

From: Melissa Tanner  
Sent: 7/22/2015 4:15:45 PM  
To: Rachael Vise  
Cc: Tamara Hardy; Haley, Nikki  
Subject: RE: Caregiver Certificate.docx

Rachael you stated that she can complete the training classes on online can you give the online information, please.

And where does she get the 2 step ppd completed?

This is the first she has heard of being able to take the classes on line and completing 2 step ppd. Also Tamara called and spoke with Rebecca Holeman and nothing was mentioned about being able to take an online class.

I have also contacted Louis Mole also because we need to figure out why Jason Drake's needs are not being met.

I am sorry to be a pain, however if I was not pushy Jason Drake would not get anything apparently. We are still looking at Jason not have care and being alone in the home from 2 to 6 every day.

There seems to a lot of communication issues.

I appreciate you help and time.

Thank You,

Melissa Tanner

{864}201-5984

{864}559-0794-Jason's cell number

**From:** Rachael Vise [mailto:routlaw@charleslea.org]

**Sent:** Wednesday, July 22, 2015 3:33 PM

**To:** Melissa Tanner

**Cc:** Tamara Hardy

**Subject:** Caregiver Certificate.docx

Melissa,

I received the respite caregiver packet for Rebecca Holeman. I have attached the Home Supports Caregiver Certification form where she completed her information at the top. Will you please sign and date the three training lines for fire safety, understanding disabilities and signs and symptoms once you have discussed these specifics with Rebecca. The form will also need to be signed by the trainers for the classes that she will take. The training classes that are needed are abuse and first aid.

The next available training classes will be held on Thursday, August 20 from 8:30-12:00 for the abuse class and Friday, August 21 from 9:30-12:00. If she already has a first aid certification, then a copy of her current card will suffice. She can also take the training online and forward the certification if she would prefer that method.

I will need a copy of her 2 step PPD once it has been administered and read.