

**From:** Kester, Tony  
**To:** Theriot, Susan <stheriot@aging.sc.gov>  
**Date:** 6/11/2013 4:35:10 PM  
**Subject:** FW: Important Information Regarding your MOA with SCDHHS-Lieutenant Governor's Office on Aging (A20161725A)

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Is there a problem with the MOA?

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**From:** Rhondalyn Pelzer [mailto:PELZER@scdhhs.gov]  
**Sent:** Tuesday, June 11, 2013 1:50 PM  
**To:** Pondy, Kevin  
**Cc:** Kester, Tony  
**Subject:** Important Information Regarding your MOA with SCDHHS-Lieutenant Governor's Office on Aging (A20161725A)  
**Importance:** High

Second Request!!!

**Failure to return Contract signature page with appropriate signatures, and all required forms mentioned herein, by June 24, 2013 may result in the withholding of payment by the SCDHHS pending receipt of these documents.**

Regards,

Rhondalyn Pelzer

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**From:** Rhondalyn Pelzer  
**Sent:** Monday, May 20, 2013 12:03 PM  
**To:** 'pondyk@aging.sc.gov'  
**Cc:** 'kester@aging.sc.gov'  
**Subject:** [secure] Important Information Regarding your MOA with SCDHHS-Lieutenant Governor's Office on Aging (A20161725A)

Dear Mr. Pondy:

Attached is the July 1, 2013 – June 30, 2016 Memorandum of Agreement between the South Carolina Department of Health and Human Services and Lieutenant Governor's Office on Aging (A20161725A) to Design, Implement and Maintain a Web-Based Nursing Home Registry. Please have the appropriate person review and sign the MOA and complete attached form as outlined in the attached instructions.

The following forms are attached:

Drug Free Workplace Act

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Certification for Contracts, Grants, Loans and Cooperative Agreements

**The MOA and W-9 must be completed, signed and returned before the Agreement can be finalized. Failure to return MOA signature page with appropriate signatures, and all required forms mentioned herein, by June 3, 2013 may result in the withholding of payment by the SCDHHS pending receipt of these documents.**

Replying to this message ensures a secure connection in returning the contract signature page and all completed forms. If you have any questions please contact me at 803-898-2632.

Thank you,

Rhondalyn Pelzer  
Procurement Specialist I  
SC Dept of Health and Human Services  
Division of Contracts  
Ph: 803-898-2632 Fax: 803-255-8212

See the invisible. Believe the incredible. Attempt the impossible!  
-Robert Schuller

**Confidentiality Note**

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If you have received this in error, please notify us immediately and destroy the related message.