear stephen morris,
Congratulations! You have successfully completed the registration process for SOUTH CAROLINA, STATE OF / 620801295 / 4BLM8 in the U.S. federal government's System for Award Management (SAM).

What happens next?

Your SAM registration will go through an external validation process with the Internal Revenue Service (if applicable) and the Defense Logistics Agency's Commercial and Government Entity (CAGE) Code system.

You will receive another e-mail from SAM.gov once your IRS and/or CAGE validations are complete, which can take up to 10 business days. Until then, you will not be eligible for contracts, assistance awards, or to do business with the Federal government, as determined by your Entity's profile.

Please note:

- If your registration fails the IRS validation step, you will receive an email from SAM.gov with information on next steps needed from you to complete validation.
- If you receive a supplemental email from an "@dla.mil" address regarding issues with your entity and CAGE Code, be sure to follow their instructions critical to passing CAGE validation. CAGE will contact your entity's Government Business Point of Contact as listed in your registration.

Checking the Status of your SAM Registration

You may check on the status of your registration at any time by logging into www.sam.gov and clicking on your Entity Record page. In addition, be sure to check your spam email folder for any communications from SAM, IRS and/or DLA related to your entity's registration. Remember CAGE will contact your Government Business POC and not your SAM Entity Administrator.

Additional questions?

If you have not received another email from SAM.gov and it has been more than 10 business days, you may contact the Federal Service Desk (FSD):

- Submit a question FSD explaining your issue and an agent will respond by email, during normal business hours - Monday through Friday, 8 a.m. to 8 p.m. ET.
- Phone toll-free: U.S. callers, 866-606-8220; international callers, 334-206-7828; U.S. military, via DSN: 866-606-8220.

Thank you,
The System for Award Management (SAM) Administrator
<https://www.sam.gov/portal/public/SAM>

OTHER RELEVANT INFORMATION related to your registration:

What is a CAGE Code?

Learn more about CAGE Codes and how they are assigned here:

https://www.fsd.gov/app/answers/detail/a_id/186/kw/cage

What is CAGE validation?

When you submit your registration in SAM, it is forwarded to CAGE for additional review and validation. If the data you submitted passes all CAGE edits, the registration will be processed automatically and returned to SAM with minimal processing time. This occurs for the majority of registrations. If the CAGE validation process identifies a potential anomaly when matching the key data elements you entered during SAM registration, your registration will be stopped and placed into a manual review process. During the manual review, the CAGE office may need to receive clarification or valid documentation to support the data you entered into the SAM registration. If this is the case, the CAGE office will send an email to the Government Business Point of Contact requesting the needed information. It is important to reply to any emails sent to you by CAGE (coming from an "@dla.mil" e-mail address) within FIVE business days and supply the requested information or documentation. In most instances, if the vendor provides the required information, the CAGE office is able to process registrations that require manual review up to ten business days after receipt from SAM. If you are contacted and do not respond to the email within five business days, your registration will be rejected by the CAGE office and returned to SAM. You will have to access SAM and save/submit on each page of your registration to resubmit to CAGE for processing. Once your registration is active, you can view your CAGE Code on the web by searching the active registrations in SAM, as long as you have not opted out of public display, or by logging in to your account.

Tax Identification Number

The Tax Identification Number (TIN) is a nine-digit number which is either an Employer Identification Number (EIN) assigned by the Internal Revenue Service (IRS) (<http://www.irs.gov/businesses/small/article/0,,id=98350,00.html>), or a Social Security Number (SSN) assigned by the Social Security Administration (SSA) (<http://www.ssa.gov/replace/sscard.html>).

If you do not know your TIN, contact the IRS at 1-866-255- 0654 (Option 4). If you operate as an individual sole proprietorship, you may use your SSN if you do not have an EIN, but you are strongly encouraged to apply for and use an EIN. If you are located outside of the U.S. and do not pay employees within the U.S., you are not required to provide a TIN. When entering your TIN on the web site, enter only the numbers; do not include the dashes (Example: 123456789 not 123-45-6789).